

Final Project Status Report

State-funded Broadband Expansion Grant (BBEG)



Upon completion of your project, fill out this Project Status Report and save the completed Form as a PDF. Project completion is defined as *when service is available to all proposed locations*. If you need assistance completing your report or require an alternative format, please email PSCBroadbandGrantReimbursement@wisconsin.gov.

Upload the completed form to the [Public Service Commission's Electronic Record Filing System \(ERF\)](#). Use the following naming convention when uploading and also select "Report" for the Document Type: *Award UID, BBEG [Grantee Name], [Project Name]*. Award UID numbers can be found on the [lookup table](#).

Section I – Project Identifiers

Complete the fields in this section using data from the customized reimbursement request form. Refer to your Grant Agreement for information on when to submit your final report and final reimbursement request.

1. Grantee (Recipient Agency)	3. Grant Round	4. Award UID
2. Project Name	ERF Application #	

Section II – Status

Answer each question to the best of your ability. For this section, project completion is defined as when service is available to all locations proposed in the application. If a question is not relevant, enter N/A.

Question	Answer
1. On what date did work on the project commence? (mm/dd/yyyy)	
2. On what date did work on this project finish? (mm/dd/yyyy)	
3. On what date could all served locations request and receive service? (mm/dd/yyyy)	
4. Has the project scope changed? Refer to the Scope section in the Grant Agreement.	
a. If yes, please explain any changes to geographic area of project and number of business and residential locations served.	

Section III - Contribution Log

Question	Answer
1. Were all third-party contributions listed in the initial application received?	
a. If not, explain why.	

Enter all third-party (i.e. non-grant recipient) cash and in-kind contributions received for the project.

Date	Entity	Type	Amount

Section IV – Outcomes

Answer each question to the best of your ability. If a question is not relevant, enter N/A.

Question	Answer
1. Total number of locations that were passed or able to receive new or improved service as a result of the project	
2. Provide a breakdown of locations that were passed or able to receive new or improved service as a result of the project. Include only those for which service would be immediately available upon customer request.	
a. Unserved and Underserved Business Locations	
c. Unserved and Underserved Residential Locations	
3. Provide a breakdown of locations that have actually ordered broadband service as a result of this project, as of the date of this report.	
a. Unserved and Underserved Business Locations	
c. Unserved and Underserved Residential Locations	
4. How many additional locations have been or will be served by the project facilities in addition to those originally proposed in the Grant Agreement?	
5. How many total miles of fiber, cable fiber, or coaxial cable were installed as part of the project?	
6. How many spare fibers were installed in the project's route (i.e., fiber installed as part of the grant project, but not used to connect households/businesses in the project area)?	
7. How many towers were built?	
8. How many antennas were installed on existing structures?	
9. What type of existing structures were used?	

Section V – Speed Tiers

Question	Answer
1. What is the minimum actual download and upload transmission speeds that all locations in the project area have the opportunity to subscribe to?	

Enter all speed tiers offered via this project in Mbps format. If there were more than 5 speed tiers, please include them as an attachment to this form in a similar format, including all 4 of the columns below.

Download Speed	Upload Speed	Non-Promotional Price	Data Allowance

Section VI – Spatial Data

Beginning with FY2021 grant recipients, all recipients must submit spatial data of their completed project before receiving final reimbursement. Your spatial data should include:

- The point locations such as BSLs, towers, etc. that also include the BSL id. This BSL id field is critical in helping us join the data to our GIS files.
- The polygon of the proposed project area and/or coverage area(s), preferably in a GIS shapefile or feature class format.
- The wireline construction route and/or location of wireless tower placements as a GIS shapefile or feature class.
- The point locations (latitude and longitude) that include BSL IDs that were proposed to be reached or reached for each project. If possible, also include data fields that include unserved/underserved/served, property type (business or residential), and upload/download speeds.

Email spatial data to PSCBroadbandData@wisconsin.gov using this naming convention: Award UID, BBEG FY20XX [Grantee Name], [Project Name]. Please indicate in the email subject line the award year Award UID, BBEG FY20XX, *grantee name*, and *project name*. Contact this same email address with questions about spatial data requirements.

Checklist	Answer
1. Confirm that spatial data has been submitted to PSCBroadbandData@wisconsin.gov and includes the information above. Failure to submit complete spatial data will delay your final reimbursement.	<input type="checkbox"/>

Section VII - Certification

Enter the contact information of the person authorizing and submitting this report. By including your name below, you certify that the above report is complete, accurate, and you have the authority, granted by the recipient agency to submit this report on their behalf.

1. Name		3. Title	
3. Phone Number	4. Email Address		5. Certification Date