



3014 (02-09-04)

**ANNUAL REPORT**

OF

Name: OREGON MUNICIPAL WATER & SEWER UTILITY

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Principal Office: 117 SPRING STREET  
OREGON, WI 53575-1494

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For the Year Ended: DECEMBER 31, 2002

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WATER, ELECTRIC, OR JOINT UTILITY  
TO  
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854  
Madison, WI 53707-7854  
(608) 266-3766

*This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.*



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**IDENTIFICATION AND OWNERSHIP**

**Exact Utility Name:** OREGON MUNICIPAL WATER & SEWER UTILITY

**Utility Address:** 117 SPRING STREET  
OREGON, WI 53575-1494

**When was utility organized?** 1/1/1968

**Report any change in name:**

**Effective Date:**

**Utility Web Site:**

**Utility employee in charge of correspondence concerning this report:**

**Name:** MS RENEE HOEFT  
**Title:** FINANCE DIRECTOR

**Office Address:**  
117 SPRING STREET  
OREGON, WI 53575

**Telephone:** (608) 835 - 3110

**Fax Number:** (608) 835 - 6503

**E-mail Address:** RHOEFT@VIL.OREGON.WI.US

**Individual or firm, if other than utility employee, preparing this report:**

**Name:**  
**Title:**

**Office Address:**

**Telephone:**

**Fax Number:**

**E-mail Address:**

**President, chairman, or head of utility commission/board or committee:**

**Name:** DARRELL KLIMKE  
**Title:** CHAIR OF PUBLIC WORKS & UTILITY COMMISSION

**Office Address:**  
117 SPRING ST  
OREGON, WI 53575

**Telephone:** (608) 835 - 3118

**Fax Number:** (608) 835 - 6503

**E-mail Address:**

**Are records of utility audited by individuals or firms, other than utility employee?** YES

**IDENTIFICATION AND OWNERSHIP**

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**Individual or firm, if other than utility employee, auditing utility records:**

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**Name:**

**Title:**

**Office Address:** VIRCHOW KRAUSE LLP  
10 TERRACE CT  
MADISON, WI 53707

**Telephone:** (608) 249 - 6622

**Fax Number:** (608) 249 - 8532

**E-mail Address:**

**Date of most recent audit report:** 3/12/2003

**Period covered by most recent audit:** 12/31/02

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**Names and titles of utility management including manager or superintendent:**

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**Name:** MARK W. BELOW

**Title:** DIRECTOR OF PUBLIC WORKS

**Office Address:**

117 SPRING STREET  
OREGON, WI 53575

**Telephone:** (608) 835 - 6290

**Fax Number:** (608) 835 - 6503

**E-mail Address:** MBELOW@VIL.OREGON.WI.US

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**Name of utility commission/committee:** PUBLIC WORKS & UTILITY COMMITTEE

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**Names of members of utility commission/committee:**

DOUG GRONLI  
DARRELL KLIMKE  
ROBERT MUNSON

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**Is sewer service rendered by the utility?** YES

**If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?** YES

**Date of Ordinance:** 9/15/1967

**Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?** NO

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**Provide the following information regarding the provider(s) of contract services:**

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## IDENTIFICATION AND OWNERSHIP

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**Firm Name:**

**Contact Person:**

**Title:**

**Telephone:**

**Fax Number:**

**E-mail Address:**

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**Contract/Agreement beginning-ending dates:**

**Provide a brief description of the nature of Contract Operations being provided:**

**INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
<b>UTILITY OPERATING INCOME</b>			
Operating Revenues (400)	930,474	669,785	1
<b>Operating Expenses:</b>			
Operation and Maintenance Expense (401-402)	301,758	288,270	2
Depreciation Expense (403)	188,421	183,720	3
Amortization Expense (404-407)	0	0	4
Taxes (408)	146,039	147,713	5
<b>Total Operating Expenses</b>	<b>636,218</b>	<b>619,703</b>	
<b>Net Operating Income</b>	<b>294,256</b>	<b>50,082</b>	
Income from Utility Plant Leased to Others (412-413)	0	0	6
<b>Utility Operating Income</b>	<b>294,256</b>	<b>50,082</b>	
<b>OTHER INCOME</b>			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Income from Nonutility Operations (417)	0	0	8
Nonoperating Rental Income (418)	0	0	9
Interest and Dividend Income (419)	4,744	13,187	10
Miscellaneous Nonoperating Income (421)	0	39,530	11
<b>Total Other Income</b>	<b>4,744</b>	<b>52,717</b>	
<b>Total Income</b>	<b>299,000</b>	<b>102,799</b>	
<b>MISCELLANEOUS INCOME DEDUCTIONS</b>			
Miscellaneous Amortization (425)	0	0	12
Other Income Deductions (426)	0	0	13
<b>Total Miscellaneous Income Deductions</b>	<b>0</b>	<b>0</b>	
<b>Income Before Interest Charges</b>	<b>299,000</b>	<b>102,799</b>	
<b>INTEREST CHARGES</b>			
Interest on Long-Term Debt (427)	103,346	110,224	14
Amortization of Debt Discount and Expense (428)	20,365	18,328	15
Amortization of Premium on Debt--Cr. (429)	0	0	16
Interest on Debt to Municipality (430)	26,235	28,799	17
Other Interest Expense (431)	0	0	18
Interest Charged to Construction--Cr. (432)	0	0	19
<b>Total Interest Charges</b>	<b>149,946</b>	<b>157,351</b>	
<b>Net Income</b>	<b>149,054</b>	<b>(54,552)</b>	
<b>EARNED SURPLUS</b>			
Unappropriated Earned Surplus (Beginning of Year) (216)	597,808	1,161,984	20
Balance Transferred from Income (433)	149,054	(54,552)	21
Miscellaneous Credits to Surplus (434)	60,548	29,645	22
Miscellaneous Debits to Surplus--Debit (435)	42,125	539,269	23
Appropriations of Surplus--Debit (436)	0	0	24
Appropriations of Income to Municipal Funds--Debit (439)	0	0	25
<b>Total Unappropriated Earned Surplus End of Year (216)</b>	<b>765,285</b>	<b>597,808</b>	

### INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.  
 2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Amount (b)	
<b>Revenues from Utility Plant Leased to Others (412):</b>		
NONE		1
<b>Total (Acct. 412):</b>	<b>0</b>	
<b>Expenses of Utility Plant Leased to Others (413):</b>		
NONE		2
<b>Total (Acct. 413):</b>	<b>0</b>	
<b>Income from Nonutility Operations (417):</b>		
NONE		3
<b>Total (Acct. 417):</b>	<b>0</b>	
<b>Nonoperating Rental Income (418):</b>		
NONE		4
<b>Total (Acct. 418):</b>	<b>0</b>	
<b>Interest and Dividend Income (419):</b>		
INVESTMENT INCOME	4,744	5
<b>Total (Acct. 419):</b>	<b>4,744</b>	
<b>Miscellaneous Nonoperating Income (421):</b>		
NONE	0	6
<b>Total (Acct. 421):</b>	<b>0</b>	
<b>Miscellaneous Amortization (425):</b>		
NONE	0	7
<b>Total (Acct. 425):</b>	<b>0</b>	
<b>Other Income Deductions (426):</b>		
NONE	0	8
<b>Total (Acct. 426):</b>	<b>0</b>	
<b>Miscellaneous Credits to Surplus (434):</b>		
BACK BILLS TO SEWER UTILITY FROM WATER UTILITY	57,625	9
ADJUST INTEREST ON ADVANCE	2,923	10
<b>Total (Acct. 434):</b>	<b>60,548</b>	
<b>Miscellaneous Debits to Surplus (435):</b>		
BACK BILL TO WATER UTILITY FROM SEWER UTILITY	2,595	11
ADJUST 2001 CONTRIBUTIONS PER PSC LETTER 8/9/02	39,530	12
<b>Total (Acct. 435)--Debit:</b>	<b>42,125</b>	
<b>Appropriations of Surplus (436):</b>		
Detail appropriations to (from) account 215		13
<b>Total (Acct. 436)--Debit:</b>	<b>0</b>	
<b>Appropriations of Income to Municipal Funds (439):</b>		
NONE	0	14
<b>Total (Acct. 439)--Debit:</b>	<b>0</b>	

**INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)	0				0	1
<b>Costs &amp; Expenses of Merchandising, Jobbing and Contract Work (416):</b>						
Cost of merchandise sold	0				0	2
Payroll	0				0	3
Materials	0				0	4
Taxes	0				0	5
<b>Other (list by major classes):</b>						
NONE					0	6
<b>Total costs and expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net income (or loss)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	930,474	0	0	0	930,474	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents	0	0		0	0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
<b>Other Increases or (Decreases) to Operating Revenues - Specify:</b>						
NONE					0	6
<b>Revenues subject to Wisconsin Remainder Assessment</b>	<b>930,474</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>930,474</b>	

### DISTRIBUTION OF TOTAL PAYROLL

1. Amount originally charged to clearing accounts as shown in column (b) should be shown as finally distributed in column (c).
2. The amount for clearing accounts in column (c) is entered as a negative for account "Clearing Accounts" and the distributions to accounts on all other lines in column (c) will be positive with the total of column (c) being zero.
3. Provide additional information in the schedule footnotes when necessary.

Accounts Charged (a)	Direct Payroll Distribution (b)	Allocation of Amounts Charged Clearing Accts. (c)	Total (d)	
Water operating expenses	102,066		<b>102,066</b>	1
Electric operating expenses			0	2
Gas operating expenses			0	3
Heating operating expenses			0	4
Sewer operating expenses			0	5
Merchandising and jobbing			0	6
Other nonutility expenses			0	7
Water utility plant accounts			0	8
Electric utility plant accounts			0	9
Gas utility plant accounts			0	10
Heating utility plant accounts			0	11
Sewer utility plant accounts			0	12
Accum. prov. for depreciation of water plant			0	13
Accum. prov. for depreciation of electric plant			0	14
Accum. prov. for depreciation of gas plant			0	15
Accum. prov. for depreciation of heating plant			0	16
Accum. prov. for depreciation of sewer plant			0	17
Clearing accounts			0	18
All other accounts			0	19
<b>Total Payroll</b>	<b>102,066</b>	<b>0</b>	<b>102,066</b>	

### BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
<b>UTILITY PLANT</b>			
Utility Plant (100)	7,791,110	7,656,482	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	1,627,227	1,425,749	2
<b>Net Utility Plant</b>	<b>6,163,883</b>	<b>6,230,733</b>	
<b>OTHER PROPERTY AND INVESTMENTS</b>			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
<b>Net Nonutility Property</b>	<b>0</b>	<b>0</b>	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	43,958	6
Special Funds (125)	245,920	247,146	7
<b>Total Other Property and Investments</b>	<b>245,920</b>	<b>291,104</b>	
<b>CURRENT AND ACCRUED ASSETS</b>			
Cash and Working Funds (131)	137,105	(67,655)	8
Temporary Cash Investments (132)	0	0	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	61,268	66,865	11
Other Accounts Receivable (143)	50	2,905	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	8,474	19,394	14
Materials and Supplies (150)	12,190	7,804	15
Prepayments (165)	2,215	4,436	16
Other Current and Accrued Assets (170)	0	0	17
<b>Total Current and Accrued Assets</b>	<b>221,302</b>	<b>33,749</b>	
<b>DEFERRED DEBITS</b>			
Unamortized Debt Discount and Expense (181)	25,766	46,131	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	33,887	0	20
<b>Total Deferred Debits</b>	<b>59,653</b>	<b>46,131</b>	
<b>Total Assets and Other Debits</b>	<b>6,690,758</b>	<b>6,601,717</b>	

### BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
<b>PROPRIETARY CAPITAL</b>			
Capital Paid in by Municipality (200)	108,617	108,617	21
Appropriated Earned Surplus (215)	0	0	22
Unappropriated Earned Surplus (216)	765,285	597,808	23
<b>Total Proprietary Capital</b>	<b>873,902</b>	<b>706,425</b>	
<b>LONG-TERM DEBT</b>			
Bonds (221)	1,990,000	2,137,600	24
Advances from Municipality (223)	356,850	443,328	25
Other Long-Term Debt (224)	0	0	26
<b>Total Long-Term Debt</b>	<b>2,346,850</b>	<b>2,580,928</b>	
<b>CURRENT AND ACCRUED LIABILITIES</b>			
Notes Payable (231)	0	0	27
Accounts Payable (232)	28,133	9,909	28
Payables to Municipality (233)	7,727	0	29
Customer Deposits (235)	0	0	30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	29,486	30,234	32
Other Current and Accrued Liabilities (238)	20,987	17,858	33
<b>Total Current and Accrued Liabilities</b>	<b>86,333</b>	<b>58,001</b>	
<b>DEFERRED CREDITS</b>			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)	0	0	35
Other Deferred Credits (253)	0	0	36
<b>Total Deferred Credits</b>	<b>0</b>	<b>0</b>	
<b>OPERATING RESERVES</b>			
Property Insurance Reserve (261)	0	0	37
Injuries and Damages Reserve (262)	0	0	38
Pensions and Benefits Reserve (263)	0	0	39
Miscellaneous Operating Reserves (265)	0	0	40
<b>Total Operating Reserves</b>	<b>0</b>	<b>0</b>	
<b>CONTRIBUTIONS IN AID OF CONSTRUCTION</b>			
Contributions in Aid of Construction (271)	3,383,673	3,256,363	41
<b>Total Liabilities and Other Credits</b>	<b>6,690,758</b>	<b>6,601,717</b>	

### NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
<b>Plant Accounts:</b>					
Utility Plant in Service (101)	7,791,110	0	0	0	1
Utility Plant Purchased or Sold (102)					2
Utility Plant in Process of Reclassification (103)					3
Utility Plant Leased to Others (104)					4
Property Held for Future Use (105)					5
Completed Construction not Classified (106)					6
Construction Work in Progress (107)					7
Utility Plant Acquisition Adjustments (108)					8
Other Utility Plant Adjustments (109)					9
<b>Total Utility Plant</b>	7,791,110	0	0	0	
<b>Accumulated Provision for Depreciation and Amortization:</b>					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	1,627,227	0	0	0	10
<b>Total Accumulated Provision</b>	1,627,227	0	0	0	
<b>Net Utility Plant</b>	6,163,883	0	0	0	

### ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.  
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
<b>Balance first of year</b>	1,425,749				1,425,749	1
<b>Credits During Year</b>						2
<b>Accruals:</b>						3
Charged depreciation expense (403)	188,421				188,421	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	14,915				14,915	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
<b>Total credits</b>	<b>203,336</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>203,336</b>	<b>13</b>
<b>Debits during year</b>						14
Book cost of plant retired	1,858				1,858	15
Cost of removal					0	16
Other debits (specify):						17
					0	18
<b>Total debits</b>	<b>1,858</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,858</b>	<b>19</b>
<b>Balance End of Year</b>	<b>1,627,227</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,627,227</b>	<b>20</b>
<b>Composite Depreciation Rate?</b>	No					21
If yes, what is the rate?						22

**NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
<b>Other (specify):</b>					
NONE	0			0	2
<b>Total Nonutility Property (121)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Less accum. prov. depr. & amort. (122)	0			0	3
<b>Net Nonutility Property</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)
Balance first of year	0 1
<b>Additions:</b>	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
<b>Total Additions</b>	<u>0</u>
<b>Deductions:</b>	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
<b>Total accounts written off</b>	<u>0</u>
<b>Balance end of year</b>	<u><u>0</u></u>

**MATERIALS AND SUPPLIES**

<b>Account (a)</b>	<b>Generation (b)</b>	<b>Transmission (c)</b>	<b>Distribution (d)</b>	<b>Other (e)</b>	<b>Total End of Year (f)</b>	<b>Amount Prior Year (g)</b>	
<b>Electric Utility</b>							
Fuel for generation					0	0	1
Other					0	0	2
<b>Total Electric Utility</b>					<b>0</b>	<b>0</b>	

<b>Account</b>	<b>Total End of Year</b>	<b>Amount Prior Year</b>	
Electric utility total	0	0	1
Water utility	12,190	7,804	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
<b>Total Materials and Supplies</b>	<b>12,190</b>	<b>7,804</b>	

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT  
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
<b>Unamortized debt discount &amp; expense (181)</b>				
1993 Bonds	580	428	6,385	1
1994 BONDS	771	428	10,246	2
2000 BONDS	6,219	428	8,742	3
LOSS ON 1994 REFUNDING 1/1/95	11,096	428	393	4
<b>Total</b>			<b>25,766</b>	
<b>Unamortized premium on debt (251)</b>				
NONE				5
<b>Total</b>			<b>0</b>	

**CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	108,617	1
<b>Changes during year (explain):</b>		
NONE		2
<b>Balance end of year</b>	<u><u>108,617</u></u>	

**BONDS (ACCT. 221)**

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
1994 Refunding Bonds	02/01/1994	10/01/2009	5.00%	585,000	<b>1</b>
2000 REV ANTI BONDS	01/15/2000	04/01/2004	4.98%	1,405,000	<b>2</b>
<b>Total Bonds (Account 221):</b>				<b>1,990,000</b>	

**NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
<b>Advances (223)</b>					
ADVANCE FROM SEWER UTILITY	12/31/1999	12/31/2014	3.00%	139,479	<b>1</b>
Promissory note	09/30/1994	03/15/1999	5.00%	3,731	<b>2</b>
Refunding note	04/25/1994	03/15/2009	5.00%	187,351	<b>3</b>
2002 PROMISSORY NTOE	01/31/2002	01/31/2012	5.35%	26,289	<b>4</b>
<b>Total for Account 223</b>				<b>356,850</b>	

**TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
<b>Accruals:</b>		
Charged water department expense	146,039	2
Charged electric department expense		3
Charged sewer department expense		4
<b>Other (explain):</b>		
NONE		5
<b>Total Accruals and other credits</b>	<u>146,039</u>	
<b>Taxes paid during year:</b>		
County, state and local taxes	137,389	6
Social Security taxes	7,962	7
PSC Remainder Assessment	688	8
<b>Other (explain):</b>		
NONE		9
<b>Total payments and other debits</b>	<u>146,039</u>	
<b>Balance end of year</b>	<u><u>0</u></u>	

### INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.  
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
<b>Bonds (221)</b>					
Mortgage Revenue Bonds 1989	8,252	32,216	33,010	7,458	1
2000 WATER REV. ANT. BONDS	18,503	71,130	72,090	17,543	2
CLEAN WATER FUND LOAN	0			0	3
<b>Subtotal</b>	<b>26,755</b>	<b>103,346</b>	<b>105,100</b>	<b>25,001</b>	
<b>Advances from Municipality (223)</b>					
ADVANCE FOR VARIOUS PROJECTS	0			0	4
1993 Refunding Note	3,250	9,541	9,750	3,041	5
Advance from Municipality	229	223	297	155	6
1999 G.O. BONDS	0	11,120	11,120	0	7
ADVANCE FROM SEWER TO WATER	0	4,062	4,062	0	8
2002 PROMISSORY NOTE		1,289		1,289	9
<b>Subtotal</b>	<b>3,479</b>	<b>26,235</b>	<b>25,229</b>	<b>4,485</b>	
<b>Other Long-Term Debt (224)</b>					
NONE	0			0	10
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Notes Payable (231)</b>					
NONE	0			0	11
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total</b>	<b>30,234</b>	<b>129,581</b>	<b>130,329</b>	<b>29,486</b>	

**CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	3,256,363	0	0	0	0	<b>3,256,363</b>	1
<b>Add credits during year:</b>							
For Services	23,522					<b>23,522</b>	2
For Mains	62,658					<b>62,658</b>	3
<b>Other (specify):</b>							
2001 REPORT CORR PER PSC LETTER 8/9/02	39,530					<b>39,530</b>	4
FIRE HYDRANT	1,600					<b>1,600</b>	5
<b>Deduct charges (specify):</b>							
NONE						<b>0</b>	6
<b>Balance End of Year</b>	<b>3,383,673</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,383,673</b>	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						<b>0</b>	7

### BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
<b>Investment in Municipality (123):</b>		
NONE	0	1
<b>Total (Acct. 123):</b>	<b>0</b>	
<b>Other Investments (124):</b>		
NONE	0	2
<b>Total (Acct. 124):</b>	<b>0</b>	
<b>Special Funds (125):</b>		
BOND REDEMPTION	103,201	3
RESERVE FUND	103,719	4
DEPRECIATION FUND	39,000	5
<b>Total (Acct. 125):</b>	<b>245,920</b>	
<b>Notes Receivable (141):</b>		
NONE		6
<b>Total (Acct. 141):</b>	<b>0</b>	
<b>Customer Accounts Receivable (142):</b>		
Water	61,268	7
Electric		8
Sewer (Regulated)		9
<b>Other (specify):</b>		
NONE		10
<b>Total (Acct. 142):</b>	<b>61,268</b>	
<b>Other Accounts Receivable (143):</b>		
Sewer (Non-regulated)		11
Merchandising, jobbing and contract work		12
<b>Other (specify):</b>		
.	50	13
<b>Total (Acct. 143):</b>	<b>50</b>	
<b>Receivables from Municipality (145):</b>		
DEFERRED SPECIAL ASSESSMENTS RECEIVABLE	2,904	14
DELINQ UTILITIES ON TAX ROLL	5,570	15
<b>Total (Acct. 145):</b>	<b>8,474</b>	
<b>Prepayments (165):</b>		
HEALTH INSURANCE	2,050	16
CRIME INSURANCE	165	17
<b>Total (Acct. 165):</b>	<b>2,215</b>	

### BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
<b>Extraordinary Property Losses (182):</b>		
NONE		18
<b>Total (Acct. 182):</b>		<b>0</b>
<b>Other Deferred Debits (183):</b>		
PRELIM ENGINEERING	7,887	19
DEFERRED DEBIT UNFUNDED LIABILITY PSC AUTHORIZATION 4/1/03	26,000	20
<b>Total (Acct. 183):</b>		<b>33,887</b>
<b>Payables to Municipality (233):</b>		
PAYROLL, BENEFITS, AND OTHER EXPENSES	7,727	21
<b>Total (Acct. 233):</b>		<b>7,727</b>
<b>Other Deferred Credits (253):</b>		
NONE		22
<b>Total (Acct. 253):</b>		<b>0</b>

### RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
<b>Add Average:</b>						
Utility Plant in Service	7,723,795	0	0	0	7,723,795	1
Materials and Supplies	9,997	0	0	0	9,997	2
<b>Other (specify):</b>					<b>0</b>	<b>3</b>
<b>Less Average:</b>						
Reserve for Depreciation	1,526,488	0	0	0	1,526,488	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	3,320,018	0	0	0	3,320,018	6
<b>Other (specify):</b>					<b>0</b>	<b>7</b>
<b>Average Net Rate Base</b>	<b>2,887,286</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,887,286</b>	
Net Operating Income	294,256	0	0	0	294,256	8
<b>Net Operating Income as a percent of Average Net Rate Base</b>	<b>10.19%</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>10.19%</b>	

## RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.  
 2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
<b>Average Proprietary Capital</b>		
Capital Paid in by Municipality	108,617	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	681,546	3
<b>Other (Specify):</b>		4
<b>Total Average Proprietary Capital</b>	<b>790,163</b>	
<b>Net Income</b>		
Net Income	149,054	5
<b>Percent Return on Proprietary Capital</b>	<b>18.86%</b>	

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## IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

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**1. Acquisitions.**

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**2. Leaseholder changes.**

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**3. Extensions of service.**

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**4. Estimated changes in revenues due to rate changes.**

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**5. Obligations incurred or assumed, excluding commercial paper.**

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**6. Formal proceedings with the Public Service Commission.**

The PSC approved a change in the method of collecting the public fire protection charge. Effective 1/1/03 the public fire protection will be collected monthly on the utility bills versus a tax levy.

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**7. Any additional matters.**

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## FINANCIAL SECTION FOOTNOTES

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### Income Statement Account Details (Page F-02)

(434) and (435) Back bill sewer utility \$57625, Interest on advance \$2923, Back bill water utility -\$2595.

a/c 435: On page F-2, of the 2001 annual report, \$39,530 was reported in Account 421 described as "contributions from developers". Schedule footnotes for the Water Mains and Water Services schedules indicate these are developer contributions for mains and services. Developer contributions are more appropriately reported in Account 271, Contributions in Aid of Construction. Please do adjusting entries to reclassify this amount to Account 271 for 2002.

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### Identification and Ownership - Contacts (Page iv)

spreadsheet calculations provided. See w/compl/analytical reviews folder. 4440 Oregon.xls

email 9/22/03:  
Dear Ms. Hoeft:

The Public Service Commission (Commission) staff has completed its analytical review of your utility's 2002 annual report. The primary purpose of the analytical review is to detect possible reporting or accounting related errors and also to identify significant fluctuations from prior years' data that are not sufficiently explained in the annual report. The analytical review did identify the following issue:

On Page F-2, an amount is reported in Account 434 described as "BACK BILLS TO SEWER UTILITY FROM WATER UTILITY" and in Account 435 described as "BACK BILL TO WATER UTILITY FROM SEWER UTILITY". Please furnish more detail to explain these two amounts.

Responding to the questions posed from the analytical review does not preclude you from possibly receiving other inquiries from our office regarding your annual report in the future: for instance, during a rate case, construction authorization, or other Commission reviews.

We appreciate your cooperation in providing the above information. If you have any questions, please feel free to contact me at (608) 266-3768. Please respond within 30 days of this letter. We prefer that you respond by e-mail if it is convenient for you to do so. My e-mail address is elaine.engelke@psc.state.wi.us. If we have no questions regarding your response, you can consider the review closed.

Sincerely,

Elaine Engelke  
Financial Specialist  
Division of Water, Compliance, and Consumer Affairs

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**WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
<b>Operating Revenues</b>		
<b>Sales of Water</b>		
Sales of Water (460-467)	913,425	1
<b>Total Sales of Water</b>	<b>913,425</b>	
<b>Other Operating Revenues</b>		
Forfeited Discounts (470)	2,557	2
Miscellaneous Service Revenues (471)	0	3
Rents from Water Property (472)	0	4
Interdepartmental Rents (473)	0	5
Other Water Revenues (474)	14,492	6
Amortization of Construction Grants (475)	0	7
<b>Total Other Operating Revenues</b>	<b>17,049</b>	
<b>Total Operating Revenues</b>	<b>930,474</b>	
<b>Operation and Maintenance Expenses</b>		
Source of Supply Expenses (600-605)	19,177	8
Pumping Expenses (620-625)	65,300	9
Water Treatment Expenses (630-635)	6,553	10
Transmission and Distribution Expenses (640-655)	66,955	11
Customer Accounts Expenses (901-904)	52,328	12
Sales Expenses (910)	0	13
Administrative and General Expenses (920-935)	91,445	14
<b>Total Operation and Maintenance Expenses</b>	<b>301,758</b>	
<b>Other Operating Expenses</b>		
Depreciation Expense (403)	188,421	15
Amortization Expense (404-407)	0	16
Taxes (408)	146,039	17
<b>Total Other Operating Expenses</b>	<b>334,460</b>	
<b>Total Operating Expenses</b>	<b>636,218</b>	
<b>NET OPERATING INCOME</b>	<b>294,256</b>	

### WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
<b>Operating Revenues</b>				
<b>Sales of Water</b>				
Unmetered Sales to General Customers (460)				
Residential			0	1
Commercial			0	2
Industrial			0	3
<b>Total Unmetered Sales to General Customers (460)</b>	<b>0</b>		<b>0</b>	<b>0</b>
Metered Sales to General Customers (461)				
Residential	2,364	151,160	476,765	4
Commercial	340	49,053	124,805	5
Industrial	5	1,921	3,833	6
<b>Total Metered Sales to General Customers (461)</b>	<b>2,709</b>	<b>202,134</b>	<b>605,403</b>	
Private Fire Protection Service (462)	13		5,434	7
Public Fire Protection Service (463)	1		242,560	8
Other Sales to Public Authorities (464)	18	35,788	60,028	9
Sales to Irrigation Customers (465)			0	10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)			0	12
<b>Total Sales of Water</b>	<b>2,741</b>	<b>237,922</b>	<b>913,425</b>	

**SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

<b>Customer Name (a)</b>	<b>Point of Delivery (b)</b>	<b>Thousands of Gallons Sold (c)</b>	<b>Revenues (d)</b>
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NONE

### OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
<b>Public Fire Protection Service (463):</b>		
Amount billed (usually per rate schedule F-1 or Fd-1)	242,560	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
<b>Other (specify):</b> NONE		4
<b>Total Public Fire Protection Service (463)</b>	<b>242,560</b>	
<b>Forfeited Discounts (470):</b>		
Customer late payment charges	2,557	5
<b>Other (specify):</b> NONE		6
<b>Total Forfeited Discounts (470)</b>	<b>2,557</b>	
<b>Miscellaneous Service Revenues (471):</b>		
NONE		7
<b>Total Miscellaneous Service Revenues (471)</b>	<b>0</b>	
<b>Rents from Water Property (472):</b>		
NONE		8
<b>Total Rents from Water Property (472)</b>	<b>0</b>	
<b>Interdepartmental Rents (473):</b>		
NONE		9
<b>Total Interdepartmental Rents (473)</b>	<b>0</b>	
<b>Other Water Revenues (474):</b>		
Return on net investment in meters charged to sewer department	13,002	10
<b>Other (specify):</b> SECOND WATER METERS	1,490	11
<b>Total Other Water Revenues (474)</b>	<b>14,492</b>	
<b>Amortization of Construction Grants (475):</b>		
NONE		12
<b>Total Amortization of Construction Grants (475)</b>	<b>0</b>	

## WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
<b>SOURCE OF SUPPLY EXPENSES</b>		
Operation Labor (600)	18,627	1
Purchased Water (601)	0	2
Operation Supplies and Expenses (602)	550	3
Maintenance of Water Source Plant (605)	0	4
<b>Total Source of Supply Expenses</b>	<b>19,177</b>	
 <b>PUMPING EXPENSES</b>		
Operation Labor (620)	1,866	5
Fuel for Power Production (621)	0	6
Fuel or Power Purchased for Pumping (622)	43,635	7
Operation Supplies and Expenses (623)	0	8
Maintenance of Pumping Plant (625)	19,799	9
<b>Total Pumping Expenses</b>	<b>65,300</b>	
 <b>WATER TREATMENT EXPENSES</b>		
Operation Labor (630)	3,064	10
Chemicals (631)	3,489	11
Operation Supplies and Expenses (632)	0	12
Maintenance of Water Treatment Plant (635)	0	13
<b>Total Water Treatment Expenses</b>	<b>6,553</b>	
 <b>TRANSMISSION AND DISTRIBUTION EXPENSES</b>		
Operation Labor (640)	38,707	14
Operation Supplies and Expenses (641)	15,605	15
Maintenance of Distribution Reservoirs and Standpipes (650)	2,265	16
Maintenance of Mains (651)	7,594	17
Maintenance of Services (652)	455	18
Maintenance of Meters (653)	914	19
Maintenance of Hydrants (654)	452	20
Maintenance of Other Plant (655)	963	21
<b>Total Transmission and Distribution Expenses</b>	<b>66,955</b>	

## WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
<b>CUSTOMER ACCOUNTS EXPENSES</b>		
Meter Reading Labor (901)	4,114	<b>22</b>
Accounting and Collecting Labor (902)	32,285	<b>23</b>
Supplies and Expenses (903)	15,929	<b>24</b>
Uncollectible Accounts (904)	0	<b>25</b>
<b>Total Customer Accounts Expenses</b>	<b>52,328</b>	
 <b>SALES EXPENSES</b>		
Sales Expenses (910)	0	<b>26</b>
<b>Total Sales Expenses</b>	<b>0</b>	
 <b>ADMINISTRATIVE AND GENERAL EXPENSES</b>		
Administrative and General Salaries (920)	20,108	<b>27</b>
Office Supplies and Expenses (921)	1,394	<b>28</b>
Administrative Expenses Transferred--Credit (922)	0	<b>29</b>
Outside Services Employed (923)	7,687	<b>30</b>
Property Insurance (924)	2,636	<b>31</b>
Injuries and Damages (925)	10,222	<b>32</b>
Employee Pensions and Benefits (926)	42,083	<b>33</b>
Regulatory Commission Expenses (928)	0	<b>34</b>
Miscellaneous General Expenses (930)	2,197	<b>35</b>
Transportation Expenses (933)	5,118	<b>36</b>
Maintenance of General Plant (935)	0	<b>37</b>
<b>Total Administrative and General Expenses</b>	<b>91,445</b>	
 <b>Total Operation and Maintenance Expenses</b>	<b>301,758</b>	

**TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		141,192	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		5,035	2
<b>Net property tax equivalent</b>		<b>136,157</b>	
Social Security		9,064	3
PSC Remainder Assessment		775	4
Other (specify): GROSS REVENUES		43	5
<b>Total tax expense</b>		<b><u>146,039</u></b>	

### PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Dane				1
<b>SUMMARY OF TAX RATES</b>							<b>2</b>
State tax rate	mills		0.201000				3
County tax rate	mills		2.904900				4
Local tax rate	mills		6.098700				5
School tax rate	mills		12.654200				6
Voc. school tax rate	mills		1.376300				7
Other tax rate - Local	mills		0.477300				8
Other tax rate - Non-Local	mills		0.000000				9
<b>Total tax rate</b>	mills		<b>23.712400</b>				<b>10</b>
Less: state credit	mills		1.853900				11
<b>Net tax rate</b>	mills		<b>21.858500</b>				<b>12</b>
<b>PROPERTY TAX EQUIVALENT CALCULATION</b>							<b>13</b>
<b>Local Tax Rate</b>	mills		<b>6.098700</b>				<b>14</b>
<b>Combined School Tax Rate</b>	mills		<b>14.030500</b>				<b>15</b>
<b>Other Tax Rate - Local</b>	mills		<b>0.477300</b>				<b>16</b>
<b>Total Local &amp; School Tax</b>	mills		<b>20.606500</b>				<b>17</b>
<b>Total Tax Rate</b>	mills		<b>23.712400</b>				<b>18</b>
<b>Ratio of Local and School Tax to Total</b>	dec.		<b>0.869018</b>				<b>19</b>
<b>Total tax net of state credit</b>	mills		<b>21.858500</b>				<b>20</b>
<b>Net Local and School Tax Rate</b>	mills		<b>18.995428</b>				<b>21</b>
Utility Plant, Jan. 1	\$	7,656,482	7,656,482				22
Materials & Supplies	\$	7,804	7,804				23
<b>Subtotal</b>	\$	<b>7,664,286</b>	<b>7,664,286</b>				<b>24</b>
Less: Plant Outside Limits	\$	194,003	194,003				25
<b>Taxable Assets</b>	\$	<b>7,470,283</b>	<b>7,470,283</b>				<b>26</b>
Assessment Ratio	dec.		0.995000				27
<b>Assessed Value</b>	\$	<b>7,432,932</b>	<b>7,432,932</b>				<b>28</b>
<b>Net Local &amp; School Rate</b>	mills		<b>18.995428</b>				<b>29</b>
<b>Tax Equiv. Computed for Current Year</b>	\$	<b>141,192</b>	<b>141,192</b>				<b>30</b>
Tax Equivalent per 1994 PSC Report	\$	91,932					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32
<b>Tax equiv. for current year (see note 6)</b>	\$	<b>141,192</b>					<b>34</b>

### WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>INTANGIBLE PLANT</b>			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>			
Land and Land Rights (310)	32,753		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	620,143		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
<b>Total Source of Supply Plant</b>	<b>652,896</b>	<b>0</b>	
<b>PUMPING PLANT</b>			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	851,416		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	416,004		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		20
<b>Total Pumping Plant</b>	<b>1,267,420</b>	<b>0</b>	
<b>WATER TREATMENT PLANT</b>			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	49,515		23
<b>Total Water Treatment Plant</b>	<b>49,515</b>	<b>0</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Land and Land Rights (340)	5,191		24
Structures and Improvements (341)	0		25

**WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
<b>INTANGIBLE PLANT</b>				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>				
Land and Land Rights (310)			32,753	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)		0	620,143	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
<b>Total Source of Supply Plant</b>	<b>0</b>	<b>0</b>	<b>652,896</b>	
<b>PUMPING PLANT</b>				
Land and Land Rights (320)			0	12
Structures and Improvements (321)			851,416	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			416,004	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			0	20
<b>Total Pumping Plant</b>	<b>0</b>	<b>0</b>	<b>1,267,420</b>	
<b>WATER TREATMENT PLANT</b>				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)			49,515	23
<b>Total Water Treatment Plant</b>	<b>0</b>	<b>0</b>	<b>49,515</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>				
Land and Land Rights (340)			5,191	24
Structures and Improvements (341)			0	25

### WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)	463,457		26
Transmission and Distribution Mains (343)	3,258,734	67,418	27
Fire Mains (344)	0		28
Services (345)	795,781	23,522	29
Meters (346)	532,766	19,805	30
Hydrants (348)	461,783	10,164	31
Other Transmission and Distribution Plant (349)	273		32
<b>Total Transmission and Distribution Plant</b>	<b>5,517,985</b>	<b>120,909</b>	
<b>GENERAL PLANT</b>			
Land and Land Rights (389)	0		33
Structures and Improvements (390)	0		34
Office Furniture and Equipment (391)	20,469	50	35
Computer Equipment (391.1)	43,775	15,528	36
Transportation Equipment (392)	27,943		37
Stores Equipment (393)	0		38
Tools, Shop and Garage Equipment (394)	0		39
Laboratory Equipment (395)	0		40
Power Operated Equipment (396)	0		41
Communication Equipment (397)	0		42
SCADA Equipment (397.1)	0		43
Miscellaneous Equipment (398)	76,478		44
Other Tangible Property (399)	0		45
<b>Total General Plant</b>	<b>168,665</b>	<b>15,578</b>	
<b>Total utility plant in service directly assignable</b>	<b>7,656,481</b>	<b>136,487</b>	
Common Utility Plant Allocated to Water Department	0		46
<b>Total utility plant in service</b>	<b>7,656,481</b>	<b>136,487</b>	

**WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)			463,457 26
Transmission and Distribution Mains (343)	226		3,325,926 27
Fire Mains (344)			0 28
Services (345)			819,303 29
Meters (346)	632		551,939 30
Hydrants (348)	1,000		470,947 31
Other Transmission and Distribution Plant (349)			273 32
<b>Total Transmission and Distribution Plant</b>	<b>1,858</b>	<b>0</b>	<b>5,637,036</b>
<b>GENERAL PLANT</b>			
Land and Land Rights (389)			0 33
Structures and Improvements (390)			0 34
Office Furniture and Equipment (391)			20,519 35
Computer Equipment (391.1)			59,303 36
Transportation Equipment (392)			27,943 37
Stores Equipment (393)			0 38
Tools, Shop and Garage Equipment (394)			0 39
Laboratory Equipment (395)			0 40
Power Operated Equipment (396)			0 41
Communication Equipment (397)			0 42
SCADA Equipment (397.1)			0 43
Miscellaneous Equipment (398)			76,478 44
Other Tangible Property (399)			0 45
<b>Total General Plant</b>	<b>0</b>	<b>0</b>	<b>184,243</b>
<b>Total utility plant in service directly assignable</b>	<b>1,858</b>	<b>0</b>	<b>7,791,110</b>
Common Utility Plant Allocated to Water Department			0 46
<b>Total utility plant in service</b>	<b>1,858</b>	<b>0</b>	<b>7,791,110</b>

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

<b>Sources of Water Supply</b>					
<b>Month</b>	<b>Purchased Water</b>	<b>Surface Water</b>	<b>Ground Water</b>	<b>Total Gallons</b>	
<b>(a)</b>	<b>Gallons</b>	<b>Gallons</b>	<b>Gallons</b>	<b>All Methods</b>	
	<b>(000's)</b>	<b>(000's)</b>	<b>(000's)</b>	<b>(000's)</b>	
<b>(a)</b>	<b>(b)</b>	<b>(c)</b>	<b>(d)</b>	<b>(e)</b>	
January			21,208	<b>21,208</b>	1
February			20,305	<b>20,305</b>	2
March			19,016	<b>19,016</b>	3
April			20,196	<b>20,196</b>	4
May			27,637	<b>27,637</b>	5
June			23,899	<b>23,899</b>	6
July			29,794	<b>29,794</b>	7
August			24,913	<b>24,913</b>	8
September			22,893	<b>22,893</b>	9
October			21,622	<b>21,622</b>	10
November			21,317	<b>21,317</b>	11
December			22,395	<b>22,395</b>	12
<b>Total annual pumpage</b>	<b>0</b>	<b>0</b>	<b>275,195</b>	<b>275,195</b>	
Less: Water sold				237,922	13
Volume pumped but not sold				<b>37,273</b>	14
Volume sold as a percent of volume pumped				<b>86%</b>	15
Volume used for water production, water quality and system maintenance				3,668	16
Volume related to equipment/system malfunction				0	17
Non-utility volume NOT included in water sales				0	18
Total volume not sold but accounted for				<b>3,668</b>	19
Volume pumped but unaccounted for				<b>33,605</b>	20
Percent of water lost				<b>12%</b>	21
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					22
Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)				1,474	23
Date of maximum: 7/15/2002					24
Cause of maximum:					25
<b>DRY WEATHER LAWN WATERING</b>					
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)				289	26
Date of minimum: 4/22/2002					27
Total KWH used for pumping for the year				534,435	28
If water is purchased:Vendor Name:					29
Point of Delivery:					30

**SOURCES OF WATER SUPPLY - GROUND WATERS**

<b>Location (a)</b>	<b>Identification Number (b)</b>	<b>Depth in feet (c)</b>	<b>Well Diameter in inches (d)</b>	<b>Yield Per Day in gallons (e)</b>	<b>Currently In Service? (f)</b>	
680 HILLCREST DRIVE	3	953	16	1,440,000	Yes	<b>1</b>
820 SCOTT STREET	4	843	16	1,224,000	Yes	<b>2</b>
1225 UNION ROAD	5	890	16	1,224,000	Yes	<b>3</b>

## SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

### PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	#10	#11	#12	1
Location	820 SCOTT ST	820 SCOTT ST	820 SCOTT STREET	2
Purpose	B	B S	B	3
Destination	D	D	D	4
Pump Manufacturer	SYNCRO FLOW PUMP	SYNCRO FLOW PUMP	SYNCRO FLOW PUMP	5
Year Installed	1991	1991	1991	6
Type	CENTRIFUGAL	OTHER	OTHER	7
Actual Capacity (gpm)	150	150	1,000	8
Pump Motor or Standby Engine Mfr	US ELECTRIC MOTORS	US ELECTRIC MOTORS	US ELECTRIC MOTORS	9 10
Year Installed	1991	1991	1991	11
Type	ELECTRIC	ELECTRIC	ELECTRIC	12
Horsepower	7	7	40	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification	#13	#14	#15	14
Location	1225 UNION ROAD	1225 UNION ROAD	1225 UNION ROAD	15
Purpose	B	B	B	16
Destination	D	D	D	17
Pump Manufacturer	GRUNDFO PUMP	PEERLESS	PEERLESS	18
Year Installed	1991	1999	1999	19
Type	CENTRIFUGAL	CENTRIFUGAL	CENTRIFUGAL	20
Actual Capacity (gpm)	50	150	150	21
Pump Motor or Standby Engine Mfr	BALDOR MOTORS	BALDOR MOTORS	BALDOR MOTORS	22 23
Year Installed	1999	1999	1999	24
Type	ELECTRIC	ELECTRIC	ELECTRIC	25
Horsepower	3	7	7	26

### PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	#16	#3	#4	1
Location	1225 UNION ROAD	680 HILLCREST	820 SCOTT STREET	2
Purpose	B	P	P	3
Destination	D	R	R	4
Pump Manufacturer	PEERLESS	PEERLESS	AMERICAN IND. PUMP	5
Year Installed	1999	1967	1991	6
Type	CENTRIFUGAL	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	1,000	1,000	850	8
Pump Motor or Standby Engine Mfr	BALDOR MOTORS	CUTTER HAMMOND	U S ELECTRIC MOTORS	9 10
Year Installed	1999	1967	1991	11
Type	ELECTRIC	ELECTRIC	ELECTRIC	12
Horsepower	40	30	70	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification	#5	#6	#7	14
Location	1225 UNION ROAD	680 HILLCREST	820 SCOTT STREET	15
Purpose	P	B	B	16
Destination	R	D	D	17
Pump Manufacturer	GOOLDS PUMPS INC.	PEERLESS	U.S. MOTORS	18
Year Installed	1998	1967	1991	19
Type	VERTICAL TURBINE	VERTICAL TURBINE	VERTICAL TURBINE	20
Actual Capacity (gpm)	850	450	800	21
Pump Motor or Standby Engine Mfr	U.S. MOTERS	GENERAL ELECTRIC	AMERICAN IND. PUMP	22 23
Year Installed	1998	1967	1991	24
Type	ELECTRIC	ELECTRIC	ELECTRIC	25
Horsepower	75	30	25	26

### PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	#8	#9		1
Location	1225 UNION ROAD	820 SCOTT STREET		2
Purpose	B	B		3
Destination	D	D		4
Pump Manufacturer	GOOLD PUMPS INC	SYNCRO FLOW PUMP		5
Year Installed	1999	1991		6
Type	VERTICAL TURBINE	CENTRIFUGAL		7
Actual Capacity (gpm)	850	50		8
Pump Motor or Standby Engine Mfr	US ELECTRIC MOTORS	US ELECTRIC MOTORS		9 10
Year Installed	1999	1991		11
Type	ELECTRIC	ELECTRIC		12
Horsepower	40	5		13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification				14
Location				15
Purpose				16
Destination				17
Pump Manufacturer				18
Year Installed				19
Type				20
Actual Capacity (gpm)				21
Pump Motor or Standby Engine Mfr				22 23
Year Installed				24
Type				25
Horsepower				26

## RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	#2 ABANDONDED 1998	#3 STANDPIPE	#3 WELL RESERVOIR	1
<b>RESERVOIRS, STANDPIPES OR ELEVATED TANKS</b>				<b>2</b>
Type: R (reservoir), S (standpipe) or ET (elevated tank)	S	S	R	3
Year constructed	1975	1978	1967	4
Primary material (earthen, steel, concrete, other)	STEEL	STEEL	CONCRETE	5
Elevation difference in feet (See Headnote 3.)	61	90	0	6
Total capacity in gallons (actual)	450,000	400,000	58,000	7
<b>WATER TREATMENT PLANT</b>				<b>8</b>
Disinfection, type of equipment (gas, liquid, powder, other)		LIQUID		9
Points of application (wellhouse, central facilities, booster station, other)		WELLHOUSE		10
Filters, type (gravity, pressure, other, none)		PRESSURE		11
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)		1.4400		12
Is a corrosion control chemical used (yes, no)?		N		13
Is water fluoridated (yes, no)?		Y		14

## RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification number or name	#4 RESERVOIR	#5 WELL RESERVIOR	1
<b>RESERVOIRS, STANDPIPES OR ELEVATED TANKS</b>			<b>2</b>
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R	R	3
Year constructed	1991	1998	4
Primary material (earthen, steel, concrete, other)	CONCRETE	CONCRETE	5
Elevation difference in feet (See Headnote 3.)	135	114	6
Total capacity in gallons (actual)	70,000	40,000	7
<b>WATER TREATMENT PLANT</b>			<b>8</b>
Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID	LIQUID	9
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE	WELLHOUSE	10
Filters, type (gravity, pressure, other, none)	PRESSURE	PRESSURE	11
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	1.4400	1.2240	12
Is a corrosion control chemical used (yes, no)?	N	N	13
Is water fluoridated (yes, no)?	Y	Y	14

### WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

Number of Feet								
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
M	D	4.000	20,875	0	0	0	<b>20,875</b>	<b>1</b>
M	D	6.000	42,081	22	0	0	<b>42,103</b>	<b>2</b>
M	D	8.000	114,402	2,684	750	0	<b>116,336</b>	<b>3</b>
M	D	10.000	7,656	0	0	0	<b>7,656</b>	<b>4</b>
M	D	12.000	9,713	0	0	0	<b>9,713</b>	<b>5</b>
<b>Total Within Municipality</b>			<b>194,727</b>	<b>2,706</b>	<b>750</b>	<b>0</b>	<b>196,683</b>	
M	T	10.000	4,250	0	0	0	<b>4,250</b>	<b>6</b>
<b>Total Outside of Municipality</b>			<b>4,250</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,250</b>	
<b>Total Utility</b>			<b>198,977</b>	<b>2,706</b>	<b>750</b>	<b>0</b>	<b>200,933</b>	

### WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	801	0	0	0	801	28	<b>1</b>
L	0.750	190	0	0	0	190		<b>2</b>
M	1.000	1,312	64	0	0	1,376	94	<b>3</b>
M	1.250	2	0	0	0	2		<b>4</b>
M	1.500	64	2	0	0	66	10	<b>5</b>
M	2.000	86	0	0	0	86	6	<b>6</b>
M	3.000	1	0	0	0	1	1	<b>7</b>
M	4.000	18	2	0	0	20	2	<b>8</b>
M	6.000	6	0	0	0	6		<b>9</b>
M	8.000	4	0	0	0	4	1	<b>10</b>
<b>Total Utility</b>		<b>2,484</b>	<b>68</b>	<b>0</b>	<b>0</b>	<b>2,552</b>	<b>142</b>	

### METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.

#### Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	0	0	0	0	0	0	1
0.750	2,888	96	0	0	2,984	211	2
1.000	42	0	0	0	42	0	3
1.500	54	0	0	0	54	24	4
2.000	15	2	0	0	17	3	5
2.500	0	0	0	0	0	0	6
3.000	16	0	1	0	15	3	7
4.000	1	0	0	0	1	0	8
6.000	0	0	0	0	0	0	9
8.000	6	0	1	0	5	5	10
<b>Total:</b>	<b>3,022</b>	<b>98</b>	<b>2</b>	<b>0</b>	<b>3,118</b>	<b>246</b>	

#### Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	0	0	0	0	0	0	0	1
0.750	2,374	271	3	6	26	304	2,984	2
1.000	1	39	1	0	0	1	42	3
1.500	0	36	1	6	4	7	54	4
2.000	0	13	0	3	1	0	17	5
2.500	0	0	0	0	0	0	0	6
3.000	0	4	0	5	6	0	15	7
4.000	0	0	0	1	0	0	1	8
6.000	0	0	0	0	0	0	0	9
8.000	0	0	0	0	5	0	5	10
<b>Total:</b>	<b>2,375</b>	<b>363</b>	<b>5</b>	<b>21</b>	<b>42</b>	<b>312</b>	<b>3,118</b>	

### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
<b>Fire Hydrants</b>						
Outside of Municipality	1				1	1
Within Municipality	372	6	2	6	382	2
<b>Total Fire Hydrants</b>	<b>373</b>	<b>6</b>	<b>2</b>	<b>6</b>	<b>383</b>	
<b>Flushing Hydrants</b>						
	0				0	3
<b>Total Flushing Hydrants</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year**

Number of hydrants operated during year:	216
Number of distribution system valves end of year:	490
Number of distribution valves operated during year:	241

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## WATER OPERATING SECTION FOOTNOTES

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### Water Operation & Maintenance Expenses (Page W-05)

- (625) The deep well pump in well #4 was rebuilt.
  - (650) 2001 re-roof of well house #3 \$4,460 and repair to well #4 pump \$4,680
  - (651) In 2001 \$13,195 was spent to replace valves.
  - (902) Additional staff was added in Fall of 2001 and one position was vacant for several months in 2001.
  - (903) The utility went to monthly billing on Sept 1st of 2001 and the utility converted accounting and utility billing software in 2002.
  - (923) In 2001 \$8,569 was spent on a rate study.
  - (926) 2002 Includes \$4,333 of amortization of payoff of unfunded liability.
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### Property Tax Equivalent (Water) (Page W-07)

Other Tax Rate - Local is for TIF #2

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### Water Mains (Page W-15)

2,708 feet of water main added in 2002 was added by developers and is recorded in contributed capital.

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### Water Services (Page W-16)

30 services were added during the year were by residential developers and is recorded in contributed capital. 38 services added during the year are private and are not turned over to the utility for maintenance, thus no cost is added.

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### Hydrants and Distribution System Valves (Page W-18)

Adjust hydrants to actual inventory count.

The DNR asks that 1/3 of the valves be tested each year. Therefore valve testing is done on a three year rotation.

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