

Capital Projects Fund – Broadband Infrastructure Grant Program

Final Location Data File Instructions

Introduction

The Final Location Data File will be completed when project construction is complete. Review each column carefully. Use this document to help with clarifying questions.

If you have any questions on how to complete the final report, please contact us at

PSCCapitalProjectsFund@Wisconsin.gov.

Receiving the Form

- Final Location Data Files are available upon request by emailing us at PSCCapitalProjectsFund@Wisconsin.gov
- The file will not be released unless you are in full compliance with your grant agreement, including:
 - Up to date on quarterly reporting
 - All affirmative action documents submitted
 - No outstanding reimbursement requests (other than final request)

Submitting the Form

- Final reports must be uploaded to your project in the Grants Management System in the ‘Uploads’ tab.
- Be sure to select “Upload Public GIS Files” when uploading.
- This report will automatically be published to the PSC’s public-facing Electronic Records Filing system (ERF).
- While the final location data are not technically due until 30 days after the end of the performance period (performance period ends 11/01/2026), **we strongly recommend that you submit the final location data as soon as practicable and without delay after project completion. Remember, we will not make final payment of your grant until all requirements are met, including submitting a complete final report.**

How to Complete the Form

Below is a table providing instruction on each data-field in the Location Data File. The help text is also embedded in the file itself. Use the Help Text to clarify what is needed.

Column	Field Name	Required/Optional	Help Text
A	Fabric ID Number	Required	Enter the site specific fabric identification number (Fabric ID) from the FCC broadband funded locations map that corresponds with the location in the field provided. This is the Broadband Serviceable Fabric Location (Max length - 20 characters)
D	Location Latitude	Required (if no BSL ID)	<p>Enter the latitude data for the location to which service is installed.</p> <p>The highly preferred and Treasury-encouraged method for generating latitude/longitude data for each location to which service is to be installed is through the use of a commercially available GPS-encoded device physically present at the location. More guidance regarding this preferred method, Geolocation with GPS in the Field, can be found in Geolocation Methods (https://www.usac.org/wp-content/uploads/high-cost/documents/Tools/HUBBGeolocationMethods.pdf).</p> <p>The latitude/longitude data for each location to which service is designed to be installed should be situated at the structure that is the broadband serviceable location. Do not enter latitude if the location has a fabric ID number.</p>
E	Location Longitude	Required (if no BSL ID)	<p>Enter the longitude data for the location to which service is installed.</p> <p>The highly preferred and Treasury-encouraged method for generating latitude/longitude data for each location to which service is to be installed is through the use of a commercially available GPS-encoded device physically present at the location. More guidance regarding this preferred method, Geolocation with GPS in the Field, can be found in Geolocation Methods (https://www.usac.org/wp-content/uploads/high-cost/documents/Tools/HUBBGeolocationMethods.pdf).</p> <p>The latitude/longitude data for each location to which service is designed to be installed should be situated at the structure that is the broadband serviceable location. Do not enter longitude if the location has a fabric ID number.</p>

F	FCC Issued Provider ID #	Required	The FCC-provided ID that will align with the entity that files or will file Broadband Data Collection data
G	Technology Type at Location	Required	Please select one of the following options from the following picklist: "Fiber" "Coaxial Cable" "Terrestrial Fixed Wireless" "Other" If Project Status has a value of "Other", recipients will be prompted to respond to the next question.
H	if Other, Specify (Actual)	Conditional	If Other is selected from the picklist, please explain in the textbox provided.
I	Location Type	Conditional	Please select one of the following options from the following picklist: "Residential" "Business" "Community Anchor Institution" Do not enter a location type if the location has a fabric ID number. The definitions for these location types are: <i>Residential:</i> A residential location is defined as a location that is or contains “housing units” or “group quarters” (as defined below). If a single housing unit (i.e., apartment) in a residential unit (i.e., apartment building) has subscribed, you should count the entire apartment building as one residential unit subscribed. A single family, multi-apartment complex, condo, group quarter, and farms with residence on site, are all considered Residential. <i>Business:</i> A business location is defined as a non-residential structure on a property without residential locations that would expect to demand internet access services. Only report the locations of businesses that you would expect to demand mass market broadband Internet access service, which typically are small businesses. You should not report the locations of larger businesses that purchase or would be expected to purchase dedicated high-capacity transmission services, such as business data services (also known as special access).

			<p><i>Community Anchor Institution:</i> A community anchor institution means an entity, such as a school, library, health clinic, health center, hospital or other medical provider, public safety entity, institution of higher education, public housing organization, or community support organization that facilitates greater use of broadband service by vulnerable populations, including, but not limited to, low-income individuals, unemployed individuals, children, the incarcerated, and aged individuals.</p>
J	Housing Units at Location	Conditional	<p>Location Type is Residential, provide the number of housing units at this location.</p> <p>A housing unit is defined as a house, an apartment, a mobile home, a group of rooms, or a single room that is occupied (or if vacant, is intended for occupancy) as separate living quarters. Separate living quarters are those in which the occupants live and eat separately from any other persons in the building, and which have direct access from the outside of the building or through a common hall. For example, an apartment building with 10 apartments counts as ONE residential location, but 10 housing units. Please note, the number reported for housing units should be equal to or greater than the number for residential units.</p>
K	Speed Pre-Investment	Required	<p>Select one of the following options from a picklist:</p> <p>"Below 25/3 Mbps"</p> <p>"25/3 Mbps or greater but less than 100/20 Mbps"</p>
L	Maximum Download Speed Offered at Location Post-Investment	Required	<p>Provide the maximum download speed offered/advertised at this location.</p>

M	Maximum Download Speed Delivered at Location Post-Investment	Required	<p>Provide the maximum download speed delivered at this location as confirmed by speed tests at the location, conducted upon completion of the construction and initiation of operations. Speed tests should be conducted in a manner consistent with industry best practices to account for the actual speeds delivered during peak use times in the given area.</p> <p>More details regarding the required approach for gathering maximum download speed delivered can be found in the Connect America Fund, WC Docket No. 10-90, Order, 33 FCC Rcd 6509 (WCB/WTB/OET 2018) (Performance Measures Order); Connect America Fund, Order on Reconsideration, WC Docket No. 10-90, 34 FCC Rcd 10109 (2019) (Performance Measures Reconsideration Order).</p> <p>Subrecipient providers should test a minimum of 50 service locations or 10% of served locations, whichever is less, over the prescribed one-week period; once results are relatively consistent, export the related results out to populate this column.</p>
N	Maximum Upload Speed Offered at Location Post-Investment	Required	Provide the maximum upload speed offered/advertised at this location.
O	Maximum Upload Speed Delivered at Location Post-Investment	Required	<p>Provide the maximum upload speed delivered at this location as confirmed by speed tests at the location, conducted upon completion of the construction and initiation of operations. Speed tests should be conducted in a manner consistent with industry best practices to account for the actual speeds delivered during peak use times in the given area.</p> <p>More details regarding the required approach for gathering maximum upload speed delivered can be found in the Connect America Fund, WC Docket No. 10-90, Order, 33 FCC Rcd 6509 (WCB/WTB/OET 2018) (Performance Measures Order); Connect America Fund, Order on Reconsideration, WC Docket No. 10-90, 34 FCC Rcd 10109 (2019) (Performance Measures Reconsideration Order).</p> <p>Subrecipient providers should test a minimum of 50 service locations or 10% of served locations, whichever is less, over the prescribed one-week period; once results are relatively consistent, export the related results out to populate this column.</p>

P	Latency Delivered at Location Post-Investment	Required	<p>Provide data describing latency at this location as confirmed by latency tests at the location, conducted upon completion of the construction and initiation of operations.</p> <p>More details regarding the required approach for gathering latency data can be found in the Connect America Fund, WC Docket No. 10-90, Order, 33 FCC Rcd 6509 (WCB/WTB/OET 2018) (Performance Measures Order); Connect America Fund, Order on Reconsideration, WC Docket No. 10-90, 34 FCC Rcd 10109 (2019) (Performance Measures Reconsideration Order).</p> <p>Subrecipient providers should test a minimum of 50 service locations or 10% of served locations, whichever is less, over the prescribed two-week period; once results are relatively consistent, export the related results out to populate this column.</p>
Q	Status	Required	<p>Select one of the following options from the picklist:</p> <p>"Built" - select if BSL is served by the project</p> <p>"Built: No BSL ID" - select if there is no BSL for a location that was served by the project; enter in latitude and longitude for the project.</p> <p>"Built: BSL ID Added" - select if the list is missing a BSL ID that was served by the project; enter in the BSL ID in column 'C'</p> <p>"Not Built" - select if the location was not served by this project; put explanation of why it was not included in column 'R'</p> <p>"Other" - if a location has a unique circumstance that does not fall under any other status type; enter explanation in column 'R'</p>
R	Explanation	Conditional	<p>Required if Location Status is "Not Built" or "Other" or "Built: No BSL ID". Enter an explanation for the location (if applicable).</p>

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