



3015 (02-09-04)

**ANNUAL REPORT**

OF

Name: TOWN OF LAWRENCE WATER UTILITY

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Principal Office: 2595 HIGHWAY 41  
DE PERE, WI 54115

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For the Year Ended: DECEMBER 31, 2000

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**WATER, ELECTRIC, OR JOINT UTILITY  
TO  
PUBLIC SERVICE COMMISSION OF WISCONSIN**P.O. Box 7854  
Madison, WI 53707-7854  
(608) 266-3766

*This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.*

### SIGNATURE PAGE

I \_\_\_\_\_ of  
(Person responsible for accounts)

\_\_\_\_\_ TOWN OF LAWRENCE WATER UTILITY \_\_\_\_\_, certify that I  
(Utility Name)

am the person responsible for accounts; that I have examined the following report and, to the best of my knowledge, information and belief, it is a correct statement of the business and affairs of said utility for the period covered by the report in respect to each and every matter set forth therein.

\_\_\_\_\_  
(Signature of person responsible for accounts) (Date)

\_\_\_\_\_  
(Title)

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**IDENTIFICATION AND OWNERSHIP**

**Exact Utility Name:** TOWN OF LAWRENCE WATER UTILITY

**Utility Address:** 2595 HIGHWAY 41  
DE PERE, WI 54115

**When was utility organized?** 1/1/1996

**Report any change in name:**

**Effective Date:**

**Utility Web Site:**

**Utility employee in charge of correspondence concerning this report:**

**Name:** MS JUDY A. BENZ

**Title:** TOWN ADMINISTRATOR

**Office Address:**

2595 HIGHWAY 41  
DE PERE, WI 54115

**Telephone:** (920) 336 - 9131

**Fax Number:** (920) 336 - 9193

**E-mail Address:** townoflawrence@execpc.com

**Individual or firm, if other than utility employee, preparing this report:**

**Name:** MR MICHAEL W KONECNY

**Title:** SHAREHOLDER

**Office Address:** SCHENCK & ASSOCIATES SC

2200 RIVERSIDE DRIVE  
P.O. BOX 23819  
GREEN BAY, WI 54305-3819

**Telephone:** (920) 455 - 4112

**Fax Number:** (920) 436 - 7808

**E-mail Address:** konecnym@schenckcpa.com

**President, chairman, or head of utility commission/board or committee:**

**Name:** NONE

**Title:**

**Office Address:**

**Telephone:**

**Fax Number:**

**E-mail Address:**

**Are records of utility audited by individuals or firms, other than utility employee?** YES

**IDENTIFICATION AND OWNERSHIP**

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**Individual or firm, if other than utility employee, auditing utility records:**

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**Name:** SCHENCK & ASSOCIATES SC

**Title:**

**Office Address:** SCHENCK & ASSOCIATES SC  
2200 RIVERSIDE DRIVE  
P.O. BOX 23819  
GREEN BAY, WI 54305-3819

**Telephone:** (920) 455 - 4112

**Fax Number:** (920) 436 - 7808

**E-mail Address:** konecnym@schenckcpa.com

**Date of most recent audit report:** 2/22/2001

**Period covered by most recent audit:** CALENDAR YEAR 2000

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**Names and titles of utility management including manager or superintendent:**

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**Name:** GREG LITTLE

**Title:** OPERATOR

**Office Address:**  
2595 HIGHWAY 41  
DE PERE, WI 54115

**Telephone:** (920) 336 - 9131

**Fax Number:** (920) 336 - 9193

**E-mail Address:**

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**Name of utility commission/committee:** TOWN BOARD

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**Names of members of utility commission/committee:**

- MR NATHAN ABTS
  - MS JUDY BENZ
  - MR TOM PEROCK
  - MR RANDY TREML
  - MR KEN VAN DE HEI
  - MR RANDY VANDENACK
- 

**Is sewer service rendered by the utility?** NO

**If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?**NO

**Date of Ordinance:**                     

**Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?** NO

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**Provide the following information regarding the provider(s) of contract services:**

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## IDENTIFICATION AND OWNERSHIP

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**Firm Name:**

**Contact Person:**

**Title:**

**Telephone:** ( )- ) -

**Fax Number:** ( - ) -

**E-mail Address:**

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**Contract/Agreement beginning-ending dates:**

**Provide a brief description of the nature of Contract Operations being provided:**

### INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
<b>UTILITY OPERATING INCOME</b>			
Operating Revenues (400)	87,387	58,123	1
<b>Operating Expenses:</b>			
Operation and Maintenance Expense (401)	37,048	22,806	2
Depreciation Expense (403)	36,341	24,739	3
Amortization Expense (404)	0	0	4
Taxes (408)	19,331	834	5
<b>Total Operating Expenses</b>	<b>92,720</b>	<b>48,379</b>	
<b>Net Operating Income</b>	<b>(5,333)</b>	<b>9,744</b>	
Income from Utility Plant Leased to Others (412-413)	80,000	80,000	6
<b>Utility Operating Income</b>	<b>74,667</b>	<b>89,744</b>	
<b>OTHER INCOME</b>			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	51,457	3,467	9
Miscellaneous Nonoperating Income (421)	100,000	231,498	10
<b>Total Other Income</b>	<b>151,457</b>	<b>234,965</b>	
<b>Total Income</b>	<b>226,124</b>	<b>324,709</b>	
<b>MISCELLANEOUS INCOME DEDUCTIONS</b>			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	12
<b>Total Miscellaneous Income Deductions</b>	<b>0</b>	<b>0</b>	
<b>Income Before Interest Charges</b>	<b>226,124</b>	<b>324,709</b>	
<b>INTEREST CHARGES</b>			
Interest on Long-Term Debt (427)	110,836	41,856	13
Amortization of Debt Discount and Expense (428)			14
Amortization of Premium on Debt--Cr. (429)			15
Interest on Debt to Municipality (430)	0	0	16
Other Interest Expense (431)	0	0	17
Interest Charged to Construction--Cr. (432)			18
<b>Total Interest Charges</b>	<b>110,836</b>	<b>41,856</b>	
<b>Net Income</b>	<b>115,288</b>	<b>282,853</b>	
<b>EARNED SURPLUS</b>			
Unappropriated Earned Surplus (Beginning of Year) (216)	211,790	(181,127)	19
Balance Transferred from Income (433)	115,288	282,853	20
Miscellaneous Credits to Surplus (434)	0	110,064	21
Miscellaneous Debits to Surplus--Debit (435)	0	0	22
Appropriations of Surplus--Debit (436)	0	0	23
Appropriations of Income to Municipal Funds--Debit (439)	0	0	24
<b>Total Unappropriated Earned Surplus End of Year (216)</b>	<b>327,078</b>	<b>211,790</b>	

### INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.  
 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
<b>Revenues from Utility Plant Leased to Others (412):</b>		
LEASE OF WELL	80,000	1
<b>Total (Acct. 412):</b>	<b>80,000</b>	
<b>Expenses of Utility Plant Leased to Others (413):</b>		
NONE		2
<b>Total (Acct. 413):</b>	<b>0</b>	
<b>Nonoperating Rental Income (418):</b>		
NONE		3
<b>Total (Acct. 418):</b>	<b>0</b>	
<b>Interest and Dividend Income (419):</b>		
INTEREST INCOME	51,457	4
<b>Total (Acct. 419):</b>	<b>51,457</b>	
<b>Miscellaneous Nonoperating Income (421):</b>		
SUBSIDY FROM GENERAL FUND FOR INTEREST ON DEBT	100,000	5
<b>Total (Acct. 421):</b>	<b>100,000</b>	
<b>Miscellaneous Amortization (425):</b>		
NONE		6
<b>Total (Acct. 425):</b>	<b>0</b>	
<b>Other Income Deductions (426):</b>		
NONE		7
<b>Total (Acct. 426):</b>	<b>0</b>	
<b>Miscellaneous Credits to Surplus (434):</b>		
NONE		8
<b>Total (Acct. 434):</b>	<b>0</b>	
<b>Miscellaneous Debits to Surplus (435):</b>		
NONE		9
<b>Total (Acct. 435)--Debit:</b>	<b>0</b>	
<b>Appropriations of Surplus (436):</b>		
Detail appropriations to (from) account 215		10
<b>Total (Acct. 436)--Debit:</b>	<b>0</b>	
<b>Appropriations of Income to Municipal Funds (439):</b>		
NONE		11
<b>Total (Acct. 439)--Debit:</b>	<b>0</b>	

**INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
<b>Costs and Expenses of Merchandising, Jobbing and Contract Work (416):</b>						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
<b>Other (list by major classes):</b>					0	6
<b>Total costs and expenses</b>	0	0	0	0	0	
<b>Net income (or loss)</b>	0	0	0	0	0	

### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.  
 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	87,387	0	0	0	<b>87,387</b>	<b>1</b>
Less: interdepartmental sales	0		0	0	<b>0</b>	<b>2</b>
Less: interdepartmental rents					<b>0</b>	<b>3</b>
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				<b>0</b>	<b>4</b>
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					<b>0</b>	<b>5</b>
<b>Other Increases or (Decreases) to Operating Revenues - Specify:</b>						
.					<b>0</b>	<b>6</b>
<b>Revenues subject to Wisconsin Remainder Assessment</b>	<b>87,387</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>87,387</b>	

### BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
<b>UTILITY PLANT</b>			
Utility Plant (100)	2,147,493	1,156,241	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	91,144	80,594	2
<b>Net Utility Plant</b>	<b>2,056,349</b>	<b>1,075,647</b>	
<b>OTHER PROPERTY AND INVESTMENTS</b>			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
<b>Net Nonutility Property</b>	<b>0</b>	<b>0</b>	
Investment in Municipality (123)	0	0	5
Other Investments (124)	538,303	0	6
Special Funds (125)	877,204	0	7
<b>Total Other Property and Investments</b>	<b>1,415,507</b>	<b>0</b>	
<b>CURRENT AND ACCRUED ASSETS</b>			
Cash and Working Funds (131)	221,304	153,364	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	18,850	12,876	11
Other Accounts Receivable (143)	0	10,595	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	0	0	14
Materials and Supplies (150)	0	0	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
<b>Total Current and Accrued Assets</b>	<b>240,154</b>	<b>176,835</b>	
<b>DEFERRED DEBITS</b>			
Unamortized Debt Discount and Expense (181)	32,009	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
<b>Total Deferred Debits</b>	<b>32,009</b>	<b>0</b>	
<b>Total Assets and Other Debits</b>	<b>3,744,019</b>	<b>1,252,482</b>	

### BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
<b>PROPRIETARY CAPITAL</b>			
Capital Paid in by Municipality (200)	0	0	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	327,078	211,790	23
<b>Total Proprietary Capital</b>	<b>327,078</b>	<b>211,790</b>	
<b>LONG-TERM DEBT</b>			
Bonds (221)	165,600	165,600	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	2,317,480	681,572	26
<b>Total Long-Term Debt</b>	<b>2,483,080</b>	<b>847,172</b>	
<b>CURRENT AND ACCRUED LIABILITIES</b>			
Notes Payable (231)	0	0	27
Accounts Payable (232)	2,218	40,226	28
Payables to Municipality (233)	0	0	29
Customer Deposits (235)			30
Taxes Accrued (236)	18,619	0	31
Interest Accrued (237)	55,549	26,771	32
Other Current and Accrued Liabilities (238)	2,876		33
<b>Total Current and Accrued Liabilities</b>	<b>79,262</b>	<b>66,997</b>	
<b>DEFERRED CREDITS</b>			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
<b>Total Deferred Credits</b>	<b>0</b>	<b>0</b>	
<b>OPERATING RESERVES</b>			
Miscellaneous Operating Reserves (265)			37
<b>Total Operating Reserves</b>	<b>0</b>	<b>0</b>	
<b>CONTRIBUTIONS IN AID OF CONSTRUCTION</b>			
Contributions in Aid of Construction (271)	854,599	126,523	38
<b>Total Liabilities and Other Credits</b>	<b>3,744,019</b>	<b>1,252,482</b>	

### NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
<b>Plant Accounts:</b>					
Utility Plant in Service (100)	2,139,207	0	0	0	1
Utility Plant Purchased or Sold (391)					2
Utility Plant in Process of Reclassification (392)					3
Utility Plant Leased to Others (393)					4
Property Held for Future Use (394)					5
Construction Work in Progress (395)	8,286				6
Utility Plant Acquisition Adjustments (396)					7
Other Utility Plant Adjustments (397)					8
<b>Total Utility Plant</b>	<b>2,147,493</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Accumulated Provision for Depreciation and Amortization:</b>					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	91,144	0	0	0	9
<b>Total Accumulated Provision</b>	<b>91,144</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net Utility Plant</b>	<b>2,056,349</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.  
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
<b>Balance first of year</b>	80,594				<b>80,594</b>	1
<b>Credits During Year</b>						2
<b>Accruals:</b>						3
Charged depreciation expense (403)	36,341				<b>36,341</b>	4
Depreciation expense on meters						5
charged to sewer (see Note 3)					<b>0</b>	6
Accruals charged other						7
accounts (specify):						8
					<b>0</b>	9
Salvage					<b>0</b>	10
Other credits (specify):						11
					<b>0</b>	12
<b>Total credits</b>	<b>36,341</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>36,341</b>	13
<b>Debits during year</b>						14
Book cost of plant retired	25,791				<b>25,791</b>	15
Cost of removal					<b>0</b>	16
Other debits (specify):						17
					<b>0</b>	18
<b>Total debits</b>	<b>25,791</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,791</b>	19
<b>Balance End of Year</b>	<b>91,144</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>91,144</b>	20
<b>Composite Depreciation Rate?</b>	Yes					21
If yes, what is the rate?	2.20%					22

**NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
<b>Other (specify):</b>					
NONE	0			0	2
<b>Total Nonutility Property (121)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Less accum. prov. depr. & amort. (122)	0			0	3
<b>Net Nonutility Property</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)
Balance first of year	0 1
<b>Additions:</b>	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
<b>Total Additions</b>	<u>0</u>
<b>Deductions:</b>	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
<b>Total accounts written off</b>	<u>0</u>
<b>Balance end of year</b>	<u><u>0</u></u>

### MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)
<b>Electric Utility</b>						
Fuel for generation					0	0 1
Other					0	0 2
<b>Total Electric Utility</b>					<b>0</b>	<b>0</b>

Account	Total End of Year	Amount Prior Year
Electric utility total	0	0 1
Water utility		0 2
Sewer utility		0 3
Gas utility		0 4
Merchandise		0 5
Other materials & supplies		0 6
<b>Total Materials and Supplies</b>	<b>0</b>	<b>0</b>

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT  
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
<b>Unamortized debt discount &amp; expense (181)</b>				
NOTE ANTICIPATION NOTE	0	0	32,009	1
<b>Total</b>			<b>32,009</b>	
<b>Unamortized premium on debt (251)</b>				
None	0	0	0	2
<b>Total</b>			<b>0</b>	

**CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

<b>Particulars (a)</b>	<b>Amount (b)</b>
Balance first of year	0 1
<b>Changes during year (explain):</b>	2
<b>Balance end of year</b>	<b>0</b>

**BONDS (ACCT. 221)**

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
GENERAL OBLIGATION REFUNDING BOND	03/01/1998	06/01/2011	4.54%	165,600	1
<b>Total Bonds (Account 221):</b>				<b>165,600</b>	

**NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
<b>Other Long-Term Debt (224)</b>					
STATE TRUST FUND LOAN	03/15/2000	03/15/2010	5.25%	556,572	<b>1</b>
STATE TRUST FUND LOAN #9014	05/12/1999	03/15/2009	5.25%	112,500	<b>2</b>
NOTE ANTICIPATION NOTE	03/15/2000	09/01/2003	5.20%	1,648,408	<b>3</b>
<b>Total for Account 224</b>				<b><u>2,317,480</u></b>	

**TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
<b>Accruals:</b>		
Charged water department expense	19,331	2
Charged electric department expense		3
Charged sewer department expense		4
<b>Other (explain):</b>		
NONE		5
<b>Total Accruals and other credits</b>	<u>19,331</u>	
<b>Taxes paid during year:</b>		
County, state and local taxes		6
Social Security taxes	608	7
PSC Remainder Assessment	104	8
<b>Other (explain):</b>		
NONE		9
<b>Total payments and other debits</b>	<u>712</u>	
<b>Balance end of year</b>	<u><u>18,619</u></u>	

### INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.  
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
<b>Bonds (221)</b>					
GENERAL OBLIGATION REFUNDING BOND	642	7,709	7,709	642	1
<b>Subtotal</b>	<b>642</b>	<b>7,709</b>	<b>7,709</b>	<b>642</b>	
<b>Advances from Municipality (223)</b>					
NONE	0			0	2
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Other long-Term Debt (224)</b>					
State Trust Fund Loans	26,129	35,054	34,838	26,345	3
NOTE ANTICIPATION NOTE		68,073	39,511	28,562	4
<b>Subtotal</b>	<b>26,129</b>	<b>103,127</b>	<b>74,349</b>	<b>54,907</b>	
<b>Notes Payable (231)</b>					
TRANSFERRED TO OTHER LONG-TERM DEBT LINE	0			0	5
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total</b>	<b>26,771</b>	<b>110,836</b>	<b>82,058</b>	<b>55,549</b>	

**CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	126,523	0	0	0	0	<b>126,523</b>	1
<b>Add credits during year:</b>							
For Services	84,072					<b>84,072</b>	2
For Mains	644,004					<b>644,004</b>	3
<b>Other (specify):</b>							
NONE						<b>0</b>	4
<b>Deduct charges (specify):</b>							
NONE						<b>0</b>	5
<b>Balance End of Year</b>	<b>854,599</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>854,599</b>	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						<b>0</b>	6

### BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
<b>Investment in Municipality (123):</b>		
NONE		1
<b>Total (Acct. 123):</b>	<b>0</b>	
<b>Other Investments (124):</b>		
SPECIAL ASSESSMENTS RECEIVABLE	538,303	2
<b>Total (Acct. 124):</b>	<b>538,303</b>	
<b>Special Funds (125):</b>		
DEBT SERVICE	203,244	3
DEBT PROCEEDS	673,960	4
<b>Total (Acct. 125):</b>	<b>877,204</b>	
<b>Notes Receivable (141):</b>		
NONE		5
<b>Total (Acct. 141):</b>	<b>0</b>	
<b>Customer Accounts Receivable (142):</b>		
Water	18,850	6
Electric		7
Sewer (Regulated)		8
<b>Other (specify):</b>		
NONE		9
<b>Total (Acct. 142):</b>	<b>18,850</b>	
<b>Other Accounts Receivable (143):</b>		
Sewer (Non-regulated)		10
Merchandising, jobbing and contract work		11
<b>Other (specify):</b>		
NONE		12
<b>Total (Acct. 143):</b>	<b>0</b>	
<b>Receivables from Municipality (145):</b>		
NONE		13
<b>Total (Acct. 145):</b>	<b>0</b>	
<b>Prepayments (165):</b>		
NONE		14
<b>Total (Acct. 165):</b>	<b>0</b>	
<b>Extraordinary Property Losses (182):</b>		
NONE		15
<b>Total (Acct. 182):</b>	<b>0</b>	

### BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

<b>Particulars (a)</b>	<b>Balance End of Year (b)</b>
<hr/>	
<b>Other Deferred Debits (183):</b>	
NONE	16
<b>Total (Acct. 183):</b>	<b>0</b>
<hr/>	
<b>Payables to Municipality (233):</b>	
NONE	17
<b>Total (Acct. 233):</b>	<b>0</b>
<hr/>	
<b>Other Deferred Credits (253):</b>	
NONE	18
<b>Total (Acct. 253):</b>	<b>0</b>
<hr/>	

### RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
<b>Add Average:</b>						
Utility Plant in Service	1,644,681	0	0	0	1,644,681	1
Materials and Supplies	0	0	0	0	0	2
<b>Other (specify):</b>						0
						3
<b>Less Average:</b>						
Reserve for Depreciation	85,869	0	0	0	85,869	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	490,561	0	0	0	490,561	6
<b>Other (specify):</b>						0
						7
<b>Average Net Rate Base</b>	<b>1,068,251</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,068,251</b>	
Net Operating Income	(5,333)	0	0	0	(5,333)	8
<b>Net Operating Income as a percent of Average Net Rate Base</b>	<b>-0.50%</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>-0.50%</b>	

## RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
<b>Average Proprietary Capital</b>		
Capital Paid in by Municipality	0	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	269,434	3
<b>Other (Specify):</b>		4
<b>Total Average Proprietary Capital</b>	<b>269,434</b>	
<b>Net Income</b>		
Net Income	115,288	5
<b>Percent Return on Proprietary Capital</b>	<b>42.79%</b>	

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## IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

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1. Acquisitions.

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2. Leaseholder changes.

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3. Extensions of service.

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4. Estimated changes in revenues due to rate changes.

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5. Obligations incurred or assumed, excluding commercial paper.

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6. Formal proceedings with the Public Service Commission.

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7. Any additional matters.

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## FINANCIAL SECTION FOOTNOTES

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### Contributions in Aid of Construction (Account 271) (Page F-17)

Per review,  
contributions for water services changed from zero to \$84,072 and those for  
mains changed from \$728,076 to \$644,004.  
PJL

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### Identification and Ownership - Contract Operations (Page iv)

-----Original Message-----

From: KonecnyM@schenckcpa.com [mailto:KonecnyM@schenckcpa.com]  
Sent: Tuesday, June 19, 2001 4:02 PM  
To: leegep@psc.state.wi.us  
Cc: townoflawrence@execpc.com  
Subject: Letter regarding 2000 PSC report of Lawrence

Responses to your June 12 request for more information are detailed below:

1. The sewer department currently does not use the water meter reading to calculate sewer charges. Most charges are flat rate charges. As more water customers are hooked up, the sewer department will consider alternate charging methods.
2. The number of 2000 kilowatt hours for pumping was 389,520.
3. The amount of assessments allocated to services in 2000 totaled \$84,072. This amount was included in the contribution credit for mains of \$728,076.
4. The number of water services not in use was not changed for the 2000 additions. The new customers had a few months to hook up and it was anticipated that most of them would be connected within 6 months of construction. The "services not in use" column will be increased in 2001 for services from 2000 additions not connected at that time.

If any additional information is needed, please don't hesitate to contact me.

Mike Konecny  
Schenck & Associates SC  
920-455-4112  
konecnym@schenckcpa.com

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## FINANCIAL SECTION FOOTNOTES

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### Identification and Ownership - Contacts (Page iv)

June 12, 2001

Ms. Judy A. Benz, Town Administrator  
Town of Lawrence Water Utility  
2595 US Highway 41  
De Pere, WI 54115-9495

2000 Analytical Review DWCCA-3095-PJL

Dear Ms. Benz:

The Public Service Commission staff is in the process of completing an analytical review of your utility's 2000 annual report. The purposes of an analytical review are to detect possible reporting or accounting related errors and to identify significant fluctuations from established trends in reported data not sufficiently explained in the annual report. It is our hope that this review will supply information that will enable us to better provide guidance to your utility regarding proper utility accounting and the preparation of future annual reports. In order to complete this review, we request the following information:

1. During our review, we noted that the utility did not report any depreciation expense on meters charged to sewer, (Account 110), return on net investment in meters charged to sewer department, (Account 474), or local and school tax equivalent on meters charged to sewer department, (Account 408). If a sewer department uses the water meter to measure sewer volume for purposes of charging for sewer service, the water utility must charge the sewer department for its share of water meter costs. See Section 4, Pages 10 and 11 of the Water Utility Reference Manual (enclosed). Please confirm that the sewer department does not use the water meter to measure sewer volume. If the sewer department is using the water meter, please confirm that your utility will begin to allocate the water meter costs on your 2001 books.
2. During our review, we noted that the Total kWh used for pumping for the year reported on the Source of Supply, Pumping and Purchased Water Statistics schedule is 390. However, \$18,866 is reported in the Operation and Maintenance Expense schedule for power for pumping expense. At an average cost of \$.06 per kWh, 390 appears low. Please indicate if it should be 390,000, or otherwise correct this number.
3. Please explain why there are no Contributions in Aid of Construction for water services reported in Account 271 on page F-17 for the services described as financed by special assessments on page W-16.
4. During our review we noted that while there was a large number of water services reported as added during the year on page W-16, the number of services not in use, column (h), increased minimally compared to the 1999 report. Please note that any services added but not put in use should be reported as not in use in column (h).

We appreciate your cooperation in providing the above information. These recommendations are intended to provide accounting assistance and should not

**FINANCIAL SECTION FOOTNOTES**

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be construed as criticisms of utility personnel. If you have any questions, please feel free to contact me at (608) 267-9198. Please respond within 30 days of this letter. We prefer that you respond by e-mail if it is convenient for you to do so. My e-mail address is leegep@psc.state.wi.us. If we have no questions regarding your response, you can consider the review closed.

Sincerely,

Peter J. Leege  
Financial Specialist  
Division of Water, Compliance, and Consumer Affairs

PJL:tlm:w:\compl\Analytical Reviews\2000 analytical review letters\3095.doc  
Enclosure

\*\*\*\*\*

Reply received 6/19/01:  
See next page.

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**WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
<b>Operating Revenues</b>		
<b>Sales of Water</b>		
Sales of Water (460-467)	84,551	1
<b>Total Sales of Water</b>	<b>84,551</b>	
<b>Other Operating Revenues</b>		
Forfeited Discounts (470)	501	2
Other Water Revenues (474)	2,335	3
Amortization of Construction Grants (475)	0	4
<b>Total Other Operating Revenues</b>	<b>2,836</b>	
<b>Total Operating Revenues</b>	<b>87,387</b>	
<b>Operation and Maintenance Expenses</b>		
Plant Operation and Maintenance Expenses (600-660)	26,649	5
General Operating Expenses (680-690)	10,399	6
<b>Total Operation and Maintenance Expenses</b>	<b>37,048</b>	
<b>Other Operating Expenses</b>		
Depreciation Expense (403)	36,341	7
Amortization Expense (404)		8
Taxes (408)	19,331	9
<b>Total Other Operating Expenses</b>	<b>55,672</b>	
<b>Total Operating Expenses</b>	<b>92,720</b>	
<b>NET OPERATING INCOME</b>	<b>(5,333)</b>	

## WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
<b>Operating Revenues</b>				
<b>Sales of Water</b>				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
<b>Total Unmetered Sales to General Customers (460)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Metered Sales to General Customers (461)				
Residential	93	4,959	37,894	4
Commercial	16	1,801	8,603	5
Industrial	3	2,455	16,465	6
<b>Total Metered Sales to General Customers (461)</b>	<b>112</b>	<b>9,215</b>	<b>62,962</b>	
Private Fire Protection Service (462)	9		4,931	7
Public Fire Protection Service (463)	1		16,658	8
Other Sales to Public Authorities (464)				9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
<b>Total Sales of Water</b>	<b>122</b>	<b>9,215</b>	<b>84,551</b>	

**SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)	
N/A	N/A			1
<b>Total</b>		<u>0</u>	<u>0</u>	

### OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
<b>Public Fire Protection Service (463):</b>		
Amount billed (usually per rate schedule F-1)	16,658	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
<b>Other (specify):</b>		
NONE		4
<b>Total Public Fire Protection Service (463)</b>	<b>16,658</b>	
<b>Forfeited Discounts (470):</b>		
Customer late payment charges	501	5
<b>Other (specify):</b>		
NONE		6
<b>Total Forfeited Discounts (470)</b>	<b>501</b>	
<b>Other Water Revenues (474):</b>		
Return on net investment in meters charged to sewer department		7
<b>Other (specify):</b>		
PRIVATE WELL PERMITS	1,300	8
PRIVATE WELL WATER TESTS	1,035	9
<b>Total Other Water Revenues (474)</b>	<b>2,335</b>	
<b>Amortization of Construction Grants (475):</b>		
NONE		10
<b>Total Amortization of Construction Grants (475)</b>	<b>0</b>	

## WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

<b>Particulars (a)</b>	<b>Amount (b)</b>	
<b>PLANT OPERATION AND MAINTENANCE EXPENSES</b>		
Salaries and Wages (600)	4,060	1
Purchased Water (610)	940	2
Fuel or Power Purchased for Pumping (620)	18,866	3
Chemicals (630)	26	4
Supplies and Expenses (640)	443	5
Repairs of Water Plant (650)	2,314	6
Transportation Expenses (660)		7
<b>Total Plant Operation and Maintenance Expenses</b>	<b>26,649</b>	
<b>GENERAL OPERATING EXPENSES</b>		
Administrative and General Salaries (680)	2,450	8
Office Supplies and Expenses (681)	774	9
Outside Services Employed (682)	6,185	10
Insurance Expense (684)		11
Employees Pensions and Benefits (686)		12
Regulatory Commission Expenses (688)		13
Miscellaneous General Expenses (689)	990	14
Uncollectible Accounts (690)		15
<b>Total General Operating Expenses</b>	<b>10,399</b>	
<b>Total Operation and Maintenance Expenses</b>	<b>37,048</b>	

**TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.
--

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		18,619	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department			2
<b>Net property tax equivalent</b>		<b>18,619</b>	
Social Security		608	3
PSC Remainder Assessment		104	4
Other (specify): NONE			5
<b>Total tax expense</b>		<b><u>19,331</u></b>	

### PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Brown				1
<b>SUMMARY OF TAX RATES</b>							<b>2</b>
State tax rate	mills		0.238552				3
County tax rate	mills		6.641802				4
Local tax rate	mills		4.612796				5
School tax rate	mills		14.449857				6
Voc. school tax rate	mills		1.659061				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
<b>Total tax rate</b>	mills		<b>27.602068</b>				<b>10</b>
Less: state credit	mills		1.796800				11
<b>Net tax rate</b>	mills		<b>25.805268</b>				<b>12</b>
<b>PROPERTY TAX EQUIVALENT CALCULATION</b>							<b>13</b>
<b>Local Tax Rate</b>	mills		<b>4.612796</b>				<b>14</b>
<b>Combined School Tax Rate</b>	mills		<b>16.108918</b>				<b>15</b>
<b>Other Tax Rate - Local</b>	mills		<b>0.000000</b>				<b>16</b>
<b>Total Local &amp; School Tax</b>	mills		<b>20.721714</b>				<b>17</b>
<b>Total Tax Rate</b>	mills		<b>27.602068</b>				<b>18</b>
<b>Ratio of Local and School Tax to Total</b>	dec.		<b>0.750730</b>				<b>19</b>
<b>Total tax net of state credit</b>	mills		<b>25.805268</b>				<b>20</b>
<b>Net Local and School Tax Rate</b>	mills		<b>19.372801</b>				<b>21</b>
Utility Plant, Jan. 1	\$	1,150,155	1,150,155				22
Materials & Supplies	\$	0	0				23
<b>Subtotal</b>	\$	<b>1,150,155</b>	<b>1,150,155</b>				<b>24</b>
Less: Plant Outside Limits	\$	0	0				25
<b>Taxable Assets</b>	\$	<b>1,150,155</b>	<b>1,150,155</b>				<b>26</b>
Assessment Ratio	dec.		0.835600				27
<b>Assessed Value</b>	\$	<b>961,070</b>	<b>961,070</b>				<b>28</b>
<b>Net Local &amp; School Rate</b>	mills		<b>19.372801</b>				<b>29</b>
<b>Tax Equiv. Computed for Current Year</b>	\$	<b>18,619</b>	<b>18,619</b>				<b>30</b>
Tax Equivalent per 1994 PSC Report	\$	0					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32
<b>Tax equiv. for current year (see note 6)</b>	\$	<b>18,619</b>					<b>34</b>

### WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>INTANGIBLE PLANT</b>			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	252,654		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
<b>Total Source of Supply Plant</b>	<b>252,654</b>	<b>0</b>	
<b>PUMPING PLANT</b>			
Land and Land Rights (320)	15,000		12
Structures and Improvements (321)	257,647		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	51,581	28,346	17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	52,028		20
<b>Total Pumping Plant</b>	<b>376,256</b>	<b>28,346</b>	
<b>WATER TREATMENT PLANT</b>			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	0		23
<b>Total Water Treatment Plant</b>	<b>0</b>	<b>0</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Land and Land Rights (340)	0		24
Structures and Improvements (341)	35,000	14,005	25

**WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
<b>INTANGIBLE PLANT</b>			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SOURCE OF SUPPLY PLANT</b>			
Land and Land Rights (310)			0 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			252,654 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
<b>Total Source of Supply Plant</b>	<b>0</b>	<b>0</b>	<b>252,654</b>
<b>PUMPING PLANT</b>			
Land and Land Rights (320)			15,000 12
Structures and Improvements (321)			257,647 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)	25,791		54,136 17
Diesel Pumping Equipment (326)			0 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			52,028 20
<b>Total Pumping Plant</b>	<b>25,791</b>	<b>0</b>	<b>378,811</b>
<b>WATER TREATMENT PLANT</b>			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			0 23
<b>Total Water Treatment Plant</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Land and Land Rights (340)			0 24
Structures and Improvements (341)			49,005 25

### WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)	0		<b>26</b>
Transmission and Distribution Mains (343)	382,183	793,969	<b>27</b>
Fire Mains (344)	0		<b>28</b>
Services (345)	56,334	110,692	<b>29</b>
Meters (346)	7,594	6,955	<b>30</b>
Hydrants (348)	37,909	60,876	<b>31</b>
Other Transmission and Distribution Plant (349)	0		<b>32</b>
<b>Total Transmission and Distribution Plant</b>	<b>519,020</b>	<b>986,497</b>	
<b>GENERAL PLANT</b>			
Land and Land Rights (370)	0		<b>33</b>
Structures and Improvements (371)	0		<b>34</b>
Office Furniture and Equipment (372)	2,225		<b>35</b>
Computer Equipment (372.1)	0		<b>36</b>
Transportation Equipment (373)	0		<b>37</b>
Other General Equipment (379)	0		<b>38</b>
Other Tangible Property (390)	0		<b>39</b>
<b>Total General Plant</b>	<b>2,225</b>	<b>0</b>	
<b>Total utility plant in service directly assignable</b>	<b>1,150,155</b>	<b>1,014,843</b>	
Common Utility Plant Allocated to Water Department	0		<b>40</b>
<b>Total utility plant in service</b>	<b>1,150,155</b>	<b>1,014,843</b>	

**WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)			0 26
Transmission and Distribution Mains (343)			1,176,152 27
Fire Mains (344)			0 28
Services (345)			167,026 29
Meters (346)			14,549 30
Hydrants (348)			98,785 31
Other Transmission and Distribution Plant (349)			0 32
<b>Total Transmission and Distribution Plant</b>	<b>0</b>	<b>0</b>	<b>1,505,517</b>
<b>GENERAL PLANT</b>			
Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			2,225 35
Computer Equipment (372.1)			0 36
Transportation Equipment (373)			0 37
Other General Equipment (379)			0 38
Other Tangible Property (390)			0 39
<b>Total General Plant</b>	<b>0</b>	<b>0</b>	<b>2,225</b>
<b>Total utility plant in service directly assignable</b>	<b>25,791</b>	<b>0</b>	<b>2,139,207</b>
Common Utility Plant Allocated to Water Department			0 40
<b>Total utility plant in service</b>	<b>25,791</b>	<b>0</b>	<b>2,139,207</b>

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			15,199	15,199	1
February			13,706	13,706	2
March			14,215	14,215	3
April			13,117	13,117	4
May			15,478	15,478	5
June			13,445	13,445	6
July			12,770	12,770	7
August			561	561	8
September			0	0	9
October			10,270	10,270	10
November			10,982	10,982	11
December			10,368	10,368	12
<b>Total for year</b>	<b>0</b>	<b>0</b>	<b>130,111</b>	<b>130,111</b>	
Less: Measured or estimated water used in main flushing and water treatment during year				267	13
Less: Other utility use				120,379	14
Other utility use explanation:					15
Estimated water pumped into Ashwaubenon's system = 119,500					
New deep well pump installation = 651					
New construction = 228					
Water pumped into distribution system				9,465	16
Less: Water sold				9,215	17
Losses and unaccounted for				250	18
Percent unaccounted for to the nearest whole percent (%)				3%	19
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					20
Maximum gallons pumped by all methods in any one day during reporting year				713	21
Date of maximum: 2/16/2000					22
Cause of maximum:					23
New construction and main flushing					
Minimum gallons pumped by all methods in any one day during reporting year				12	24
Date of minimum: 6/24/2000					25
Total KWH used for pumping for the year				389,520	26
If water is purchased: Vendor Name:					27
Point of Delivery:					28

**SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
WELL	#1	764	16	5,925	Yes	1

## SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

### PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	#1			1
Location	WELL #1			2
Purpose	P			3
Destination	D			4
Pump Manufacturer	GOULDS			5
Year Installed	2000			6
Type	VERTICAL TURBINE			7
Actual Capacity (gpm)	860			8
Pump Motor or Standby Engine Mfr	U S MOTOR			10
Year Installed	2000			11
Type	ELECTRIC			12
Horsepower	250			13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification				14
Location				15
Purpose				16
Destination				17
Pump Manufacturer				18
Year Installed				19
Type				20
Actual Capacity (gpm)				21
Pump Motor or Standby Engine Mfr				22
Year Installed				23
Type				24
Horsepower				25
				26

## RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification number or name	#1		1
<b>RESERVOIRS, STANDPIPES OR ELEVATED TANKS</b>			<b>2</b>
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R		3
Year constructed	1996		4
Primary material (earthen, steel, concrete, other)	STEEL		5
Elevation difference in feet (See Headnote 3.)	0		6
Total capacity in gallons	3,600		7
<b>WATER TREATMENT PLANT</b>			<b>8</b>
Disinfection, type of equipment (gas, liquid, powder, other)	OTHER		9
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE		10
Filters, type (gravity, pressure, other, none)	NONE		11
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.0000		12
Is a corrosion control chemical used (yes, no)?	N		13
Is water fluoridated (yes, no)?	N		14

### WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

Number of Feet								
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
P	D	6.000	2,852	2,163	0	0	5,015	1
P	D	8.000	0	4,536			4,536	2
P	D	10.000	4,905	278	0	0	5,183	3
P	D	12.000	6,878	17,348	0	0	24,226	4
P	T	12.000	73	0	0	0	73	5
<b>Total Within Municipality</b>			<b>14,708</b>	<b>24,325</b>	<b>0</b>	<b>0</b>	<b>39,033</b>	
<b>Total Utility</b>			<b>14,708</b>	<b>24,325</b>	<b>0</b>	<b>0</b>	<b>39,033</b>	

### WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
P	1.000	91	75	0	0	166	26	1
P	1.500		22			22	9	2
P	2.000	5	1	0	0	6	0	3
P	8.000	2	0	0	0	2	0	4
<b>Total Utility</b>		<b>98</b>	<b>98</b>	<b>0</b>	<b>0</b>	<b>196</b>	<b>35</b>	

### METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (a).

#### Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	67	80	0	0	147	0	1
0.750	0	0	0	0	0	0	2
1.000	3	3	0	0	6	0	3
1.500	1	1	0	0	2	0	4
2.000	3	2	0	0	5	0	5
3.000	1	0	0	0	1	0	6
<b>Total:</b>	<b>75</b>	<b>86</b>	<b>0</b>	<b>0</b>	<b>161</b>	<b>0</b>	

#### Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	96	9	0	0	0	42	147	1
0.750	0	0	0	0	0	0	0	2
1.000	1	4	0	0	0	1	6	3
1.500	0	1	0	0	0	1	2	4
2.000	0	3	2	0	0	0	5	5
3.000	0	0	1	0	0	0	1	6
<b>Total:</b>	<b>97</b>	<b>17</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>44</b>	<b>161</b>	

### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
<b>Fire Hydrants</b>						
Outside of Municipality	0				0	<b>1</b>
Within Municipality	34	45			79	<b>2</b>
<b>Total Fire Hydrants</b>	<b>34</b>	<b>45</b>	<b>0</b>	<b>0</b>	<b>79</b>	
<b>Flushing Hydrants</b>						
	0				0	<b>3</b>
<b>Total Flushing Hydrants</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year**

Number of hydrants operated during year:	76
Number of distribution system valves end of year:	91
Number of distribution valves operated during year:	48

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## WATER OPERATING SECTION FOOTNOTES

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### Water Operation & Maintenance Expenses (Page W-05)

Fuel or power purchased for pumping increased due to an increase in water pumped to the Village of Ashwaubenon.

Administrative and general salaries increased due to additional bookkeeping required for the 2000 water and sewer main project.

Outside services employed decreased due to the completion of the water development study of the Town of Lawrence.

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### Water Utility Plant in Service (Page W-08)

An electric pump was retired in 2000 for 25,791 and a new electric pump was purchased for 28,346.

The 14,005 was an upgrade to meter station structure that was installed in 1999.

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### Pumping and Purchased Water Statistics (Page W-10)

Per review, kwh for pumping changed from 390 to 389,520.  
PJJL

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### Water Mains (Page W-15)

The water main additions were financed by special assessments.

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### Water Services (Page W-16)

The services added in 2000 were financed by special assessments.

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### Meters (Page W-17)

Due to the newness of the utility and the newness of the meters, it was not considered cost-beneficial to test meters. Meters will be tested in the future.

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