



3014 (02-05-09)

ANNUAL REPORT

OF

Name: KIMBERLY WATER UTILITY

Principal Office: 515 WEST KIMBERLY AVENUE
KIMBERLY, WI 54136

For the Year Ended: DECEMBER 31, 2009

**WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN**P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

GENERAL RULES FOR REPORTING

1. Prepare the report in conformity with the Uniform System of Accounts prescribed by the Public Service Commission of Wisconsin.
2. Numeric items shall contain digits (0-9). A minus sign "-" shall be entered in the software program to indicate negative values. Parentheses shall not be used for numeric items. The program will convert the minus sign to parentheses for hard copy annual report purposes. Negative values may not be allowed for certain entries in the annual report due to restrictions contained in the software program.
3. The annual report should be complete in itself in all particulars. Reference to reports of former years should not be made to take the place of required entries except as otherwise specifically authorized.
4. Whenever schedules call for data from the previous year, the data reported must be based upon those shown by the annual report of the previous year or an appropriate explanation given why different data is being reported for the current year. Where available, use an adjustment column.
5. All dollar amounts will be reported in whole dollars.
6. Wherever information is required to be shown as text, the information shall be shown in the space provided using other than account titles. In each case, the information shall be properly identified. Footnote capability is included in the annual report software program and shall be utilized where necessary to further explain particulars of a schedule.

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IDENTIFICATION AND OWNERSHIP

Exact Utility Name: KIMBERLY WATER UTILITY
Utility Address: 515 WEST KIMBERLY AVENUE
KIMBERLY, WI 54136

When was utility organized? 1/1/1925
Report any change in name:
Effective Date:
Utility Web Site:

Utility employee in charge of correspondence concerning this report:

Name: RICK J HERMUS
Title: SECRETARY/ TREASURER
Office Address: KIMBERLY WATER UTILITY
515 KIMBERLY AVENUE
KIMBERLY, WI 54136

Telephone: (920) 788 - 7500
Fax Number: (920) 788 - 9723
Email Address: rhermus@vokimberly.org

Individual or firm, if other than utility employee, preparing this report:

Name: JASON VOLLRATH
Title: CPA
Office Address: ERICKSON AND ASSOCIATES, S.C.
1000 WEST COLLEGE AVENUE
APPLETON, WI 54914

Telephone: (920) 733 - 4957
Fax Number:
Email Address: jason@erickson-cpas.com

President, chairman, or head of utility commission/board or committee:

Name: EARL STRICK
Title: PRESIDENT
Office Address:
515 WEST KIMBERLY AVENUE
KIMBERLY, WI 54136

Telephone: (920) 788 - 7500
Fax Number: (920) 788 - 9723
Email Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

Individual or firm, if other than utility employee, auditing utility records:

Name: JASON VOLLRATH
Title: CPA
Office Address: ERICKSON AND ASSOCIATES, S.C.
1000 WEST COLLEGE AVENUE
APPLETON, WI 54914

Telephone: (920) 733 - 4957
Fax Number:
Email Address: jason@erickson-cpas.com

IDENTIFICATION AND OWNERSHIP

Date of most recent audit report: 12/31/2009

Period covered by most recent audit: 1/1/09 - 12/31/09

Names and titles of utility management including manager or superintendent:

Name: JERRY VERSTEGEN

Title: SUPERINTENDENT

Office Address: KIMBERLY WATER UTILITY
515 WEST KIMBERLY AVENUE
KIMBERLY, WI 54136

Telephone: (920) 788 - 7500

Fax Number: (920) 788 - 9723

Email Address:

Name: RICK J HERMUS

Title: SECRETARY/TREASURER

Office Address: KIMBERLY WATER UTILITY
515 WEST KIMBERLY AVENUE
KIMBERLY, WI 54136

Telephone: (920) 788 - 7500

Fax Number: (920) 788 - 9723

Email Address:

Name of utility commission/committee: KIMBERLY WATER COMMISSION

Names of members of utility commission/committee:

- JOHN JOHNSON
- ROGER PRICE
- ROGER STIENEN
- EARL STRICK, CHAIRMAN

Is sewer service rendered by the utility? NO

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? NO

Date of Ordinance: [REDACTED]

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

Provide the following information regarding the provider(s) of contract services:

Firm Name: N/A

Contact Person:

Title:

Telephone:

Fax Number:

Email Address:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	1,110,252	1,206,031	1
Operating Expenses:			
Operation and Maintenance Expense (401-402)	788,225	860,065	2
Depreciation Expense (403)	181,680	179,244	3
Amortization Expense (404-407)	0	0	4
Taxes (408)	134,584	125,313	5
Total Operating Expenses	1,104,489	1,164,622	
Net Operating Income	5,763	41,409	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income	5,763	41,409	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Income from Nonutility Operations (417)	0	0	8
Nonoperating Rental Income (418)	0	0	9
Interest and Dividend Income (419)	1,052	11,403	10
Miscellaneous Nonoperating Income (421)	16,292	17,150	11
Total Other Income	17,344	28,553	
Total Income	23,107	69,962	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	(13,929)	(13,929)	12
Other Income Deductions (426)	17,209	17,209	13
Total Miscellaneous Income Deductions	3,280	3,280	
Income Before Interest Charges	19,827	66,682	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	70,871	73,188	14
Amortization of Debt Discount and Expense (428)	912	912	15
Amortization of Premium on Debt--Cr. (429)	0	0	16
Interest on Debt to Municipality (430)	0	0	17
Other Interest Expense (431)	0	0	18
Interest Charged to Construction--Cr. (432)	0	0	19
Total Interest Charges	71,783	74,100	
Net Income	(51,956)	(7,418)	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	3,512,097	3,519,515	20
Balance Transferred from Income (433)	(51,956)	(7,418)	21
Miscellaneous Credits to Surplus (434)	0	0	22
Miscellaneous Debits to Surplus--Debit (435)	0	0	23
Appropriations of Surplus--Debit (436)	0	0	24
Appropriations of Income to Municipal Funds--Debit (439)	0	0	25
Total Unappropriated Earned Surplus End of Year (216)	3,460,141	3,512,097	

DETAILS OF INCOME STATEMENT ACCOUNTS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
UTILITY OPERATING INCOME				
Operating Revenues (400):				
Derived	1,110,252	0	1,110,252	1
Total (Acct. 400):	1,110,252	0	1,110,252	
Operation and Maintenance Expense (401-402):				
Derived	788,225	0	788,225	2
Total (Acct. 401-402):	788,225	0	788,225	
Depreciation Expense (403):				
Derived	181,680	0	181,680	3
Total (Acct. 403):	181,680	0	181,680	
Amortization Expense (404-407):				
Derived	0	0	0	4
Total (Acct. 404-407):	0	0	0	
Taxes (408):				
Derived	134,584	0	134,584	5
Total (Acct. 408):	134,584	0	134,584	
Revenues from Utility Plant Leased to Others (412):				
NONE			0	6
Total (Acct. 412):	0	0	0	
Expenses of Utility Plant Leased to Others (413):				
NONE			0	7
Total (Acct. 413):	0	0	0	
TOTAL UTILITY OPERATING INCOME:	5,763	0	5,763	
OTHER INCOME				
Income from Merchandising, Jobbing and Contract Work (415-416):				
Derived	0	0	0	8
Total (Acct. 415-416):	0	0	0	
Income from Nonutility Operations (417):				
NONE			0	9
Total (Acct. 417):	0	0	0	
Nonoperating Rental Income (418):				
NONE			0	10
Total (Acct. 418):	0	0	0	
Interest and Dividend Income (419):				
INTEREST INCOME	1,052		1,052	11
Total (Acct. 419):	1,052	0	1,052	
Miscellaneous Nonoperating Income (421):				
Contributed Plant - Water			0	12
MISCELLANEOUS NONOPERATING INCOME	16,292		16,292	13
Total (Acct. 421):	16,292	0	16,292	
TOTAL OTHER INCOME:	17,344	0	17,344	

DETAILS OF INCOME STATEMENT ACCOUNTS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
MISCELLANEOUS INCOME DEDUCTIONS				
Miscellaneous Amortization (425):				
Regulatory Liability (253) Amortization	(13,929)	0	(13,929)	14
NONE			0	15
Total (Acct. 425):	(13,929)	0	(13,929)	
Other Income Deductions (426):				
Depreciation Expense on Contributed Plant - Water	0	17,209	17,209	16
NONE			0	17
Total (Acct. 426):	0	17,209	17,209	
TOTAL MISCELLANEOUS INCOME DEDUCTIONS:	(13,929)	17,209	3,280	
INTEREST CHARGES				
Interest on Long-Term Debt (427):				
Derived	70,871	0	70,871	18
Total (Acct. 427):	70,871	0	70,871	
Amortization of Debt Discount and Expense (428):				
AMORTIZATION	912		912	19
Total (Acct. 428):	912	0	912	
Amortization of Premium on Debt--Cr. (429):				
NONE			0	20
Total (Acct. 429):	0	0	0	
Interest on Debt to Municipality (430):				
Derived	0	0	0	21
Total (Acct. 430):	0	0	0	
Other Interest Expense (431):				
Derived	0	0	0	22
Total (Acct. 431):	0	0	0	
Interest Charged to Construction--Cr. (432):				
NONE			0	23
Total (Acct. 432):	0	0	0	
TOTAL INTEREST CHARGES:	71,783	0	71,783	
NET INCOME:	(34,747)	(17,209)	(51,956)	
EARNED SURPLUS				
Unappropriated Earned Surplus (Beginning of Year) (216):				
Derived	2,803,620	708,477	3,512,097	24
Total (Acct. 216):	2,803,620	708,477	3,512,097	
Balance Transferred from Income (433):				
Derived	(34,747)	(17,209)	(51,956)	25
Total (Acct. 433):	(34,747)	(17,209)	(51,956)	
Miscellaneous Credits to Surplus (434):				
NONE			0	26
Total (Acct. 434):	0	0	0	

DETAILS OF INCOME STATEMENT ACCOUNTS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
EARNED SURPLUS				
Miscellaneous Debits to Surplus--Debit (435):				
NONE			0	27
Total (Acct. 435)--Debit:	0	0	0	
Appropriations of Surplus--Debit (436):				
Detail appropriations to (from) account 215			0	28
Total (Acct. 436)--Debit:	0	0	0	
Appropriations of Income to Municipal Funds--Debit (439):				
NONE			0	29
Total (Acct. 439)--Debit:	0	0	0	
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):	2,768,873	691,268	3,460,141	

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
Costs & Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):					0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	1,110,252	0	0	0	1,110,252	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents	0	0		0	0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases)						
to Operating Revenues - Specify:						
NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	1,110,252	0	0	0	1,110,252	

DISTRIBUTION OF TOTAL PAYROLL

1. Amounts charged to Utility Financed and to Contributed Plant accounts should be combined and reported in plant or accumulated depreciation accounts.
2. Amount originally charged to clearing accounts as shown in column (b) should be shown as finally distributed in column (c).
3. The amount for clearing accounts in column (c) is entered as a negative for account "Clearing Accounts" and the distributions to accounts on all other lines in column (c) will be positive with the total of column (c) being zero.
4. Provide additional information in the schedule footnotes when necessary.

Accounts Charged (a)	Direct Payroll Distribution (b)	Allocation of Amounts Charged Clearing Accts. (c)	Total (d)	
Water operating expenses	101,533	0	101,533	1
Electric operating expenses	0	0	0	2
Gas operating expenses	0	0	0	3
Heating operating expenses	0	0	0	4
Sewer operating expenses	0	0	0	5
Merchandising and jobbing	0	0	0	6
Other nonutility expenses	0	0	0	7
Water utility plant accounts	0	0	0	8
Electric utility plant accounts	0	0	0	9
Gas utility plant accounts	0	0	0	10
Heating utility plant accounts	0	0	0	11
Sewer utility plant accounts	0	0	0	12
Accum. prov. for depreciation of water plant	0	0	0	13
Accum. prov. for depreciation of electric plant	0	0	0	14
Accum. prov. for depreciation of gas plant	0	0	0	15
Accum. prov. for depreciation of heating plant	0	0	0	16
Accum. prov. for depreciation of sewer plant	0	0	0	17
Clearing accounts	0	0	0	18
All other accounts	0	0	0	19
Total Payroll	101,533	0	101,533	

FULL-TIME EMPLOYEES (FTE)

Use FTE numbers where FTE stands for full-time employees or full-time equivalency. FTE can be computed by using total hours worked/2080 hours for a fiscal year. Estimate to the nearest tenth. If an employee works part time for more than one industry then determine FTE based on estimate of hours worked per industry.

Example: An employee worked 35% of their time on electric jobs, 30% on water jobs, 20% on sewer jobs and 15% on municipal nonutility jobs. The FTE by industry would be .4 for electric, .3 for water and .2 for sewer.

Industry (a)	FTE (b)	
Water	3.0	1
Electric		2
Gas		3
Sewer		4

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (101)	7,724,610	7,576,371	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (111)	1,988,418	1,815,701	2
Net Utility Plant	5,736,192	5,760,670	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	0	6
Sinking Funds (125)	0	0	7
Depreciation Fund (126)	0	0	8
Other Special Funds (128)	0	0	9
Total Other Property and Investments	0	0	
CURRENT AND ACCRUED ASSETS			
Cash (131)	57,300	100,581	10
Special Deposits (134)	0	0	11
Working Funds (135)			12
Temporary Cash Investments (136)	94,263	268,210	13
Notes Receivable (141)	0	0	14
Customer Accounts Receivable (142)	291,231	303,538	15
Other Accounts Receivable (143)	557,760	550,111	16
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	17
Receivables from Municipality (145)	0	45,289	18
Plant Materials and Operating Supplies (154)	23,435	19,622	19
Merchandise (155)	0	0	20
Other Materials and Supplies (156)	0	0	21
Stores Expense (163)	0	0	22
Prepayments (165)	0	0	23
Interest and Dividends Receivable (171)			24
Accrued Utility Revenues (173)			25
Miscellaneous Current and Accrued Assets (174)	0	4,037	26
Total Current and Accrued Assets	1,023,989	1,291,388	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	11,860	12,772	27
Extraordinary Property Losses (182)	0	0	28
Preliminary Survey and Investigation Charges (183)	0	0	29
Clearing Accounts (184)	0	0	30
Temporary Facilities (185)	0	0	31
Miscellaneous Deferred Debits (186)	0	0	32
Total Deferred Debits	11,860	12,772	
Total Assets and Other Debits	6,772,041	7,064,830	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	931,852	931,852	33
Appropriated Earned Surplus (215)	82,860	82,860	34
Unappropriated Earned Surplus (216)	3,460,141	3,512,097	35
Total Proprietary Capital	4,474,853	4,526,809	
LONG-TERM DEBT			
Bonds (221)	1,560,000	1,645,000	36
Advances from Municipality (223)	0	0	37
Other Long-Term Debt (224)	0	0	38
Total Long-Term Debt	1,560,000	1,645,000	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	39
Accounts Payable (232)	39,032	65,049	40
Payables to Municipality (233)	361,096	485,712	41
Customer Deposits (235)			42
Taxes Accrued (236)	124,787	113,844	43
Interest Accrued (237)	17,272	18,132	44
Tax Collections Payable (241)			45
Miscellaneous Current and Accrued Liabilities (242)			46
Total Current and Accrued Liabilities	542,187	682,737	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	47
Customer Advances for Construction (252)			48
Other Deferred Credits (253)	195,001	210,284	49
Total Deferred Credits	195,001	210,284	
OPERATING RESERVES			
Property Insurance Reserve (261)			50
Injuries and Damages Reserve (262)			51
Pensions and Benefits Reserve (263)			52
Miscellaneous Operating Reserves (265)			53
Total Operating Reserves	0	0	
Total Liabilities and Other Credits	6,772,041	7,064,830	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
First of Year:					
Total Utility Plant - First of Year	7,576,371	0	0	0	1
<i>(Should agree with Util. Plant Jan. 1 in Property Tax Equivalent Schedule)</i>					
Plant Accounts:					
Utility Plant in Service - Financed by Utility Operations or by the Municipality (101.1)	6,644,028	0	0	0	2
Utility Plant in Service - Contributed Plant (101.2)	1,080,582	0	0	0	3
Utility Plant Purchased or Sold (102)					4
Utility Plant Leased to Others (104)					5
Property Held for Future Use (105)					6
Completed Construction not Classified (106)					7
Construction Work in Progress (107)					8
Total Utility Plant	7,724,610	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service - Financed by Utility Operations or by the Municipality (111.1)	1,599,104	0	0	0	9
Accumulated Provision for Depreciation of Utility Plant in Service - Contributed Plant (111.2)	389,314	0	0	0	10
Accumulated Provision for Depreciation of Utility Plant Leased to Others (112)					11
Accumulated Provision for Depreciation of Property Held for Future Use (113)					12
Accumulated Provision for Amortization of Utility Plant in Service (114)					13
Accumulated Provision for Amortization of Utility Plant Leased to Others (115)					14
Accumulated Provision for Amortization of Property Held for Future Use (116)					15
Total Accumulated Provision	1,988,418	0	0	0	
Other Utility Plant Accounts:					
Utility Plant Acquisition Adjustments (117)					16
Accumulated Provision for Amortization of Utility Plant Acquisition Adjustments (118)					17
Other Utility Plant Adjustments (119)					18
Total Other Utility Plant Accounts	0	0	0	0	
Net Utility Plant	5,736,192	0	0	0	

ACCUMULATED PROVISION FOR DEPRECIATION OF UTILITY PLANT ON UTILITY PLANT FINANCED BY UTILITY OPERATION OR BY THE MUNICIPALITY (ACCT. 111.1)

Depreciation Accruals (Credits) during the year (111.1):

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (111.1)	1,443,596				1,443,596	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	181,680				181,680	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	6,245				6,245	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
					0	13
					0	14
					0	15
Total credits	187,925	0	0	0	187,925	16
Debits during year						17
Book cost of plant retired	32,417				32,417	18
Cost of removal					0	19
Other debits (specify):						20
					0	21
					0	22
					0	23
					0	24
Total debits	32,417	0	0	0	32,417	25
Balance end of year (111.1)	1,599,104	0	0	0	1,599,104	26
Footnotes						27

ACCUMULATED PROVISION FOR DEPRECIATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 111.2)

Depreciation Accruals (Credits) during the year (111.2):

1. Report the amounts charged in the operating sections to Other Income Deductions (426).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (111.2)	372,105				372,105	1
Credits During Year						2
Accruals:						3
Charged Other Income Deductions (426)	17,209				17,209	4
Depreciation expense on meters						5
charged to sewer (see Note 3)					0	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
					0	13
					0	14
					0	15
Total credits	17,209	0	0	0	17,209	16
Debits during year						17
Book cost of plant retired	0				0	18
Cost of removal					0	19
Other debits (specify):						20
					0	21
					0	22
					0	23
					0	24
Total debits	0	0	0	0	0	25
Balance end of year (111.2)	389,314	0	0	0	389,314	26
Footnotes						27

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
	0			0	2
Total Nonutility Property (121)	0	0	0	0	
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)	
Balance first of year		1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	<u>0</u>	
Deductions:		
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	<u>0</u>	
Balance end of year	<u><u>0</u></u>	

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel (151)					0	0	1
Fuel stock expenses (152)					0	0	2
Plant mat. & oper. sup. (154)					0	0	3
Total Electric Utility					0	0	

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility (154)	23,435	19,622	2
Sewer utility (154)		0	3
Heating utility (154)		0	4
Gas utility (154)		0	5
Merchandise (155)		0	6
Other materials & supplies (156)		0	7
Stores expense (163)		0	8
Total Materials and Supplies	23,435	19,622	

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
Unamortized debt discount & expense (181)				
BONDS	12,772	912	11,860	1
Total			11,860	
Unamortized premium on debt (251)				
NONE				2
Total			0	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	931,852	1
Changes during year (explain):		2
Balance end of year	931,852	

BONDS (ACCT. 221)

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
BONDS	12/15/2002	10/01/2022	3.83%	1,560,000	1
Total Bonds (Account 221):				<u>1,560,000</u>	

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances from Municipality (223)					
NONE	00/00/0000	00/00/0000	0.00%		1
Total for Account 223				0	
Other Long-Term Debt (224)					
NONE	00/00/0000	00/00/0000	0.00%		2
Total for Account 224				0	
Notes Payable (231)					
NONE	00/00/0000	00/00/0000	0.00%		3
Total for Account 231				0	

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	113,844	1
Accruals:		
Charged water department expense	134,584	2
Charged electric department expense		3
Charged sewer department expense	2,341	4
Other (explain):		
NONE		5
Total Accruals and other credits	136,925	
Taxes paid during year:		
County, state and local taxes	113,844	6
Social Security taxes	11,270	7
PSC Remainder Assessment	868	8
Other (explain):		
NONE		9
Total payments and other debits	125,982	
Balance end of year	124,787	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
 2. Report Customer Deposits under Account 235.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
NONE	18,132	70,871	71,731	17,272	1
Subtotal	18,132	70,871	71,731	17,272	
Advances from Municipality (223)					
NONE	0			0	2
Subtotal	0	0	0	0	
Other Long-Term Debt (224)					
NONE	0			0	3
Subtotal	0	0	0	0	
Notes Payable (231)					
NONE	0			0	4
Subtotal	0	0	0	0	
Total	18,132	70,871	71,731	17,272	

DETAIL OF OTHER BALANCE SHEET ACCOUNTS

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	
Other Investments (124):		
NONE		2
Total (Acct. 124):	0	
Sinking Funds (125):		
NONE		3
Total (Acct. 125):	0	
Depreciation Fund (126):		
NONE		4
Total (Acct. 126):	0	
Other Special Funds (128):		
NONE		5
Total (Acct. 128):	0	
Special Deposits (134):		
NONE		6
Total (Acct. 134):	0	
Notes Receivable (141):		
NONE		7
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	291,231	8
Electric		9
Sewer (Regulated)		10
Other (specify):		
NONE		11
Total (Acct. 142):	291,231	
Other Accounts Receivable (143):		
Sewer (Non-regulated)	381,800	12
Merchandising, jobbing and contract work		13
Other (specify):		
STORM WATER	175,960	14
Total (Acct. 143):	557,760	
Receivables from Municipality (145):		
NONE		15
Total (Acct. 145):	0	
Prepayments (165):		
NONE		16
Total (Acct. 165):	0	

DETAIL OF OTHER BALANCE SHEET ACCOUNTS

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Extraordinary Property Losses (182):		
NONE		17
Total (Acct. 182):	0	
Preliminary Survey and Investigation Charges (183):		
NONE		18
Total (Acct. 183):	0	
Clearing Accounts (184):		
NONE		19
Total (Acct. 184):	0	
Temporary Facilities (185):		
NONE		20
Total (Acct. 185):	0	
Miscellaneous Deferred Debits (186):		
NONE		21
Total (Acct. 186):	0	
Payables to Municipality (233):		
PAYABLE TO MUNICIPALITY	361,096	22
Total (Acct. 233):	361,096	
Other Deferred Credits (253):		
Regulatory Liability	195,001	23
NONE		24
Total (Acct. 253):	195,001	

DETAIL OF OTHER BALANCE SHEET ACCOUNTS

Detail of Other Balance Sheet Accounts (Page F-22)

Please explain amounts in Accounts 143, 145 and/or 233 in excess of \$5,000, providing a short list or detail using other than terms such as "other revenues" "general" "miscellaneous" or repeating the account title.

The water utility collects fees for both the sewer and storm sewer utilities.

The payable to municipality accounts shows the amount owed to the general fund.

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service (101.1)	6,569,908	0	0	0	6,569,908	1
Materials and Supplies	21,528	0	0	0	21,528	2
Other (specify):						
NONE					0	3
Less Average:						
Reserve for Depreciation (111.1)	1,521,350	0	0	0	1,521,350	4
Customer Advances for Construction					0	5
Regulatory Liability	201,965	0	0	0	201,965	6
NONE					0	7
Average Net Rate Base	4,868,121	0	0	0	4,868,121	
Net Operating Income	5,763	0	0	0	5,763	8
Net Operating Income as a percent of						
Average Net Rate Base	0.12%	N/A	N/A	N/A	0.12%	

**REGULATORY LIABILITY - PRE-2003 HISTORICAL
ACCUMULATED DEPRECIATION ON CONTRIBUTED UTILITY
PLANT (253)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Balance First of Year	208,930	0	0	0	208,930	1
Add credits during year:					0	2
Deduct charges:						
Miscellaneous Amortization (425)	13,929	0	0	0	13,929	3
Other (specify):					0	4
Balance End of Year	195,001	0	0	0	195,001	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

N/A

2. Leaseholder changes.

N/A

3. Extensions of service.

N/A

4. Estimated changes in revenues due to rate changes.

N/A

5. Obligations incurred or assumed, excluding commercial paper.

N/A

6. Formal proceedings with the Public Service Commission.

N/A

7. Any additional matters.

N/A

WATER OPERATING REVENUES & EXPENSES

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	1,042,757	1,134,208	1
Total Sales of Water	1,042,757	1,134,208	
Other Operating Revenues			
Forfeited Discounts (470)	24,854	21,286	2
Rents from Water Property (472)	0	0	3
Interdepartmental Rents (473)	0	0	4
Other Water Revenues (474)	42,641	50,537	5
Total Other Operating Revenues	67,495	71,823	
Total Operating Revenues	1,110,252	1,206,031	
Operation and Maintenance Expenses			
Source of Supply Expenses (600-605)	0	0	6
Pumping Expenses (620-625)	137,230	155,297	7
Water Treatment Expenses (630-635)	224,898	223,387	8
Transmission and Distribution Expenses (640-655)	161,017	257,265	9
Customer Accounts Expenses (901-906)	3,611	2,846	10
Sales Expenses (910)	0	0	11
Administrative and General Expenses (920-935)	261,469	221,270	12
Total Operation and Maintenance Expenses	788,225	860,065	
Other Operating Expenses			
Depreciation Expense (403)	181,680	179,244	13
Amortization Expense (404-407)		0	14
Taxes (408)	134,584	125,313	15
Total Other Operating Expenses	316,264	304,557	
Total Operating Expenses	1,104,489	1,164,622	
NET OPERATING INCOME	5,763	41,409	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (Account 461).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential (460.1)				1
Commercial (460.2)				2
Industrial (460.3)				3
Public Authority (460.4)				4
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential (461.1)	2,387	95,751	328,954	5
Commercial (461.2)	207	30,114	78,187	6
Industrial (461.3)	18	54,134	94,841	7
Public Authority (461.4)	23	5,698	14,114	8
Total Metered Sales to General Customers (461)	2,635	185,697	516,096	
Private Fire Protection Service (462)				9
Public Fire Protection Service (463)	2		231,021	10
Other Water Sales (465)				11
Sales for Resale (466)	2	183,286	295,640	12
Interdepartmental Sales (467)				13
Total Sales of Water	2,639	368,983	1,042,757	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)	
DARBOY SANITARY DISTRICT	DISTRICT LIMITS	100,572	162,222	1
VILLAGE OF COMBINED LOCKS	VILLAGE LIMITS	82,714	133,418	2
Total		183,286	295,640	

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		1
Other (specify):		
Wholesale fire protection billed		2
Amount billed (usually per rate schedule F-1 or Fd-1)	231,021	3
NONE		4
Total Public Fire Protection Service (463)	231,021	
Forfeited Discounts (470):		
OTHER		
Customer late payment charges	24,854	6
Other (specify):		
Total Forfeited Discounts (470)	24,854	
Rents from Water Property (472):		
NONE		
Total Rents from Water Property (472)	0	7
Interdepartmental Rents (473):		
NONE		
Total Interdepartmental Rents (473)	0	8
Other Water Revenues (474):		
SPRINKLERS	33,632	9
MISCELLANEOUS REVENUE	1,754	10
Return on net investment in meters charged to sewer department	7,255	11
Other (specify):		
Total Other Water Revenues (474)	42,641	

OTHER OPERATING REVENUES (WATER)

Other Operating Revenues (Water) (Page W-04)

Please explain amounts in Account 474 in excess of \$5,000, including like items grouped. Please provide, for example, a short list or detail using other than terms such as "other revenues" "general" "miscellaneous" or repeating the account title.

This is revenue from sprinklers and the return on investment in meters charged to sewer department.

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)	
SOURCE OF SUPPLY EXPENSES			
Operation Labor (600)		0	1
Purchased Water (601)		0	2
Operation Supplies and Expenses (602)		0	3
Maintenance of Water Source Plant (605)		0	4
Total Source of Supply Expenses	0	0	
PUMPING EXPENSES			
Operation Labor (620)		0	5
Fuel for Power Production (621)		0	6
Fuel or Power Purchased for Pumping (622)	119,525	126,724	7
Operation Supplies and Expenses (623)	6,023	8,220	8
Maintenance of Pumping Plant (625)	11,682	20,353	9
Total Pumping Expenses	137,230	155,297	
WATER TREATMENT EXPENSES			
Operation Labor (630)	38,458	43,734	10
Chemicals (631)	143,379	131,226	11
Operation Supplies and Expenses (632)	1,646	2,940	12
Maintenance of Water Treatment Plant (635)	41,415	45,487	13
Total Water Treatment Expenses	224,898	223,387	
TRANSMISSION AND DISTRIBUTION EXPENSES			
Operation Labor (640)	0	0	14
Operation Supplies and Expenses (641)	825	2,320	15
Maintenance of Distribution Reservoirs and Standpipes (650)	4,643	14,898	16
Maintenance of Mains (651)	112,395	182,953	17
Maintenance of Services (652)	20,334	29,274	18
Maintenance of Meters (653)	11,961	14,003	19
Maintenance of Hydrants (654)	10,719	13,654	20
Maintenance of Other Plant (655)	140	163	21
Total Transmission and Distribution Expenses	161,017	257,265	
CUSTOMER ACCOUNTS EXPENSES			
Meter Reading Labor (901)		0	22
Accounting and Collecting Labor (902)		0	23
Supplies and Expenses (903)	3,611	2,846	24
Uncollectible Accounts (904)		0	25

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)	
CUSTOMER ACCOUNTS EXPENSES			
Customer Service and Information Expenses (906)		0	26
Total Customer Accounts Expenses	3,611	2,846	
SALES EXPENSES			
Sales Expenses (910)		0	27
Total Sales Expenses	0	0	
ADMINISTRATIVE AND GENERAL EXPENSES			
Administrative and General Salaries (920)	63,075	61,500	28
Office Supplies and Expenses (921)	19,270	16,311	29
Administrative Expenses Transferred--Credit (922)	0	0	30
Outside Services Employed (923)	31,510	7,770	31
Property Insurance (924)	24,000	23,500	32
Injuries and Damages (925)	0	0	33
Employee Pensions and Benefits (926)	63,250	70,443	34
Regulatory Commission Expenses (928)	0	0	35
Miscellaneous General Expenses (930)	25,971	8,181	36
Transportation Expenses (933)	3,639	4,625	37
Maintenance of General Plant (935)	30,754	28,940	38
Total Administrative and General Expenses	261,469	221,270	
Total Operation and Maintenance Expenses	788,225	860,065	

WATER OPERATION & MAINTENANCE EXPENSES

Water Operation & Maintenance Expenses (Page W-05)

For values that represent an increase or a decrease when compared to the previous year of greater than 25%, but not less \$5,000, please explain.

- 651 - Less maintenance required this year.
 - 650 - Less maintenance required this year.
 - 930 - More maintenance required this year.
 - 625 - Less maintenance required this year.
 - 923 - More expense required this year.
 - 652 - Less maintenance required this year.
-

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent		124,787	114,392	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		2,341	2,206	2
Net property tax equivalent		122,446	112,186	
Social Security		11,270	11,879	3
PSC Remainder Assessment		868	1,248	4
Other (specify): NONE			0	5
Total tax expense		134,584	125,313	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Outagamie				1
SUMMARY OF TAX RATES							2
State tax rate	mills		0.164200				3
County tax rate	mills		4.336000				4
Local tax rate	mills		6.407100				5
School tax rate	mills		9.087000				6
Voc. school tax rate	mills		1.659900				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
Total tax rate	mills		21.654200				10
Less: state credit	mills		1.588100				11
Net tax rate	mills		20.066100				12
PROPERTY TAX EQUIVALENT CALCULATION							13
Local Tax Rate	mills		6.407100				14
Combined School Tax Rate	mills		10.746900				15
Other Tax Rate - Local	mills		0.000000				16
Total Local & School Tax	mills		17.154000				17
Total Tax Rate	mills		21.654200				18
Ratio of Local and School Tax to Total	dec.		0.792179				19
Total tax net of state credit	mills		20.066100				20
Net Local and School Tax Rate	mills		15.895941				21
Utility Plant, Jan. 1	\$	7,576,371	7,576,371				22
Materials & Supplies	\$	19,622	19,622				23
Subtotal	\$	7,595,993	7,595,993				24
Less: Plant Outside Limits	\$	0	0				25
Taxable Assets	\$	7,595,993	7,595,993				26
Assessment Ratio	dec.		1.033474				27
Assessed Value	\$	7,850,261	7,850,261				28
Net Local & School Rate	mills		15.895941				29
Tax Equiv. Computed for Current Year	\$	124,787	124,787				30
Tax Equivalent per 1994 PSC Report	\$	74,036					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32 33
Tax equiv. for current year (see note 6)	\$	124,787					34
Footnotes							35

WATER UTILITY PLANT IN SERVICE

--Plant Financed by Utility or Municipality--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT						
Organization (301)	1,819				1,819	1
Franchises and Consents (302)	0				0	2
Miscellaneous Intangible Plant (303)	0				0	3
Total Intangible Plant	1,819	0	0	0	1,819	
SOURCE OF SUPPLY PLANT						
Land and Land Rights (310)	62,647				62,647	4
Structures and Improvements (311)	0				0	5
Collecting and Impounding Reservoirs (312)	0				0	6
Lake, River and Other Intakes (313)	0				0	7
Wells and Springs (314)	1,222,838				1,222,838	8
Supply Mains (316)	0				0	9
Other Water Source Plant (317)	0				0	10
Total Source of Supply Plant	1,285,485	0	0	0	1,285,485	
PUMPING PLANT						
Land and Land Rights (320)	0				0	11
Structures and Improvements (321)	431,976				431,976	12
Other Power Production Equipment (323)	0				0	13
Electric Pumping Equipment (325)	793,771				793,771	14
Diesel Pumping Equipment (326)	0				0	15
Other Pumping Equipment (328)	27,597				27,597	16
Total Pumping Plant	1,253,344	0	0	0	1,253,344	
WATER TREATMENT PLANT						
Land and Land Rights (330)	0				0	17
Structures and Improvements (331)	0				0	18
Sand or Other Media Filtration Equipment (332)	437,532				437,532	19
Membrane Filtration Equipment (333)	0				0	20
Other Water Treatment Equipment (334)	0				0	21
Total Water Treatment Plant	437,532	0	0	0	437,532	
TRANSMISSION AND DISTRIBUTION PLANT						
Land and Land Rights (340)	150				150	22
Structures and Improvements (341)	0				0	23
Distribution Reservoirs and Standpipes (342)	756,750				756,750	24
Transmission and Distribution Mains (343)	1,861,771	148,086	13,470		1,996,387	25
Services (345)	395,546	5,253	2,078		398,721	26
Meters (346)	225,795	3,222	590		228,427	27
Hydrants (348)	154,304	6,750	2,400		158,654	28

WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT						
Other Transmission and Distribution Plant (349)	0				0	29
Total Transmission and Distribution Plant	3,394,316	163,311	18,538	0	3,539,089	
GENERAL PLANT						
Land and Land Rights (389)	0				0	30
Structures and Improvements (390)	0				0	31
Office Furniture and Equipment (391)	5,730				5,730	32
Computer Equipment (391.1)	21,428				21,428	33
Transportation Equipment (392)	66,124	17,345	13,879		69,590	34
Stores Equipment (393)	0				0	35
Tools, Shop and Garage Equipment (394)	6,891				6,891	36
Laboratory Equipment (395)	0				0	37
Power Operated Equipment (396)	0				0	38
Communication Equipment (397)	0				0	39
SCADA Equipment (397.1)	0				0	40
Miscellaneous Equipment (398)	23,120				23,120	41
Total General Plant	123,293	17,345	13,879	0	126,759	
Total utility plant in service directly assignable	6,495,789	180,656	32,417	0	6,644,028	
Common Utility Plant Allocated to Water Department (300)	0				0	42
Total utility plant in service	6,495,789	180,656	32,417	0	6,644,028	

WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT						
Organization (301)	0				0	1
Franchises and Consents (302)	0				0	2
Miscellaneous Intangible Plant (303)	0				0	3
Total Intangible Plant	0	0	0	0	0	
SOURCE OF SUPPLY PLANT						
Land and Land Rights (310)	0				0	4
Structures and Improvements (311)	0				0	5
Collecting and Impounding Reservoirs (312)	0				0	6
Lake, River and Other Intakes (313)	0				0	7
Wells and Springs (314)	0				0	8
Supply Mains (316)	0				0	9
Other Water Source Plant (317)	0				0	10
Total Source of Supply Plant	0	0	0	0	0	
PUMPING PLANT						
Land and Land Rights (320)	0				0	11
Structures and Improvements (321)	0				0	12
Other Power Production Equipment (323)	0				0	13
Electric Pumping Equipment (325)	0				0	14
Diesel Pumping Equipment (326)	0				0	15
Other Pumping Equipment (328)	0				0	16
Total Pumping Plant	0	0	0	0	0	
WATER TREATMENT PLANT						
Land and Land Rights (330)	0				0	17
Structures and Improvements (331)	0				0	18
Sand or Other Media Filtration Equipment (332)	0				0	19
Membrane Filtration Equipment (333)	0				0	20
Other Water Treatment Equipment (334)	0				0	21
Total Water Treatment Plant	0	0	0	0	0	
TRANSMISSION AND DISTRIBUTION PLANT						
Land and Land Rights (340)	0				0	22
Structures and Improvements (341)	0				0	23
Distribution Reservoirs and Standpipes (342)	0				0	24
Transmission and Distribution Mains (343)	851,963				851,963	25
Services (345)	157,728				157,728	26
Meters (346)	0				0	27
Hydrants (348)	70,891				70,891	28

WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT						
Other Transmission and Distribution Plant (349)	0				0	29
Total Transmission and Distribution Plant	1,080,582	0	0	0	1,080,582	
GENERAL PLANT						
Land and Land Rights (389)	0				0	30
Structures and Improvements (390)	0				0	31
Office Furniture and Equipment (391)	0				0	32
Computer Equipment (391.1)	0				0	33
Transportation Equipment (392)	0				0	34
Stores Equipment (393)	0				0	35
Tools, Shop and Garage Equipment (394)	0				0	36
Laboratory Equipment (395)	0				0	37
Power Operated Equipment (396)	0				0	38
Communication Equipment (397)	0				0	39
SCADA Equipment (397.1)	0				0	40
Miscellaneous Equipment (398)	0				0	41
Total General Plant	0	0	0	0	0	
Total utility plant in service directly assignable	1,080,582	0	0	0	1,080,582	
Common Utility Plant Allocated to Water Department (300)	0				0	42
Total utility plant in service	1,080,582	0	0	0	1,080,582	

SOURCES OF WATER SUPPLY - STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			37,118	37,118	1
February			30,204	30,204	2
March			32,572	32,572	3
April			32,143	32,143	4
May			35,460	35,460	5
June			37,357	37,357	6
July			42,502	42,502	7
August			37,899	37,899	8
September			38,988	38,988	9
October			35,151	35,151	10
November			34,686	34,686	11
December			36,712	36,712	12
Total annual pumpage	0	0	430,792	430,792	

WATER LOSS AND OTHER STATISTICS

1. For Gallons used in the treatment process (line 3), estimate water used in production including filter backwash, pumps, and other utility uses before the point of entry to the distribution system.
2. For Gallons used for other system uses (line 10), report other unmetered water used for system operation and maintenance, water used for non-regulated sewer utility and all other unmetered usage that is known to occur and does not fall into one of the other categories listed under Water Usage.

WATER LOSS STATISTICS

Source of Water Supply Statistics - Total Annual Pumpage (000's):	430,792	1
Less: Gallons (000's) used in the treatment process:	18,829	2
Subtotal: Gallons (000's) entering distribution system:	411,963	3
Less: Gallons (000's) sold:	368,983	4
Gallons (000's) entering distribution system but not sold:	42,980	5
Estimated Water Usage:		6
Gallons (000's) used to flush mains:	1,250	7
Gallons (000's) used for fire protection:	1,500	8
Gallons (000's) used to prevent freezing of distribution system:	500	9
Gallons (000's) used for other system uses:	0	10
Subtotal Estimated Usage:	3,250	11
Estimated Water Losses:		12
Gallons (000's) lost due to main leaks or breaks:	4,750	13
Gallons (000's) lost due to service leaks or breaks:	1,100	14
Gallons (000's) lost due to hydrant leaks, tank overflows and pressure reducing valves:	250	15
Gallons (000's) for unauthorized usage such as vandalism and theft:	0	16
Gallons (000's) not accounted for:	33,630	17
Subtotal of Estimated Losses:	39,730	18
Percentage of water entering distribution system sold:	90%	19
Percentage of unaccounted for water:	8%	20
If more than 25%, indicate causes:		21

If more than 25%, state what action has been taken to reduce water loss:

OTHER STATISTICS

Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)	1,880	22
Date of maximum: 09/07/2009		23
Cause of maximum: High volume required.		24
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)	808	25
Date of minimum: 02/27/2009		26
Total KWH used by the utility (include pumping, treatment facilities and other utility operations):	1,118,240	27
If water is purchased:		28
Vendor Name: NONE		29
Point of Delivery:		30
What percentage of purchased water is surface water?		31
Number of main breaks repaired this year:	20	32
Number of service breaks repaired this year:	5	33
Population served (estimate the number of individuals served):		34
Inside municipality?		35
Outside municipality?		36

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
1010 FULCER AVENUE	3	740	16	745,734	Yes	1
253 SOUTH LINCOLN	2	804	12	241,975	Yes	2
404 NORTH JOHN STREET	1	760	12	591,586	Yes	3

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	BOOSTER 2	BOOSTER 3	DEEP WELL 1	1
Location	LINCOLN	JOHN STREET	JOHN STREET	2
Purpose	B	B	P	3
Destination	D	D	R	4
Pump Manufacturer	WEIMAN	GOULDS	VERTILINE	5
Year Installed	2002	1994	2007	6
Type	CENTRIFUGAL	CENTRIFUGAL	VERTICAL TURBINE	7
Actual Capacity (gpm)	1,136	1,157	1,330	8
Pump Motor or Standby Engine Mfr	GE	US MOTORS	US MOTORS	10
Year Installed	2001	1994	2003	11
Type	OTHER	OTHER	ELECTRIC	12
Horsepower	60	125	250	13
Footnotes				14

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification	DEEP WELL 2	DEEP WELL 3		15
Location	LINCOLN STREET	FULCER AVENUE		16
Purpose	P	P		17
Destination	R	D		18
Pump Manufacturer	GOULDS	GOULDS		19
Year Installed	2000	2003		20
Type	VERTICAL TURBINE	VERTICAL TURBINE		21
Actual Capacity (gpm)	1,100	1,400		22
Pump Motor or Standby Engine Mfr	GE	US MOTORS		24
Year Installed	1974	2003		25
Type	ELECTRIC	ELECTRIC		26
Horsepower	150	250		27
Footnotes				28

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	1 JOHN STREET	2 JOHN STREET	2 LINCOLN STREET	1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R	R	R	3 4
Year constructed	1924	1965	1948	5 6
Primary material (earthen, steel, concrete, other)	CONCRETE	CONCRETE	CONCRETE	7 8
Elevation difference in feet (See Headnote 3.)	12	12	12	9 10
Total capacity in gallons (actual)	100,000	130,000	100,000	11 12
WATER TREATMENT PLANT				13
Disinfection, type of equipment (gas, liquid, powder, other)	GAS		GAS	14 15
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE		WELLHOUSE	16 17 18
Filters, type (gravity, pressure, other, none)	NONE		NONE	19 20
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	1.6000		1.2999	21 22 23
Is a corrosion control chemical used (yes, no)?	Y		Y	24 25
Is water fluoridated (yes, no)?	N		N	26 27
Footnotes				28

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	250000	300000		1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET	ET		3 4
Year constructed	1961	2003		5 6
Primary material (earthen, steel, concrete, other)	STEEL	STEEL		7 8
Elevation difference in feet (See Headnote 3.)	134	140		9 10
Total capacity in gallons (actual)	250,000	300,000		11 12
WATER TREATMENT PLANT				13
Disinfection, type of equipment (gas, liquid, powder, other)				14 15
Points of application (wellhouse, central facilities, booster station, other)				16 17 18
Filters, type (gravity, pressure, other, none)				19 20
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)				21 22 23
Is a corrosion control chemical used (yes, no)?				24 25
Is water fluoridated (yes, no)?				26 27
Footnotes				28

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	Number of Feet			Adjustments Increase or (Decrease) (g)	End of Year (h)	
			First of Year (d)	Added During Year (e)	Retired During Year (f)			
M	D	2.000	0				0	1
M	D	4.000	0				0	2
P	D	4.000	594				594	3
M	D	6.000	41,384		55		41,329	4
P	D	6.000	9,055	55			9,110	5
M	D	8.000	15,622		155		15,467	6
P	D	8.000	56,107	155			56,262	7
M	D	10.000	2,244		1,137		1,107	8
M	D	12.000	6,514				6,514	9
P	D	12.000	28,714	1,137			29,851	10
Total Within Municipality			160,234	1,347	1,347	0	160,234	
Total Utility			160,234	1,347	1,347	0	160,234	

WATER MAINS

Water Mains (Page W-19)

If Added During Year column total is greater than zero, please explain financing following the criteria listed in the schedule headnote No. 5.

Additions were financed from operations.

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
L	0.750	449				449		1
M	0.750	897				897		2
M	1.000	428		8		420		3
P	1.000	321	8			329		4
P	1.250	2				2		5
M	1.250	7				7		6
P	1.500	80				80		7
M	1.500	134				134		8
M	2.000	23		1		22		9
P	2.000	9	1			10		10
P	4.000	10				10		11
M	4.000	3				3		12
P	6.000	7				7		13
M	6.000	2				2		14
M	8.000	5				5		15
P	8.000	9				9		16
P	10.000	2				2		17
M	12.000	1				1		18
P	12.000	7				7		19
Total Utility		2,396	9	9	0	2,396	0	

WATER SERVICES

Water Services (Page W-20)

If net additions are greater than zero, please explain financing by following criteria listed in schedule headnote No. 3.

Additions were financed from operations.

If Utility-Owned Service Not In Use at End of Year is reported as zero, please explain.

All services were in use.

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.
6. Do not include station meters in the meter inventory used to complete these tables.

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	2,573		4		2,569	264	1
0.750	0				0	0	2
1.000	37	2	1		38	2	3
1.500	42				42	7	4
2.000	10		1		9	1	5
3.000	8	1	1		8	0	6
4.000	9	1			10	1	7
6.000	1				1	1	8
Total:	2,680	4	7	0	2,677	276	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	2,387	150	4	4	0	24	2,569	1
0.750	0	0	0	0	0	0	0	2
1.000	0	24	2	7	0	5	38	3
1.500	0	27	3	7	0	5	42	4
2.000	0	3	3	3	0	0	9	5
3.000	0	2	3	2	0	1	8	6
4.000	0	1	3	0	4	2	10	7
6.000	0	0	0	0	1	0	1	8
Total:	2,387	207	18	23	5	37	2,677	

METERS

Meters (Page W-21)

Ss. PSC 185.83(2) states "Station meters shall be maintained to ensure reasonable accuracy and shall have the accuracy checked at least once every 2 years." Are all station meters being tested every two years? Answer yes or no. If no, please explain.

Yes, they are.

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 a. Fire hydrants normally have a lead size of 6 inches or greater.
 b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
 2. Explain all reported adjustments in the schedule footnotes.
 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	288	4	3		289	2
Total Fire Hydrants	288	4	3	0	289	
Flushing Hydrants						
	0				0	3
Total Flushing Hydrants	0	0	0	0	0	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year:	598
Number of distribution system valves end of year:	499
Number of distribution valves operated during year:	499