



3015 (02-09-04)

ANNUAL REPORT

OF

Name: SHULLSBURG WATER UTILITY

Principal Office: P.O. BOX 580
SHULLSBURG, WI 53586-0580

For the Year Ended: DECEMBER 31, 2003

**WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN**P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

TABLE OF CONTENTS

Schedule Name	Page
General Rules for Reporting	i
Signature Page	ii
Table of Contents	iii
Identification and Ownership	iv
FINANCIAL SECTION	
Income Statement	F-01
Income Statement Account Details	F-02
Income from Merchandising, Jobbing & Contract Work (Accts. 415-416)	F-03
Revenues Subject to Wisconsin Remainder Assessment	F-04
Balance Sheet	F-05
Net Utility Plant	F-06
Accumulated Provision for Depreciation and Amortization of Utility Plant (Acct. 110.1)	F-07
Accumulated Provision for Depreciation and Amortization of Utility Plant (Acct. 110.2)	F-08
Net Nonutility Property (Accts. 121 & 122)	F-09
Accumulated Provision for Uncollectible Accounts-Cr. (Acct. 144)	F-10
Materials and Supplies	F-11
Unamortized Debt Discount & Expense & Premium on Debt (Accts. 181 and 251)	F-12
Capital Paid in by Municipality (Acct. 200)	F-13
Bonds (Acct. 221)	F-14
Notes Payable & Miscellaneous Long-Term Debt	F-15
Taxes Accrued (Acct. 236)	F-16
Interest Accrued (Acct. 237)	F-17
Balance Sheet End-of-Year Account Balances	F-18
Return on Rate Base Computation	F-19
Important Changes During the Year	F-20
Financial Section Footnotes	F-21
Contributions in Aid of Construction (Account 271)	F-22
WATER OPERATING SECTION	
Water Operating Revenues & Expenses	W-01
Water Operating Revenues - Sales of Water	W-02
Sales for Resale (Acct. 466)	W-03
Other Operating Revenues (Water)	W-04
Water Operation & Maintenance Expenses	W-05
Taxes (Acct. 408 - Water)	W-06
Property Tax Equivalent (Water)	W-07
Water Utility Plant in Service --Plant Financed by Utility or Municipality--	W-08
Water Utility Plant in Service --Plant Financed by Contributions--	W-10
Source of Supply, Pumping and Purchased Water Statistics	W-12
Sources of Water Supply - Ground Waters	W-13
Sources of Water Supply - Surface Waters	W-14
Pumping & Power Equipment	W-15
Reservoirs, Standpipes & Water Treatment	W-16
Water Mains	W-17
Water Services	W-18
Meters	W-19
Hydrants and Distribution System Valves	W-20
Water Operating Section Footnotes	W-21

IDENTIFICATION AND OWNERSHIP

Exact Utility Name: SHULLSBURG WATER UTILITY

Utility Address: P.O. BOX 580
SHULLSBURG, WI 53586-0580

When was utility organized? 12/1/1827

Report any change in name:

Effective Date:

Utility Web Site:

Utility employee in charge of correspondence concerning this report:

Name: MS PATRICIA BYRNE

Title: UTILITY CLERK

Office Address:

P.O. BOX 580
SHULLSBURG, WI 53586-0580

Telephone: (608) 965 - 4901

Fax Number: (608) 965 - 4424

E-mail Address: utility@mwt.net

Individual or firm, if other than utility employee, preparing this report:

Name: CHAD C. FREYMILLER

Title: SENIOR ACCOUNTANT

Office Address: JOHNSON BLOCK AND COMPANY, INC.

229 HIGH STREET
MINERAL POINT, WI 53565

Telephone: (608) 987 - 2206

Fax Number: (608) 987 - 3391

E-mail Address: chadf@johnsonblock.com

President, chairman, or head of utility commission/board or committee:

Name: MR. GEORGE HILL

Title: CHAIRMAN

Office Address:

P.O. BOX 580
SHULLSBURG, WI 53586

Telephone: (608) 965 - 4424 EXT 222

Fax Number: (608) 965 - 4809

E-mail Address: p.byrne@cityofshullsburg.org

Are records of utility audited by individuals or firms, other than utility employee? YES

IDENTIFICATION AND OWNERSHIP

Individual or firm, if other than utility employee, auditing utility records:

Name: CHAD C. FREYMILLER

Title: SENIOR ACCOUNTANT

Office Address: JOHNSON BLOCK AND COMPANY, INC.
229 HIGH STREET
MINERAL POINT, WI 53565

Telephone: (608) 987 - 2206

Fax Number: (608) 987 - 3391

E-mail Address: chadf@johnsonblock.com

Date of most recent audit report: 2/27/2003

Period covered by most recent audit: 1/1/02 - 12/31/02

Names and titles of utility management including manager or superintendent:

Name: MR GEORGE MORRISSEY

Title: WATER SUPERINTENDENT

Office Address:
P.O. BOX 580
SHULLSBURG, WI 53586-0580

Telephone: (608) 965 - 4424 EXT 222

Fax Number: (608) 965 - 4809

E-mail Address: p.byrne@cityofshullsburg.org

Name of utility commission/committee: Shullsburg Utility Committee

Names of members of utility commission/committee:

- BOB EDGE
 - GEORGE HILL, CHAIRMAN
 - DAVE WEISKIRCHER
-

Is sewer service rendered by the utility? NO

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

Provide the following information regarding the provider(s) of contract services:

IDENTIFICATION AND OWNERSHIP

Firm Name:

Contact Person:

Title:

Telephone:

Fax Number:

E-mail Address:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	214,717	213,121	1
Operating Expenses:			
Operation and Maintenance Expense (401)	101,038	110,423	2
Depreciation Expense (403)	23,589	32,565	3
Amortization Expense (404)	0	0	4
Taxes (408)	3,320	3,735	5
Total Operating Expenses	127,947	146,723	
Net Operating Income	86,770	66,398	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income	86,770	66,398	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	4,736	9,593	9
Miscellaneous Nonoperating Income (421)	23,348	0	10
Total Other Income	28,084	9,593	
Total Income	114,854	75,991	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	8,860	0	12
Total Miscellaneous Income Deductions	8,860	0	
Income Before Interest Charges	105,994	75,991	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	26,123	27,277	13
Amortization of Debt Discount and Expense (428)	848	848	14
Amortization of Premium on Debt--Cr. (429)	0		15
Interest on Debt to Municipality (430)	0	0	16
Other Interest Expense (431)	0	0	17
Interest Charged to Construction--Cr. (432)	0		18
Total Interest Charges	26,971	28,125	
Net Income	79,023	47,866	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	815,260	767,394	19
Balance Transferred from Income (433)	79,023	47,866	20
Miscellaneous Credits to Surplus (434)	539,334	0	21
Miscellaneous Debits to Surplus--Debit (435)	0	0	22
Appropriations of Surplus--Debit (436)	0	0	23
Appropriations of Income to Municipal Funds--Debit (439)	0	0	24
Total Unappropriated Earned Surplus End of Year (216)	1,433,617	815,260	

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
UTILITY OPERATING INCOME				
Operating Revenues (400):				
Derived	214,717		214,717	1
Total (Acct. 400):	214,717	0	214,717	
Operation and Maintenance Expense (401):				
Derived	101,038		101,038	2
Total (Acct. 401):	101,038	0	101,038	
Depreciation Expense (403):				
Derived	23,589		23,589	3
Total (Acct. 403):	23,589	0	23,589	
Amortization Expense (404):				
Derived	0		0	4
Total (Acct. 404):	0	0	0	
Taxes (408):				
Derived	3,320		3,320	5
Total (Acct. 408):	3,320	0	3,320	
Revenues from Utility Plant Leased to Others (412):				
NONE	0		0	6
Total (Acct. 412):	0	0	0	
Expenses of Utility Plant Leased to Others (413):				
NONE	0		0	7
Total (Acct. 413):	0	0	0	
TOTAL UTILITY OPERATING INCOME:	86,770	0	86,770	
OTHER INCOME				
Income from Merchandising, Jobbing and Contract Work (415-416):				
Derived	0		0	8
Total (Acct. 415-416):	0	0	0	
Nonoperating Rental Income (418):				
NONE	0		0	9
Total (Acct. 418):	0	0	0	
Interest and Dividend Income (419):				
INTEREST	4,736	0	4,736	10
Total (Acct. 419):	4,736	0	4,736	
Miscellaneous Nonoperating Income (421):				
Contributed Plant - Water		23,348	23,348	11

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
OTHER INCOME			
Miscellaneous Nonoperating Income (421):			
NONE	0	0	0 12
Total (Acct. 421):	0	23,348	23,348
TOTAL OTHER INCOME:	4,736	23,348	28,084

MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425):			
NONE	0	0	0 13
Total (Acct. 425):	0	0	0
Other Income Deductions (426):			
Depreciation Expense on Contributed Plant - Water	[REDACTED]	8,860	8,860 14
NONE	0	0	0 15
Total (Acct. 426):	0	8,860	8,860
TOTAL MISCELLANEOUS INCOME DEDUCTIONS:	0	8,860	8,860

INTEREST CHARGES			
Interest on Long-Term Debt (427):			
Derived	26,123	[REDACTED]	26,123 16
Total (Acct. 427):	26,123	0	26,123
Amortization of Debt Discount and Expense (428):			
'98 REVENUE BONDS	848	[REDACTED]	848 17
Total (Acct. 428):	848	0	848
Amortization of Premium on Debt--Cr. (429):			
NONE	0	[REDACTED]	0 18
Total (Acct. 429):	0	0	0
Interest on Debt to Municipality (430):			
Derived	0	[REDACTED]	0 19
Total (Acct. 430):	0	0	0
Other Interest Expense (431):			
Derived	0	[REDACTED]	0 20
Total (Acct. 431):	0	0	0

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
INTEREST CHARGES			
Interest Charged to Construction--Cr. (432):			
NONE	0	0	0 21
Total (Acct. 432):	0	0	0
TOTAL INTEREST CHARGES:	26,971	0	26,971
NET INCOME:	64,535	14,488	79,023
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216):			
Derived	815,260	0	815,260 22
Total (Acct. 216):	815,260	0	815,260
Balance Transferred from Income (433):			
Derived	64,535	14,488	79,023 23
Total (Acct. 433):	64,535	14,488	79,023
Miscellaneous Credits to Surplus (434):			
UNAPP EARNED SURP CONTRIBUTED PLANT - CIA ELIM	0	539,334	539,334 24
Total (Acct. 434):	0	539,334	539,334
Miscellaneous Debits to Surplus--Debit (435):			
NONE	0	0	0 25
Total (Acct. 435)--Debit:	0	0	0
Appropriations of Surplus--Debit (436):			
Detail appropriations to (from) account 215			0 26
Total (Acct. 436)--Debit:	0	0	0
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):	879,795	553,822	1,433,617

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
Costs and Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):					0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	214,717	0	0	0	214,717	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:						
.					0	6
Revenues subject to Wisconsin Remainder Assessment	214,717	0	0	0	214,717	

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	2,053,019	2,004,945	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	369,800	261,700	2
Net Utility Plant	1,683,219	1,743,245	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	392,390	392,390	5
Other Investments (124)	0	0	6
Special Funds (125)	406,674	373,256	7
Total Other Property and Investments	799,064	765,646	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	13,609		8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	12,988	11,762	11
Other Accounts Receivable (143)	0	3,606	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	5,111	2,793	14
Materials and Supplies (150)	7,365	7,088	15
Prepayments (165)	0	1,002	16
Other Current and Accrued Assets (170)		1,461	17
Total Current and Accrued Assets	39,073	27,712	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	11,869	12,717	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	11,869	12,717	
Total Assets and Other Debits	2,533,225	2,549,320	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	545,937	545,937	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	1,433,617	815,260	23
Total Proprietary Capital	1,979,554	1,361,197	
LONG-TERM DEBT			
Bonds (221)	525,000	550,000	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	525,000	550,000	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	1,808	5,445	28
Payables to Municipality (233)	13,471	1,267	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	2,145	2,309	32
Other Current and Accrued Liabilities (238)	2,135	1,848	33
Total Current and Accrued Liabilities	19,559	10,869	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	9,112	7,330	36
Total Deferred Credits	9,112	7,330	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	0	619,924	38
Total Liabilities and Other Credits	2,533,225	2,549,320	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
First of Year:					
Total Utility Plant - First of Year	2,004,945	0	0	0	1
<i>(Should agree with Util. Plant Jan. 1 in Property Tax Equivalent Schedule)</i>					
Plant Accounts:					
Utility Plant in Service - Financed by Utility Operations or by the Municipality (100.1)	1,409,747	0	0	0	2
Utility Plant in Service - Contributed Plant (100.2)	643,272	0	0	0	3
Utility Plant Purchased or Sold (391)					4
Utility Plant in Process of Reclassification (392)					5
Utility Plant Leased to Others (393)					6
Property Held for Future Use (394)					7
Construction Work in Progress (395)					8
Utility Plant Acquisition Adjustments (396)					9
Other Utility Plant Adjustments (397)					10
Total Utility Plant	2,053,019	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service - Financed by Utility Operations or by the Municipality (110.1)	280,350	0	0	0	11
Accumulated Provision for Depreciation of Utility Plant in Service - Contributed Plant (110.2)	89,450	0	0	0	12
Total Accumulated Provision	369,800	0	0	0	
Net Utility Plant	1,683,219	0	0	0	

**ACCUMULATED PROVISION FOR DEPRECIATION AND
AMORTIZATION OF UTILITY PLANT ON UTILITY PLANT
FINANCED BY UTILITY OPERATIONS OR BY THE MUNICIPALITY
(ACCT. 110.1)**

Depreciation Accruals (Credits) during the year (110.1):

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	261,700				261,700	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	23,589				23,589	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	1,591				1,591	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
Total credits	25,180	0	0	0	25,180	13
Debits during year						14
Book cost of plant retired	6,530				6,530	15
Cost of removal					0	16
Other debits (specify):						17
					0	18
Total debits	6,530	0	0	0	6,530	19
Balance end of year (110.1)	280,350	0	0	0	280,350	20
Composite Depreciation Rate?	No					21
If yes, what is the rate?						22

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 110.2)

Depreciation Accruals (Credits) during the year (110.2):
 1. Report the amounts charged to Depreciation Expense (426).
 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.2)					0	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (426)	8,860				8,860	4
Accruals charged other						5
accounts (specify):						6
					0	7
Salvage					0	8
Other credits (specify):						9
Est. deprec on contrib plnt 1/1/03	80,590				80,590	10
Total credits	89,450	0	0	0	89,450	11
Debits during year						12
Book cost of plant retired	0				0	13
Cost of removal					0	14
Other debits (specify):						15
					0	16
Total debits	0	0	0	0	0	17
Balance end of year (110.2)	89,450	0	0	0	89,450	18
Composite Depreciation Rate?	No					19
If yes, what is the rate?						20

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify):					
NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)
Balance first of year	0 1
Additions:	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
Total Additions	<u>0</u>
Deductions:	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
Total accounts written off	<u>0</u>
Balance end of year	<u><u>0</u></u>

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)
Electric Utility						
Fuel for generation					0	0 1
Other					0	0 2
Total Electric Utility					<u>0</u>	<u>0</u>

Account	Total End of Year	Amount Prior Year
Electric utility total	0	0 1
Water utility	7,365	7,088 2
Sewer utility		0 3
Gas utility		0 4
Merchandise		0 5
Other materials & supplies		0 6
Total Materials and Supplies	<u>7,365</u>	<u>7,088</u>

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
Unamortized debt discount & expense (181)				
1998 Revenue Bonds	848	428	11,869	1
Total			<u><u>11,869</u></u>	
Unamortized premium on debt (251)				
NONE				2
Total			<u><u>0</u></u>	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	545,937	1
Changes during year (explain):		2
Balance end of year	545,937	

BONDS (ACCT. 221)

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
1998 Revenue Bonds	07/01/1998	06/01/2018	4.87%	525,000	1
Total Bonds (Account 221):				525,000	

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)
--	------------------------------	------------------------------------	------------------------------	---

NONE

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Accruals:		
Charged water department expense	3,974	2
Charged electric department expense		3
Charged sewer department expense		4
Other (explain):		
NONE		5
Total Accruals and other credits	<u>3,974</u>	
Taxes paid during year:		
County, state and local taxes		6
Social Security taxes	3,726	7
PSC Remainder Assessment	248	8
Other (explain):		
NONE		9
Total payments and other debits	<u>3,974</u>	
Balance end of year	<u><u>0</u></u>	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
1998 Revenue Bonds	2,309	26,123	26,287	2,145	1
Subtotal	2,309	26,123	26,287	2,145	
Advances from Municipality (223)					
NONE	0			0	2
Subtotal	0	0	0	0	
Other long-Term Debt (224)					
NONE	0			0	3
Subtotal	0	0	0	0	
Notes Payable (231)					
NONE	0			0	4
Subtotal	0	0	0	0	
Total	2,309	26,123	26,287	2,145	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)		Balance End of Year (b)
Investment in Municipality (123):		
LONG TERM RECEIVABLE FROM TIF	392,390	1
Total (Acct. 123):	392,390	
Other Investments (124):		
NONE		2
Total (Acct. 124):		0
Special Funds (125):		
BOND REDEMPTION FUND	97,253	3
PLANT REPAIR FUND	94,310	4
WATER TOWER PAINTING FUND	41,918	5
TRANSPORTATION FUND	17,428	6
MAIN REPLACEMENT FUND	16,556	7
BUILDING FUND	5,960	8
BOND RESERVE FUND	56,390	9
CAPITAL PROJECTS FUND	76,859	10
Total (Acct. 125):	406,674	
Notes Receivable (141):		
NONE		11
Total (Acct. 141):		0
Customer Accounts Receivable (142):		
Water	12,988	12
Electric		13
Sewer (Regulated)		14
Other (specify):		
NONE		15
Total (Acct. 142):	12,988	
Other Accounts Receivable (143):		
Sewer (Non-regulated)		16
Merchandising, jobbing and contract work		17
Other (specify):		
NONE		18
Total (Acct. 143):		0
Receivables from Municipality (145):		
DUE FROM GENERAL - DELINQUENT UTILITIES	458	19
DUE FROM SEWER - SHARED METER COSTS	4,653	20
Total (Acct. 145):	5,111	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Prepayments (165):		
NONE	21	21
Total (Acct. 165):	0	
Extraordinary Property Losses (182):		
NONE	22	22
Total (Acct. 182):	0	
Other Deferred Debits (183):		
NONE	23	23
Total (Acct. 183):	0	
Payables to Municipality (233):		
DUE TO GENERAL - OVERPAYMENT OF HYDRANT RENT	1,474	24
DUE TO SEWER - NEW METERS PAID FOR BY SEWER	11,997	25
Total (Acct. 233):	13,471	
Other Deferred Credits (253):		
ACCRUED SICK LEAVE	9,112	26
Total (Acct. 253):	9,112	

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service (100.1)	1,397,384	0	0	0	1,397,384	1
Materials and Supplies	7,226	0	0	0	7,226	2
Other (specify):					0	3
Less Average:						
Reserve for Depreciation (110.1)	271,025	0	0	0	271,025	4
Customer Advances for Construction					0	5
					0	6
Average Net Rate Base	1,133,585	0	0	0	1,133,585	
Net Operating Income	86,770	0	0	0	86,770	7
Net Operating Income as a percent of Average Net Rate Base	7.65%	N/A	N/A	N/A	7.65%	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

2. Leaseholder changes.

3. Extensions of service.

4. Estimated changes in revenues due to rate changes.

5. Obligations incurred or assumed, excluding commercial paper.

6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

FINANCIAL SECTION FOOTNOTES

Signature Page (Page ii)

General footnotes

COMPILATION REPORT OF CERTIFIED PUBLIC ACCOUNTANTS

March 2, 2004

City Council
City of Shullsburg
Shullsburg, Wisconsin 53586

We have compiled the accompanying prescribed Municipal Utility Annual Report of the City of Shullsburg Water Utility as of December 31, 2003, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements, information that is the representation of management. We have not audited or reviewed the accompanying Municipal Utility annual Report and, accordingly, do not express an opinion or any other form of assurance on this report.

The aforementioned report was prepared for the purpose of complying with statutory requirements, rules, regulations and guidelines of the Wisconsin Public Service Commission and is not intended to be a complete presentation in conformity with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the management of the City of Shullsburg and the Wisconsin Public Service Commission, and should not be used for any other purpose.

JOHNSON BLOCK AND COMPANY, INC.

CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	619,924	0	0	0	0	619,924	1
Add credits during year:							
NONE						0	2
Deduct charges (specify):							
Closed January 1, 2003 per Docket 05-US-105	619,924					619,924	3
Balance End of Year	0	0	0	0	0	0	

WATER OPERATING REVENUES & EXPENSES

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	208,825	210,741	1
Total Sales of Water	208,825	210,741	
Other Operating Revenues			
Forfeited Discounts (470)	883	879	2
Other Water Revenues (474)	5,009	1,501	3
Amortization of Construction Grants (475)		0	4
Total Other Operating Revenues	5,892	2,380	
Total Operating Revenues	214,717	213,121	
Operation and Maintenance Expenses			
Plant Operation and Maintenance Expenses (600-660)	55,423	55,807	5
General Operating Expenses (680-690)	45,615	54,616	6
Total Operation and Maintenance Expenses	101,038	110,423	
Other Operating Expenses			
Depreciation Expense (403)	23,589	32,565	7
Amortization Expense (404)		0	8
Taxes (408)	3,320	3,735	9
Total Other Operating Expenses	26,909	36,300	
Total Operating Expenses	127,947	146,723	
NET OPERATING INCOME	86,770	66,398	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial	1	872	31	2
Industrial				3
Total Unmetered Sales to General Customers (460)	1	872	31	
Metered Sales to General Customers (461)				
Residential	526	22,981	90,821	4
Commercial	79	4,973	20,974	5
Industrial	6	4,118	2,225	6
Total Metered Sales to General Customers (461)	611	32,072	114,020	
Private Fire Protection Service (462)	2		1,776	7
Public Fire Protection Service (463)	1		86,810	8
Other Sales to Public Authorities (464)	19	1,721	6,188	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	634	34,665	208,825	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)
------------------------------	----------------------------------	--	-------------------------

NONE

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	86,810	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	86,810	
Forfeited Discounts (470):		
Customer late payment charges	883	5
Other (specify): NONE		6
Total Forfeited Discounts (470)	883	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department	2,408	7
Other (specify): MISCELLANEOUS	2,601	8
Total Other Water Revenues (474)	5,009	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)	
PLANT OPERATION AND MAINTENANCE EXPENSES			
Salaries and Wages (600)	36,906	32,392	1
Purchased Water (610)		0	2
Fuel or Power Purchased for Pumping (620)	9,737	8,908	3
Chemicals (630)	1,382	1,325	4
Supplies and Expenses (640)	1,373	2,742	5
Repairs of Water Plant (650)	4,950	8,844	6
Transportation Expenses (660)	1,075	1,596	7
Total Plant Operation and Maintenance Expenses	55,423	55,807	
GENERAL OPERATING EXPENSES			
Administrative and General Salaries (680)	12,946	14,119	8
Office Supplies and Expenses (681)	3,540	4,922	9
Outside Services Employed (682)	5,499	14,485	10
Insurance Expense (684)	4,108	1,748	11
Employees Pensions and Benefits (686)	16,884	17,106	12
Regulatory Commission Expenses (688)		0	13
Miscellaneous General Expenses (689)	2,638	2,118	14
Uncollectible Accounts (690)		118	15
Total General Operating Expenses	45,615	54,616	
Total Operation and Maintenance Expenses	101,038	110,423	

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent		0	0	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		654	0	2
Net property tax equivalent		(654)	0	
Social Security		3,726	3,543	3
PSC Remainder Assessment		248	192	4
Other (specify): NONE			0	5
Total tax expense		<u>3,320</u>	<u>3,735</u>	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Lafayette				1
SUMMARY OF TAX RATES							2
State tax rate	mills		0.228208				3
County tax rate	mills		8.491551				4
Local tax rate	mills		5.932492				5
School tax rate	mills		12.152756				6
Voc. school tax rate	mills		2.168621				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
Total tax rate	mills		28.973628				10
Less: state credit	mills		1.915430				11
Net tax rate	mills		27.058198				12
PROPERTY TAX EQUIVALENT CALCULATION							13
Local Tax Rate	mills		5.932492				14
Combined School Tax Rate	mills		14.321377				15
Other Tax Rate - Local	mills		0.000000				16
Total Local & School Tax	mills		20.253869				17
Total Tax Rate	mills		28.973628				18
Ratio of Local and School Tax to Total	dec.		0.699045				19
Total tax net of state credit	mills		27.058198				20
Net Local and School Tax Rate	mills		18.914897				21
Utility Plant, Jan. 1	\$	2,004,945	2,004,945				22
Materials & Supplies	\$	7,088	7,088				23
Subtotal	\$	2,012,033	2,012,033				24
Less: Plant Outside Limits	\$	0	0				25
Taxable Assets	\$	2,012,033	2,012,033				26
Assessment Ratio	dec.		0.876393				27
Assessed Value	\$	1,763,332	1,763,332				28
Net Local & School Rate	mills		18.914897				29
Tax Equiv. Computed for Current Year	\$	33,353	33,353				30
Tax Equivalent per 1994 PSC Report	\$	21,940					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$	0					32 33
Tax equiv. for current year (see note 6)	\$	0					34

WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	197		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	53,719		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	53,916	0	
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	57,920		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	42,222		17
Diesel Pumping Equipment (326)	17,725		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	1,758		20
Total Pumping Plant	119,625	0	
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	4,655		23
Total Water Treatment Plant	4,655	0	

WATER UTILITY PLANT IN SERVICE (cont.)
--Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			197 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			53,719 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	53,916
PUMPING PLANT			
Land and Land Rights (320)			0 12
Structures and Improvements (321)			57,920 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)			42,222 17
Diesel Pumping Equipment (326)			17,725 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			1,758 20
Total Pumping Plant	0	0	119,625
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			4,655 23
Total Water Treatment Plant	0	0	4,655

WATER UTILITY PLANT IN SERVICE
--Plant Financed by Utility or Municipality--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	962		24
Structures and Improvements (341)	0		25
Distribution Reservoirs and Standpipes (342)	307,264		26
Transmission and Distribution Mains (343)	1,073,660		27
Fire Mains (344)	0		28
Services (345)	188,087	1,155	29
Meters (346)	68,270	25,493	30
Hydrants (348)	129,220		31
Other Transmission and Distribution Plant (349)	316		32
Total Transmission and Distribution Plant	1,767,779	26,648	
GENERAL PLANT			
Land and Land Rights (370)	80		33
Structures and Improvements (371)	2,529	877	34
Office Furniture and Equipment (372)	1,846	907	35
Computer Equipment (372.1)	12,507	2,824	36
Transportation Equipment (373)	26,024		37
Other General Equipment (379)	15,984		38
Other Tangible Property (390)	0		39
Total General Plant	58,970	4,608	
Total utility plant in service directly assignable	2,004,945	31,256	
Common Utility Plant Allocated to Water Department	0		40
Total utility plant in service	2,004,945	31,256	

**WATER UTILITY PLANT IN SERVICE (cont.)
--Plant Financed by Utility or Municipality--**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			962 24
Structures and Improvements (341)			0 25
Distribution Reservoirs and Standpipes (342)		(264,000)	43,264 26
Transmission and Distribution Mains (343)		(274,731)	798,929 27
Fire Mains (344)			0 28
Services (345)	1,300	(48,128)	139,814 29
Meters (346)	2,980		90,783 30
Hydrants (348)	2,250	(33,065)	93,905 31
Other Transmission and Distribution Plant (349)			316 32
Total Transmission and Distribution Plant	6,530	(619,924)	1,167,973
GENERAL PLANT			
Land and Land Rights (370)			80 33
Structures and Improvements (371)			3,406 34
Office Furniture and Equipment (372)			2,753 35
Computer Equipment (372.1)			15,331 36
Transportation Equipment (373)			26,024 37
Other General Equipment (379)			15,984 38
Other Tangible Property (390)			0 39
Total General Plant	0	0	63,578
Total utility plant in service directly assignable	6,530	(619,924)	1,409,747
Common Utility Plant Allocated to Water Department			0 40
Total utility plant in service	6,530	(619,924)	1,409,747

**WATER UTILITY PLANT IN SERVICE
--Plant Financed by Contributions--**

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)			1
Franchises and Consents (302)			2
Miscellaneous Intangible Plant (303)			3
Total Intangible Plant	<u>0</u>	<u>0</u>	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			4
Structures and Improvements (311)			5
Collecting and Impounding Reservoirs (312)			6
Lake, River and Other Intakes (313)			7
Wells and Springs (314)			8
Infiltration Galleries and Tunnels (315)			9
Supply Mains (316)			10
Other Water Source Plant (317)			11
Total Source of Supply Plant	<u>0</u>	<u>0</u>	
PUMPING PLANT			
Land and Land Rights (320)			12
Structures and Improvements (321)			13
Boiler Plant Equipment (322)			14
Other Power Production Equipment (323)			15
Steam Pumping Equipment (324)			16
Electric Pumping Equipment (325)			17
Diesel Pumping Equipment (326)			18
Hydraulic Pumping Equipment (327)			19
Other Pumping Equipment (328)			20
Total Pumping Plant	<u>0</u>	<u>0</u>	
WATER TREATMENT PLANT			
Land and Land Rights (330)			21
Structures and Improvements (331)			22
Water Treatment Equipment (332)			23
Total Water Treatment Plant	<u>0</u>	<u>0</u>	

WATER UTILITY PLANT IN SERVICE (cont.)
--Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			0 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			0 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	0
PUMPING PLANT			
Land and Land Rights (320)			0 12
Structures and Improvements (321)			0 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)			0 17
Diesel Pumping Equipment (326)			0 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			0 20
Total Pumping Plant	0	0	0
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			0 23
Total Water Treatment Plant	0	0	0

**WATER UTILITY PLANT IN SERVICE
--Plant Financed by Contributions--**

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			24
Structures and Improvements (341)			25
Distribution Reservoirs and Standpipes (342)			26
Transmission and Distribution Mains (343)		20,883	27
Fire Mains (344)			28
Services (345)		780	29
Meters (346)			30
Hydrants (348)		1,685	31
Other Transmission and Distribution Plant (349)			32
Total Transmission and Distribution Plant	0	23,348	
GENERAL PLANT			
Land and Land Rights (370)			33
Structures and Improvements (371)			34
Office Furniture and Equipment (372)			35
Computer Equipment (372.1)			36
Transportation Equipment (373)			37
Other General Equipment (379)			38
Other Tangible Property (390)			39
Total General Plant	0	0	
Total utility plant in service directly assignable	0	23,348	
Common Utility Plant Allocated to Water Department			40
Total utility plant in service	0	23,348	

WATER UTILITY PLANT IN SERVICE (cont.)
--Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			0 24
Structures and Improvements (341)			0 25
Distribution Reservoirs and Standpipes (342)		264,000	264,000 26
Transmission and Distribution Mains (343)		274,731	295,614 27
Fire Mains (344)			0 28
Services (345)		48,128	48,908 29
Meters (346)			0 30
Hydrants (348)		33,065	34,750 31
Other Transmission and Distribution Plant (349)			0 32
Total Transmission and Distribution Plant	0	619,924	643,272
GENERAL PLANT			
Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			0 35
Computer Equipment (372.1)			0 36
Transportation Equipment (373)			0 37
Other General Equipment (379)			0 38
Other Tangible Property (390)			0 39
Total General Plant	0	0	0
Total utility plant in service directly assignable	0	619,924	643,272
Common Utility Plant Allocated to Water Department			0 40
Total utility plant in service	0	619,924	643,272

SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources of Water Supply					
Month	Purchased Water Gallons (000's)	Surface Water Gallons (000's)	Ground Water Gallons (000's)	Total Gallons All Methods (000's)	
(a)	(b)	(c)	(d)	(e)	
January			3,197	3,197	1
February			2,581	2,581	2
March			2,933	2,933	3
April			2,993	2,993	4
May			3,154	3,154	5
June			3,360	3,360	6
July			3,524	3,524	7
August			4,298	4,298	8
September			3,148	3,148	9
October			3,080	3,080	10
November			2,784	2,784	11
December			3,696	3,696	12
Total annual pumpage	0	0	38,748	38,748	
Less: Water sold				34,665	13
Volume pumped but not sold				4,083	14
Volume sold as a percent of volume pumped				89%	15
Volume used for water production, water quality and system maintenance				254	16
Volume related to equipment/system malfunction				2,880	17
Non-utility volume NOT included in water sales				110	18
Total volume not sold but accounted for				3,244	19
Volume pumped but unaccounted for				839	20
Percent of water lost				2%	21
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					22
Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)				210	23
Date of maximum: 8/21/2003					24
Cause of maximum:					25
Watering ballfield at park.					
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)				74	26
Date of minimum: 2/5/2003					27
Total KWH used for pumping for the year				91,800	28
If water is purchased: Vendor Name:					29
Point of Delivery:					30

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
WELL #3 SOUTH JUDGEMENT	No. 3	639	12	570,000	Yes	1
WELL #4 WEST HARRISON	No. 4	454	16	440,000	Yes	2

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	WELL NO. 3	WELL NO. 4	1
Location	SOUTH JUDGEMENT	WEST HARRISON	2
Purpose	P	P	3
Destination	D	D	4
Pump Manufacturer	LAYNE	DEMINO	5
Year Installed	1954	1971	6
Type	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	290	300	8
Pump Motor or Standby Engine Mfr	US GENERAL ELECTRIC	US GENERAL ELECTRIC	9 10
Year Installed	1954	1998	11
Type	ELECTRIC	ELECTRIC	12
Horsepower	40	50	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or Standby Engine Mfr			22 23
Year Installed			24
Type			25
Horsepower			26

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	NO. 1	WELL #4		1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
				3
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET			4
				5
Year constructed	1992			6
				7
Primary material (earthen, steel, concrete, other)	STEEL			8
				9
Elevation difference in feet (See Headnote 3.)	71			10
				11
Total capacity in gallons (actual)	200,000			12
WATER TREATMENT PLANT				13
Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID	LIQUID		14
				15
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE	WELLHOUSE		16
				17
Filters, type (gravity, pressure, other, none)	NONE	NONE		18
				19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.4180	0.4320		20
				21
Is a corrosion control chemical used (yes, no)?	N	N		22
				23
Is water fluoridated (yes, no)?	Y	Y		24
				25

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

Number of Feet								
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
M	D	2.000	150	0	0	0	150	1
M	D	4.000	4,997	0	0	0	4,997	2
P	D	4.000	262	0	0	0	262	3
M	D	6.000	18,147	0	0	0	18,147	4
P	D	6.000	4,174	600	0	0	4,774	5
M	D	8.000	4,122	0	0	0	4,122	6
P	D	8.000	16,676	0	0	0	16,676	7
M	D	10.000	945	0	0	0	945	8
P	D	10.000	80	0	0	0	80	9
P	D	12.000	2,042	0	0	0	2,042	10
Total Within Municipality			51,595	600	0	0	52,195	
Total Utility			51,595	600	0	0	52,195	

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
P	0.750	3	0	0	0	3		1
M	0.750	379	0	13	0	366	37	2
M	1.000	218	2	0	0	220	1	3
M	1.500	4	0	0	0	4		4
M	2.000	17	0	0	0	17	3	5
M	4.000	6	0	0	0	6		6
M	6.000	1	0	0	0	1		7
Total Utility		628	2	13	0	617	41	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	648	250	33	(28)	837	316	1
1.000	8	1	0	0	9	0	2
1.500	9	1	1	0	9	0	3
2.000	11	0	0	0	11	0	4
3.000	2	0	0	0	2	0	5
4.000	4	0	0	0	4	2	6
Total:	682	252	34	(28)	872	318	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	526	64	2	8	0	237	837	1
1.000	0	5	2	2	0	0	9	2
1.500	0	4	1	1	0	3	9	3
2.000	0	6	1	3	0	1	11	4
3.000	0	0	0	2	0	0	2	5
4.000	0	0	0	3	0	1	4	6
Total:	526	79	6	19	0	242	872	

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 - a. Fire hydrants normally have a lead size of 6 inches or greater.
 - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	92	1	5		88	2
Total Fire Hydrants	92	1	5	0	88	
Flushing Hydrants						
	0				0	3
Total Flushing Hydrants	0	0	0	0	0	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year:	88
Number of distribution system valves end of year:	244
Number of distribution valves operated during year:	103

WATER OPERATING SECTION FOOTNOTES

Water Operation & Maintenance Expenses (Page W-05)

For values that represent an increase or a decrease when compared to the previous year of greater than 30%, but not less \$2,000, please explain.

The utility experienced fewer main breaks in the current year resulting in fewer repair expenses in account 650.

Charges to account 682 in the prior year include expenses associated with a software conversion. There were no charges associated with this project incurred in the current year.

Increases in property insurance premiums accounts for the change in account 684 between years.

Property Tax Equivalent (Water) (Page W-07)

If Lower Tax Equivalent authorized by municipality is greater than or equal to zero, please explain.

The City of Shullsburg has set the tax equivalent charged to the utility at zero.

Water Utility Plant in Service --Plant Financed by Utility or Municipality-- (Page W-08)

If Adjustments for any account are nonzero, please explain.

Reported adjustments represent contributed plant balances associated with the elimination of contribution in aid account 271 per PSC order.

If Plant in Service Retirements, Account 348, are greater than zero AND Retirements on the Hydrants and Distribution System Valves schedule are zero, please explain.

Retirement amount reported represents the value additional hydrants retired in the previous year.

Water Utility Plant in Service --Plant Financed by Contributions-- (Page W-10)

If Adjustments for any account are nonzero, please explain.

Reported adjustments represent contributed plant balances associated with the elimination of contribution in aid account 271 per PSC order.

Water Mains (Page W-17)

If Added During Year column total is greater than zero, please explain financing following the criteria listed in the schedule headnote No. 5.

Main additions were financed through developer contributions.

Water Services (Page W-18)

Explain all reported Adjustments.

An adjustment was reported for services retired in the prior year.

If net additions are greater than zero, please explain financing by following criteria listed in schedule headnote No. 3.

Service additions were financed by the utility and charged to customers at authorized rates.

WATER OPERATING SECTION FOOTNOTES

Meters (Page W-19)

Explain all reported adjustments.

An adjustment to the meter count has been reported for meters retired in the prior year.

Hydrants and Distribution System Valves (Page W-20)

General footnotes

The Shullsburg Water Utility is aware of the testing requirements for hydrants and tests on a rotating basis.

Explain all reported Adjustments.
