



3014 (02-05-09)

**ANNUAL REPORT**

OF

Name: VILLAGE OF PLOVER MUNICIPAL WATER UTILITY

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Principal Office: 300 WATERWAY  
PLOVER, WI 54467

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For the Year Ended: DECEMBER 31, 2008

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WATER, ELECTRIC, OR JOINT UTILITY  
TO  
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854  
Madison, WI 53707-7854  
(608) 266-3766

*This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.*

## GENERAL RULES FOR REPORTING

1. Prepare the report in conformity with the Uniform System of Accounts prescribed by the Public Service Commission of Wisconsin.
2. Numeric items shall contain digits (0-9). A minus sign "-" shall be entered in the software program to indicate negative values. Parentheses shall not be used for numeric items. The program will convert the minus sign to parentheses for hard copy annual report purposes. Negative values may not be allowed for certain entries in the annual report due to restrictions contained in the software program.
3. The annual report should be complete in itself in all particulars. Reference to reports of former years should not be made to take the place of required entries except as otherwise specifically authorized.
4. Whenever schedules call for data from the previous year, the data reported must be based upon those shown by the annual report of the previous year or an appropriate explanation given why different data is being reported for the current year. Where available, use an adjustment column.
5. All dollar amounts will be reported in whole dollars.
6. Wherever information is required to be shown as text, the information shall be shown in the space provided using other than account titles. In each case, the information shall be properly identified. Footnote capability is included in the annual report software program and shall be utilized where necessary to further explain particulars of a schedule.

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### SIGNATURE PAGE

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I DEBBIE SNIADAJEWSKI of  
(Person responsible for accounts)

VILLAGE OF PLOVER MUNICIPAL WATER UTILITY, certify that I  
(Utility Name)

am the person responsible for accounts; that I have examined the following report and, to the best of my knowledge, information and belief, it is a correct statement of the business and affairs of said utility for the period covered by the report in respect to each and every matter set forth therein.

\_\_\_\_\_  
(Signature of person responsible for accounts)      03/28/2009  
(Date)

VILLAGE TREASURER  
(Title)

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### IDENTIFICATION AND OWNERSHIP

**Exact Utility Name:** VILLAGE OF PLOVER MUNICIPAL WATER UTILITY

**Utility Address:** 300 WATERWAY  
PLOVER, WI 54467

**When was utility organized?** 11/1/1989

**Report any change in name:**

**Effective Date:**

**Utility Web Site:**

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**Utility employee in charge of correspondence concerning this report:**

**Name:** DEBBIE SNIADAJEWSKI

**Title:** VILLAGE TREASURER

**Office Address:**

2400 POST ROAD  
PLOVER, WI 54467

**Telephone:** (715) 345 - 5250

**Fax Number:**

**Email Address:** DSniadajewski@ploverwi.gov

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**Individual or firm, if other than utility employee, preparing this report:**

**Name:** AMBER DANIELSKI, CPA CMA

**Title:** SENIOR

**Office Address:** SCHENCK SC

2831 POST ROAD  
P.O. BOX 130  
PLOVER, WI 54467

**Telephone:** (920) 455 - 4304

**Fax Number:** (920) 617 - 2514

**Email Address:** Amber.Danielski@schencksolutions.com

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**President, chairman, or head of utility commission/board or committee:**

**Name:** DAN SCHLUTTER

**Title:** VILLAGE PRESIDENT

**Office Address:**

2400 POST ROAD  
PLOVER, WI 54467

**Telephone:** (715) 345 - 5250

**Fax Number:**

**Email Address:**

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**Are records of utility audited by individuals or firms, other than utility employee?**

YES

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**Individual or firm, if other than utility employee, auditing utility records:**

**Name:** JEFF COHEN, CPA

**Title:** MANAGER

**Office Address:** SCHENCK SC

2831 POST ROAD  
P.O. BOX 130  
PLOVER, WI 54467

**Telephone:** (920) 455 - 4307

**Fax Number:** (715) 344 - 9791

**Email Address:** Jeff.Cohen@schencksolutions.com

### IDENTIFICATION AND OWNERSHIP

**Date of most recent audit report:** 5/20/2008

**Period covered by most recent audit:** DECEMBER 31, 2007

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**Names and titles of utility management including manager or superintendent:**

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**Name:** DAVE FRITSCH

**Title:** WATER SYSTEMS MANAGER

**Office Address:**

300 WATERWAY  
PLOVER, WI 54467

**Telephone:** (715) 345 - 5254

**Fax Number:**

**Email Address:**

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**Name of utility commission/committee:** VILLAGE OF PLOVER WATER/WASTEWATER UTILITY

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**Names of members of utility commission/committee:**

- MR RICHARD BISHOP
- MR FRED LAROSA
- MR ROBERT MOODIE
- MR DAN SCHLUTTER, VILLAGE PRESIDENT
- MR DON SCHUMITSCH

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**Is sewer service rendered by the utility?** YES

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? NO

**Date of Ordinance:**

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

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**Provide the following information regarding the provider(s) of contract services:**

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**Firm Name:** NONE

**Contact Person:**

**Title:**

**Telephone:**

**Fax Number:**

**Email Address:**

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**Contract/Agreement beginning-ending dates:**

**Provide a brief description of the nature of Contract Operations being provided:**

## INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
<b>UTILITY OPERATING INCOME</b>			
Operating Revenues (400)	2,211,178	2,218,827	1
<b>Operating Expenses:</b>			
Operation and Maintenance Expense (401-402)	817,552	855,414	2
Depreciation Expense (403)	329,647	327,325	3
Amortization Expense (404-407)	0	0	4
Taxes (408)	91,402	88,075	5
<b>Total Operating Expenses</b>	<b>1,238,601</b>	<b>1,270,814</b>	
<b>Net Operating Income</b>	<b>972,577</b>	<b>948,013</b>	
Income from Utility Plant Leased to Others (412-413)	0	0	6
<b>Utility Operating Income</b>	<b>972,577</b>	<b>948,013</b>	
<b>OTHER INCOME</b>			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Income from Nonutility Operations (417)	0	0	8
Nonoperating Rental Income (418)	0	0	9
Interest and Dividend Income (419)	84,676	146,306	10
Miscellaneous Nonoperating Income (421)	92,141	3,407,874	11
<b>Total Other Income</b>	<b>176,817</b>	<b>3,554,180</b>	
<b>Total Income</b>	<b>1,149,394</b>	<b>4,502,193</b>	
<b>MISCELLANEOUS INCOME DEDUCTIONS</b>			
Miscellaneous Amortization (425)	(87,369)	(87,369)	12
Other Income Deductions (426)	223,439	197,794	13
<b>Total Miscellaneous Income Deductions</b>	<b>136,070</b>	<b>110,425</b>	
<b>Income Before Interest Charges</b>	<b>1,013,324</b>	<b>4,391,768</b>	
<b>INTEREST CHARGES</b>			
Interest on Long-Term Debt (427)	419,608	446,487	14
Amortization of Debt Discount and Expense (428)	37,363	37,363	15
Amortization of Premium on Debt--Cr. (429)	0	0	16
Interest on Debt to Municipality (430)	0	0	17
Other Interest Expense (431)	0	0	18
Interest Charged to Construction--Cr. (432)	0	0	19
<b>Total Interest Charges</b>	<b>456,971</b>	<b>483,850</b>	
<b>Net Income</b>	<b>556,353</b>	<b>3,907,918</b>	
<b>EARNED SURPLUS</b>			
Unappropriated Earned Surplus (Beginning of Year) (216)	15,266,958	11,295,767	20
Balance Transferred from Income (433)	556,353	3,907,918	21
Miscellaneous Credits to Surplus (434)	57,339	63,273	22
Miscellaneous Debits to Surplus--Debit (435)	0	0	23
Appropriations of Surplus--Debit (436)	0	0	24
Appropriations of Income to Municipal Funds--Debit (439)	0	0	25
<b>Total Unappropriated Earned Surplus End of Year (216)</b>	<b>15,880,650</b>	<b>15,266,958</b>	

## DETAILS OF INCOME STATEMENT ACCOUNTS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
<b>UTILITY OPERATING INCOME</b>				
<b>Operating Revenues (400):</b>				
Derived	2,211,178	0	2,211,178	1
<b>Total (Acct. 400):</b>	<b>2,211,178</b>	<b>0</b>	<b>2,211,178</b>	
<b>Operation and Maintenance Expense (401-402):</b>				
Derived	817,552	0	817,552	2
<b>Total (Acct. 401-402):</b>	<b>817,552</b>	<b>0</b>	<b>817,552</b>	
<b>Depreciation Expense (403):</b>				
Derived	329,647	0	329,647	3
<b>Total (Acct. 403):</b>	<b>329,647</b>	<b>0</b>	<b>329,647</b>	
<b>Amortization Expense (404-407):</b>				
Derived	0	0	0	4
<b>Total (Acct. 404-407):</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Taxes (408):</b>				
Derived	91,402	0	91,402	5
<b>Total (Acct. 408):</b>	<b>91,402</b>	<b>0</b>	<b>91,402</b>	
<b>Revenues from Utility Plant Leased to Others (412):</b>				
NONE			0	6
<b>Total (Acct. 412):</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Expenses of Utility Plant Leased to Others (413):</b>				
NONE			0	7
<b>Total (Acct. 413):</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL UTILITY OPERATING INCOME:</b>	<b>972,577</b>	<b>0</b>	<b>972,577</b>	
<b>OTHER INCOME</b>				
<b>Income from Merchandising, Jobbing and Contract Work (415-416):</b>				
Derived	0	0	0	8
<b>Total (Acct. 415-416):</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Income from Nonutility Operations (417):</b>				
NONE			0	9
<b>Total (Acct. 417):</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Nonoperating Rental Income (418):</b>				
NONE			0	10
<b>Total (Acct. 418):</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Interest and Dividend Income (419):</b>				
INTEREST INCOME	81,198	0	81,198	11
INTEREST ON SPECIAL ASSESSMENTS	3,478		3,478	12
<b>Total (Acct. 419):</b>	<b>84,676</b>	<b>0</b>	<b>84,676</b>	
<b>Miscellaneous Nonoperating Income (421):</b>				
Contributed Plant - Water		73,893	73,893	13
SEWER SHARE OF METER READING EXPENSES	16,167	0	16,167	14
SALE OF SCRAP METAL	565	0	565	15
THEFT OF WATER FINE	1,023	0	1,023	16

## DETAILS OF INCOME STATEMENT ACCOUNTS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
<b>OTHER INCOME</b>				
<b>Miscellaneous Nonoperating Income (421):</b>				
OTHER	193	0	193	17
WELL PERMIT FEES	300		300	18
<b>Total (Acct. 421):</b>	<b>18,248</b>	<b>73,893</b>	<b>92,141</b>	
<b>TOTAL OTHER INCOME:</b>	<b>102,924</b>	<b>73,893</b>	<b>176,817</b>	
<b>MISCELLANEOUS INCOME DEDUCTIONS</b>				
<b>Miscellaneous Amortization (425):</b>				
Regulatory Liability (253) Amortization	(87,369)	0	(87,369)	19
NONE			0	20
<b>Total (Acct. 425):</b>	<b>(87,369)</b>	<b>0</b>	<b>(87,369)</b>	
<b>Other Income Deductions (426):</b>				
Depreciation Expense on Contributed Plant - Water	0	222,838	222,838	21
SERVICE FEES ON DEBT	601		601	22
<b>Total (Acct. 426):</b>	<b>601</b>	<b>222,838</b>	<b>223,439</b>	
<b>TOTAL MISCELLANEOUS INCOME DEDUCTIONS:</b>	<b>(86,768)</b>	<b>222,838</b>	<b>136,070</b>	
<b>INTEREST CHARGES</b>				
<b>Interest on Long-Term Debt (427):</b>				
Derived	419,608	0	419,608	23
<b>Total (Acct. 427):</b>	<b>419,608</b>	<b>0</b>	<b>419,608</b>	
<b>Amortization of Debt Discount and Expense (428):</b>				
AMORTIZATION OF DEBT DISCOUNT	37,363		37,363	24
<b>Total (Acct. 428):</b>	<b>37,363</b>	<b>0</b>	<b>37,363</b>	
<b>Amortization of Premium on Debt--Cr. (429):</b>				
NONE			0	25
<b>Total (Acct. 429):</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Interest on Debt to Municipality (430):</b>				
Derived	0	0	0	26
<b>Total (Acct. 430):</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Other Interest Expense (431):</b>				
Derived	0	0	0	27
<b>Total (Acct. 431):</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Interest Charged to Construction--Cr. (432):</b>				
NONE			0	28
<b>Total (Acct. 432):</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL INTEREST CHARGES:</b>	<b>456,971</b>	<b>0</b>	<b>456,971</b>	
<b>NET INCOME:</b>	<b>705,298</b>	<b>(148,945)</b>	<b>556,353</b>	
<b>EARNED SURPLUS</b>				
<b>Unappropriated Earned Surplus (Beginning of Year) (216):</b>				
Derived	1,696,406	13,570,552	15,266,958	29
<b>Total (Acct. 216):</b>	<b>1,696,406</b>	<b>13,570,552</b>	<b>15,266,958</b>	

## DETAILS OF INCOME STATEMENT ACCOUNTS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
<b>EARNED SURPLUS</b>				
<b>Balance Transferred from Income (433):</b>				
Derived	705,298	(148,945)	556,353	30
<b>Total (Acct. 433):</b>	<b>705,298</b>	<b>(148,945)</b>	<b>556,353</b>	
<b>Miscellaneous Credits to Surplus (434):</b>				
IMPACT FEES	57,339		57,339	31
<b>Total (Acct. 434):</b>	<b>57,339</b>	<b>0</b>	<b>57,339</b>	
<b>Miscellaneous Debits to Surplus--Debit (435):</b>				
NONE			0	32
<b>Total (Acct. 435)--Debit:</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Appropriations of Surplus--Debit (436):</b>				
Detail appropriations to (from) account 215			0	33
<b>Total (Acct. 436)--Debit:</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Appropriations of Income to Municipal Funds--Debit (439):</b>				
NONE			0	34
<b>Total (Acct. 439)--Debit:</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):</b>	<b>2,459,043</b>	<b>13,421,607</b>	<b>15,880,650</b>	

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## DETAILS OF INCOME STATEMENT ACCOUNTS

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### Details of Income Statement Accounts (Page F-02)

If amount of Miscellaneous Credits to Surplus (Acct 434) exceeds \$5,000, please explain fully.

The utility received impact fees of \$57,339

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**INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
<b>Costs &amp; Expenses of Merchandising, Jobbing and Contract Work (416):</b>						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
<b>Other (list by major classes):</b>					0	6
<b>Total costs and expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net income (or loss)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	2,211,178	0	0	0	2,211,178	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents	0	0		0	0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
<b>Other Increases or (Decreases)</b>						
<b>to Operating Revenues - Specify:</b>						
NONE					0	6
<b>Revenues subject to Wisconsin Remainder Assessment</b>	<b>2,211,178</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,211,178</b>	

## DISTRIBUTION OF TOTAL PAYROLL

1. Amounts charged to Utility Financed and to Contributed Plant accounts should be combined and reported in plant or accumulated depreciation accounts.
2. Amount originally charged to clearing accounts as shown in column (b) should be shown as finally distributed in column (c).
3. The amount for clearing accounts in column (c) is entered as a negative for account "Clearing Accounts" and the distributions to accounts on all other lines in column (c) will be positive with the total of column (c) being zero.
4. Provide additional information in the schedule footnotes when necessary.

Accounts Charged (a)	Direct Payroll Distribution (b)	Allocation of Amounts Charged Clearing Accts. (c)	Total (d)	
Water operating expenses	270,278	0	270,278	1
Electric operating expenses	0	0	0	2
Gas operating expenses	0	0	0	3
Heating operating expenses	0	0	0	4
Sewer operating expenses	0	0	0	5
Merchandising and jobbing	0	0	0	6
Other nonutility expenses	0	0	0	7
Water utility plant accounts	0	0	0	8
Electric utility plant accounts	0	0	0	9
Gas utility plant accounts	0	0	0	10
Heating utility plant accounts	0	0	0	11
Sewer utility plant accounts	0	0	0	12
Accum. prov. for depreciation of water plant	0	0	0	13
Accum. prov. for depreciation of electric plant	0	0	0	14
Accum. prov. for depreciation of gas plant	0	0	0	15
Accum. prov. for depreciation of heating plant	0	0	0	16
Accum. prov. for depreciation of sewer plant	0	0	0	17
Clearing accounts	0	0	0	18
All other accounts	0	0	0	19
<b>Total Payroll</b>	<b>270,278</b>	<b>0</b>	<b>270,278</b>	

### FULL-TIME EMPLOYEES (FTE)

Use FTE numbers where FTE stands for full-time employees or full-time equivalency. FTE can be computed by using total hours worked/2080 hours for a fiscal year. Estimate to the nearest tenth. If an employee works part time for more than one industry then determine FTE based on estimate of hours worked per industry.

Example: An employee worked 35% of their time on electric jobs, 30% on water jobs, 20% on sewer jobs and 15% on municipal nonutility jobs. The FTE by industry would be .4 for electric, .3 for water and .2 for sewer.

Industry (a)	FTE (b)	
Water	5.5	1
Electric		2
Gas		3
Sewer		4

**BALANCE SHEET**

<b>Assets and Other Debits (a)</b>	<b>Balance End of Year (b)</b>	<b>Balance First of Year (c)</b>	
<b>UTILITY PLANT</b>			
Utility Plant (101)	28,826,687	28,608,330	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (111)	6,215,578	5,649,300	2
<b>Net Utility Plant</b>	<b>22,611,109</b>	<b>22,959,030</b>	
<b>OTHER PROPERTY AND INVESTMENTS</b>			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
<b>Net Nonutility Property</b>	<b>0</b>	<b>0</b>	
Investment in Municipality (123)	0	0	5
Other Investments (124)	2,146,839	2,172,674	6
Sinking Funds (125)	925,000	902,593	7
Depreciation Fund (126)	0		8
Other Special Funds (128)	0		9
<b>Total Other Property and Investments</b>	<b>3,071,839</b>	<b>3,075,267</b>	
<b>CURRENT AND ACCRUED ASSETS</b>			
Cash (131)	(62,384)	(35,454)	10
Special Deposits (134)	0		11
Working Funds (135)			12
Temporary Cash Investments (136)	2,477,250	2,040,915	13
Notes Receivable (141)	0	0	14
Customer Accounts Receivable (142)	402,099	414,234	15
Other Accounts Receivable (143)	0	0	16
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	17
Receivables from Municipality (145)	163,115	167,580	18
Plant Materials and Operating Supplies (154)	19,755	24,452	19
Merchandise (155)	0	0	20
Other Materials and Supplies (156)	0	0	21
Stores Expense (163)	0	0	22
Prepayments (165)	0	0	23
Interest and Dividends Receivable (171)			24
Accrued Utility Revenues (173)			25
Miscellaneous Current and Accrued Assets (174)			26
<b>Total Current and Accrued Assets</b>	<b>2,999,835</b>	<b>2,611,727</b>	
<b>DEFERRED DEBITS</b>			
Unamortized Debt Discount and Expense (181)	339,048	376,411	27
Extraordinary Property Losses (182)	0	0	28
Preliminary Survey and Investigation Charges (183)	0	0	29
Clearing Accounts (184)	0		30
Temporary Facilities (185)	0		31
Miscellaneous Deferred Debits (186)	0		32
<b>Total Deferred Debits</b>	<b>339,048</b>	<b>376,411</b>	
<b>Total Assets and Other Debits</b>	<b>29,021,831</b>	<b>29,022,435</b>	

**BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
<b>PROPRIETARY CAPITAL</b>			
Capital Paid in by Municipality (200)	1,593,124	1,575,251	33
Appropriated Earned Surplus (215)			34
Unappropriated Earned Surplus (216)	15,880,650	15,266,958	35
<b>Total Proprietary Capital</b>	<b>17,473,774</b>	<b>16,842,209</b>	
<b>LONG-TERM DEBT</b>			
Bonds (221)	6,150,000	6,600,000	36
Advances from Municipality (223)	0	0	37
Other Long-Term Debt (224)	2,379,218	2,527,868	38
<b>Total Long-Term Debt</b>	<b>8,529,218</b>	<b>9,127,868</b>	
<b>CURRENT AND ACCRUED LIABILITIES</b>			
Notes Payable (231)	0	0	39
Accounts Payable (232)	65,688	7,199	40
Payables to Municipality (233)	66	0	41
Customer Deposits (235)			42
Taxes Accrued (236)	0	0	43
Interest Accrued (237)	24,350	26,941	44
Tax Collections Payable (241)			45
Miscellaneous Current and Accrued Liabilities (242)	39,595	41,709	46
<b>Total Current and Accrued Liabilities</b>	<b>129,699</b>	<b>75,849</b>	
<b>DEFERRED CREDITS</b>			
Unamortized Premium on Debt (251)	0	0	47
Customer Advances for Construction (252)			48
Other Deferred Credits (253)	2,889,140	2,976,509	49
<b>Total Deferred Credits</b>	<b>2,889,140</b>	<b>2,976,509</b>	
<b>OPERATING RESERVES</b>			
Property Insurance Reserve (261)			50
Injuries and Damages Reserve (262)			51
Pensions and Benefits Reserve (263)			52
Miscellaneous Operating Reserves (265)			53
<b>Total Operating Reserves</b>	<b>0</b>	<b>0</b>	
<b>Total Liabilities and Other Credits</b>	<b>29,021,831</b>	<b>29,022,435</b>	

## NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
<b>First of Year:</b>					
Total Utility Plant - First of Year	28,608,330	0	0	0	1
	<i>(Should agree with Util. Plant Jan. 1 in Property Tax Equivalent Schedule)</i>				
<b>Plant Accounts:</b>					
Utility Plant in Service - Financed by Utility Operations or by the Municipality (101.1)	12,659,792	0	0	0	2
Utility Plant in Service - Contributed Plant (101.2)	16,149,022	0	0	0	3
Utility Plant Purchased or Sold (102)					4
Utility Plant Leased to Others (104)					5
Property Held for Future Use (105)					6
Completed Construction not Classified (106)					7
Construction Work in Progress (107)	17,873				8
<b>Total Utility Plant</b>	<b>28,826,687</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Accumulated Provision for Depreciation and Amortization:</b>					
Accumulated Provision for Depreciation of Utility Plant in Service - Financed by Utility Operations or by the Municipality (111.1)	3,380,128	0	0	0	9
Accumulated Provision for Depreciation of Utility Plant in Service - Contributed Plant (111.2)	2,835,450	0	0	0	10
Accumulated Provision for Depreciation of Utility Plant Leased to Others (112)					11
Accumulated Provision for Depreciation of Property Held for Future Use (113)					12
Accumulated Provision for Amortization of Utility Plant in Service (114)					13
Accumulated Provision for Amortization of Utility Plant Leased to Others (115)					14
Accumulated Provision for Amortization of Property Held for Future Use (116)					15
<b>Total Accumulated Provision</b>	<b>6,215,578</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Other Utility Plant Accounts:</b>					
Utility Plant Acquisition Adjustments (117)					16
Accumulated Provision for Amortization of Utility Plant Acquisition Adjustments (118)					17
Other Utility Plant Adjustments (119)					18
<b>Total Other Utility Plant Accounts</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net Utility Plant</b>	<b>22,611,109</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**ACCUMULATED PROVISION FOR DEPRECIATION OF UTILITY PLANT  
ON UTILITY PLANT FINANCED BY UTILITY OPERATION  
OR BY THE MUNICIPALITY (ACCT. 111.1)**

Depreciation Accruals (Credits) during the year (111.1):

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.  
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
<b>Balance first of year (111.1)</b>	3,036,588				<b>3,036,588</b>	<b>1</b>
<b>Credits During Year</b>						<b>2</b>
<b>Accruals:</b>						<b>3</b>
Charged depreciation expense (403)	329,647				<b>329,647</b>	<b>4</b>
Depreciation expense on meters						<b>5</b>
charged to sewer (see Note 3)	14,884				<b>14,884</b>	<b>6</b>
Accruals charged other						<b>7</b>
accounts (specify):						<b>8</b>
					<b>0</b>	<b>9</b>
Salvage					<b>0</b>	<b>10</b>
Other credits (specify):						<b>11</b>
					<b>0</b>	<b>12</b>
					<b>0</b>	<b>13</b>
					<b>0</b>	<b>14</b>
					<b>0</b>	<b>15</b>
<b>Total credits</b>	<b>344,531</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>344,531</b>	<b>16</b>
<b>Debits during year</b>						<b>17</b>
Book cost of plant retired	991				<b>991</b>	<b>18</b>
Cost of removal					<b>0</b>	<b>19</b>
Other debits (specify):						<b>20</b>
					<b>0</b>	<b>21</b>
					<b>0</b>	<b>22</b>
					<b>0</b>	<b>23</b>
					<b>0</b>	<b>24</b>
<b>Total debits</b>	<b>991</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>991</b>	<b>25</b>
<b>Balance end of year (111.1)</b>	<b>3,380,128</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,380,128</b>	<b>26</b>
<b>Footnotes</b>						<b>27</b>

## ACCUMULATED PROVISION FOR DEPRECIATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 111.2)

Depreciation Accruals (Credits) during the year (111.2):

1. Report the amounts charged in the operating sections to Other Income Deductions (426).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.  
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
<b>Balance first of year (111.2)</b>	2,612,712				<b>2,612,712</b>	1
<b>Credits During Year</b>						2
<b>Accruals:</b>						3
Charged Other Income Deductions (426)	222,838				<b>222,838</b>	4
Depreciation expense on meters						5
charged to sewer (see Note 3)					0	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
					0	13
					0	14
					0	15
<b>Total credits</b>	<b>222,838</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>222,838</b>	16
<b>Debits during year</b>						17
Book cost of plant retired	100				100	18
Cost of removal					0	19
Other debits (specify):						20
					0	21
					0	22
					0	23
					0	24
<b>Total debits</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>	25
<b>Balance end of year (111.2)</b>	<b>2,835,450</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,835,450</b>	26
<b>Footnotes</b>						27

**NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
NONE	0			0	2
<b>Total Nonutility Property (121)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Less accum. prov. depr. & amort. (122)	0			0	3
<b>Net Nonutility Property</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)	
Balance first of year		1
<b>Additions:</b>		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
<b>Total Additions</b>	<b>0</b>	
<b>Deductions:</b>		
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
<b>Total accounts written off</b>	<b>0</b>	
<b>Balance end of year</b>	<b>0</b>	

## MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)
<b>Electric Utility</b>						
Fuel (151)					0	1
Fuel stock expenses (152)					0	2
Plant mat. & oper. sup. (154)					0	3
<b>Total Electric Utility</b>					0	0

Account	Total End of Year	Amount Prior Year
Electric utility total	0	0
Water utility (154)	19,755	24,452
Sewer utility (154)		
Heating utility (154)		
Gas utility (154)		
Merchandise (155)		
Other materials & supplies (156)		
Stores expense (163)		
<b>Total Materials and Supplies</b>	19,755	24,452

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT  
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
<b>Unamortized debt discount &amp; expense (181)</b>				
WATER REVENUE BONDS	37,363	428	339,048	1
<b>Total</b>			<b>339,048</b>	
<b>Unamortized premium on debt (251)</b>				
NONE				2
<b>Total</b>			<b>0</b>	

**CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	1,575,251	1
<b>Changes during year (explain):</b>		
MAINS PROJECT COSTS PAID FOR BY MUNICIPALITY	17,873	2
<b>Balance end of year</b>	<b><u>1,593,124</u></b>	

**BONDS (ACCT. 221)**

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
8.1M REVENUE BONDS	08/24/1999	12/01/2018	5.29%	6,150,000	1
<b>Total Bonds (Account 221):</b>				<b>6,150,000</b>	

## NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
<b>Advances from Municipality (223)</b>					
NONE	00/00/0000	00/00/0000	0.00%		1
<b>Total for Account 223</b>				<b>0</b>	
<b>Other Long-Term Debt (224)</b>					
SAFE DRINKING WATER NOTE	11/28/2001	05/21/2021	2.93%	157,838	2
SAFE DRINKING WATER LOAN PROGRAM	11/27/2002	05/21/2021	2.93%	2,221,380	3
<b>Total for Account 224</b>				<b>2,379,218</b>	
<b>Notes Payable (231)</b>					
NONE	00/00/0000	00/00/0000	0.00%		4
<b>Total for Account 231</b>				<b>0</b>	

**TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
<b>Accruals:</b>		
Charged water department expense	91,402	2
Charged electric department expense		3
Charged sewer department expense	3,747	4
<b>Other (explain):</b>		
NONE		5
<b>Total Accruals and other credits</b>	<b>95,149</b>	
<b>Taxes paid during year:</b>		
County, state and local taxes	67,890	6
Social Security taxes	25,324	7
PSC Remainder Assessment	1,935	8
<b>Other (explain):</b>		
NONE		9
<b>Total payments and other debits</b>	<b>95,149</b>	
<b>Balance end of year</b>	<b>0</b>	

### INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.  
 2. Report Customer Deposits under Account 235.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
<b>Bonds (221)</b>					
BOND ANTICIPATION NOTES	0			0	1
REV. BONDS	0			0	2
REV. BONDS A	0			0	3
REV. BONDS-99	14,597	348,491	350,310	12,778	4
<b>Subtotal</b>	<b>14,597</b>	<b>348,491</b>	<b>350,310</b>	<b>12,778</b>	
<b>Advances from Municipality (223)</b>					
NONE	0			0	5
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Other Long-Term Debt (224)</b>					
OTHER LONG TERM DEBT	12,344	71,117	71,889	11,572	6
<b>Subtotal</b>	<b>12,344</b>	<b>71,117</b>	<b>71,889</b>	<b>11,572</b>	
<b>Notes Payable (231)</b>					
NONE	0			0	7
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total</b>	<b>26,941</b>	<b>419,608</b>	<b>422,199</b>	<b>24,350</b>	

## DETAIL OF OTHER BALANCE SHEET ACCOUNTS

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
<b>Investment in Municipality (123):</b>		
NONE		1
<b>Total (Acct. 123):</b>	<b>0</b>	
<b>Other Investments (124):</b>		
SPECIAL ASSESSMENTS RECEIVABLE	2,146,839	2
<b>Total (Acct. 124):</b>	<b>2,146,839</b>	
<b>Sinking Funds (125):</b>		
BOND RESERVE FUNDS	925,000	3
<b>Total (Acct. 125):</b>	<b>925,000</b>	
<b>Depreciation Fund (126):</b>		
NONE		4
<b>Total (Acct. 126):</b>	<b>0</b>	
<b>Other Special Funds (128):</b>		
NONE		5
<b>Total (Acct. 128):</b>	<b>0</b>	
<b>Special Deposits (134):</b>		
NONE		6
<b>Total (Acct. 134):</b>	<b>0</b>	
<b>Notes Receivable (141):</b>		
NONE		7
<b>Total (Acct. 141):</b>	<b>0</b>	
<b>Customer Accounts Receivable (142):</b>		
Water	402,099	8
Electric		9
Sewer (Regulated)		10
<b>Other (specify):</b>		
NONE		11
<b>Total (Acct. 142):</b>	<b>402,099</b>	
<b>Other Accounts Receivable (143):</b>		
Sewer (Non-regulated)		12
Merchandising, jobbing and contract work		13
<b>Other (specify):</b>		
NONE		14
<b>Total (Acct. 143):</b>	<b>0</b>	
<b>Receivables from Municipality (145):</b>		
RECEIVABLE FROM SEWER FOR METER ALLOCATION	85,225	15
DELINQUENT CUSTOMER CHARGES ON TAX ROLL	77,890	16
<b>Total (Acct. 145):</b>	<b>163,115</b>	

**DETAIL OF OTHER BALANCE SHEET ACCOUNTS**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
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Particulars (a)	Balance End of Year (b)	
<b>Prepayments (165):</b>		
NONE		17
<b>Total (Acct. 165):</b>	<b>0</b>	
<b>Extraordinary Property Losses (182):</b>		
NONE		18
<b>Total (Acct. 182):</b>	<b>0</b>	
<b>Preliminary Survey and Investigation Charges (183):</b>		
NONE		19
<b>Total (Acct. 183):</b>	<b>0</b>	
<b>Clearing Accounts (184):</b>		
NONE		20
<b>Total (Acct. 184):</b>	<b>0</b>	
<b>Temporary Facilities (185):</b>		
NONE		21
<b>Total (Acct. 185):</b>	<b>0</b>	
<b>Miscellaneous Deferred Debits (186):</b>		
NONE		22
<b>Total (Acct. 186):</b>	<b>0</b>	
<b>Payables to Municipality (233):</b>		
DUE TO GENERAL FUND - PHONE BILL	66	23
<b>Total (Acct. 233):</b>	<b>66</b>	
<b>Other Deferred Credits (253):</b>		
Regulatory Liability	1,310,542	24
DEFERRED ASSESSMENTS	1,578,598	25
<b>Total (Acct. 253):</b>	<b>2,889,140</b>	

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## DETAIL OF OTHER BALANCE SHEET ACCOUNTS

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### Detail of Other Balance Sheet Accounts (Page F-22)

Please explain amounts in Accounts 143, 145 and/or 233 in excess of \$5,000, providing a short list or detail using other than terms such as "other revenues" "general" "miscellaneous" or repeating the account title.

Account 145: Done

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## RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
<b>Add Average:</b>						
Utility Plant in Service (101.1)	12,596,446	0	0	0	12,596,446	1
Materials and Supplies	22,103	0	0	0	22,103	2
<b>Other (specify):</b>						
NONE					0	3
<b>Less Average:</b>						
Reserve for Depreciation (111.1)	3,208,358	0	0	0	3,208,358	4
Customer Advances for Construction					0	5
Regulatory Liability	1,354,226	0	0	0	1,354,226	6
NONE					0	7
<b>Average Net Rate Base</b>	<b>8,055,965</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,055,965</b>	
Net Operating Income	972,577	0	0	0	972,577	8
<b>Net Operating Income as a percent of</b>						
<b>Average Net Rate Base</b>	<b>12.07%</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>12.07%</b>	

**REGULATORY LIABILITY - PRE-2003 HISTORICAL  
ACCUMULATED DEPRECIATION ON CONTRIBUTED UTILITY  
PLANT (253)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Balance First of Year	1,397,911	0	0	0	1,397,911	1
<b>Add credits during year:</b>						
NONE					0	2
<b>Deduct charges:</b>						
Miscellaneous Amortization (425)	87,369	0	0	0	87,369	3
<b>Other (specify):</b>						
NONE					0	4
<b>Balance End of Year</b>	<b>1,310,542</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,310,542</b>	

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## IMPORTANT CHANGES DURING THE YEAR

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Report changes of any of the following types:

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1. Acquisitions.

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2. Leaseholder changes.

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3. Extensions of service.

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4. Estimated changes in revenues due to rate changes.

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5. Obligations incurred or assumed, excluding commercial paper.

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6. Formal proceedings with the Public Service Commission.

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7. Any additional matters.

## WATER OPERATING REVENUES & EXPENSES

Particulars (a)	This Year (b)	Last Year (c)	
<b>Operating Revenues</b>			
<b>Sales of Water</b>			
Sales of Water (460-467)	2,126,842	2,128,224	1
<b>Total Sales of Water</b>	<b>2,126,842</b>	<b>2,128,224</b>	
<b>Other Operating Revenues</b>			
Forfeited Discounts (470 )	16,666	21,315	2
Rents from Water Property (472 )	42,032	34,649	3
Interdepartmental Rents (473 )	0	0	4
Other Water Revenues (474 )	25,638	34,639	5
<b>Total Other Operating Revenues</b>	<b>84,336</b>	<b>90,603</b>	
<b>Total Operating Revenues</b>	<b>2,211,178</b>	<b>2,218,827</b>	
<b>Operation and Maintenance Expenses</b>			
Source of Supply Expenses (600-605)	6,692	11,044	6
Pumping Expenses (620-625)	107,655	96,380	7
Water Treatment Expenses (630-635)	214,789	195,070	8
Transmission and Distribution Expenses (640-655)	111,588	121,539	9
Customer Accounts Expenses (901-906)	55,937	63,355	10
Sales Expenses (910 )	0	0	11
Administrative and General Expenses (920-935)	320,891	368,026	12
<b>Total Operation and Maintenance Expenses</b>	<b>817,552</b>	<b>855,414</b>	
<b>Other Operating Expenses</b>			
Depreciation Expense (403 )	329,647	327,325	13
Amortization Expense (404-407)		0	14
Taxes (408 )	91,402	88,075	15
<b>Total Other Operating Expenses</b>	<b>421,049</b>	<b>415,400</b>	
<b>Total Operating Expenses</b>	<b>1,238,601</b>	<b>1,270,814</b>	
<b>NET OPERATING INCOME</b>	<b>972,577</b>	<b>948,013</b>	

## WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (Account 461).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
<b>Operating Revenues</b>				
<b>Sales of Water</b>				
Unmetered Sales to General Customers (460)				
Residential (460.1 )				1
Commercial (460.2 )				2
Industrial (460.3 )				3
Public Authority (460.4 )				4
<b>Total Unmetered Sales to General Customers (460)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Metered Sales to General Customers (461)				
Residential (461.1 )	3,326	182,687	866,927	5
Commercial (461.2 )	569	114,322	444,395	6
Industrial (461.3 )	26	71,636	230,238	7
Public Authority (461.4 )				8
<b>Total Metered Sales to General Customers (461)</b>	<b>3,921</b>	<b>368,645</b>	<b>1,541,560</b>	
Private Fire Protection Service (462 )	49		35,775	9
Public Fire Protection Service (463 )	4,081		539,497	10
Other Water Sales (465 )	18	2,454	10,010	11
Sales for Resale (466 )		0	0	12
Interdepartmental Sales (467 )				13
<b>Total Sales of Water</b>	<b>8,069</b>	<b>371,099</b>	<b>2,126,842</b>	

### SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)	1
NONE				1
<b>Total</b>		<b>0</b>	<b>0</b>	

## OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
<b>Public Fire Protection Service (463):</b>		
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		1
<b>Other (specify):</b>		
Wholesale fire protection billed		2
Amount billed (usually per rate schedule F-1 or Fd-1)	539,497	3
NONE		4
<b>Total Public Fire Protection Service (463)</b>	<b>539,497</b>	
<b>Forfeited Discounts (470):</b>		
NONE		5
Customer late payment charges	16,666	6
<b>Other (specify):</b>		
<b>Total Forfeited Discounts (470)</b>	<b>16,666</b>	
<b>Rents from Water Property (472):</b>		
TOWER LEASE SPACE	42,032	7
<b>Total Rents from Water Property (472)</b>	<b>42,032</b>	
<b>Interdepartmental Rents (473):</b>		
NONE		8
<b>Total Interdepartmental Rents (473)</b>	<b>0</b>	
<b>Other Water Revenues (474):</b>		
NONE		9
Return on net investment in meters charged to sewer department	25,638	10
<b>Other (specify):</b>		
<b>Total Other Water Revenues (474)</b>	<b>25,638</b>	

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## OTHER OPERATING REVENUES (WATER)

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**Other Operating Revenues (Water) (Page W-04)**

**Please explain amounts in Account 474 in excess of \$5,000, including like items grouped. Please provide, for example, a short list or detail using other than terms such as "other revenues" "general" "miscellaneous" or repeating the account title.**

Account 474: Done

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## WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)	
<b>SOURCE OF SUPPLY EXPENSES</b>			
Operation Labor (600)	5,158	6,321	1
Purchased Water (601)		0	2
Operation Supplies and Expenses (602)		264	3
Maintenance of Water Source Plant (605)	1,534	4,459	4
<b>Total Source of Supply Expenses</b>	<b>6,692</b>	<b>11,044</b>	
<b>PUMPING EXPENSES</b>			
Operation Labor (620)	16,468	18,426	5
Fuel for Power Production (621)	0	0	6
Fuel or Power Purchased for Pumping (622)	84,134	72,350	7
Operation Supplies and Expenses (623)	574	274	8
Maintenance of Pumping Plant (625)	6,479	5,330	9
<b>Total Pumping Expenses</b>	<b>107,655</b>	<b>96,380</b>	
<b>WATER TREATMENT EXPENSES</b>			
Operation Labor (630)	23,827	23,964	10
Chemicals (631)	149,465	138,065	11
Operation Supplies and Expenses (632)	7,590	3,847	12
Maintenance of Water Treatment Plant (635)	33,907	29,194	13
<b>Total Water Treatment Expenses</b>	<b>214,789</b>	<b>195,070</b>	
<b>TRANSMISSION AND DISTRIBUTION EXPENSES</b>			
Operation Labor (640)	6,183	6,222	14
Operation Supplies and Expenses (641)	50	87	15
Maintenance of Distribution Reservoirs and Standpipes (650)	6,670	7,700	16
Maintenance of Mains (651)	24,648	21,693	17
Maintenance of Services (652)	20,667	26,821	18
Maintenance of Meters (653)	26,678	33,848	19
Maintenance of Hydrants (654)	25,291	23,444	20
Maintenance of Other Plant (655)	1,401	1,724	21
<b>Total Transmission and Distribution Expenses</b>	<b>111,588</b>	<b>121,539</b>	
<b>CUSTOMER ACCOUNTS EXPENSES</b>			
Meter Reading Labor (901)	17,366	18,592	22
Accounting and Collecting Labor (902)	26,782	32,300	23
Supplies and Expenses (903)	11,789	12,463	24
Uncollectible Accounts (904)		0	25

## WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)	
<b>CUSTOMER ACCOUNTS EXPENSES</b>			
Customer Service and Information Expenses (906)			26
<b>Total Customer Accounts Expenses</b>	<b>55,937</b>	<b>63,355</b>	
<b>SALES EXPENSES</b>			
Sales Expenses (910)		0	27
<b>Total Sales Expenses</b>	<b>0</b>	<b>0</b>	
<b>ADMINISTRATIVE AND GENERAL EXPENSES</b>			
Administrative and General Salaries (920)	112,927	117,168	28
Office Supplies and Expenses (921)	15,099	14,015	29
Administrative Expenses Transferred--Credit (922)		0	30
Outside Services Employed (923)	15,825	72,479	31
Property Insurance (924)	9,817	11,550	32
Injuries and Damages (925)	7,763	7,560	33
Employee Pensions and Benefits (926)	131,063	120,611	34
Regulatory Commission Expenses (928)		0	35
Miscellaneous General Expenses (930)	1,082	1,125	36
Transportation Expenses (933)	23,834	19,906	37
Maintenance of General Plant (935)	3,481	3,612	38
<b>Total Administrative and General Expenses</b>	<b>320,891</b>	<b>368,026</b>	
<b>Total Operation and Maintenance Expenses</b>	<b>817,552</b>	<b>855,414</b>	

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## WATER OPERATION & MAINTENANCE EXPENSES

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### Water Operation & Maintenance Expenses (Page W-05)

For values that represent an increase or a decrease when compared to the previous year of greater than 25%, but not less \$5,000, please explain.

Account 923: Decreased because the utility had non-capital asset engineering studies done in 2007 that were not done in 2008.

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### TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent		67,890	65,183	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		3,747	3,495	2
<b>Net property tax equivalent</b>		<b>64,143</b>	<b>61,688</b>	
Social Security		25,324	23,991	3
PSC Remainder Assessment		1,935	2,396	4
Other (specify): NONE			0	5
<b>Total tax expense</b>		<b>91,402</b>	<b>88,075</b>	

## PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Portage				1
<b>SUMMARY OF TAX RATES</b>							<b>2</b>
State tax rate	mills		0.182548				3
County tax rate	mills		4.940427				4
Local tax rate	mills		6.011706				5
School tax rate	mills		8.823179				6
Voc. school tax rate	mills		1.518752				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
<b>Total tax rate</b>	mills		<b>21.476612</b>				<b>10</b>
Less: state credit	mills		1.387455				11
<b>Net tax rate</b>	mills		<b>20.089157</b>				<b>12</b>
<b>PROPERTY TAX EQUIVALENT CALCULATION</b>							<b>13</b>
<b>Local Tax Rate</b>	mills		<b>6.011706</b>				<b>14</b>
<b>Combined School Tax Rate</b>	mills		<b>10.341931</b>				<b>15</b>
<b>Other Tax Rate - Local</b>	mills		<b>0.000000</b>				<b>16</b>
<b>Total Local &amp; School Tax</b>	mills		<b>16.353637</b>				<b>17</b>
<b>Total Tax Rate</b>	mills		<b>21.476612</b>				<b>18</b>
<b>Ratio of Local and School Tax to Total</b>	dec.		<b>0.761463</b>				<b>19</b>
<b>Total tax net of state credit</b>	mills		<b>20.089157</b>				<b>20</b>
<b>Net Local and School Tax Rate</b>	mills		<b>15.297142</b>				<b>21</b>
Utility Plant, Jan. 1	\$	28,608,330	28,608,330				22
Materials & Supplies	\$	24,452	24,452				23
<b>Subtotal</b>	\$	<b>28,632,782</b>	<b>28,632,782</b>				<b>24</b>
Less: Plant Outside Limits	\$	0	0				25
<b>Taxable Assets</b>	\$	<b>28,632,782</b>	<b>28,632,782</b>				<b>26</b>
Assessment Ratio	dec.		0.929700				27
<b>Assessed Value</b>	\$	<b>26,619,897</b>	<b>26,619,897</b>				<b>28</b>
<b>Net Local &amp; School Rate</b>	mills		<b>15.297142</b>				<b>29</b>
<b>Tax Equiv. Computed for Current Year</b>	\$	<b>407,208</b>	<b>407,208</b>				<b>30</b>
Tax Equivalent per 1994 PSC Report	\$	285,767					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$	67,890					32 33
<b>Tax equiv. for current year (see note 6)</b>	\$	<b>67,890</b>					<b>34</b>
Footnotes							35

## WATER UTILITY PLANT IN SERVICE

### --Plant Financed by Utility or Municipality--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
<b>INTANGIBLE PLANT</b>						
Organization (301)	26,699				26,699	1
Franchises and Consents (302)	0				0	2
Miscellaneous Intangible Plant (303)	0				0	3
<b>Total Intangible Plant</b>	<b>26,699</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>26,699</b>	
<b>SOURCE OF SUPPLY PLANT</b>						
Land and Land Rights (310)	406,846				406,846	4
Structures and Improvements (311)	980,701				980,701	5
Collecting and Impounding Reservoirs (312)	0				0	6
Lake, River and Other Intakes (313)	0				0	7
Wells and Springs (314)	706,042				706,042	8
Supply Mains (316)	0				0	9
Other Water Source Plant (317)	0				0	10
<b>Total Source of Supply Plant</b>	<b>2,093,589</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,093,589</b>	
<b>PUMPING PLANT</b>						
Land and Land Rights (320)	5,335				5,335	11
Structures and Improvements (321)	267,401				267,401	12
Other Power Production Equipment (323)	0				0	13
Electric Pumping Equipment (325)	335,457	4,664			340,121	14
Diesel Pumping Equipment (326)	0				0	15
Other Pumping Equipment (328)	0				0	16
<b>Total Pumping Plant</b>	<b>608,193</b>	<b>4,664</b>	<b>0</b>	<b>0</b>	<b>612,857</b>	
<b>WATER TREATMENT PLANT</b>						
Land and Land Rights (330)	33,534				33,534	17
Structures and Improvements (331)	0				0	18
Sand or Other Media Filtration Equipment (332)	2,984,345				2,984,345	19
Membrane Filtration Equipment (333)	0				0	20
Other Water Treatment Equipment (334)	0				0	21
<b>Total Water Treatment Plant</b>	<b>3,017,879</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,017,879</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>						
Land and Land Rights (340)	40,672				40,672	22
Structures and Improvements (341)	0				0	23
Distribution Reservoirs and Standpipes (342)	1,984,541				1,984,541	24
Transmission and Distribution Mains (343)	3,257,035	79,869			3,336,904	25
Services (345)	157,112	1,486	65		158,533	26
Meters (346)	526,976	29,408	926		555,458	27
Hydrants (348)	183,123	3,303			186,426	28

## WATER UTILITY PLANT IN SERVICE

### --Plant Financed by Utility or Municipality--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>						
Other Transmission and Distribution Plant (349)	0				0	29
<b>Total Transmission and Distribution Plant</b>	<b>6,149,459</b>	<b>114,066</b>	<b>991</b>	<b>0</b>	<b>6,262,534</b>	
<b>GENERAL PLANT</b>						
Land and Land Rights (389)	11,432				11,432	30
Structures and Improvements (390)	162,793				162,793	31
Office Furniture and Equipment (391)	32,420				32,420	32
Computer Equipment (391.1)	32,697				32,697	33
Transportation Equipment (392)	146,531				146,531	34
Stores Equipment (393)	0				0	35
Tools, Shop and Garage Equipment (394)	31,767	787			32,554	36
Laboratory Equipment (395)	9,852				9,852	37
Power Operated Equipment (396)	6,558				6,558	38
Communication Equipment (397)	21,986				21,986	39
SCADA Equipment (397.1)	0				0	40
Miscellaneous Equipment (398)	181,246	8,165			189,411	41
<b>Total General Plant</b>	<b>637,282</b>	<b>8,952</b>	<b>0</b>	<b>0</b>	<b>646,234</b>	
<b>Total utility plant in service directly assignable</b>	<b>12,533,101</b>	<b>127,682</b>	<b>991</b>	<b>0</b>	<b>12,659,792</b>	
Common Utility Plant Allocated to Water Department (300)	0				0	42
<b>Total utility plant in service</b>	<b>12,533,101</b>	<b>127,682</b>	<b>991</b>	<b>0</b>	<b>12,659,792</b>	

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
<b>INTANGIBLE PLANT</b>						
Organization (301)	0				0	1
Franchises and Consents (302)	0				0	2
Miscellaneous Intangible Plant (303)	0				0	3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>						
Land and Land Rights (310)	0				0	4
Structures and Improvements (311)	0				0	5
Collecting and Impounding Reservoirs (312)	0				0	6
Lake, River and Other Intakes (313)	0				0	7
Wells and Springs (314)	0				0	8
Supply Mains (316)	0				0	9
Other Water Source Plant (317)	0				0	10
<b>Total Source of Supply Plant</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>PUMPING PLANT</b>						
Land and Land Rights (320)	0				0	11
Structures and Improvements (321)	0				0	12
Other Power Production Equipment (323)	0				0	13
Electric Pumping Equipment (325)	0				0	14
Diesel Pumping Equipment (326)	0				0	15
Other Pumping Equipment (328)	0				0	16
<b>Total Pumping Plant</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>WATER TREATMENT PLANT</b>						
Land and Land Rights (330)	0				0	17
Structures and Improvements (331)	0				0	18
Sand or Other Media Filtration Equipment (332)	0				0	19
Membrane Filtration Equipment (333)	0				0	20
Other Water Treatment Equipment (334)	0				0	21
<b>Total Water Treatment Plant</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>						
Land and Land Rights (340)	0				0	22
Structures and Improvements (341)	0				0	23
Distribution Reservoirs and Standpipes (342)	0				0	24
Transmission and Distribution Mains (343)	15,033,032	54,353			15,087,385	25
Services (345)	553,688	10,600	100		564,188	26
Meters (346)	0				0	27

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>						
Hydrants (348)	488,509	8,940			497,449	28
Other Transmission and Distribution Plant (349)	0				0	29
<b>Total Transmission and Distribution Plant</b>	<b>16,075,229</b>	<b>73,893</b>	<b>100</b>	<b>0</b>	<b>16,149,022</b>	
<b>GENERAL PLANT</b>						
Land and Land Rights (389)	0				0	30
Structures and Improvements (390)	0				0	31
Office Furniture and Equipment (391)	0				0	32
Computer Equipment (391.1)	0				0	33
Transportation Equipment (392)	0				0	34
Stores Equipment (393)	0				0	35
Tools, Shop and Garage Equipment (394)	0				0	36
Laboratory Equipment (395)	0				0	37
Power Operated Equipment (396)	0				0	38
Communication Equipment (397)	0				0	39
SCADA Equipment (397.1)	0				0	40
Miscellaneous Equipment (398)	0				0	41
<b>Total General Plant</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total utility plant in service directly assignable</b>	<b>16,075,229</b>	<b>73,893</b>	<b>100</b>	<b>0</b>	<b>16,149,022</b>	
Common Utility Plant Allocated to Water Department (300)	0				0	42
<b>Total utility plant in service</b>	<b>16,075,229</b>	<b>73,893</b>	<b>100</b>	<b>0</b>	<b>16,149,022</b>	

## SOURCES OF WATER SUPPLY - STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			36,473	36,473	1
February			34,659	34,659	2
March			38,164	38,164	3
April			35,577	35,577	4
May			40,001	40,001	5
June			42,303	42,303	6
July			49,451	49,451	7
August			56,416	56,416	8
September			44,763	44,763	9
October			36,790	36,790	10
November			31,614	31,614	11
December			32,334	32,334	12
<b>Total annual pumpage</b>	<b>0</b>	<b>0</b>	<b>478,545</b>	<b>478,545</b>	

## WATER LOSS AND OTHER STATISTICS

1. For Gallons used in the treatment process (line 3), estimate water used in production including filter backwash, pumps, and other utility uses before the point of entry to the distribution system.
2. For Gallons used for other system uses (line 10), report other unmetered water used for system operation and maintenance, water used for non-regulated sewer utility and all other unmetered usage that is known to occur and does not fall into one of the other categories listed under Water Usage.

**WATER LOSS STATISTICS**

Source of Water Supply Statistics - Total Annual Pumpage (000's):	478,545	1
Less: Gallons (000's) used in the treatment process:	6,232	2
Subtotal: Gallons (000's) entering distribution system:	<b>472,313</b>	3
Less: Gallons (000's) sold:	371,099	4
Gallons (000's) entering distribution system but not sold:	<b>101,214</b>	5
Estimated Water Usage:		6
Gallons (000's) used to flush mains:	24,250	7
Gallons (000's) used for fire protection:	2,000	8
Gallons (000's) used to prevent freezing of distribution system:		9
Gallons (000's) used for other system uses:	2,948	10
Subtotal Estimated Usage:	<b>29,198</b>	11
Estimated Water Losses:		12
Gallons (000's) lost due to main leaks or breaks:		13
Gallons (000's) lost due to service leaks or breaks:	12,000	14
Gallons (000's) lost due to hydrant leaks, tank overflows and pressure reducing valves:		15
Gallons (000's) for unauthorized usage such as vandalism and theft:		16
Gallons (000's) not accounted for:	<b>60,016</b>	17
Subtotal of Estimated Losses:	<b>72,016</b>	18
Percentage of water entering distribution system sold:	<b>79%</b>	19
Percentage of unaccounted for water:	<b>13%</b>	20
If more than 25%, indicate causes:		21

If more than 25%, state what action has been taken to reduce water loss:

**OTHER STATISTICS**

Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)	2,595	22
Date of maximum: 08/18/2008		23
Cause of maximum: sprinkling, irrigation, dry weather		24
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)	594	25
Date of minimum: 10/12/2008		26
Total KWH used by the utility (include pumping, treatment facilities and other utility operations):	581,040	27
If water is purchased:		28
Vendor Name:		29
Point of Delivery:		30
What percentage of purchased water is surface water?		31
Number of main breaks repaired this year:	0	32
Number of service breaks repaired this year:	4	33
Population served (estimate the number of individuals served):		34
Inside municipality?	11,850	35
Outside municipality?	0	36

**SOURCES OF WATER SUPPLY - GROUND WATERS**

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<b>Location (a)</b>	<b>Identification Number (b)</b>	<b>Depth in feet (c)</b>	<b>Well Diameter in inches (d)</b>	<b>Yield Per Day in gallons (e)</b>	<b>Currently In Service? (f)</b>	
1500 PLEASANT DRIVE	3	102	20	2,268,000	Yes	<b>1</b>
300 WATERWAY	2	122	38	2,563,000	Yes	<b>2</b>
301 BLACK OAK DRIVE	1	112	38	1,944,000	Yes	<b>3</b>

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## SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

### PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	WELL 1	WELL 2	WELL 3	1
Location	301 BLACK OAK DRIVE	300 WATERWAY	1500 PLEASANT DR	2
Purpose	P	P	P	3
Destination	D	D	D	4
Pump Manufacturer	AMERICAN TURBINE	AMERICAN TURBINE	GOULDS	5
Year Installed	1989	1989	2001	6
Type	VERTICAL TURBINE	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	1,600	2,000	1,575	8
Pump Motor or Standby Engine Mfr	US MOTOR	US MOTOR	US MOTOR	9
Year Installed	1989	1989	2001	10
Type	ELECTRIC	ELECTRIC	ELECTRIC	11
Horsepower	125	150	125	12
Footnotes				13
				14

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification				15
Location				16
Purpose				17
Destination				18
Pump Manufacturer				19
Year Installed				20
Type				21
Actual Capacity (gpm)				22
Pump Motor or Standby Engine Mfr				23
Year Installed				24
Type				25
Horsepower				26
Footnotes				27
				28

## RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	B	C70619		1
<b>RESERVOIRS, STANDPIPES OR ELEVATED TANKS</b>				<b>2</b>
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET	ET		3
Year constructed	2000	1987		4
Primary material (earthen, steel, concrete, other)	CONCRETE	STEEL		5
Elevation difference in feet (See Headnote 3.)	177	172		6
Total capacity in gallons (actual)	1,000,000	500,000		7
				8
<b>WATER TREATMENT PLANT</b>				<b>9</b>
Disinfection, type of equipment (gas, liquid, powder, other)		LIQUID		10
Points of application (wellhouse, central facilities, booster station, other)		CENTRAL FACILITIES		11
Filters, type (gravity, pressure, other, none)		PRESSURE		12
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)		1.0000		13
Is a corrosion control chemical used (yes, no)?		N		14
Is water fluoridated (yes, no)?		Y		15
Footnotes				16

## WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	Number of Feet			Adjustments Increase or (Decrease) (g)	End of Year (h)	
			First of Year (d)	Added During Year (e)	Retired During Year (f)			
P	D	4.000	1,218			(177)	1,041	1
M	D	6.000	0			2,063	2,063	2
P	D	6.000	31,302			10,676	41,978	3
M	D	8.000	3,708			30	3,738	4
P	D	8.000	291,629	2,269		1,404	295,302	5
P	D	10.000	114			1	115	6
M	D	12.000	22,100			(536)	21,564	7
M	S	12.000	85			(85)	0	8
P	D	12.000	104,752			3,559	108,311	9
P	D	16.000	0			10,423	10,423	10
P	S	16.000	10,372			(10,372)	0	11
M	D	18.000	18,393			(3,186)	15,207	12
M	D	20.000	0			2,608	2,608	13
M	S	20.000	6,302			(5,342)	960	14
P	D	20.000	0			2,619	2,619	15
P	S	20.000	0			115	115	16
M	D	24.000	4,821				4,821	17
M	S	24.000	0				0	18
<b>Total Within Municipality</b>			<b>494,796</b>	<b>2,269</b>	<b>0</b>	<b>13,800</b>	<b>510,865</b>	
<b>Total Utility</b>			<b>494,796</b>	<b>2,269</b>	<b>0</b>	<b>13,800</b>	<b>510,865</b>	

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## WATER MAINS

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**Water Mains (Page W-19)**

**If Added During Year column total is greater than zero, please explain financing following the criteria listed in the schedule headnote No. 5.**

800 feet of main additions were financed by the utility and 1,469 feet of main additions were financed by developers.

**Explain all reported Adjustments.**

The adjustment of 13,800 feet of main is due to a review of the adjustments from 2007. In 2007, there was an adjustment to mains for developer contributions not reported previously. In 2008, it was determined that the allocations to type and the quantity reported needed to be modified.

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## WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	28				28		1
M	1.000	3,818	16	1		3,833	245	2
M	1.250	18				18		3
M	1.500	190			5	195		4
M	2.000	236	2		7	245		5
M	3.000	2				2		6
P	4.000	18			9	27		7
P	6.000	12	1		1	14		8
P	8.000	10				10		9
P	10.000	1				1		10
P	12.000	2				2		11
<b>Total Utility</b>		<b>4,335</b>	<b>19</b>	<b>1</b>	<b>22</b>	<b>4,375</b>	<b>245</b>	

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## WATER SERVICES

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**Water Services (Page W-20)**

**Explain all reported Adjustments.**

The adjustment of 22 services is due to a review of the adjustments from 2007. In 2007, there was an adjustment to services for developer contributions not reported previously. In 2008, it was determined that the quantity reported needed to be modified.

**If net additions are greater than zero, please explain financing by following criteria listed in schedule headnote No. 3.**

One service addition was financed by the utility. 18 service additions were financed by developers.

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## METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.
6. Do not include station meters in the meter inventory used to complete these tables.

### Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	3,510	123	7		3,626	203	1
0.750	175				175	7	2
1.000	317	20	1		336	13	3
1.500	75	1			76	16	4
2.000	65	10			75	8	5
3.000	4				4	0	6
4.000	1				1	0	7
<b>Total:</b>	<b>4,147</b>	<b>154</b>	<b>8</b>	<b>0</b>	<b>4,293</b>	<b>247</b>	

### Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	3,265	192	12	8	0	149	3,626	1
0.750	102	44	2	0	0	27	175	2
1.000	78	246	3	7	0	2	336	3
1.500	2	49	0	0	0	25	76	4
2.000	0	56	7	4	0	8	75	5
3.000	0	1	2	0	0	1	4	6
4.000	0	0	1	0	0	0	1	7
<b>Total:</b>	<b>3,447</b>	<b>588</b>	<b>27</b>	<b>19</b>	<b>0</b>	<b>212</b>	<b>4,293</b>	

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## METERS

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### Meters (Page W-21)

#### Explain program for replacing or testing meters 1" or smaller.

Testing of 1 inch or smaller meters decreased in 2008 from prior years. As many meters as possible are tested, as time permits. Typically, most of the meter change outs and testing is done during winter months, usually between January and March. In 2009, testing will continue throughout the summer months in order to catch up and comply with the testing requirements. The utility is addressing this issue and will make every effort to reach the minimum required in upcoming years

Ss. PSC 185.83(2) states "Station meters shall be maintained to ensure reasonable accuracy and shall have the accuracy checked at least once every 2 years." Are all station meters being tested every two years? Answer yes or no. If no, please explain.

Yes.

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## HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
<b>Fire Hydrants</b>						
Outside of Municipality	0				0	1
Within Municipality	900	4			904	2
<b>Total Fire Hydrants</b>	<b>900</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>904</b>	
<b>Flushing Hydrants</b>						
	1				1	3
<b>Total Flushing Hydrants</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	

**NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.**

Number of hydrants operated during year:	1,800
Number of distribution system valves end of year:	1,417
Number of distribution valves operated during year:	229