



BEAD Program Technical Assistance Resource

BEAD Milestones

Resource Version:

Version	Date
1	7/21/2026

Resource Details:

Category	Milestones
Summary	Subrecipients are required to meet specific performance milestone requirements to receive payment for BEAD awards. This document provides an overview of what documentation is generally required to meet each milestone, and how to request review of completed milestones. The Commission reserves the right to request additional supporting documentation for milestone completion. Note, the milestones described below are the baseline and individual projects may have amended milestones. This document provides technical assistance for BEAD deployment projects and does not include information on the BEAD LEO Capacity Projects.
WI BEAD contact:	PSCBeadGrants@wisconsin.gov

Disclaimer: This document is intended solely to assist subrecipient in better understanding the Wisconsin BEAD program and associated policies/processes. This document does not supersede, modify, or otherwise alter applicable statutory or regulatory requirements, the terms and conditions of the award, or the Grant Agreement. In all cases, statutory and regulatory mandates, the terms and conditions of the award, and NTIA policies and guidance shall prevail over any inconsistencies contained in this document.

Introduction

Wisconsin's BEAD Grant Awards are considered Fixed-Amount Subawards. Fixed Amount Subawards (FASA) are a type of grant program where payments are based on meeting specific milestones. Section 7.0 of the Grant Agreement outlines the baseline milestones for the award. Milestones may be changed upon mutual agreement via a formal Grant Agreement amendment. Every item within the milestone must be completed to receive the allowable payment for that specific milestone. The requirements for each part of every milestone are listed below.

Milestone Achievement Documentations

Milestone 1		
Actions	Required documentation	How to submit
1. Subrecipient and Commission enter into an executed Grant Agreement which includes: approved scope of work, project budget, network design, details on the low-cost service option, and deployment schedule(s).	Executed Grant Agreement	No submission necessary. Commission will add executed Grant Agreement to Grants Management System (GMS) .
2. Subrecipient submits required Protecting the BEAD Program from Default certification.	Default Certification	Upload to your BEAD Letter of Intent project within the Grants Management System using "Attestation" as the document type.
3. Subrecipient submits Commission Onboarding Questionnaire and documentation.	Completed Onboarding Questionnaire	Complete the questionnaire using this link: https://forms.office.com/g/QGSat36vsH
4. If applicable, subrecipient submits Tribal Consent.	Tribal Consent resolution (if applicable)	Return completed documents to PSCBeadGrants@wisconsin.gov .
5. Subrecipient submits a letter of credit or performance bond for the proper amount accepted by the Commission.	Letter of Credit or Performance Bond	Upload to your BEAD Letter of Intent project within the Grants Management System using "Onboarding" as the document type.
6. Subrecipient provides evidence of actual Eligible Costs that equal or exceed 10% of the BEAD Award. Expenses reviewed and approved by Commission	Documentation of eligible expenses equaling at least 10% of the BEAD award	Submit in the expenses tab of the project in the GMS

Milestone 2		
Actions	Required documentation	How to submit
1. Subrecipient has submitted the BEAD Environmental Impacts and Documentation Screening (EIDs) Packet for the project or one or more sub-project(s).	Complete and accurate EIDS packet submitted for project or at least one sub-project of the project.	Upload to specific BEAD project within the GMS using the "NEPA Environmental Questionnaire" as the document type.
2. Subrecipient has submitted required accompanying GIS files for the project or at least one or more sub-project(s).	Complete and accurate GIS files submitted for at least 1 project or sub-project.	Secure upload link provided by WBO - email pscbeadgrants@wisconsin.gov to request.
3. Subrecipient attests that all required permits have been applied for or that the permit needs to be applied for closer to the planned construction.	Letter attesting that all required permits have been applied for, including a list of permits that have already been applied for and a detailed timeline for applying for the remaining permits.	Upload to specific BEAD project within the GMS using the "Letter" document type.
4. Subrecipient provides evidence of actual Eligible Costs that equal or exceed 20% of the BEAD Award. Expenses reviewed and approved by Commission.	Documentation of eligible expenses equaling at least 20% of the BEAD award.	Submit in the expenses tab of the project in the GMS .

Milestone 3		
Actions	Required documentation	How to submit
1. Subrecipient has received a NEPA Decision Memo for the entire project or at least one NEPA sub-project and is authorized to begin all or some implementation.	NEPA Decision Memo for the entire project or at least one NEPA sub-project.	No submission necessary. Commission will add NEPA Decision Memo to BEAD Project in GMS .
2. Subrecipient provides evidence of a pre-construction meeting or meeting invitation.	Preconstruction documentation may include the pre-construction meeting minutes with all impacted utilities or if a meeting did not occur, provide a reason why the meeting did not occur and evidence that the subrecipient attempted to contact the affected utility owners to schedule a preconstruction meeting.	Submit the pre-construction meeting documentation to specific BEAD project within the GMS using the "Letter" document type.
3. Subrecipient provides evidence of actual Eligible Costs that equal or exceed 30% of the BEAD Award. Expenses reviewed and approved by Commission.	Documentation of eligible expenses equaling at least 20% of the BEAD award.	Submit in the expenses tab of the project in the GMS .

Milestone 4		
Actions	Required documentation	How to submit
1. Subrecipient provides documentation that at least 25% of project construction is complete (customers are not required to have service to meet this milestone).	A letter attesting and describing that 25% of construction is complete. This should include justification, such as amount of fiber miles/towers constructed, number of towers upgraded, or another reasonable measure describing how the portion of the project scope that is complete is at least 25%. Optional: Upload as-built GIS data to show 25% complete.	Upload to the specific BEAD project within the GMS using the “Attestation” document type. Optional: Secure upload link for GIS data provided by WBO - email pscbeadgrants@wisconsin.gov to request.
2. Subrecipient provides evidence of actual Eligible Costs that equal or exceed 40% of the BEAD Award. Expenses reviewed and approved by Commission.	Documentation of expenses equaling at least 40% of the BEAD award.	Submit in the expenses tab of the project in the GMS .
3. Subrecipient provides documentation of 25% of required matching funds. Match reviewed and approved by Commission.	Sum of BEAD Match Templates with documentation equaling at least 25% of match requirement.	Submit match using the BEAD Match Template using the Expenses tab of the project in the GMS .

Milestone 5		
Actions	Required documentation	How to submit
1. Subrecipient provides evidence that 25% of the total number of BSLs within the project scope of work have completed construction with these customers able to subscribe and connect to broadband service.	Templated list showing 25% of BSLs have completed (template in progress) AND as-built GIS data reflecting infrastructure deployed to serve these locations.	Additional guidance and template is forthcoming.
2. Subrecipient provides evidence of actual Eligible Costs that equal or exceed 55% of the BEAD Award. Expenses reviewed and approved by Commission.	Documentation of expenses equaling at least 55% of the BEAD award.	Submit in the expenses tab of the project in the GMS .

Milestone 6		
Actions	Required documentation	How to submit
1. Subrecipient provides evidence that 50% of the total number of BSLs within the project scope of work have completed construction with these customers able to subscribe and connect to broadband service.	Templated list showing 50% of BSLs have completed (template in progress) AND as-built GIS data reflecting infrastructure deployed to serve these locations.	Additional guidance and template are forthcoming.
2. If applicable, subrecipient provides evidence of NEPA approval for all sub-projects.	NEPA Decision Memo for all remaining NEPA subprojects.	No submission necessary. Commission will add NEPA Decision Memo to BEAD Project in GMS .
3. Subrecipient provides evidence of actual Eligible Costs that equal or exceed 70% of the BEAD Award. Expenses reviewed and approved by Commission.	Documentation of expenses equaling at least 70% of the BEAD award.	Submit in the expenses tab of the project in the GMS .
4. Subrecipient provides documentation of 50% of required matching funds. Match reviewed and approved by Commission.	Sum of BEAD Match Templates with documentation equaling at least 50% of match requirement.	Submit match using the BEAD Match Template using the Expenses tab of the project in the GMS .

Milestone 7		
Actions	Required documentation	How to submit
1. Subrecipient provides evidence that 75% of the total number of BSLs within the project scope of work have completed construction with these customers able to subscribe and connect to broadband service	Templated list showing 75% of BSLs have completed (template in progress) AND as-built GIS data reflecting infrastructure deployed to serve these locations.	Additional guidance and template are forthcoming.
2. Subrecipient provides evidence of actual Eligible Costs that equal or exceed 85% of the BEAD Award. Expenses reviewed and approved by Commission.	Documentation of expenses equaling at least 85% of the BEAD award.	Submit in the expenses tab of the project in the GMS .
3. Subrecipient provides documentation of 75% of required matching funds. Match reviewed and approved by Commission.	Sum of BEAD Match Templates with documentation equaling at least 75% of match requirement.	Submit match using the BEAD Match Template using the Expenses tab of the project in the GMS .

Milestone 8		
Actions	Required documentation	How to submit
1. Subrecipient provides evidence that 100% of the scope of work is completed and all required BSLs within the project scope of work have completed construction with all customers able to subscribe and connect to broadband service.	Templated list showing all BSLs have completed (template in progress) AND as-built GIS data reflecting infrastructure deployed to serve these locations.	Additional guidance and template are forthcoming.
2. Subrecipient provides evidence of actual Eligible Costs that equal or exceed 100% of the BEAD Award. Expenses reviewed and approved by Commission.	Documentation of expenses equaling at least 100% of the BEAD award.	Submit in the expenses tab of the project in the GMS .
3. Subrecipient provides documentation of 100% of required matching funds. Match reviewed and approved by Commission.	Sum of BEAD Match Templates with documentation equaling at least 100% of match requirement.	Submit match using the BEAD Match Template using the Expenses tab of the project in the GMS .
4. Subrecipient has submitted all grant close out reports.	Final close out reports submitted.	Additional guidance is forthcoming.
5. All required inspections and certification complete.	Additional guidance is forthcoming.	Additional guidance is forthcoming.
6. Subrecipient submits evidence of complete and approved network performance testing.	Final project specific performance testing completed.	Additional guidance is forthcoming.

Milestone Review Request

Per section 6.15 of your Grant Agreement, subrecipients must submit all evidence of costs that have been paid at least every six months in alignment with the semi-annual reporting period and must promptly request review of any completed milestone not later than 30 days of achieving the milestone

Once all the required documentation for a milestone has been submitted, the subrecipient must go into the project's 'Milestones' tab within the Grants Management System and check the "Request Review of Milestone" box associated with the specific milestone. Commission staff will then review submissions and reach out with any questions.

Grant Project Milestones				
-- Choose Milestone --				
Sort Order	Name	Description	Percent Cap	Request Review of M
1	BEAD milestone 1	Executed Grant Agreem...	10	☒
2	BEAD milestone 2	Subrecipient has submit...	20	☐
3	BEAD milestone 3	Subrecipient has receive...	30	☐
4	BEAD milestone 4	Subrecipient provides do...	40	☐
5	BEAD milestone 5	Subrecipient provides ev...	55	☐
6	BEAD milestone 6	Subrecipient provides ev...	70	☐
7	BEAD milestone 7	Subrecipient provides ev...	85	☐
8	BEAD milestone 8	Subrecipient provides ev...	100	☐

Additional Resources:

- BEAD Grant Agreement (Sections 6 & 7)
- [Utility Locating Pre-Construction Meeting](#) Technical Assistance Document
- [BEAD Match Template \(June 24, 2026\)](#) | [Resource Document](#)
- BEAD Cost Evidencing: [Webinar Recording](#) | [Webinar Slides](#) | [Resource Document](#)
- [BEAD Initial Requirements Submission Reference Sheet v.2 \(June 25, 2026\)](#)
- [EIDS Instruction and Resources Version 3 \(April 2026\)](#)
- [EIDS Questionnaire Version 3 \(April 2026\)](#)
- Grants Management System (Getting Started): [Webinar Recording](#) | [Webinar Slides](#) | [Resource Document](#)
- Grants Management System (Projects Tour): [Webinar Recording](#) | [Webinar Slides](#) | [Resource Document](#)