



3015 (02-05-09)

ANNUAL REPORT

OF

Name: CLYMAN UTILITY COMMISSION

Principal Office: 713 MORGAN STREET
P.O. BOX 129
CLYMAN, WI 53016

For the Year Ended: DECEMBER 31, 2009

WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

GENERAL RULES FOR REPORTING

1. Prepare the report in conformity with the Uniform System of Accounts prescribed by the Public Service Commission of Wisconsin.
2. Numeric items shall contain digits (0-9). A minus sign "-" shall be entered in the software program to indicate negative values. Parentheses shall not be used for numeric items. The program will convert the minus sign to parentheses for hard copy annual report purposes. Negative values may not be allowed for certain entries in the annual report due to restrictions contained in the software program.
3. The annual report should be complete in itself in all particulars. Reference to reports of former years should not be made to take the place of required entries except as otherwise specifically authorized.
4. Whenever schedules call for data from the previous year, the data reported must be based upon those shown by the annual report of the previous year or an appropriate explanation given why different data is being reported for the current year. Where available, use an adjustment column.
5. All dollar amounts will be reported in whole dollars.
6. Wherever information is required to be shown as text, the information shall be shown in the space provided using other than account titles. In each case, the information shall be properly identified. Footnote capability is included in the annual report software program and shall be utilized where necessary to further explain particulars of a schedule.

SIGNATURE PAGE

Signature Page (Page ii)

General footnotes

ACCOUNTANTS' COMPILATION REPORT

Clyman Utility Commission
Clyman, Wisconsin

We have compiled, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants, the balance sheets of the Clyman Utility Commission, an enterprise fund of the Village of Clyman as of December 31, 2009 and 2008, and the related statements of income and retained earnings for the years then ended and the supplemental schedules as of and for the year ended December 31, 2009 in the accompanying prescribed form.

Our compilation was limited to presenting, in the form prescribed by the Public Service Commission of Wisconsin, information that is the representation of management. We have not audited or reviewed the financial statements and supplemental schedules referred to above and, accordingly, do not express an opinion or any other form of assurance on the them.

The financial statements and related supplemental schedules are presented in accordance with the requirements of the Public Service Commission of Wisconsin, which differ from accounting principals generally accepted in the United States of America. This report is intended solely for the information and use of the Public Service Commission of Wisconsin, and is not intended to be, and should not be, used by anyone other than the specified party.

BAKER TILLY VIRCHOW KRAUSE, LLP

Madison, Wisconsin
February 23, 2010

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IDENTIFICATION AND OWNERSHIP

Exact Utility Name: CLYMAN UTILITY COMMISSION

Utility Address: 713 MORGAN STREET
P.O. BOX 129
CLYMAN, WI 53016

When was utility organized? 1/1/1920

Report any change in name:

Effective Date:

Utility Web Site:

Utility employee in charge of correspondence concerning this report:

Name: KRIS KOHLHOFF

Title: CLERK TREASURER

Office Address:

713 MORGAN STREET
P.O. BOX 129
CLYMAN, WI 53016

Telephone: (920) 696 - 3444

Fax Number: (920) 696 - 3709

Email Address: voclyman@charterinternet.com

Individual or firm, if other than utility employee, preparing this report:

Name: NICOLLE BELDEN

Title: ACCOUNTANT

Office Address: BAKER TILLY VIRCHOW KRAUSE, LLP

TEN TERRACE CT
P.O. BOX 7398
MADISON, WI 53707

Telephone: (608) 240 - 2683

Fax Number: (608) 249 - 8532

Email Address: nicolle.belden@bakertilly.com

President, chairman, or head of utility commission/board or committee:

Name: JEFFERY D. WAGNER

Title: VILLAGE PRESIDENT

Office Address:

713 MORGAN
P.O. BOX 129
CLYMAN, WI 53016

Telephone: (920) 696 - 3579

Fax Number: (920) 696 - 3709

Email Address:

Are records of utility audited by individuals or firms, other than utility employee?

YES

Individual or firm, if other than utility employee, auditing utility records:

Name:

Title:

Office Address: BAKER TILLY VIRCHOW KRAUSE, LLP

TEN TERRACE CT
P.O. BOX 7398

Telephone: (608) 249 - 6622

Fax Number: (608) 249 - 8532

Email Address:

IDENTIFICATION AND OWNERSHIP

Date of most recent audit report: 6/3/2009

Period covered by most recent audit: 1/1/208-12/31/2008

Names and titles of utility management including manager or superintendent:

Name: TIMOTHY DORNFELD

Title: SUPERINTENDENT

Office Address:

633 TERRITORIAL ROAD
P.O. BOX 129
CLYMAN, WI 53016

Telephone: (920) 696 - 3444

Fax Number: (920) 696 - 3709

Email Address:

Name of utility commission/committee: CLYMAN VILLAGE BOARD

Names of members of utility commission/committee:

LAUREL FINGER, TRUSTEE
LORRIE HARTMAN, TRUSTEE
RANDY ROBERTS, TRUSTEE
JEFF WAGNER, PRESIDENT
ED WOLFF, III, TRUSTEE

Is sewer service rendered by the utility? YES

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? YES

Date of Ordinance: 2/26/1962

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

Provide the following information regarding the provider(s) of contract services:

Firm Name: NONE

Contact Person:

Title:

Telephone:

Fax Number:

Email Address:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

Identification and Ownership - Contract Operations (Page iv)

General footnotes

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	143,888	153,723	1
Operating Expenses:			
Operation and Maintenance Expense (401-402)	78,059	77,272	2
Depreciation Expense (403)	26,159	26,160	3
Amortization Expense (404-407)	0	0	4
Taxes (408)	32,777	26,968	5
Total Operating Expenses	136,995	130,400	
Net Operating Income	6,893	23,323	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income	6,893	23,323	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Income from Nonutility Operations (417)	0	0	8
Nonoperating Rental Income (418)	0	0	9
Interest and Dividend Income (419)	866	1,588	10
Miscellaneous Nonoperating Income (421)	(20,506)	(39,510)	11
Total Other Income	(19,640)	(37,922)	
Total Income	(12,747)	(14,599)	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	(1,708)	(1,708)	12
Other Income Deductions (426)	1,882	1,882	13
Total Miscellaneous Income Deductions	174	174	
Income Before Interest Charges	(12,921)	(14,773)	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	7,901	14,152	14
Amortization of Debt Discount and Expense (428)	1,726	1,726	15
Amortization of Premium on Debt--Cr. (429)	0	0	16
Interest on Debt to Municipality (430)	0	0	17
Other Interest Expense (431)	4,882	465	18
Interest Charged to Construction--Cr. (432)	5,724	0	19
Total Interest Charges	8,785	16,343	
Net Income	(21,706)	(31,116)	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	585,345	616,461	20
Balance Transferred from Income (433)	(21,706)	(31,116)	21
Miscellaneous Credits to Surplus (434)	0	0	22
Miscellaneous Debits to Surplus--Debit (435)	0	0	23
Appropriations of Surplus--Debit (436)	0	0	24
Appropriations of Income to Municipal Funds--Debit (439)	0	0	25
Total Unappropriated Earned Surplus End of Year (216)	563,639	585,345	

DETAILS OF INCOME STATEMENT ACCOUNTS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
UTILITY OPERATING INCOME				
Operating Revenues (400):				
Derived	143,888	0	143,888	1
Total (Acct. 400):	143,888	0	143,888	
Operation and Maintenance Expense (401-402):				
Derived	78,059	0	78,059	2
Total (Acct. 401-402):	78,059	0	78,059	
Depreciation Expense (403):				
Derived	26,159	0	26,159	3
Total (Acct. 403):	26,159	0	26,159	
Amortization Expense (404-407):				
Derived	0	0	0	4
Total (Acct. 404-407):	0	0	0	
Taxes (408):				
Derived	32,777	0	32,777	5
Total (Acct. 408):	32,777	0	32,777	
Revenues from Utility Plant Leased to Others (412):				
NONE			0	6
Total (Acct. 412):	0	0	0	
Expenses of Utility Plant Leased to Others (413):				
NONE			0	7
Total (Acct. 413):	0	0	0	
TOTAL UTILITY OPERATING INCOME:	6,893	0	6,893	
OTHER INCOME				
Income from Merchandising, Jobbing and Contract Work (415-416):				
Derived	0	0	0	8
Total (Acct. 415-416):	0	0	0	
Income from Nonutility Operations (417):				
NONE			0	9
Total (Acct. 417):	0	0	0	
Nonoperating Rental Income (418):				
NONE			0	10
Total (Acct. 418):	0	0	0	
Interest and Dividend Income (419):				
INTEREST INCOME	866		866	11
Total (Acct. 419):	866	0	866	
Miscellaneous Nonoperating Income (421):				
Contributed Plant - Water			0	12
SEWER UTILITY LOSS	(20,506)		(20,506)	13
Total (Acct. 421):	(20,506)	0	(20,506)	
TOTAL OTHER INCOME:	(19,640)	0	(19,640)	

DETAILS OF INCOME STATEMENT ACCOUNTS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
MISCELLANEOUS INCOME DEDUCTIONS				
Miscellaneous Amortization (425):				
Regulatory Liability (253) Amortization	(1,708)	0	(1,708)	14
NONE			0	15
Total (Acct. 425):	(1,708)	0	(1,708)	
Other Income Deductions (426):				
Depreciation Expense on Contributed Plant - Water	0	1,882	1,882	16
NONE			0	17
Total (Acct. 426):	0	1,882	1,882	
TOTAL MISCELLANEOUS INCOME DEDUCTIONS:	(1,708)	1,882	174	
INTEREST CHARGES				
Interest on Long-Term Debt (427):				
Derived	7,901	0	7,901	18
Total (Acct. 427):	7,901	0	7,901	
Amortization of Debt Discount and Expense (428):				
AMORTIZATION EXP	1,726		1,726	19
Total (Acct. 428):	1,726	0	1,726	
Amortization of Premium on Debt--Cr. (429):				
NONE			0	20
Total (Acct. 429):	0	0	0	
Interest on Debt to Municipality (430):				
Derived	0	0	0	21
Total (Acct. 430):	0	0	0	
Other Interest Expense (431):				
Derived	4,882	0	4,882	22
Total (Acct. 431):	4,882	0	4,882	
Interest Charged to Construction--Cr. (432):				
CAPITALIZED INTEREST	5,724		5,724	23
Total (Acct. 432):	5,724	0	5,724	
TOTAL INTEREST CHARGES:	8,785	0	8,785	
NET INCOME:	(19,824)	(1,882)	(21,706)	
EARNED SURPLUS				
Unappropriated Earned Surplus (Beginning of Year) (216):				
Derived	379,566	205,779	585,345	24
Total (Acct. 216):	379,566	205,779	585,345	
Balance Transferred from Income (433):				
Derived	(19,824)	(1,882)	(21,706)	25
Total (Acct. 433):	(19,824)	(1,882)	(21,706)	
Miscellaneous Credits to Surplus (434):				
NONE			0	26
Total (Acct. 434):	0	0	0	

DETAILS OF INCOME STATEMENT ACCOUNTS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
EARNED SURPLUS				
Miscellaneous Debits to Surplus--Debit (435):				
NONE			0	27
Total (Acct. 435)--Debit:	0	0	0	
Appropriations of Surplus--Debit (436):				
Detail appropriations to (from) account 215			0	28
Total (Acct. 436)--Debit:	0	0	0	
Appropriations of Income to Municipal Funds--Debit (439):				
NONE			0	29
Total (Acct. 439)--Debit:	0	0	0	
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):	359,742	203,897	563,639	

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
Costs and Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):						
NONE					0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	143,888	0	0	0	143,888	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:						
NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	143,888	0	0	0	143,888	

FULL-TIME EMPLOYEES (FTE)

Use FTE numbers where FTE stands for full-time employees or full-time equivalency. FTE can be computed by using total hours worked/2080 hours for a fiscal year. Estimate to the nearest tenth. If an employee works part time for more than one industry then determine FTE based on estimate of hours worked per industry.

Example: An employee worked 35% of their time on electric jobs, 30% on water jobs, 20% on sewer jobs and 15% on municipal nonutility jobs. The FTE by industry would be .4 for electric, .3 for water and .2 for sewer.

Industry (a)	FTE (b)	
Water	1.0	1
Electric		2
Gas		3
Sewer		4

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (101)	1,232,298	1,232,298	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (111)	484,708	456,089	2
Net Utility Plant	747,590	776,209	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	526,038	526,038	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	315,651	301,756	4
Net Nonutility Property	210,387	224,282	
Investment in Municipality (123)	0	0	5
Other Investments (124)	229	150	6
Sinking Funds (125)	52,105	51,318	7
Depreciation Fund (126)	0	0	8
Other Special Funds (128)	1,067	0	9
Total Other Property and Investments	263,788	275,750	
CURRENT AND ACCRUED ASSETS			
Cash (131)	33,915	9,100	10
Special Deposits (134)	0	0	11
Working Funds (135)			12
Temporary Cash Investments (136)			13
Notes Receivable (141)	0	0	14
Customer Accounts Receivable (142)	3,551	3,496	15
Other Accounts Receivable (143)	9,438	9,650	16
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	17
Receivables from Municipality (145)	0	0	18
Plant Materials and Operating Supplies (154)	0	0	19
Merchandise (155)	0	0	20
Other Materials and Supplies (156)	0	0	21
Stores Expense (163)	0	0	22
Prepayments (165)	0	0	23
Interest and Dividends Receivable (171)			24
Accrued Utility Revenues (173)			25
Miscellaneous Current and Accrued Assets (174)	482,207	98,631	26
Total Current and Accrued Assets	529,111	120,877	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	5,179	6,905	27
Extraordinary Property Losses (182)	0	0	28
Preliminary Survey and Investigation Charges (183)	0	0	29
Clearing Accounts (184)	0	0	30
Temporary Facilities (185)	0	0	31
Miscellaneous Deferred Debits (186)	0	0	32
Total Deferred Debits	5,179	6,905	
Total Assets and Other Debits	1,545,668	1,179,741	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	191,702	191,702	33
Appropriated Earned Surplus (215)			34
Unappropriated Earned Surplus (216)	563,639	585,345	35
Total Proprietary Capital	755,341	777,047	
LONG-TERM DEBT			
Bonds (221)	140,000	185,000	36
Advances from Municipality (223)	0	0	37
Other long-Term Debt (224)	377,370	74,720	38
Total Long-Term Debt	517,370	259,720	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	39
Accounts Payable (232)	155,288	5,048	40
Payables to Municipality (233)	15,070	59,029	41
Customer Deposits (235)			42
Taxes Accrued (236)	75,640	49,310	43
Interest Accrued (237)	3,054	3,974	44
Tax Collections Payable (241)			45
Miscellaneous Current and Accrued Liabilities (242)			46
Total Current and Accrued Liabilities	249,052	117,361	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	47
Customer Advances for Construction (252)			48
Other Deferred Credits (253)	23,905	25,613	49
Total Deferred Credits	23,905	25,613	
OPERATING RESERVES			
Property Insurance Reserve (261)			50
Injuries and Damages Reserve (262)			51
Pensions and Benefits Reserve (263)			52
Miscellaneous Operating Reserves (265)			53
Total Operating Reserves	0	0	
Total Liabilities and Other Credits	1,545,668	1,179,741	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
First of Year:					
Total Utility Plant - First of Year	1,232,298	0	0	0	1
<i>(Should agree with Util. Plant Jan. 1 in Property Tax Equivalent Schedule)</i>					
Plant Accounts:					
Utility Plant in Service - Financed by Utility Operations or by the Municipality (101.1)	1,108,272	0	0	0	2
Utility Plant in Service - Contributed Plant (101.2)	124,026	0	0	0	3
Utility Plant Purchased or Sold (102)					4
Utility Plant Leased to Others (104)					5
Property Held for Future Use (105)					6
Construction Work in Progress (107)					7
Total Utility Plant	1,232,298	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service - Financed by Utility Operations or by the Municipality (111.1)	437,381	0	0	0	8
Accumulated Provision for Depreciation of Utility Plant in Service - Contributed Plant (111.2)	47,327	0	0	0	9
Accumulated Provision for Depreciation of Utility Plant Leased to Others (112)					10
Accumulated Provision for Depreciation of Property Held for Future Use (113)					11
Accumulated Provision for Amortization of Utility Plant in Service (114)					12
Accumulated Provision for Amortization of Utility Plant Leased to Others (115)					13
Accumulated Provision for Amortization of Property Held for Future Use (116)					14
Total Accumulated Provision	484,708	0	0	0	
Other Utility Plant Accounts:					
Utility Plant Acquisition Adjustments (117)					15
Accumulated Provision for Amortization of Utility Plant Acquisition Adjustments (118)					16
Other Utility Plant Adjustments (119)					17
Total Other Utility Plant Accounts	0	0	0	0	
Net Utility Plant	747,590	0	0	0	

ACCUMULATED PROVISION FOR DEPRECIATION OF UTILITY PLANT ON UTILITY PLANT FINANCED BY UTILITY OPERATION OR BY THE MUNICIPALITY (ACCT. 111.1)

Depreciation Accruals (Credits) during the year (111.1):

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (111.1)	410,644				410,644	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	26,159				26,159	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	578				578	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
					0	13
					0	14
					0	15
Total credits	26,737	0	0	0	26,737	16
Debits during year						17
Book cost of plant retired	0				0	18
Cost of removal					0	19
Other debits (specify):						20
					0	21
					0	22
					0	23
					0	24
Total debits	0	0	0	0	0	25
Balance end of year (111.1)	437,381	0	0	0	437,381	26
Footnotes						27

ACCUMULATED PROVISION FOR DEPRECIATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 111.2)

Depreciation Accruals (Credits) during the year (111.2):

1. Report the amounts charged in the operating sections to Other Income Deductions (426).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (111.2)	45,445				45,445	1
Credits During Year						2
Accruals:						3
Charged Other Income Deductions (426)	1,882				1,882	4
Depreciation expense on meters						5
charged to sewer (see Note 3)					0	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
					0	13
					0	14
					0	15
Total credits	1,882	0	0	0	1,882	16
Debits during year						17
Book cost of plant retired	0				0	18
Cost of removal					0	19
Other debits (specify):						20
					0	21
					0	22
					0	23
					0	24
Total debits	0	0	0	0	0	25
Balance end of year (111.2)	47,327	0	0	0	47,327	26
Footnotes						27

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

- | |
|--|
| <p>1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
 2. Other items may be grouped by classes of property.
 3. Describe in detail any investment in sewer department carried in this account.</p> |
|--|

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	526,038			526,038	1
NONE	0			0	2
Total Nonutility Property (121)	526,038	0	0	526,038	
Less accum. prov. depr. & amort. (122)	301,756	13,895		315,651	3
Net Nonutility Property	224,282	(13,895)	0	210,387	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)	
Balance first of year		1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	<u>0</u>	
Deductions:		
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	<u>0</u>	
Balance end of year	<u><u>0</u></u>	

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel (151)					0	0	1
Fuel stock expenses (152)					0	0	2
Plant mat. & oper. sup. (154)					0	0	3
Total Electric Utility					0	0	

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility (154)		0	2
Sewer utility (154)		0	3
Heating utility (154)		0	4
Gas utility (154)		0	5
Merchandise (155)		0	6
Other materials & supplies (156)		0	7
Stores expense (163)		0	8
Total Materials and Supplies	0	0	

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
Unamortized debt discount & expense (181)				
2002 REVENUE REFUNDING BONDS	1,726	428	5,179	1
Total			5,179	
Unamortized premium on debt (251)				
NONE				2
Total			0	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	191,702	1
Changes during year (explain):		
NONE		2
Balance end of year	<u><u>191,702</u></u>	

BONDS (ACCT. 221)

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
2002 REVENUE REFUNDING BONDS	06/01/2002	08/01/2012	4.06%	140,000	1
Total Bonds (Account 221):				140,000	

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances from Municipality (223)					
NONE	00/00/0000	00/00/0000	0.00%		1
Total for Account 223				0	
Other Long-Term Debt (224)					
SEWER REPLACEMENT BANK LOAN	11/21/2005	11/21/2012	4.94%	57,370	2
SEWER PLANT DESIGN	11/05/2009	04/01/2011	3.24%	320,000 *	3
Total for Account 224				377,370	

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

Notes Payable & Miscellaneous Long-Term Debt (Page F-18)

General footnotes

The 2009 letter of credit was originally due November 2, 2009. It was extended to March 1, 2010 and then again to April 1, 2010. It will be refinanced with proceeds of Rural Development grants and loans.

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	49,310	1
Accruals:		
Charged water department expense	32,777	2
Charged electric department expense		3
Charged sewer department expense	223	4
Other (explain):		
none		5
Total Accruals and other credits	33,000	
Taxes paid during year:		
County, state and local taxes		6
Social Security taxes	6,557	7
PSC Remainder Assessment	113	8
Other (explain):		
NONE		9
Total payments and other debits	6,670	
Balance end of year	75,640	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
 2. Report Customer Deposits under Account 235.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
NONE	0			0	1
2002 REVENUE REFUNDING BONDS	3,567	4,297	5,122	2,742	2
Subtotal	3,567	4,297	5,122	2,742	
Advances from Municipality (223)					
NONE	0			0	3
Subtotal	0	0	0	0	
Other long-Term Debt (224)					
BANK LOAN SEWER REPLACEMENT	407	3,604	3,699	312	4
Subtotal	407	3,604	3,699	312	
Notes Payable (231)					
LINE OF CREDIT	0	4,882	4,882	0	5
Subtotal	0	4,882	4,882	0	
Total	3,974	12,783	13,703	3,054	

INTEREST ACCRUED (ACCT. 237)

Interest Accrued (Acct. 237) (Page F-20)

If Interest Accrued During Year (for other than Bonds (221)) is non-zero AND the Notes Payable and Miscellaneous Long-Term Debt schedule shows a Principal Amount EOY of zero or less, please explain.

The utility took out a short-term bank loan during the year and paid off the balance during 2009.

DETAIL OF OTHER BALANCE SHEET ACCOUNTS

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	
Other Investments (124):		
INTEREST RECEIVABLE	229	2
Total (Acct. 124):	229	
Sinking Funds (125):		
RESERVE ACCOUNT	43,400	3
REDEMPTION ACCOUNT	8,705	4
Total (Acct. 125):	52,105	
Depreciation Fund (126):		
NONE		5
Total (Acct. 126):	0	
Other Special Funds (128):		
CONSTRUCTION ACCOUNT	1,067	6
Total (Acct. 128):	1,067	
Special Deposits (134):		
NONE		7
Total (Acct. 134):	0	
Notes Receivable (141):		
NONE		8
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	975	9
Electric		10
Sewer (Regulated)		11
Other (specify):		
UNBILLED USAGE WATER	2,576	12
Total (Acct. 142):	3,551	
Other Accounts Receivable (143):		
Sewer (Non-regulated)	3,830	13
Merchandising, jobbing and contract work		14
Other (specify):		
UNBILLED USAGE - SEWER	5,608	15
Total (Acct. 143):	9,438	
Receivables from Municipality (145):		
NONE		16
Total (Acct. 145):	0	

DETAIL OF OTHER BALANCE SHEET ACCOUNTS

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Prepayments (165):		
NONE		17
Total (Acct. 165):	0	
Extraordinary Property Losses (182):		
NONE		18
Total (Acct. 182):	0	
Preliminary Survey and Investigation Charges (183):		
NONE		19
Total (Acct. 183):	0	
Clearing Accounts (184):		
NONE		20
Total (Acct. 184):	0	
Temporary Facilities (185):		
NONE		21
Total (Acct. 185):	0	
Miscellaneous Deferred Debits (186):		
NONE		22
Total (Acct. 186):	0	
Payables to Municipality (233):		
MISCELLANEOUS OPERATING EXPENSES PAID BY MUNICIPALITY	15,070	23
Total (Acct. 233):	15,070	
Other Deferred Credits (253):		
Regulatory Liability	23,905	24
NONE		25
Total (Acct. 253):	23,905	

DETAIL OF OTHER BALANCE SHEET ACCOUNTS

Detail of Other Balance Sheet Accounts (Page F-22)

Please explain amounts in Accounts 143, 145 and/or 233 in excess of \$2,000, providing a short list or detail using other than terms such as "other revenues" "general" "miscellaneous" or repeating the account title.

Accounts 142 and 143 - These amounts represent unbilled revenue for the utility.

Account 233 - The municipality pays a number of bills on behalf of the utility and this amount represents the amount the utility owes the municipality.

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service (101.1)	1,108,272	0	0	0	1,108,272	1
Materials and Supplies	0	0	0	0	0	2
Other (specify):						
NONE					0	3
Less Average:						
Reserve for Depreciation (111.1)	424,012	0	0	0	424,012	4
Customer Advances for Construction					0	5
Regulatory Liability	24,759	0	0	0	24,759	6
NONE					0	7
Average Net Rate Base	659,501	0	0	0	659,501	
Net Operating Income	6,893	0	0	0	6,893	8
Net Operating Income as a percent of						
Average Net Rate Base	1.05%	N/A	N/A	N/A	1.05%	

**REGULATORY LIABILITY - PRE-2003 HISTORICAL
ACCUMULATED DEPRECIATION ON CONTRIBUTED UTILITY
PLANT (253)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Balance First of Year	25,613	0	0	0	25,613	1
Add credits during year:						
NONE					0	2
Deduct charges:						
Miscellaneous Amortization (425)	1,708	0	0	0	1,708	3
Other (specify):						
NONE					0	4
Balance End of Year	23,905	0	0	0	23,905	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

2. Leaseholder changes.

3. Extensions of service.

4. Estimated changes in revenues due to rate changes.

5. Obligations incurred or assumed, excluding commercial paper.

6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

WATER OPERATING REVENUES & EXPENSES

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	131,878	141,956	1
Total Sales of Water	131,878	141,956	
Other Operating Revenues			
Forfeited Discounts (470)	766	215	2
Rents from Water Property (472)	11,040	11,040	3
Interdepartmental Rents (473)	0	0	4
Other Water Revenues (474)	204	512	5
Total Other Operating Revenues	12,010	11,767	
Total Operating Revenues	143,888	153,723	
Operation and Maintenance Expenses			
Plant Operation and Maintenance Expenses (600-660)	45,764	46,700	6
General Operating Expenses (680-691)	32,295	30,572	7
Total Operation and Maintenance Expenses	78,059	77,272	
Other Operating Expenses			
Depreciation Expense (403)	26,159	26,160	8
Amortization Expense (404-407)		0	9
Taxes (408)	32,777	26,968	10
Total Other Operating Expenses	58,936	53,128	
Total Operating Expenses	136,995	130,400	
NET OPERATING INCOME	6,893	23,323	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (Account 461).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential (460.1)				1
Commercial (460.2)				2
Industrial (460.3)				3
Public Authority (460.4)				4
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential (461.1)	146	5,236	21,487	5
Commercial (461.2)	12	1,367	3,275	6
Industrial (461.3)	1	40,591	48,057	7
Public Authority (461.4)	5	52	588	8
Total Metered Sales to General Customers (461)	164	47,246	73,407	
Private Fire Protection Service (462)	1		1,704	9
Public Fire Protection Service (463)	1		56,767	10
Other Water Sales (465)				11
Sales for Resale (466)		0	0	12
Interdepartmental Sales (467)				13
Total Sales of Water	166	47,246	131,878	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)	
NONE				1
Total		0	0	

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		1
Other (specify):		
Wholesale fire protection billed		2
Amount billed (usually per rate schedule F-1 or Fd-1)	56,767	3
NONE		4
Total Public Fire Protection Service (463)	56,767	
Forfeited Discounts (470):		
NONE		5
Customer late payment charges	766	6
Other (specify):		
Total Forfeited Discounts (470)	766	
Rents from Water Property (472):		
ANTENNA RENTAL	11,040	7
Total Rents from Water Property (472)	11,040	
Interdepartmental Rents (473):		
NONE		8
Total Interdepartmental Rents (473)	0	
Other Water Revenues (474):		
MISC WATER REVENUE	30	9
Return on net investment in meters charged to sewer department	174	10
Other (specify):		
Total Other Water Revenues (474)	204	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)	
PLANT OPERATION AND MAINTENANCE EXPENSES			
Salaries and Wages (600)	12,301	12,807	1
Purchased Water (610)	0	0	2
Fuel or Power Purchased for Pumping (620)	2,218	2,330	3
Chemicals (630)		0	4
Supplies and Expenses (640)	16,998	25,273	5
Repairs of Water Plant (650)	12,971	4,623	6
Transportation Expenses (660)	1,276	1,667	7
Total Plant Operation and Maintenance Expenses	45,764	46,700	
GENERAL OPERATING EXPENSES			
Administrative and General Salaries (680)	9,409	9,032	8
Office Supplies and Expenses (681)	3,228	2,822	9
Outside Services Employed (682)	7,814	9,387	10
Insurance Expense (684)	4,578	3,442	11
Employees Pensions and Benefits (686)	5,750	5,415	12
Regulatory Commission Expenses (688)	0	0	13
Miscellaneous General Expenses (689)	1,516	474	14
Uncollectible Accounts (690)	0	0	15
Customer Service and Informational Expenses (691)	0	0	16
Total General Operating Expenses	32,295	30,572	
Total Operation and Maintenance Expenses	78,059	77,272	

WATER OPERATION & MAINTENANCE EXPENSES

Water Operation & Maintenance Expenses (Page W-05)

For values that represent an increase or a decrease when compared to the previous year of greater than 30%, but not less \$2,000, please explain.

Account 600 - In 2009 the village used a different method for allocating salaries and wages.

Account 640 - There was less water treatment charges in 2009 when compared to 2008.

Account 650 - Well #3 was repaired in 2009, and these costs were expensed.

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent		26,018	24,811	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		223	194	2
Net property tax equivalent		25,795	24,617	
Social Security		6,869	2,238	3
PSC Remainder Assessment		113	113	4
Other (specify): NONE			0	5
Total tax expense		32,777	26,968	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Dodge				1
SUMMARY OF TAX RATES							2
State tax rate	mills		0.166567				3
County tax rate	mills		5.256083				4
Local tax rate	mills		8.506148				5
School tax rate	mills		12.515910				6
Voc. school tax rate	mills		1.360050				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
Total tax rate	mills		27.804758				10
Less: state credit	mills		2.064700				11
Net tax rate	mills		25.740058				12
PROPERTY TAX EQUIVALENT CALCULATION							13
Local Tax Rate	mills		8.506148				14
Combined School Tax Rate	mills		13.875960				15
Other Tax Rate - Local	mills		0.000000				16
Total Local & School Tax	mills		22.382108				17
Total Tax Rate	mills		27.804758				18
Ratio of Local and School Tax to Total	dec.		0.804974				19
Total tax net of state credit	mills		25.740058				20
Net Local and School Tax Rate	mills		20.720078				21
Utility Plant, Jan. 1	\$	1,232,298	1,232,298				22
Materials & Supplies	\$	0	0				23
Subtotal	\$	1,232,298	1,232,298				24
Less: Plant Outside Limits	\$	0	0				25
Taxable Assets	\$	1,232,298	1,232,298				26
Assessment Ratio	dec.		1.019000				27
Assessed Value	\$	1,255,712	1,255,712				28
Net Local & School Rate	mills		20.720078				29
Tax Equiv. Computed for Current Year	\$	26,018	26,018				30
Tax Equivalent per 1994 PSC Report	\$	24,811					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32 33
Tax equiv. for current year (see note 6)	\$	26,018					34
Footnotes							35

WATER UTILITY PLANT IN SERVICE

--Plant Financed by Utility or Municipality--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT						
Organization (301)	0				0	1
Franchises and Consents (302)	0				0	2
Miscellaneous Intangible Plant (303)	0				0	3
Total Intangible Plant	0	0	0	0	0	
SOURCE OF SUPPLY PLANT						
Land and Land Rights (310)	1,358				1,358	4
Structures and Improvements (311)	3,944				3,944	5
Collecting and Impounding Reservoirs (312)	0				0	6
Lake, River and Other Intakes (313)	0				0	7
Wells and Springs (314)	71,891				71,891	8
Supply Mains (316)	0				0	9
Other Water Source Plant (317)	0				0	10
Total Source of Supply Plant	77,193	0	0	0	77,193	
PUMPING PLANT						
Land and Land Rights (320)	0				0	11
Structures and Improvements (321)	8,289				8,289	12
Other Power Production Equipment (323)	0				0	13
Electric Pumping Equipment (325)	67,920				67,920	14
Diesel Pumping Equipment (326)	0				0	15
Other Pumping Equipment (328)	3,885				3,885	16
Total Pumping Plant	80,094	0	0	0	80,094	
WATER TREATMENT PLANT						
Land and Land Rights (330)	0				0	17
Structures and Improvements (331)	0				0	18
Sand or Other Media Filtration Equipment (332)	6,410				6,410	19
Membrane Filtration Equipment (333)	0				0	20
Other Water Treatment Equipment (334)	0				0	21
Total Water Treatment Plant	6,410	0	0	0	6,410	
TRANSMISSION AND DISTRIBUTION PLANT						
Land and Land Rights (340)	16,145				16,145	22
Structures and Improvements (341)	0				0	23
Distribution Reservoirs and Standpipes (342)	371,291				371,291	24
Transmission and Distribution Mains (343)	396,872				396,872	25
Services (345)	38,275				38,275	26
Meters (346)	21,165				21,165	27
Hydrants (348)	52,659				52,659	28

WATER UTILITY PLANT IN SERVICE

--Plant Financed by Utility or Municipality--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT						
Other Transmission and Distribution Plant (349)	0				0	29
Total Transmission and Distribution Plant	896,407	0	0	0	896,407	
GENERAL PLANT						
Land and Land Rights (389)	0				0	30
Structures and Improvements (390)	15,000				15,000	31
Office Furniture and Equipment (391)	2,584				2,584	32
Computer Equipment (391.1)	5,832				5,832	33
Transportation Equipment (392)	19,885				19,885	34
Stores Equipment (393)	0				0	35
Tools, Shop and Garage Equipment (394)	0				0	36
Laboratory Equipment (395)	0				0	37
Power Operated Equipment (396)	0				0	38
Communication Equipment (397)	0				0	39
SCADA Equipment (397.1)	0				0	40
Miscellaneous Equipment (398)	4,867				4,867	41
Total General Plant	48,168	0	0	0	48,168	
Total utility plant in service directly assignable	1,108,272	0	0	0	1,108,272	
Common Utility Plant Allocated to Water Department (300)	0				0	42
Total utility plant in service	1,108,272	0	0	0	1,108,272	

WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT						
Organization (301)	0				0	1
Franchises and Consents (302)	0				0	2
Miscellaneous Intangible Plant (303)	0				0	3
Total Intangible Plant	0	0	0	0	0	
SOURCE OF SUPPLY PLANT						
Land and Land Rights (310)	0				0	4
Structures and Improvements (311)	0				0	5
Collecting and Impounding Reservoirs (312)	0				0	6
Lake, River and Other Intakes (313)	0				0	7
Wells and Springs (314)	0				0	8
Supply Mains (316)	0				0	9
Other Water Source Plant (317)	0				0	10
Total Source of Supply Plant	0	0	0	0	0	
PUMPING PLANT						
Land and Land Rights (320)	0				0	11
Structures and Improvements (321)	0				0	12
Other Power Production Equipment (323)	0				0	13
Electric Pumping Equipment (325)	0				0	14
Diesel Pumping Equipment (326)	0				0	15
Other Pumping Equipment (328)	0				0	16
Total Pumping Plant	0	0	0	0	0	
WATER TREATMENT PLANT						
Land and Land Rights (330)	0				0	17
Structures and Improvements (331)	0				0	18
Sand or Other Media Filtration Equipment (332)	0				0	19
Membrane Filtration Equipment (333)	0				0	20
Other Water Treatment Equipment (334)	0				0	21
Total Water Treatment Plant	0	0	0	0	0	
TRANSMISSION AND DISTRIBUTION PLANT						
Land and Land Rights (340)	0				0	22
Structures and Improvements (341)	0				0	23
Distribution Reservoirs and Standpipes (342)	0				0	24
Transmission and Distribution Mains (343)	102,231				102,231	25
Services (345)	10,505				10,505	26
Meters (346)	0				0	27
Hydrants (348)	11,290				11,290	28

WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT						
Other Transmission and Distribution Plant (349)	0				0	29
Total Transmission and Distribution Plant	124,026	0	0	0	124,026	
GENERAL PLANT						
Land and Land Rights (389)	0				0	30
Structures and Improvements (390)	0				0	31
Office Furniture and Equipment (391)	0				0	32
Computer Equipment (391.1)	0				0	33
Transportation Equipment (392)	0				0	34
Stores Equipment (393)	0				0	35
Tools, Shop and Garage Equipment (394)	0				0	36
Laboratory Equipment (395)	0				0	37
Power Operated Equipment (396)	0				0	38
Communication Equipment (397)	0				0	39
SCADA Equipment (397.1)	0				0	40
Miscellaneous Equipment (398)	0				0	41
Total General Plant	0	0	0	0	0	
Total utility plant in service directly assignable	124,026	0	0	0	124,026	
Common Utility Plant Allocated to Water Department (300)	0				0	42
Total utility plant in service	124,026	0	0	0	124,026	

SOURCES OF WATER SUPPLY - STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			1,133	1,133	1
February			1,033	1,033	2
March			803	803	3
April			714	714	4
May			740	740	5
June			1,080	1,080	6
July			3,097	3,097	7
August			12,462	12,462	8
September			13,157	13,157	9
October			16,880	16,880	10
November			3,749	3,749	11
December			905	905	12
Total annual pumpage	0	0	55,753	55,753	

WATER LOSS AND OTHER STATISTICS

1. For Gallons used in the treatment process (line 3), estimate water used in production including filter backwash, pumps, and other utility uses before the point of entry to the distribution system.
2. For Gallons used for other system uses (line 10), report other unmetered water used for system operation and maintenance, water used for non-regulated sewer utility and all other unmetered usage that is known to occur and does not fall into one of the other categories listed under Water Usage.

WATER LOSS STATISTICS

Source of Water Supply Statistics - Total Annual Pumpage (000's):	55,753	1
Less: Gallons (000's) used in the treatment process:		2
Subtotal: Gallons (000's) entering distribution system:	55,753	3
Less: Gallons (000's) sold:	47,246	4
Gallons (000's) entering distribution system but not sold:	8,507	5
Estimated Water Usage:		6
Gallons (000's) used to flush mains:	69	7
Gallons (000's) used for fire protection:		8
Gallons (000's) used to prevent freezing of distribution system:		9
Gallons (000's) used for other system uses:		10
Subtotal Estimated Usage:	69	11
Estimated Water Losses:		12
Gallons (000's) lost due to main leaks or breaks:	187	13
Gallons (000's) lost due to service leaks or breaks:		14
Gallons (000's) lost due to hydrant leaks, tank overflows and pressure reducing valves:		15
Gallons (000's) for unauthorized usage such as vandalism and theft:		16
Gallons (000's) not accounted for:	8,251	17
Subtotal of Estimated Losses:	8,438	18
Percentage of water entering distribution system sold:	85%	19
Percentage of unaccounted for water:	15%	20
If more than 25%, indicate causes:		21

If more than 25%, state what action has been taken to reduce water loss:

OTHER STATISTICS

Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)	4,237	22
Date of maximum: 02/01/2009		23
Cause of maximum: Water main break		24
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)	1,569	25
Date of minimum: 06/21/2009		26
Total KWH used by the utility (include pumping, treatment facilities and other utility operations):	17,752	27
If water is purchased:		28
Vendor Name:		29
Point of Delivery:		30
What percentage of purchased water is surface water?		31
Number of main breaks repaired this year:	4	32
Number of service breaks repaired this year:		33
Population served (estimate the number of individuals served):		34
Inside municipality?	388	35
Outside municipality?		36

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
NORTH WELL 729 MAIN ST	3	623	18	1,224,000	Yes	1
SOUTH WELL 1012 MAIN ST	2	733	16	576,000	Yes	2
WEST WELL SOUTH OF CHURCH ST	4	653	24	1,224,000	Yes	3

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	4	1
Identification	2	3			
Location	SOUTH; 1012 MAIN ST	NORTH; 729 MAIN ST	WEST; SOUTH OF CHURCH ST		2
Purpose	S	P			3
Destination	D	D			4
Pump Manufacturer	GOULDS	AURORA	NEWMAN WESTINGHOUSE		5
Year Installed	2003	1985		1986	6
Type	CENTRIFUGAL	VERTICAL TURBINE		CENTRIFUGAL	7
Actual Capacity (gpm)	550	750		980	8
Pump Motor or Standby Engine Mfr	BLANK	BLANK		BLANK	9
Year Installed	1990	1958		1984	10
Type	ELECTRIC	ELECTRIC		ELECTRIC	11
Horsepower	50	50		75	12
Footnotes					13
					14

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	5	6
Identification	5	6			15
Location	BLANK	BLANK			16
Purpose	S	S			17
Destination	D	D			18
Pump Manufacturer	INTERNATIONAL	CONTINENTAL			19
Year Installed	1957	1991			20
Type	VERTICAL TURBINE	CENTRIFUGAL			21
Actual Capacity (gpm)	300	700			22
Pump Motor or Standby Engine Mfr	BLANK	BLANK			23
Year Installed	1997	1997			24
Type	NATURAL GAS	NATURAL GAS			25
Horsepower	50	75			26
Footnotes					27
					28

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification number or name	1		1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS			2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET		3
Year constructed	1994		4
Primary material (earthen, steel, concrete, other)	STEEL		5
Elevation difference in feet (See Headnote 3.)	112		6
Total capacity in gallons (actual)	250,000		7
			8
WATER TREATMENT PLANT			9
Disinfection, type of equipment (gas, liquid, powder, other)	OTHER		10
Points of application (wellhouse, central facilities, booster station, other)	OTHER		11
Filters, type (gravity, pressure, other, none)	NONE		12
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	1.0000		13
Is a corrosion control chemical used (yes, no)?	N		14
Is water fluoridated (yes, no)?	N		15
			16
Footnotes			17
			18
			19
			20
			21
			22
			23
			24
			25
			26
			27
			28

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	Number of Feet				End of Year (h)	
			First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)		
M	D	4.000	513				513	1
M	D	6.000	12,686				12,686	2
M	D	8.000	5,067				5,067	3
M	D	10.000	3,153				3,153	4
Total Within Municipality			21,419	0	0	0	21,419	
Total Utility			21,419	0	0	0	21,419	

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	128				128		1
M	1.000	50				50	15	2
M	1.250	3				3		3
M	2.000	2				2		4
M	6.000	1				1		5
Total Utility		184	0	0	0	184	15	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.
6. Do not include station meters in the meter inventory used to complete these tables.

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.750	171				171	31	1
1.000	3				3	0	2
1.500	5				5	0	3
2.000	3				3	0	4
4.000	0				0	0	5
6.000	2				2	2	6
8.000	2				2	2	7
Total:	186	0	0	0	186	35	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.750	144	16	0	3	0	8	171	1
1.000	0			3	0	0	3	2
1.500	0	5	0	0	0	0	5	3
2.000	0		3	0	0	0	3	4
4.000	0	0	0	0	0	0	0	5
6.000	0	0	2	0	0	0	2	6
8.000	0	0	2	0	0	0	2	7
Total:	144	21	7	6	0	8	186	

METERS

Meters (Page W-21)

Ss. PSC 185.83(2) states "Station meters shall be maintained to ensure reasonable accuracy and shall have the accuracy checked at least once every 2 years." Are all station meters being tested every two years? Answer yes or no. If no, please explain.

Yes .

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 a. Fire hydrants normally have a lead size of 6 inches or greater.
 b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
 2. Explain all reported adjustments in the schedule footnotes.
 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	42				42	2
Total Fire Hydrants	42	0	0	0	42	
Flushing Hydrants						
	0				0	3
Total Flushing Hydrants	0	0	0	0	0	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year:	42
Number of distribution system valves end of year:	76
Number of distribution valves operated during year:	40