



3015 (02-09-04)

**ANNUAL REPORT**

OF

Name: SHARON WATERWORKS & SEWER SYSTEM

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Principal Office: 125 PLAIN STREET  
P.O. BOX 379  
SHARON, WI 53585

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For the Year Ended: DECEMBER 31, 2002

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WATER, ELECTRIC, OR JOINT UTILITY  
TO  
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854  
Madison, WI 53707-7854  
(608) 266-3766

*This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.*



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**IDENTIFICATION AND OWNERSHIP**

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**Exact Utility Name:** SHARON WATERWORKS & SEWER SYSTEM

**Utility Address:** 125 PLAIN STREET  
P.O. BOX 379  
SHARON, WI 53585

**When was utility organized?** 12/31/1915

**Report any change in name:**

**Effective Date:**

**Utility Web Site:** sharon@mc.net

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**Utility employee in charge of correspondence concerning this report:**

**Name:** MRS DAWN REDENIUS  
**Title:** VILLAGE CLERK/TREASURER

**Office Address:**

125 PLAIN STREET  
P.O. BOX 379  
SHARON, WI 53585

**Telephone:** (262) 736 - 4888

**Fax Number:** (262) 736 - 4889

**E-mail Address:** sharon@mc.net

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**Individual or firm, if other than utility employee, preparing this report:**

**Name:** KAREN S. HALL  
**Title:** CPA

**Office Address:** PATRICK W. ROMENESKO, S.C.

1001 HOST DRIVE  
P.O. BOX 508  
LAKE GENEVA, WI 53147

**Telephone:** (262) 248 - 0220

**Fax Number:** (262) 248 - 8429

**E-mail Address:** pwrrome@elknet.net

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**President, chairman, or head of utility commission/board or committee:**

**Name:** MR. RAYMOND LOWRY  
**Title:** CHAIRMAN

**Office Address:**

125 PLAIN STREET  
P.O. BOX 379  
SHARON, WI 53585

**Telephone:** (262) 736 - 4888

**Fax Number:** (262) 736 - 4889

**E-mail Address:** sharon@mc.net

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**Are records of utility audited by individuals or firms, other than utility employee?** YES

**IDENTIFICATION AND OWNERSHIP**

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**Individual or firm, if other than utility employee, auditing utility records:**

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**Name:** PATRICK W. ROMENESKO

**Title:** CPA/SHAREHOLDER

**Office Address:** PATRICK W. ROMENESKO, S.C.

1001 HOST DRIVE

P.O. BOX 508

LAKE GENEVA, WI 53147

**Telephone:** (262) 248 - 0220

**Fax Number:** (262) 248 - 8429

**E-mail Address:** pwrrome@elknet.net

**Date of most recent audit report:** 2/21/2003

**Period covered by most recent audit:** YEAR ENDED DECEMBER 31, 2002

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**Names and titles of utility management including manager or superintendent:**

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**Name:** MR. KEVIN DAY

**Title:** PUBLIC WORKS DIRECTOR

**Office Address:**

125 PLAIN STREET

P.O. BOX 379

SHARON, WI 53585

**Telephone:** (262) 736 - 4888

**Fax Number:** (262) 736 - 4889

**E-mail Address:** sharon@mc.net

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**Name of utility commission/committee:** PUBLIC WORKS COMMITTEE

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**Names of members of utility commission/committee:**

MR ROBERT CARLSON

MS VERONICA GERHARDT

MR JERRY GIBBONS

MR MARCUS HARDT

MR RAYMOND LOWRY, CHAIRMAN

MR RON SCHLIEM

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**Is sewer service rendered by the utility?** NO

**If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?**NO

**Date of Ordinance:**                     

**Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?** NO

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**Provide the following information regarding the provider(s) of contract services:**

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## IDENTIFICATION AND OWNERSHIP

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**Firm Name:**

**Contact Person:**

**Title:**

**Telephone:**

**Fax Number:**

**E-mail Address:**

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**Contract/Agreement beginning-ending dates:**

**Provide a brief description of the nature of Contract Operations being provided:**

**INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
<b>UTILITY OPERATING INCOME</b>			
Operating Revenues (400)	309,324	304,224	1
<b>Operating Expenses:</b>			
Operation and Maintenance Expense (401)	124,459	114,064	2
Depreciation Expense (403)	50,098	49,686	3
Amortization Expense (404)	0	0	4
Taxes (408)	57,525	55,948	5
<b>Total Operating Expenses</b>	<b>232,082</b>	<b>219,698</b>	
<b>Net Operating Income</b>	<b>77,242</b>	<b>84,526</b>	
Income from Utility Plant Leased to Others (412-413)	0	0	6
<b>Utility Operating Income</b>	<b>77,242</b>	<b>84,526</b>	
<b>OTHER INCOME</b>			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	15,160	2,121	9
Miscellaneous Nonoperating Income (421)	(16,344)	33,780	10
<b>Total Other Income</b>	<b>(1,184)</b>	<b>35,901</b>	
<b>Total Income</b>	<b>76,058</b>	<b>120,427</b>	
<b>MISCELLANEOUS INCOME DEDUCTIONS</b>			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	12
<b>Total Miscellaneous Income Deductions</b>	<b>0</b>	<b>0</b>	
<b>Income Before Interest Charges</b>	<b>76,058</b>	<b>120,427</b>	
<b>INTEREST CHARGES</b>			
Interest on Long-Term Debt (427)	30,590	26,768	13
Amortization of Debt Discount and Expense (428)	5,546	6,282	14
Amortization of Premium on Debt--Cr. (429)	0	0	15
Interest on Debt to Municipality (430)	4,900	7,133	16
Other Interest Expense (431)	0	2,959	17
Interest Charged to Construction--Cr. (432)	0	0	18
<b>Total Interest Charges</b>	<b>41,036</b>	<b>43,142</b>	
<b>Net Income</b>	<b>35,022</b>	<b>77,285</b>	
<b>EARNED SURPLUS</b>			
Unappropriated Earned Surplus (Beginning of Year) (216)	645,622	568,337	19
Balance Transferred from Income (433)	35,022	77,285	20
Miscellaneous Credits to Surplus (434)	0	0	21
Miscellaneous Debits to Surplus--Debit (435)	0	0	22
Appropriations of Surplus--Debit (436)	0	0	23
Appropriations of Income to Municipal Funds--Debit (439)	0	0	24
<b>Total Unappropriated Earned Surplus End of Year (216)</b>	<b>680,644</b>	<b>645,622</b>	

### INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.  
 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
<b>Revenues from Utility Plant Leased to Others (412):</b>		
NONE	0	1
<b>Total (Acct. 412):</b>	<b>0</b>	
<b>Expenses of Utility Plant Leased to Others (413):</b>		
NONE	0	2
<b>Total (Acct. 413):</b>	<b>0</b>	
<b>Nonoperating Rental Income (418):</b>		
NONE	0	3
<b>Total (Acct. 418):</b>	<b>0</b>	
<b>Interest and Dividend Income (419):</b>		
INTEREST EARNED ON INVESTMENTS	15,160	4
<b>Total (Acct. 419):</b>	<b>15,160</b>	
<b>Miscellaneous Nonoperating Income (421):</b>		
NON-REGULATED SEWER	(16,344)	5
<b>Total (Acct. 421):</b>	<b>(16,344)</b>	
<b>Miscellaneous Amortization (425):</b>		
NONE	0	6
<b>Total (Acct. 425):</b>	<b>0</b>	
<b>Other Income Deductions (426):</b>		
NONE	0	7
<b>Total (Acct. 426):</b>	<b>0</b>	
<b>Miscellaneous Credits to Surplus (434):</b>		
NONE	0	8
<b>Total (Acct. 434):</b>	<b>0</b>	
<b>Miscellaneous Debits to Surplus (435):</b>		
NONE	0	9
<b>Total (Acct. 435)--Debit:</b>	<b>0</b>	
<b>Appropriations of Surplus (436):</b>		
Detail appropriations to (from) account 215	0	10
<b>Total (Acct. 436)--Debit:</b>	<b>0</b>	
<b>Appropriations of Income to Municipal Funds (439):</b>		
NONE	0	11
<b>Total (Acct. 439)--Debit:</b>	<b>0</b>	

**INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)	0	0	0	0	<b>0</b>	<b>1</b>
<b>Costs and Expenses of Merchandising, Jobbing and Contract Work (416):</b>						
Cost of merchandise sold	0	0	0	0	<b>0</b>	<b>2</b>
Payroll	0	0	0	0	<b>0</b>	<b>3</b>
Materials	0	0	0	0	<b>0</b>	<b>4</b>
Taxes	0	0	0	0	<b>0</b>	<b>5</b>
<b>Other (list by major classes):</b>						
NONE	0	0	0	0	<b>0</b>	<b>6</b>
<b>Total costs and expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net income (or loss)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	309,324	0	0	0	309,324	1
Less: interdepartmental sales	0	0	0	0	0	2
Less: interdepartmental rents	0	0	0		0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained	390	0	0	0	390	5
<b>Other Increases or (Decreases) to Operating Revenues - Specify:</b>						
NONE	0	0	0	0	0	6
<b>Revenues subject to Wisconsin Remainder Assessment</b>	<b>308,934</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>308,934</b>	

### BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
<b>UTILITY PLANT</b>			
Utility Plant (100)	2,349,312	2,336,424	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	630,119	582,032	2
<b>Net Utility Plant</b>	<b>1,719,193</b>	<b>1,754,392</b>	
<b>OTHER PROPERTY AND INVESTMENTS</b>			
Nonutility Property (121)	2,817,545	2,838,464	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	1,096,023	1,026,343	4
<b>Net Nonutility Property</b>	<b>1,721,522</b>	<b>1,812,121</b>	
Investment in Municipality (123)	0	0	5
Other Investments (124)	15,564	25,762	6
Special Funds (125)	513,856	394,871	7
<b>Total Other Property and Investments</b>	<b>2,250,942</b>	<b>2,232,754</b>	
<b>CURRENT AND ACCRUED ASSETS</b>			
Cash and Working Funds (131)	121,301	177,247	8
Temporary Cash Investments (132)	0	0	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	17,810	18,115	11
Other Accounts Receivable (143)	29,826	26,345	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	14,911	15,504	14
Materials and Supplies (150)	6,130	6,068	15
Prepayments (165)	1,856	0	16
Other Current and Accrued Assets (170)	0	0	17
<b>Total Current and Accrued Assets</b>	<b>191,834</b>	<b>243,279</b>	
<b>DEFERRED DEBITS</b>			
Unamortized Debt Discount and Expense (181)	15,804	21,351	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
<b>Total Deferred Debits</b>	<b>15,804</b>	<b>21,351</b>	
<b>Total Assets and Other Debits</b>	<b>4,177,773</b>	<b>4,251,776</b>	

**BALANCE SHEET**

<b>Liabilities and Other Credits (a)</b>	<b>Balance End of Year (b)</b>	<b>Balance First of Year (c)</b>	
<b>PROPRIETARY CAPITAL</b>			
Capital Paid in by Municipality (200)	567,180	567,180	<b>21</b>
Appropriated Earned Surplus (215)	0		<b>22</b>
Unappropriated Earned Surplus (216)	680,644	645,622	<b>23</b>
<b>Total Proprietary Capital</b>	<b>1,247,824</b>	<b>1,212,802</b>	
<b>LONG-TERM DEBT</b>			
Bonds (221)	280,000	320,000	<b>24</b>
Advances from Municipality (223)	60,000	120,000	<b>25</b>
Other long-Term Debt (224)	545,120	501,584	<b>26</b>
<b>Total Long-Term Debt</b>	<b>885,120</b>	<b>941,584</b>	
<b>CURRENT AND ACCRUED LIABILITIES</b>			
Notes Payable (231)	0	0	<b>27</b>
Accounts Payable (232)	49,502	81,158	<b>28</b>
Payables to Municipality (233)	154,700	154,753	<b>29</b>
Customer Deposits (235)	0	0	<b>30</b>
Taxes Accrued (236)	53,943	52,158	<b>31</b>
Interest Accrued (237)	4,518	5,236	<b>32</b>
Other Current and Accrued Liabilities (238)	4,092	3,027	<b>33</b>
<b>Total Current and Accrued Liabilities</b>	<b>266,755</b>	<b>296,332</b>	
<b>DEFERRED CREDITS</b>			
Unamortized Premium on Debt (251)	0	0	<b>34</b>
Customer Advances for Construction (252)	0	0	<b>35</b>
Other Deferred Credits (253)	0	0	<b>36</b>
<b>Total Deferred Credits</b>	<b>0</b>	<b>0</b>	
<b>OPERATING RESERVES</b>			
Miscellaneous Operating Reserves (265)	0	0	<b>37</b>
<b>Total Operating Reserves</b>	<b>0</b>	<b>0</b>	
<b>CONTRIBUTIONS IN AID OF CONSTRUCTION</b>			
Contributions in Aid of Construction (271)	1,778,074	1,801,058	<b>38</b>
<b>Total Liabilities and Other Credits</b>	<b>4,177,773</b>	<b>4,251,776</b>	

### NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
<b>Plant Accounts:</b>					
Utility Plant in Service (100)	2,349,312	0	0	0	1
Utility Plant Purchased or Sold (391)	0	0	0	0	2
Utility Plant in Process of Reclassification (392)	0	0	0	0	3
Utility Plant Leased to Others (393)	0	0	0	0	4
Property Held for Future Use (394)	0	0	0	0	5
Construction Work in Progress (395)	0	0	0	0	6
Utility Plant Acquisition Adjustments (396)	0	0	0	0	7
Other Utility Plant Adjustments (397)	0	0	0	0	8
<b>Total Utility Plant</b>	<b>2,349,312</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Accumulated Provision for Depreciation and Amortization:</b>					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	630,119	0	0	0	9
<b>Total Accumulated Provision</b>	<b>630,119</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net Utility Plant</b>	<b>1,719,193</b>	<b>0</b>	<b>0</b>	<b>0</b>	

### ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.  
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
<b>Balance first of year</b>	582,032				<b>582,032</b>	<b>1</b>
<b>Credits During Year</b>						<b>2</b>
<b>Accruals:</b>						<b>3</b>
Charged depreciation expense (403)	50,098				<b>50,098</b>	<b>4</b>
Depreciation expense on meters						<b>5</b>
charged to sewer (see Note 3)	1,709				<b>1,709</b>	<b>6</b>
Accruals charged other						<b>7</b>
accounts (specify):						<b>8</b>
NONE	0				<b>0</b>	<b>9</b>
Salvage	0				<b>0</b>	<b>10</b>
Other credits (specify):						<b>11</b>
NONE	0				<b>0</b>	<b>12</b>
<b>Total credits</b>	<b>51,807</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>51,807</b>	<b>13</b>
<b>Debits during year</b>						<b>14</b>
Book cost of plant retired	3,720				<b>3,720</b>	<b>15</b>
Cost of removal	0				<b>0</b>	<b>16</b>
Other debits (specify):						<b>17</b>
NONE	0				<b>0</b>	<b>18</b>
<b>Total debits</b>	<b>3,720</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,720</b>	<b>19</b>
<b>Balance End of Year</b>	<b>630,119</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>630,119</b>	<b>20</b>
<b>Composite Depreciation Rate?</b>	No					<b>21</b>
If yes, what is the rate?						<b>22</b>

**NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	2,838,464	0	20,919	<b>2,817,545</b>	<b>1</b>
<b>Other (specify):</b>					
NONE	0	0	0	<b>0</b>	<b>2</b>
<b>Total Nonutility Property (121)</b>	<b>2,838,464</b>	<b>0</b>	<b>20,919</b>	<b>2,817,545</b>	
Less accum. prov. depr. & amort. (122)	1,026,343	82,680	13,000	<b>1,096,023</b>	<b>3</b>
<b>Net Nonutility Property</b>	<b>1,812,121</b>	<b>(82,680)</b>	<b>7,919</b>	<b>1,721,522</b>	

**ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)
Balance first of year	0 1
<b>Additions:</b>	
Provision for uncollectibles during year	0 2
Collection of accounts previously written off: Utility Customers	0 3
Collection of accounts previously written off: Others	0 4
<b>Total Additions</b>	<b>0</b>
<b>Deductions:</b>	
Accounts written off during the year: Utility Customers	0 5
Accounts written off during the year: Others	0 6
<b>Total accounts written off</b>	<b>0</b>
<b>Balance end of year</b>	<b>0</b>

### MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)
<b>Electric Utility</b>						
Fuel for generation	0	0	0	0	0	0 1
Other	0	0	0	0	0	0 2
<b>Total Electric Utility</b>					<b>0</b>	<b>0</b>

Account	Total End of Year	Amount Prior Year
Electric utility total	0	0 1
Water utility	6,130	6,068 2
Sewer utility	0	0 3
Gas utility	0	0 4
Merchandise	0	0 5
Other materials & supplies	0	0 6
<b>Total Materials and Supplies</b>	<b>6,130</b>	<b>6,068</b>

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT  
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
<b>Unamortized debt discount &amp; expense (181)</b>				
1993 G.O. Debt	382	428	193	1
1995 Refunding	5,164	428	15,611	2
<b>Total</b>			<b>15,804</b>	
<b>Unamortized premium on debt (251)</b>				
NONE	0	0	0	3
<b>Total</b>			<b>0</b>	

**CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

<b>Particulars (a)</b>	<b>Amount (b)</b>	
Balance first of year	567,180	1
<b>Changes during year (explain):</b>		
NONE	0	2
<b>Balance end of year</b>	<u><u>567,180</u></u>	

**BONDS (ACCT. 221)**

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
Refunding Bonds - 1995	08/15/1995	06/01/2008	4.40%	280,000	1
<b>Total Bonds (Account 221):</b>				<b>280,000</b>	

**NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
<b>Advances (223)</b>					
1993 G.O. PROMISSORY NOTE	11/01/1993	11/01/2003	3.75%	60,000	1
<b>Total for Account 223</b>				<b>60,000</b>	
<b>Other Long-Term Debt (224)</b>					
2001 CLEAN WATER FUND LOAN	05/23/2001	05/01/2021	2.75%	545,120	2
1998 M & I BANK LOAN	01/26/1998	02/26/2002	5.75%	0	3
<b>Total for Account 224</b>				<b>545,120</b>	

**TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)	
Balance first of year	52,158	1
<b>Accruals:</b>		
Charged water department expense	57,525	2
Charged electric department expense	0	3
Charged sewer department expense	782	4
<b>Other (explain):</b>		
NONE	0	5
<b>Total Accruals and other credits</b>	<b>58,307</b>	
<b>Taxes paid during year:</b>		
County, state and local taxes	52,158	6
Social Security taxes	4,355	7
PSC Remainder Assessment	9	8
<b>Other (explain):</b>		
NONE		9
<b>Total payments and other debits</b>	<b>56,522</b>	
<b>Balance end of year</b>	<b>53,943</b>	

### INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.  
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
<b>Bonds (221)</b>					
NONE	0	0	0	0	1
1995 REFUNDING BONDS	1,437	16,074	16,240	1,271	2
<b>Subtotal</b>	<b>1,437</b>	<b>16,074</b>	<b>16,240</b>	<b>1,271</b>	
<b>Advances from Municipality (223)</b>					
1993 PROMISSORY NOTE	889	4,900	5,340	449	3
<b>Subtotal</b>	<b>889</b>	<b>4,900</b>	<b>5,340</b>	<b>449</b>	
<b>Other long-Term Debt (224)</b>					
1998 M & I BANK LOAN	0	0	0	0	4
2001 CWF LOAN	2,910	14,516	14,628	2,798	5
<b>Subtotal</b>	<b>2,910</b>	<b>14,516</b>	<b>14,628</b>	<b>2,798</b>	
<b>Notes Payable (231)</b>					
2001 SHORT TERM LOAN	0	0	0	0	6
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total</b>	<b>5,236</b>	<b>35,490</b>	<b>36,208</b>	<b>4,518</b>	

**CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	651,888	0	0	1,149,170	0	<b>1,801,058</b>	1
<b>Add credits during year:</b>							
For Services	0	0	0	0	0	<b>0</b>	2
For Mains	0	0	0	0	0	<b>0</b>	3
<b>Other (specify):</b>							
NONE	0	0	0	0	0	<b>0</b>	4
<b>Deduct charges (specify):</b>							
GRANT AMORTIZATION	0	0	0	22,984	0	<b>22,984</b>	5
<b>Balance End of Year</b>	<b>651,888</b>	<b>0</b>	<b>0</b>	<b>1,126,186</b>	<b>0</b>	<b>1,778,074</b>	
Amount of federal and state grants in aid received for utility construction included in End of Year totals	220,514	0	0	723,315	0	<b>943,829</b>	6

## BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
<b>Investment in Municipality (123):</b>		
NONE	0	1
<b>Total (Acct. 123):</b>	<b>0</b>	
<b>Other Investments (124):</b>		
SPECIAL ASSESSMENTS RECEIVABLE	15,564	2
<b>Total (Acct. 124):</b>	<b>15,564</b>	
<b>Special Funds (125):</b>		
REVENUE BONDS RESERVE ACCOUNT	83,553	3
REVENUE BONDS DEBT SERVICE	40,086	4
DNR EQUIPMENT REPLACEMENT FUND	163,536	5
FUTURE PROJECTS ACCOUNT	226,681	6
<b>Total (Acct. 125):</b>	<b>513,856</b>	
<b>Notes Receivable (141):</b>		
NONE	0	7
<b>Total (Acct. 141):</b>	<b>0</b>	
<b>Customer Accounts Receivable (142):</b>		
Water	17,810	8
Electric	0	9
Sewer (Regulated)	0	10
<b>Other (specify):</b>		
NONE	0	11
<b>Total (Acct. 142):</b>	<b>17,810</b>	
<b>Other Accounts Receivable (143):</b>		
Sewer (Non-regulated)	25,894	12
Merchandising, jobbing and contract work	0	13
<b>Other (specify):</b>		
GARBAGE AND MISCELLANEOUS INVOICES	3,932	14
<b>Total (Acct. 143):</b>	<b>29,826</b>	
<b>Receivables from Municipality (145):</b>		
BALANCE OF FIRE PROTECTION DUE FROM GENERAL FUND	6,021	15
DELINQ. WATER & SEWER BILLS PLACED ON THE 2002 VILLAGE TAX ROLL	3,419	16
SPECIAL ASSESSMENTS PLACED ON THE 2002 TAX ROLL	5,471	17
<b>Total (Acct. 145):</b>	<b>14,911</b>	
<b>Prepayments (165):</b>		
PREPAID INSURANCE	1,856	18
<b>Total (Acct. 165):</b>	<b>1,856</b>	

### BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)		Balance End of Year (b)
<b>Extraordinary Property Losses (182):</b>		
NONE	0	19
<b>Total (Acct. 182):</b>	<b>0</b>	
<b>Other Deferred Debits (183):</b>		
NONE	0	20
<b>Total (Acct. 183):</b>	<b>0</b>	
<b>Payables to Municipality (233):</b>		
2001 TAX EQUIVALENT NOT YET PAID OVER TO GENERAL FUND	52,158	21
MISCELLANEOUS BILLS PAID BY VILLAGE FOR UTILITY	214	22
UTILITY'S PORTION OF INSURANCE PAID BY VILLAGE	3,600	23
UTILITY'S PORTION OF BENEFITS PAID BY VILLAGE	27,328	24
UTILITY'S PORTION OF DEBT PAYMENTS PAID BY VILLAGE	71,400	25
<b>Total (Acct. 233):</b>	<b>154,700</b>	
<b>Other Deferred Credits (253):</b>		
NONE	0	26
<b>Total (Acct. 253):</b>	<b>0</b>	

### RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
<b>Add Average:</b>						
Utility Plant in Service	2,342,179	0	0	0	2,342,179	1
Materials and Supplies	6,099	0	0	0	6,099	2
<b>Other (specify):</b>						
NONE	0	0	0	0	0	3
<b>Less Average:</b>						
Reserve for Depreciation	606,075	0	0	0	606,075	4
Customer Advances for Construction	0	0	0	0	0	5
Contributions in Aid of Construction	651,888	0	0	0	651,888	6
<b>Other (specify):</b>						
NONE	0	0	0	0	0	7
<b>Average Net Rate Base</b>	<b>1,090,315</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,090,315</b>	
Net Operating Income	77,242	0	0	0	77,242	8
<b>Net Operating Income as a percent of Average Net Rate Base</b>						
	<b>7.08%</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>7.08%</b>	

## RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
<b>Average Proprietary Capital</b>		
Capital Paid in by Municipality	567,180	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	663,133	3
<b>Other (Specify):</b>		
NONE	0	4
<b>Total Average Proprietary Capital</b>	<b>1,230,313</b>	
<b>Net Income</b>		
Net Income	35,022	5
 <b>Percent Return on Proprietary Capital</b>	 <b>2.85%</b>	

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## IMPORTANT CHANGES DURING THE YEAR

**Report changes of any of the following types:**

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**1. Acquisitions.**

NONE

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**2. Leaseholder changes.**

NONE

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**3. Extensions of service.**

NONE

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**4. Estimated changes in revenues due to rate changes.**

NONE

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**5. Obligations incurred or assumed, excluding commercial paper.**

NONE

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**6. Formal proceedings with the Public Service Commission.**

NONE

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**7. Any additional matters.**

NONE

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## FINANCIAL SECTION FOOTNOTES

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### Identification and Ownership - Contacts (Page iv)

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**WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
<b>Operating Revenues</b>		
<b>Sales of Water</b>		
Sales of Water (460-467)	306,433	1
<b>Total Sales of Water</b>	<b>306,433</b>	
<b>Other Operating Revenues</b>		
Forfeited Discounts (470)	877	2
Other Water Revenues (474)	2,014	3
Amortization of Construction Grants (475)	0	4
<b>Total Other Operating Revenues</b>	<b>2,891</b>	
<b>Total Operating Revenues</b>	<b>309,324</b>	
<b>Operation and Maintenance Expenses</b>		
Plant Operation and Maintenance Expenses (600-660)	52,172	5
General Operating Expenses (680-690)	72,287	6
<b>Total Operation and Maintenance Expenses</b>	<b>124,459</b>	
<b>Other Operating Expenses</b>		
Depreciation Expense (403)	50,098	7
Amortization Expense (404)	0	8
Taxes (408)	57,525	9
<b>Total Other Operating Expenses</b>	<b>107,623</b>	
<b>Total Operating Expenses</b>	<b>232,082</b>	
<b>NET OPERATING INCOME</b>	<b>77,242</b>	

## WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
<b>Operating Revenues</b>				
<b>Sales of Water</b>				
Unmetered Sales to General Customers (460)				
Residential	0	0	0	1
Commercial	2	354	2,400	2
Industrial	0	0	0	3
<b>Total Unmetered Sales to General Customers (460)</b>	<b>2</b>	<b>354</b>	<b>2,400</b>	
Metered Sales to General Customers (461)				
Residential	554	25,182	139,909	4
Commercial	34	6,156	27,785	5
Industrial	6	4,980	13,486	6
<b>Total Metered Sales to General Customers (461)</b>	<b>594</b>	<b>36,318</b>	<b>181,180</b>	
Private Fire Protection Service (462)	3		7,720	7
Public Fire Protection Service (463)	1		106,377	8
Other Sales to Public Authorities (464)	10	1,365	8,756	9
Sales to Irrigation Customers (465)	0	0	0	10
Sales for Resale (466)	0	0	0	11
Interdepartmental Sales (467)	0	0	0	12
<b>Total Sales of Water</b>	<b>610</b>	<b>38,037</b>	<b>306,433</b>	

**SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

<b>Customer Name (a)</b>	<b>Point of Delivery (b)</b>	<b>Thousands of Gallons Sold (c)</b>	<b>Revenues (d)</b>
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NONE

### OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
<b>Public Fire Protection Service (463):</b>		
Amount billed (usually per rate schedule F-1 or Fd-1)	106,377	1
Wholesale fire protection billed	0	2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)	0	3
<b>Other (specify):</b>		
NONE	0	4
<b>Total Public Fire Protection Service (463)</b>	<b>106,377</b>	
<b>Forfeited Discounts (470):</b>		
Customer late payment charges	877	5
<b>Other (specify):</b>		
NONE	0	6
<b>Total Forfeited Discounts (470)</b>	<b>877</b>	
<b>Other Water Revenues (474):</b>		
Return on net investment in meters charged to sewer department	2,014	7
<b>Other (specify):</b>		
NONE	0	8
<b>Total Other Water Revenues (474)</b>	<b>2,014</b>	
<b>Amortization of Construction Grants (475):</b>		
NONE	0	9
<b>Total Amortization of Construction Grants (475)</b>	<b>0</b>	

## WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

<b>Particulars (a)</b>	<b>Amount (b)</b>	
<b>PLANT OPERATION AND MAINTENANCE EXPENSES</b>		
Salaries and Wages (600)	26,420	1
Purchased Water (610)	0	2
Fuel or Power Purchased for Pumping (620)	9,492	3
Chemicals (630)	3,063	4
Supplies and Expenses (640)	804	5
Repairs of Water Plant (650)	12,393	6
Transportation Expenses (660)	0	7
<b>Total Plant Operation and Maintenance Expenses</b>	<b>52,172</b>	
<b>GENERAL OPERATING EXPENSES</b>		
Administrative and General Salaries (680)	31,835	8
Office Supplies and Expenses (681)	8,012	9
Outside Services Employed (682)	6,092	10
Insurance Expense (684)	1,687	11
Employees Pensions and Benefits (686)	18,086	12
Regulatory Commission Expenses (688)	0	13
Miscellaneous General Expenses (689)	6,185	14
Uncollectible Accounts (690)	390	15
<b>Total General Operating Expenses</b>	<b>72,287</b>	
<b>Total Operation and Maintenance Expenses</b>	<b>124,459</b>	

**TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.
--

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		53,943	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		782	2
<b>Net property tax equivalent</b>		<b>53,161</b>	
Social Security		4,355	3
PSC Remainder Assessment		9	4
Other (specify): NONE			5
<b>Total tax expense</b>		<b><u>57,525</u></b>	

### PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Walworth				1
<b>SUMMARY OF TAX RATES</b>							<b>2</b>
State tax rate	mills		0.209220				3
County tax rate	mills		5.236995				4
Local tax rate	mills		10.804670				5
School tax rate	mills		13.238358				6
Voc. school tax rate	mills		1.627311				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
<b>Total tax rate</b>	mills		<b>31.116554</b>				<b>10</b>
Less: state credit	mills		1.916100				11
<b>Net tax rate</b>	mills		<b>29.200454</b>				<b>12</b>
<b>PROPERTY TAX EQUIVALENT CALCULATION</b>							<b>13</b>
<b>Local Tax Rate</b>	mills		<b>10.804670</b>				<b>14</b>
<b>Combined School Tax Rate</b>	mills		<b>14.865669</b>				<b>15</b>
<b>Other Tax Rate - Local</b>	mills		<b>0.000000</b>				<b>16</b>
<b>Total Local &amp; School Tax</b>	mills		<b>25.670339</b>				<b>17</b>
<b>Total Tax Rate</b>	mills		<b>31.116554</b>				<b>18</b>
<b>Ratio of Local and School Tax to Total</b>	dec.		<b>0.824974</b>				<b>19</b>
<b>Total tax net of state credit</b>	mills		<b>29.200454</b>				<b>20</b>
<b>Net Local and School Tax Rate</b>	mills		<b>24.089607</b>				<b>21</b>
Utility Plant, Jan. 1	\$	2,336,424	2,336,424				22
Materials & Supplies	\$	6,068	6,068				23
<b>Subtotal</b>	\$	<b>2,342,492</b>	<b>2,342,492</b>				<b>24</b>
Less: Plant Outside Limits	\$	0	0				25
<b>Taxable Assets</b>	\$	<b>2,342,492</b>	<b>2,342,492</b>				<b>26</b>
Assessment Ratio	dec.		0.955933				27
<b>Assessed Value</b>	\$	<b>2,239,265</b>	<b>2,239,265</b>				<b>28</b>
<b>Net Local &amp; School Rate</b>	mills		<b>24.089607</b>				<b>29</b>
<b>Tax Equiv. Computed for Current Year</b>	\$	<b>53,943</b>	<b>53,943</b>				<b>30</b>
Tax Equivalent per 1994 PSC Report	\$	46,614					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32 33
<b>Tax equiv. for current year (see note 6)</b>	\$	<b>53,943</b>					<b>34</b>

### WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>INTANGIBLE PLANT</b>			
Organization (301)	0	0	1
Franchises and Consents (302)	0	0	2
Miscellaneous Intangible Plant (303)	0	0	3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>			
Land and Land Rights (310)	1,641	0	4
Structures and Improvements (311)	0	0	5
Collecting and Impounding Reservoirs (312)	0	0	6
Lake, River and Other Intakes (313)	0	0	7
Wells and Springs (314)	202,377	0	8
Infiltration Galleries and Tunnels (315)	0	0	9
Supply Mains (316)	34,824	0	10
Other Water Source Plant (317)	0	0	11
<b>Total Source of Supply Plant</b>	<b>238,842</b>	<b>0</b>	
<b>PUMPING PLANT</b>			
Land and Land Rights (320)	0	0	12
Structures and Improvements (321)	245,537	0	13
Boiler Plant Equipment (322)	0	0	14
Other Power Production Equipment (323)	0	0	15
Steam Pumping Equipment (324)	0	0	16
Electric Pumping Equipment (325)	148,337	0	17
Diesel Pumping Equipment (326)	0	0	18
Hydraulic Pumping Equipment (327)	0	0	19
Other Pumping Equipment (328)	7,868	0	20
<b>Total Pumping Plant</b>	<b>401,742</b>	<b>0</b>	
<b>WATER TREATMENT PLANT</b>			
Land and Land Rights (330)	0	0	21
Structures and Improvements (331)	0	0	22
Water Treatment Equipment (332)	8,605	0	23
<b>Total Water Treatment Plant</b>	<b>8,605</b>	<b>0</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Land and Land Rights (340)	0	0	24
Structures and Improvements (341)	0	0	25

**WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
<b>INTANGIBLE PLANT</b>				
Organization (301)	0	0	0	1
Franchises and Consents (302)	0	0	0	2
Miscellaneous Intangible Plant (303)	0	0	0	3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>				
Land and Land Rights (310)	0	0	1,641	4
Structures and Improvements (311)	0	0	0	5
Collecting and Impounding Reservoirs (312)	0	0	0	6
Lake, River and Other Intakes (313)	0	0	0	7
Wells and Springs (314)	0	0	202,377	8
Infiltration Galleries and Tunnels (315)	0	0	0	9
Supply Mains (316)	0	0	34,824	10
Other Water Source Plant (317)	0	0	0	11
<b>Total Source of Supply Plant</b>	<b>0</b>	<b>0</b>	<b>238,842</b>	
<b>PUMPING PLANT</b>				
Land and Land Rights (320)	0	0	0	12
Structures and Improvements (321)	0	0	245,537	13
Boiler Plant Equipment (322)	0	0	0	14
Other Power Production Equipment (323)	0	0	0	15
Steam Pumping Equipment (324)	0	0	0	16
Electric Pumping Equipment (325)	0	0	148,337	17
Diesel Pumping Equipment (326)	0	0	0	18
Hydraulic Pumping Equipment (327)	0	0	0	19
Other Pumping Equipment (328)	0	0	7,868	20
<b>Total Pumping Plant</b>	<b>0</b>	<b>0</b>	<b>401,742</b>	
<b>WATER TREATMENT PLANT</b>				
Land and Land Rights (330)	0	0	0	21
Structures and Improvements (331)	0	0	0	22
Water Treatment Equipment (332)	0	0	8,605	23
<b>Total Water Treatment Plant</b>	<b>0</b>	<b>0</b>	<b>8,605</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>				
Land and Land Rights (340)	0	0	0	24
Structures and Improvements (341)	0	0	0	25

### WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)	262,704	0	<b>26</b>
Transmission and Distribution Mains (343)	1,008,888	13,918	<b>27</b>
Fire Mains (344)	320	0	<b>28</b>
Services (345)	170,716	1,693	<b>29</b>
Meters (346)	67,907	2,375	<b>30</b>
Hydrants (348)	119,718	0	<b>31</b>
Other Transmission and Distribution Plant (349)	0	0	<b>32</b>
<b>Total Transmission and Distribution Plant</b>	<b>1,630,253</b>	<b>17,986</b>	
<b>GENERAL PLANT</b>			
Land and Land Rights (370)	0	0	<b>33</b>
Structures and Improvements (371)	0	0	<b>34</b>
Office Furniture and Equipment (372)	769	0	<b>35</b>
Computer Equipment (372.1)	14,223	0	<b>36</b>
Transportation Equipment (373)	25,649	0	<b>37</b>
Other General Equipment (379)	14,963	0	<b>38</b>
Other Tangible Property (390)	0	0	<b>39</b>
<b>Total General Plant</b>	<b>55,604</b>	<b>0</b>	
<b>Total utility plant in service directly assignable</b>	<b>2,335,046</b>	<b>17,986</b>	
Common Utility Plant Allocated to Water Department	0	0	<b>40</b>
<b>Total utility plant in service</b>	<b>2,335,046</b>	<b>17,986</b>	

**WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>				
Distribution Reservoirs and Standpipes (342)	0	0	262,704	26
Transmission and Distribution Mains (343)	1,200	0	1,021,606	27
Fire Mains (344)	0	0	320	28
Services (345)	180	0	172,229	29
Meters (346)	2,340	0	67,942	30
Hydrants (348)	0	0	119,718	31
Other Transmission and Distribution Plant (349)	0	0	0	32
<b>Total Transmission and Distribution Plant</b>	<b>3,720</b>	<b>0</b>	<b>1,644,519</b>	
<b>GENERAL PLANT</b>				
Land and Land Rights (370)	0	0	0	33
Structures and Improvements (371)	0	0	0	34
Office Furniture and Equipment (372)	0	0	769	35
Computer Equipment (372.1)	0	0	14,223	36
Transportation Equipment (373)	0	0	25,649	37
Other General Equipment (379)	0	0	14,963	38
Other Tangible Property (390)	0	0	0	39
<b>Total General Plant</b>	<b>0</b>	<b>0</b>	<b>55,604</b>	
<b>Total utility plant in service directly assignable</b>	<b>3,720</b>	<b>0</b>	<b>2,349,312</b>	
Common Utility Plant Allocated to Water Department	0	0	0	40
<b>Total utility plant in service</b>	<b>3,720</b>	<b>0</b>	<b>2,349,312</b>	

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

<b>Sources of Water Supply</b>					
<b>Month</b>	<b>Purchased Water Gallons (000's)</b>	<b>Surface Water Gallons (000's)</b>	<b>Ground Water Gallons (000's)</b>	<b>Total Gallons All Methods (000's)</b>	
<b>(a)</b>	<b>(b)</b>	<b>(c)</b>	<b>(d)</b>	<b>(e)</b>	
January	0	0	3,536	<b>3,536</b>	1
February	0	0	2,898	<b>2,898</b>	2
March	0	0	3,156	<b>3,156</b>	3
April	0	0	3,235	<b>3,235</b>	4
May	0	0	3,511	<b>3,511</b>	5
June	0	0	3,613	<b>3,613</b>	6
July	0	0	4,242	<b>4,242</b>	7
August	0	0	3,758	<b>3,758</b>	8
September	0	0	3,474	<b>3,474</b>	9
October	0	0	3,581	<b>3,581</b>	10
November	0	0	3,382	<b>3,382</b>	11
December	0	0	3,396	<b>3,396</b>	12
<b>Total annual pumpage</b>	<b>0</b>	<b>0</b>	<b>41,782</b>	<b>41,782</b>	
Less: Water sold				38,037	13
Volume pumped but not sold				<b>3,745</b>	14
Volume sold as a percent of volume pumped				<b>91%</b>	15
Volume used for water production, water quality and system maintenance				736	16
Volume related to equipment/system malfunction				0	17
Non-utility volume NOT included in water sales				0	18
Total volume not sold but accounted for				<b>736</b>	19
Volume pumped but unaccounted for				<b>3,009</b>	20
Percent of water lost				<b>7%</b>	21
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					22
Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)				222	23
Date of maximum: 1/20/2002					24
Cause of maximum:					25
Water service leak					
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)				81	26
Date of minimum: 9/29/2002					27
Total KWH used for pumping for the year				107,711	28
If water is purchased: Vendor Name: None					29
Point of Delivery: None					30

**SOURCES OF WATER SUPPLY - GROUND WATERS**

<b>Location (a)</b>	<b>Identification Number (b)</b>	<b>Depth in feet (c)</b>	<b>Well Diameter in inches (d)</b>	<b>Yield Per Day in gallons (e)</b>	<b>Currently In Service? (f)</b>	
CHURCH AND CENTER STREETS	#3	200	12	100,000	Yes	<b>1</b>
GEORGE STREET	#4	601	12	100,000	Yes	<b>2</b>

## SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

### PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	WELL #3	WELL #4	1
Location	NORTH AND CENTER STREETS	GEORGE STREET	2
Purpose	P	P	3
Destination	R	R	4
Pump Manufacturer	LAYNE	CTW	5
Year Installed	1979	1991	6
Type	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	600	400	8
Pump Motor or Standby Engine Mfr	US ELECTRIC	US ELECTRIC	10
Year Installed	1979	1991	11
Type	ELECTRIC	ELECTRIC	12
Horsepower	50	100	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or Standby Engine Mfr			22
Year Installed			23
Type			24
Horsepower			25
			26

## RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification number or name	GRAVITY STORAGE		1
<b>RESERVOIRS, STANDPIPES OR ELEVATED TANKS</b>			<b>2</b>
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET		3
Year constructed	1979		4
Primary material (earthen, steel, concrete, other)	STEEL		5
Elevation difference in feet (See Headnote 3.)	124		6
Total capacity in gallons (actual)	250,000		7
<b>WATER TREATMENT PLANT</b>			<b>8</b>
Disinfection, type of equipment (gas, liquid, powder, other)	GAS		9
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE		10
Filters, type (gravity, pressure, other, none)	NONE		11
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	1.4400		12
Is a corrosion control chemical used (yes, no)?	Y		13
Is water fluoridated (yes, no)?	Y		14

### WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

								Number of Feet	
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)		
M	D	1.000	50	0	0	0	50	1	
M	D	2.000	250	0	0	0	250	2	
M	D	4.000	7,545	0	200	0	7,345	3	
P	D	4.000	47	0	0	0	47	4	
M	D	6.000	3,090	0	0	0	3,090	5	
P	D	6.000	2,952	0	0	0	2,952	6	
M	D	8.000	3,295	0	0	0	3,295	7	
P	D	8.000	13,107	200	0	0	13,307	8	
P	D	10.000	9,126	0	0	0	9,126	9	
<b>Total Within Municipality</b>			<b>39,462</b>	<b>200</b>	<b>200</b>	<b>0</b>	<b>39,462</b>		
<b>Total Utility</b>			<b>39,462</b>	<b>200</b>	<b>200</b>	<b>0</b>	<b>39,462</b>		

### WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	469	3	3	0	469	0	1
M	1.000	71	0	0	0	71	0	2
M	1.500	1	0	0	0	1	0	3
M	2.000	1	0	0	0	1	0	4
M	3.000	1	0	0	0	1	0	5
M	4.000	3	0	0	0	3	0	6
M	8.000	1	0	0	0	1	0	7
<b>Total Utility</b>		<b>547</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>547</b>	<b>0</b>	

### METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.

#### Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.500	6	0	0	0	6	0	1
0.625	648	35	39	0	644	0	2
0.750	0	0	0	0	0	0	3
1.000	9	0	0	0	9	0	4
1.250	1	0	0	0	1	0	5
1.500	0	1	0	0	1	0	6
2.000	2	0	0	0	2	0	7
2.250	0	0	0	0	0	0	8
3.000	3	0	0	0	3	0	9
<b>Total:</b>	<b>669</b>	<b>36</b>	<b>39</b>	<b>0</b>	<b>666</b>	<b>0</b>	

#### Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.500	2	0	0	0	0	4	6	1
0.625	566	29	2	7	0	40	644	2
0.750	0	0	0	0	0	0	0	3
1.000	1	3	3	1	0	1	9	4
1.250	0	0	0	1	0	0	1	5
1.500	0	0	0	0	0	1	1	6
2.000	0	0	2	0	0	0	2	7
2.250	0	0	0	0	0	0	0	8
3.000	0	2	0	1	0	0	3	9
<b>Total:</b>	<b>569</b>	<b>34</b>	<b>7</b>	<b>10</b>	<b>0</b>	<b>46</b>	<b>666</b>	

### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
<b>Fire Hydrants</b>						
Outside of Municipality	1	0	0	0	1	<b>1</b>
Within Municipality	99	0	0	0	99	<b>2</b>
<b>Total Fire Hydrants</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>	
<b>Flushing Hydrants</b>						
	0	0	0	0	0	<b>3</b>
<b>Total Flushing Hydrants</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year**

Number of hydrants operated during year:	100
Number of distribution system valves end of year:	124
Number of distribution valves operated during year:	74

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## WATER OPERATING SECTION FOOTNOTES

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### Water Operation & Maintenance Expenses (Page W-05)

Repairs of Water Plant (650) The utility repaired several water main valves, repaired the water tower control panel and inspected and cleaned the water tower during 2002.

Employee Pensions and Benefits (686) There was an increase in health insurance premiums during 2002.

Miscellaneous General Expenses (689) The utility hired an outside cleaning service to clean all village buildings. (A portion of which was allocated to the utility)

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### Water Mains (Page W-15)

Main replacements were financed by operating cash reserves.

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### Water Services (Page W-16)

Service replacements were financed by operating cash reserves.

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### Meters (Page W-17)

The utility did not test any meters during 2002. They have been notified of this and corrective action will be taken.

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