



3015 (02-09-04)

ANNUAL REPORT

OF

Name: HOLLANDALE WATER UTILITYPrincipal Office: P.O. BOX 86
HOLLANDALE, WI 53544For the Year Ended: DECEMBER 31, 2002**WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN**P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

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IDENTIFICATION AND OWNERSHIP

Exact Utility Name: HOLLANDALE WATER UTILITY

Utility Address: P.O. BOX 86
HOLLANDALE, WI 53544

When was utility organized? 1/1/1952

Report any change in name:

Effective Date:

Utility Web Site:

Utility employee in charge of correspondence concerning this report:

Name: JOYCE PARADIS
Title: CLERK TREASURER

Office Address:
P.O. BOX 86
HOLLANDALE, WI 53544

Telephone: (608) 967 - 2342

Fax Number:

E-mail Address:

Individual or firm, if other than utility employee, preparing this report:

Name: JULIE RUNDE
Title: STAFF ACCOUNTANT

Office Address: JOHNSON BLOCK AND COMPANY, INC.
229 HIGH STREET
MINERAL POINT, WI 53565

Telephone: (608) 987 - 2206

Fax Number: (608) 987 - 3391

E-mail Address: jrunde@johnsonblock.com

President, chairman, or head of utility commission/board or committee:

Name: MR. THOMAS EVELAND
Title: VILLAGE PRESIDENT

Office Address:
P.O. BOX 86
HOLLANDALE, WI 53544

Telephone: (608) 967 - 2324

Fax Number:

E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? NO

Date of most recent audit report:

Period covered by most recent audit:

IDENTIFICATION AND OWNERSHIP

Names and titles of utility management including manager or superintendent:

Name: MR KEITH JOHNSON

Title:

Office Address:

P.O. BOX 86
HOLLANDALE, WI 53544

Telephone: (608) 967 - 2342

Fax Number:

E-mail Address:

Name of utility commission/committee: Hollandale Village Board

Names of members of utility commission/committee:

MR THOMAS EVELAND, VILLAGE PRESIDENT

Is sewer service rendered by the utility? YES

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

Provide the following information regarding the provider(s) of contract services:

Firm Name:

Contact Person:

Title:

Telephone:

Fax Number:

E-mail Address:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	51,447	30,739	1
Operating Expenses:			
Operation and Maintenance Expense (401)	27,796	19,243	2
Depreciation Expense (403)	12,133	3,317	3
Amortization Expense (404)	0	0	4
Taxes (408)	4,536	3,789	5
Total Operating Expenses	44,465	26,349	
Net Operating Income	6,982	4,390	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income	6,982	4,390	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	100	0	9
Miscellaneous Nonoperating Income (421)	0	0	10
Total Other Income	100	0	
Total Income	7,082	4,390	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	12
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	7,082	4,390	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	1,034	0	13
Amortization of Debt Discount and Expense (428)	1,112		14
Amortization of Premium on Debt--Cr. (429)			15
Interest on Debt to Municipality (430)	0	0	16
Other Interest Expense (431)	0	0	17
Interest Charged to Construction--Cr. (432)	1,034		18
Total Interest Charges	1,112	0	
Net Income	5,970	4,390	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	(19,397)	(23,787)	19
Balance Transferred from Income (433)	5,970	4,390	20
Miscellaneous Credits to Surplus (434)	0	0	21
Miscellaneous Debits to Surplus--Debit (435)	60,736	0	22
Appropriations of Surplus--Debit (436)	0	0	23
Appropriations of Income to Municipal Funds--Debit (439)	0	0	24
Total Unappropriated Earned Surplus End of Year (216)	(74,163)	(19,397)	

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
NONE		1
Total (Acct. 412):	0	
Expenses of Utility Plant Leased to Others (413):		
NONE		2
Total (Acct. 413):	0	
Nonoperating Rental Income (418):		
NONE		3
Total (Acct. 418):	0	
Interest and Dividend Income (419):		
INTEREST INCOME	100	4
Total (Acct. 419):	100	
Miscellaneous Nonoperating Income (421):		
NONE		5
Total (Acct. 421):	0	
Miscellaneous Amortization (425):		
NONE		6
Total (Acct. 425):	0	
Other Income Deductions (426):		
NONE		7
Total (Acct. 426):	0	
Miscellaneous Credits to Surplus (434):		
NONE		8
Total (Acct. 434):	0	
Miscellaneous Debits to Surplus (435):		
REMAINING BOOK VALUE OF FIXED ASSETS REPLACED	60,736	9
Total (Acct. 435)--Debit:	60,736	
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		10
Total (Acct. 436)--Debit:	0	
Appropriations of Income to Municipal Funds (439):		
NONE		11
Total (Acct. 439)--Debit:	0	

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
Costs and Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):					0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	51,447	0	0	0	51,447	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:						
.					0	6
Revenues subject to Wisconsin Remainder Assessment	51,447	0	0	0	51,447	

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	1,120,573	218,664	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	12,332	68,176	2
Net Utility Plant	1,108,241	150,488	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	0	6
Special Funds (125)	0	0	7
Total Other Property and Investments	0	0	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	39,506	21,588	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	6,712	6,576	11
Other Accounts Receivable (143)	0	0	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	2,661	813	14
Materials and Supplies (150)	760	1,042	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	49,639	30,019	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	4,436	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	4,436	0	
Total Assets and Other Debits	1,162,316	180,507	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	44,139	44,139	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	(74,163)	(19,397)	23
Total Proprietary Capital	(30,024)	24,742	
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	71,820	71,820	25
Other long-Term Debt (224)	701,000	0	26
Total Long-Term Debt	772,820	71,820	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	14,260	198	28
Payables to Municipality (233)	298	23,298	29
Customer Deposits (235)			30
Taxes Accrued (236)	3,355	3,262	31
Interest Accrued (237)	1,034	0	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	18,947	26,758	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	400,573	57,187	38
Total Liabilities and Other Credits	1,162,316	180,507	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
Plant Accounts:					
Utility Plant in Service (100)	1,120,573	0	0	0	1
Utility Plant Purchased or Sold (391)					2
Utility Plant in Process of Reclassification (392)					3
Utility Plant Leased to Others (393)					4
Property Held for Future Use (394)					5
Construction Work in Progress (395)					6
Utility Plant Acquisition Adjustments (396)					7
Other Utility Plant Adjustments (397)					8
Total Utility Plant	1,120,573	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	12,332	0	0	0	9
Total Accumulated Provision	12,332	0	0	0	
Net Utility Plant	1,108,241	0	0	0	

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year	68,176				68,176	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	12,133				12,133	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	198				198	6
Accruals charged other						7
accounts (specify):						8
Charge to Surplus for Retirements	60,736				60,736	9
Salvage					0	10
Other credits (specify):						11
					0	12
Total credits	73,067	0	0	0	73,067	13
Debits during year						14
Book cost of plant retired	128,911				128,911	15
Cost of removal					0	16
Other debits (specify):						17
					0	18
Total debits	128,911	0	0	0	128,911	19
Balance End of Year	12,332	0	0	0	12,332	20
Composite Depreciation Rate?	Yes					21
If yes, what is the rate?	2.00%					22

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify):	0			0	2
Total Nonutility Property (121)	0	0	0	0	
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)
Balance first of year	0 1
Additions:	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
Total Additions	<u>0</u>
Deductions:	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
Total accounts written off	<u>0</u>
Balance end of year	<u><u>0</u></u>

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)
Electric Utility						
Fuel for generation					0	0
Other					0	0
Total Electric Utility					0	0

Account	Total End of Year	Amount Prior Year
Electric utility total	0	0
Water utility	760	1,042
Sewer utility		0
Gas utility		0
Merchandise		0
Other materials & supplies		0
Total Materials and Supplies	760	1,042

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
Unamortized debt discount & expense (181)				
RURAL DEVELOPMENT	1,112	428	4,436	1
Total			4,436	
Unamortized premium on debt (251)				
NONE				2
Total			0	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	44,139	1
Changes during year (explain):		2
Balance end of year	<u>44,139</u>	

BONDS (ACCT. 221)

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)
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NONE

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
PRIOR YEAR TAXES	00/00/0000	00/00/0000	0.00%	40,615	1
PRIOR YEAR COSTS	00/00/0000	00/00/0000	0.00%	31,205	2
Total for Account 223				71,820	
Other Long-Term Debt (224)					
RURAL DEVELOPMENT	10/01/2002	06/01/2004	4.00%	701,000	3
Total for Account 224				701,000	

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	3,262	1
Accruals:		
Charged water department expense	4,536	2
Charged electric department expense		3
Charged sewer department expense	20	4
Other (explain):		
NONE		5
Total Accruals and other credits	<u>4,556</u>	
Taxes paid during year:		
County, state and local taxes	3,262	6
Social Security taxes	1,155	7
PSC Remainder Assessment	46	8
Other (explain):		
NONE		9
Total payments and other debits	<u>4,463</u>	
Balance end of year	<u><u>3,355</u></u>	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
NONE	0			0	1
Subtotal	0	0	0	0	
Advances from Municipality (223)					
NONE	0			0	2
Subtotal	0	0	0	0	
Other long-Term Debt (224)					
RURAL DEVELOPMENT	0	1,034		1,034	3
Subtotal	0	1,034	0	1,034	
Notes Payable (231)					
NONE	0			0	4
Subtotal	0	0	0	0	
Total	0	1,034	0	1,034	

CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	57,187	0	0	0	0	57,187	1
Add credits during year:							
For Services						0	2
For Mains						0	3
Other (specify):							
CDBG GRANT	343,386					343,386	4
Deduct charges (specify):							
NONE						0	5
Balance End of Year	400,573	0	0	0	0	400,573	
Amount of federal and state grants in aid received for utility construction included in End of Year totals	367,617					367,617	6

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	
Other Investments (124):		
NONE		2
Total (Acct. 124):	0	
Special Funds (125):		
NONE		3
Total (Acct. 125):	0	
Notes Receivable (141):		
NONE		4
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	6,712	5
Electric		6
Sewer (Regulated)		7
Other (specify):		
NONE		8
Total (Acct. 142):	6,712	
Other Accounts Receivable (143):		
Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		10
Other (specify):		
NONE		11
Total (Acct. 143):	0	
Receivables from Municipality (145):		
DUE FROM SEWER - SHARED METER EXPENSES	1,687	12
DUE FROM GENERAL - TAX ROLL	974	13
Total (Acct. 145):	2,661	
Prepayments (165):		
NONE		14
Total (Acct. 165):	0	
Extraordinary Property Losses (182):		
NONE		15
Total (Acct. 182):	0	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Other Deferred Debits (183):		
NONE		16
Total (Acct. 183):	0	
Payables to Municipality (233):		
DUE TO GENERAL - OPERATING EXPENSES	298	17
Total (Acct. 233):	298	
Other Deferred Credits (253):		
NONE		18
Total (Acct. 253):	0	

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service	648,103	0	0	0	648,103	1
Materials and Supplies	901	0	0	0	901	2
Other (specify):					0	3
Less Average:						
Reserve for Depreciation	40,254	0	0	0	40,254	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	228,880	0	0	0	228,880	6
Other (specify):					0	7
Average Net Rate Base	379,870	0	0	0	379,870	
Net Operating Income	6,982	0	0	0	6,982	8
Net Operating Income as a percent of Average Net Rate Base	1.84%	N/A	N/A	N/A	1.84%	

RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
 2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	44,139	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	(46,780)	3
Other (Specify):		4
Total Average Proprietary Capital	<u>(2,641)</u>	
Net Income		
Net Income	5,970	5
Percent Return on Proprietary Capital	<u><u>N/A</u></u>	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

2. Leaseholder changes.

3. Extensions of service.

4. Estimated changes in revenues due to rate changes.

The Utility had a rate increase effective 6/20/01.

5. Obligations incurred or assumed, excluding commercial paper.

6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

FINANCIAL SECTION FOOTNOTES

Notes Payable & Miscellaneous Long-Term Debt (Page F-14)

The Village is not charging any interest on the advance to the Water Utility

Signature Page (Page ii)

March 28, 2003

Village Board
Village of Hollandale
Hollandale, Wisconsin 53544

We have compiled the accompanying prescribed Municipal Utility Annual Report of the Village of Hollandale as of December 31, 2002, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements, information that is the representation of management. We have not audited or reviewed the accompanying Municipal Utility annual Report and, accordingly, do not express an opinion or any other form of assurance on this report.

The aforementioned report was prepared for the purpose of complying with statutory requirements, rules, regulations and guidelines of the Wisconsin Public Service Commission and is not intended to be a complete presentation in conformity with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the management of the Village of Hollandale and the Wisconsin Public Service Commission, and should not be used for any other purpose.

JOHNSON BLOCK AND COMPANY, INC.

FINANCIAL SECTION FOOTNOTES

Identification and Ownership - Contacts (Page iv)

10/6/03 email response:
Hi Elaine!

I just received notice that PSC had a question regarding the amount in a/c 435 described as "Remaining Book Value of Fixed Assets Replaced" for the Village of Hollandale's PSC report (page F-2).

This amount was recorded in a journal entry to record the removal of fixed assets. The excess of fixed assets removed over the accumulated depreciation was charged to this Miscellaneous debits to surplus account. The journal entry made was as follows:

dr.	Accumulated Depreciation	
	68,174.50	
dr.	Misc. Debits to Surplus	
	60,736.43	
cr.	Transmission and Distribution Mains	
	95,537.17	
cr.	Hydrants	
	13,547.76	
cr.	Services	
	19,826.00	

So, the accumulated depreciation account now has a zero balance.

Please let me know if you have any further questions regarding the report. In the letter you sent, it states that you would like copies of the journal entries made and the computation of the amount, is the information above sufficient? Or do I need to send a hard copy to you? I can send the information out right away if the need be.

Thanks!

Julie Johll

Johnson Block & Company, Inc.
229 High Street
Mineral Point, WI 53565
Phone: (608) 987-2206
Fax: (608) 987-3391
Email: jjohll@johnsonblock.com

September 22, 2003

Ms. Joyce Paradis, Clerk Treasurer
Hollandale Water Utility
P.O. Box 86
Hollandale, WI 53544-0086

2002 Analytical Review DWCCA-2580-ELE

FINANCIAL SECTION FOOTNOTES

Dear Ms. Paradis:

The Public Service Commission (Commission) staff has completed its analytical review of your utility's 2002 annual report. The primary purpose of the analytical review is to detect possible reporting or accounting related errors and also to identify significant fluctuations from prior years' data that are not sufficiently explained in the annual report. The analytical review did identify the following issue:

On Page F-2, an amount is reported in Account 435 described as "REMAINING BOOK VALUE OF FIXED ASSETS REPLACED". Please furnish the computation of this amount and copies of the journal entries used to book this amount.

Responding to the questions posed from the analytical review does not preclude you from possibly receiving other inquiries from our office regarding your annual report in the future: for instance, during a rate case, construction authorization, or other Commission reviews.

We appreciate your cooperation in providing the above information. If you have any questions, please feel free to contact me at (608) 266-3768. Please respond within 30 days of this letter. We prefer that you respond by e-mail if it is convenient for you to do so. My e-mail address is elaine.engelke@psc.state.wi.us. If we have no questions regarding your response, you can consider the review closed.

Sincerely,

Elaine Engelke
Financial Specialist
Division of Water, Compliance, and Consumer Affairs

ELE: :w:\compl\Analytical Reviews\2002 analytical review letters\2580
Hollandale.doc

WATER OPERATING REVENUES & EXPENSES

Particulars (a)	Amounts (b)	
Operating Revenues		
Sales of Water		
Sales of Water (460-467)	49,100	1
Total Sales of Water	49,100	
Other Operating Revenues		
Forfeited Discounts (470)	2,074	2
Other Water Revenues (474)	273	3
Amortization of Construction Grants (475)	0	4
Total Other Operating Revenues	2,347	
Total Operating Revenues	51,447	
Operation and Maintenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	20,755	5
General Operating Expenses (680-690)	7,041	6
Total Operation and Maintenance Expenses	27,796	
Other Operating Expenses		
Depreciation Expense (403)	12,133	7
Amortization Expense (404)		8
Taxes (408)	4,536	9
Total Other Operating Expenses	16,669	
Total Operating Expenses	44,465	
NET OPERATING INCOME	6,982	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	109	4,052	20,576	4
Commercial	25	1,800	5,640	5
Industrial	1	5	99	6
Total Metered Sales to General Customers (461)	135	5,857	26,315	
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		20,874	8
Other Sales to Public Authorities (464)	6	725	1,911	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	142	6,582	49,100	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)
------------------------------	----------------------------------	--	-------------------------

NONE

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	20,874	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify):		
NONE		4
Total Public Fire Protection Service (463)	20,874	
Forfeited Discounts (470):		
Customer late payment charges	2,074	5
Other (specify):		
NONE		6
Total Forfeited Discounts (470)	2,074	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department	273	7
Other (specify):		
NONE		8
Total Other Water Revenues (474)	273	
Amortization of Construction Grants (475):		
NONE		9
Total Amortization of Construction Grants (475)	0	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	14,718	1
Purchased Water (610)		2
Fuel or Power Purchased for Pumping (620)	1,453	3
Chemicals (630)		4
Supplies and Expenses (640)	591	5
Repairs of Water Plant (650)	3,993	6
Transportation Expenses (660)		7
Total Plant Operation and Maintenance Expenses	20,755	
 GENERAL OPERATING EXPENSES		
Administrative and General Salaries (680)	650	8
Office Supplies and Expenses (681)	311	9
Outside Services Employed (682)	1,132	10
Insurance Expense (684)	2,057	11
Employees Pensions and Benefits (686)	2,858	12
Regulatory Commission Expenses (688)		13
Miscellaneous General Expenses (689)	33	14
Uncollectible Accounts (690)		15
Total General Operating Expenses	7,041	
 Total Operation and Maintenance Expenses	27,796	

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		3,355	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		20	2
Net property tax equivalent		3,335	
Social Security		1,155	3
PSC Remainder Assessment		46	4
Other (specify): NONE			5
Total tax expense		4,536	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Iowa				1
SUMMARY OF TAX RATES							2
State tax rate	mills		0.282060				3
County tax rate	mills		8.384350				4
Local tax rate	mills		5.359560				5
School tax rate	mills		2.639260				6
Voc. school tax rate	mills		15.171180				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
Total tax rate	mills		31.836410				10
Less: state credit	mills		2.243590				11
Net tax rate	mills		29.592820				12
PROPERTY TAX EQUIVALENT CALCULATION							13
Local Tax Rate	mills		5.359560				14
Combined School Tax Rate	mills		17.810440				15
Other Tax Rate - Local	mills		0.000000				16
Total Local & School Tax	mills		23.170000				17
Total Tax Rate	mills		31.836410				18
Ratio of Local and School Tax to Total	dec.		0.727783				19
Total tax net of state credit	mills		29.592820				20
Net Local and School Tax Rate	mills		21.537153				21
Utility Plant, Jan. 1	\$	218,665	218,665				22
Materials & Supplies	\$	1,042	1,042				23
Subtotal	\$	219,707	219,707				24
Less: Plant Outside Limits	\$	0	0				25
Taxable Assets	\$	219,707	219,707				26
Assessment Ratio	dec.		0.709082				27
Assessed Value	\$	155,790	155,790				28
Net Local & School Rate	mills		21.537153				29
Tax Equiv. Computed for Current Year	\$	3,355	3,355				30
Tax Equivalent per 1994 PSC Report	\$	3,262					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32 33
Tax equiv. for current year (see note 6)	\$	3,355					34

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	75		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	11,690		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	11,765	0	
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	1,708		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	6,189		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		20
Total Pumping Plant	7,897	0	
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	365		23
Total Water Treatment Plant	365	0	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	75	62,825	24
Structures and Improvements (341)	0		25

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			75 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			11,690 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	11,765
PUMPING PLANT			
Land and Land Rights (320)			0 12
Structures and Improvements (321)			1,708 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)			6,189 17
Diesel Pumping Equipment (326)			0 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			0 20
Total Pumping Plant	0	0	7,897
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			365 23
Total Water Treatment Plant	0	0	365
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			62,900 24
Structures and Improvements (341)			0 25

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	10,643		26
Transmission and Distribution Mains (343)	95,537	812,311	27
Fire Mains (344)	0		28
Services (345)	23,927	148,439	29
Meters (346)	7,742	342	30
Hydrants (348)	13,548	49,933	31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	151,472	1,073,850	
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	0		35
Computer Equipment (372.1)	0		36
Transportation Equipment (373)	0		37
Other General Equipment (379)	4,135		38
Other Tangible Property (390)	0		39
Total General Plant	4,135	0	
Total utility plant in service directly assignable	175,634	1,073,850	
Common Utility Plant Allocated to Water Department	0		40
Total utility plant in service	175,634	1,073,850	

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)			10,643 26
Transmission and Distribution Mains (343)	95,537		812,311 27
Fire Mains (344)			0 28
Services (345)	19,826		152,540 29
Meters (346)			8,084 30
Hydrants (348)	13,548		49,933 31
Other Transmission and Distribution Plant (349)			0 32
Total Transmission and Distribution Plant	128,911	0	1,096,411
GENERAL PLANT			
Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			0 35
Computer Equipment (372.1)			0 36
Transportation Equipment (373)			0 37
Other General Equipment (379)			4,135 38
Other Tangible Property (390)			0 39
Total General Plant	0	0	4,135
Total utility plant in service directly assignable	128,911	0	1,120,573
Common Utility Plant Allocated to Water Department			0 40
Total utility plant in service	128,911	0	1,120,573

SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources of Water Supply					
Month	Purchased Water Gallons (000's)	Surface Water Gallons (000's)	Ground Water Gallons (000's)	Total Gallons All Methods (000's)	
(a)	(b)	(c)	(d)	(e)	
January			575	575	1
February			597	597	2
March			595	595	3
April			558	558	4
May			589	589	5
June			588	588	6
July			879	879	7
August			667	667	8
September			544	544	9
October			568	568	10
November			566	566	11
December			596	596	12
Total annual pumpage	0	0	7,322	7,322	
Less: Water sold				6,582	13
Volume pumped but not sold				740	14
Volume sold as a percent of volume pumped				90%	15
Volume used for water production, water quality and system maintenance				275	16
Volume related to equipment/system malfunction				200	17
Non-utility volume NOT included in water sales					18
Total volume not sold but accounted for				475	19
Volume pumped but unaccounted for				265	20
Percent of water lost				4%	21
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					22
Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)				129	23
Date of maximum: 7/30/2002					24
Cause of maximum:					25
Flushing the mains					
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)				12	26
Date of minimum: 9/6/2002					27
Total KWH used for pumping for the year				15,029	28
If water is purchased: Vendor Name:					29
Point of Delivery:					30

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
BLANK	1	600	12	18,000	Yes	1

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	1		1
Location	BLANK		2
Purpose	P		3
Destination	D		4
Pump Manufacturer	DEMING		5
Year Installed	1951		6
Type	VERTICAL TURBINE		7
Actual Capacity (gpm)	1		8
Pump Motor or Standby Engine Mfr	US		10
Year Installed	1951		11
Type	ELECTRIC		12
Horsepower	20		13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or Standby Engine Mfr			22
Year Installed			23
Type			25
Horsepower			26

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification number or name	1		1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS			2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	S		3
Year constructed	1951		4
Primary material (earthen, steel, concrete, other)	STEEL		5
Elevation difference in feet (See Headnote 3.)	27		6
Total capacity in gallons (actual)	65,000		7
WATER TREATMENT PLANT			8
Disinfection, type of equipment (gas, liquid, powder, other)	OTHER		9
Points of application (wellhouse, central facilities, booster station, other)	OTHER		10
Filters, type (gravity, pressure, other, none)	NONE		11
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	1.0000		12
Is a corrosion control chemical used (yes, no)?	N		13
Is water fluoridated (yes, no)?	N		14

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

Number of Feet								
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
M	D	4.000	2,016	0	2,016	0	0	1
M	D	6.000	8,569	4,926	8,569	0	4,926	2
M	D	8.000	1,322	9,931	1,322	0	9,931	3
M	D	10.000	0	36			36	4
Total Within Municipality			11,907	14,893	11,907	0	14,893	
Total Utility			11,907	14,893	11,907	0	14,893	

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	110	0	110	0	0		1
M	1.000	28	112	6	0	134		2
M	1.500	1	0	0	0	1		3
M	2.000		2			2		4
M	3.000	1	0	0	0	1		5
Total Utility		140	114	116	0	138	0	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	151	0	0	0	151	15	1
1.000	4	0	0	0	4	0	2
1.500	1	1	0	0	2	0	3
2.000	2	0	0	0	2	0	4
Total:	158	1	0	0	159	15	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	112	20	2	4	0	13	151	1
1.000	0	1	1	0	0	2	4	2
1.500	0	1	0	0	0	1	2	3
2.000	0	1	1	0	0	0	2	4
Total:	112	23	4	4	0	16	159	

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 - a. Fire hydrants normally have a lead size of 6 inches or greater.
 - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	18	23	18		23	2
Total Fire Hydrants	18	23	18	0	23	
Flushing Hydrants						
	0				0	3
Total Flushing Hydrants	0	0	0	0	0	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year

Number of hydrants operated during year:	23
Number of distribution system valves end of year:	58
Number of distribution valves operated during year:	58

WATER OPERATING SECTION FOOTNOTES

Water Operation & Maintenance Expenses (Page W-05)

The number of hours allocated to the Water Utility increased significantly due to the amount of construction and main repairs conducted in '02. The increase in A/C 600 and A/C 650 are associated with these project costs.

Water Utility Plant in Service (Page W-08)

Land purchased for water main construction and easements results in the additions to A/C 340.

Water Mains (Page W-15)

Main additions were financed with loan proceeds and grant receipts.

Water Services (Page W-16)

Service additions were financed with loan proceeds and grant receipts.
