



3015 (02-09-04)

ANNUAL REPORT

OF

Name: WINNECONNE WATER UTILITY

Principal Office: 30 SOUTH 1ST STREET
P.O. BOX 650
WINNECONNE, WI 54986

For the Year Ended: DECEMBER 31, 2001

**WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN**P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

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IDENTIFICATION AND OWNERSHIP

Exact Utility Name: WINNECONNE WATER UTILITY

Utility Address: 30 SOUTH 1ST STREET

P.O. BOX 650

WINNECONNE, WI 54986

When was utility organized? 1/1/1948

Report any change in name:

Effective Date:

Utility Web Site:

Utility employee in charge of correspondence concerning this report:

Name: JACQUIN JENSEN

Title: CLERK-TREASURER

Office Address:

30 SOUTH 1ST STREET

P.O. BOX 650

WINNICONNE, WI 54986

Telephone: (920) 582 - 4381

Fax Number: (920) 582 - 0660

E-mail Address: winnecon@northnet.net

Individual or firm, if other than utility employee, preparing this report:

Name: PAUL G DENIS, CPA

Title: SHAREHOLDER

Office Address: SCHENCK SC

2200 RIVERSIDE DRIVE

P.O. BOX 23819

GREEN BAY, WI 54305-3819

Telephone: (920) 436 - 7800 EXT 4117

Fax Number: (920) 436 - 7808

E-mail Address: DENISP@SCHENCKSOLUTIONS.COM

President, chairman, or head of utility commission/board or committee:

Name: MR DENNIS BIGGAR

Title: PRESIDENT

Office Address:

30 SOUTH 1ST STREET

P.O. BOX 650

WINNECONNE, WI 54986

Telephone: (920) 582 - 4381

Fax Number: (920) 582 - 0660

E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

IDENTIFICATION AND OWNERSHIP

Individual or firm, if other than utility employee, auditing utility records:

Name: PAUL G DENIS CPA

Title: SHAREHOLDER

Office Address: SCHENCK SC
2200 RIVERSIDE DRIVE
P.O. BOX 23819
GREEN BAY, WI 54305-3819

Telephone: (920) 436 - 7800 EXT 4117

Fax Number: (920) 436 - 7808

E-mail Address: DENISP@SCHENCKSOLUTIONS.COM

Date of most recent audit report: 3/4/2002

Period covered by most recent audit: 2001 CALENDAR YEAR

Names and titles of utility management including manager or superintendent:

Name: MR CARROLL VIZECKY

Title: WATER OPERATOR

Office Address:
30 SOUTH 1ST STREET
P.O. BOX 650
WINNECONNE, WI 54986

Telephone: (920) 582 - 4381

Fax Number: (920) 582 - 0660 EXT

E-mail Address: WINNECON@NORTHNET.NET

Name of utility commission/committee: VILLAGE OF WINNECONNE PUBLIC WORKS COMMITTEE

Names of members of utility commission/committee:

- MR DENNIS BIGGAR
- MR DAN BREISTER
- MS DOROTHY NIMMER

Is sewer service rendered by the utility? NO

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

Provide the following information regarding the provider(s) of contract services:

IDENTIFICATION AND OWNERSHIP

Firm Name:

Contact Person:

Title:

Telephone:

Fax Number:

E-mail Address:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	356,601	285,548	1
Operating Expenses:			
Operation and Maintenance Expense (401)	148,813	169,849	2
Depreciation Expense (403)	60,582	43,196	3
Amortization Expense (404)	0	0	4
Taxes (408)	50,274	43,498	5
Total Operating Expenses	259,669	256,543	
Net Operating Income	96,932	29,005	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income	96,932	29,005	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	3,512	1,870	9
Miscellaneous Nonoperating Income (421)	0	0	10
Total Other Income	3,512	1,870	
Total Income	100,444	30,875	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	12
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	100,444	30,875	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	0	0	13
Amortization of Debt Discount and Expense (428)		0	14
Amortization of Premium on Debt--Cr. (429)		0	15
Interest on Debt to Municipality (430)	24,928	25,937	16
Other Interest Expense (431)	0	0	17
Interest Charged to Construction--Cr. (432)		0	18
Total Interest Charges	24,928	25,937	
Net Income	75,516	4,938	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	479,903	474,965	19
Balance Transferred from Income (433)	75,516	4,938	20
Miscellaneous Credits to Surplus (434)	0	0	21
Miscellaneous Debits to Surplus--Debit (435)	0	0	22
Appropriations of Surplus--Debit (436)	0	0	23
Appropriations of Income to Municipal Funds--Debit (439)	0	0	24
Total Unappropriated Earned Surplus End of Year (216)	555,419	479,903	

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
NONE		1
Total (Acct. 412):	0	
Expenses of Utility Plant Leased to Others (413):		
NONE		2
Total (Acct. 413):	0	
Nonoperating Rental Income (418):		
NONE		3
Total (Acct. 418):	0	
Interest and Dividend Income (419):		
INTEREST ON CHECKING	3,147	4
INTEREST ON SPECIAL ASSESSMENTS	365	5
Total (Acct. 419):	3,512	
Miscellaneous Nonoperating Income (421):		
NONE		6
Total (Acct. 421):	0	
Miscellaneous Amortization (425):		
NONE		7
Total (Acct. 425):	0	
Other Income Deductions (426):		
NONE		8
Total (Acct. 426):	0	
Miscellaneous Credits to Surplus (434):		
NONE		9
Total (Acct. 434):	0	
Miscellaneous Debits to Surplus (435):		
NONE		10
Total (Acct. 435)--Debit:	0	
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		11
Total (Acct. 436)--Debit:	0	
Appropriations of Income to Municipal Funds (439):		
NONE		12
Total (Acct. 439)--Debit:	0	

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
Costs and Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):						
NONE					0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	356,601	0	0	0	356,601	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:						
.					0	6
Revenues subject to Wisconsin Remainder Assessment	356,601	0	0	0	356,601	

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	2,508,918	2,477,915	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	791,014	737,592	2
Net Utility Plant	1,717,904	1,740,323	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	5,659	6
Special Funds (125)	0	0	7
Total Other Property and Investments	0	5,659	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	502,980	393,250	8
Temporary Cash Investments (132)	0	0	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	83,371	87,520	11
Other Accounts Receivable (143)	0	0	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	0	0	14
Materials and Supplies (150)	11,108	6,955	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)	0	0	17
Total Current and Accrued Assets	597,459	487,725	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	0	0	
Total Assets and Other Debits	2,315,363	2,233,707	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	733,524	725,584	21
Appropriated Earned Surplus (215)		0	22
Unappropriated Earned Surplus (216)	555,419	479,903	23
Total Proprietary Capital	1,288,943	1,205,487	
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	472,910	491,855	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	472,910	491,855	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	10,505	3,218	28
Payables to Municipality (233)	0	0	29
Customer Deposits (235)		0	30
Taxes Accrued (236)	45,252	38,146	31
Interest Accrued (237)	10,385	10,860	32
Other Current and Accrued Liabilities (238)	3,020	2,093	33
Total Current and Accrued Liabilities	69,162	54,317	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)		0	35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)		0	37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	484,348	482,048	38
Total Liabilities and Other Credits	2,315,363	2,233,707	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
Plant Accounts:					
Utility Plant in Service (100)	2,499,275	0	0	0	1
Utility Plant Purchased or Sold (391)					2
Utility Plant in Process of Reclassification (392)					3
Utility Plant Leased to Others (393)					4
Property Held for Future Use (394)					5
Construction Work in Progress (395)	9,643				6
Utility Plant Acquisition Adjustments (396)					7
Other Utility Plant Adjustments (397)					8
Total Utility Plant	2,508,918	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	791,014	0	0	0	9
Total Accumulated Provision	791,014	0	0	0	
Net Utility Plant	1,717,904	0	0	0	

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year	737,592				737,592	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	60,582				60,582	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	1,530				1,530	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
Total credits	62,112	0	0	0	62,112	13
Debits during year						14
Book cost of plant retired	8,690				8,690	15
Cost of removal					0	16
Other debits (specify):						17
					0	18
Total debits	8,690	0	0	0	8,690	19
Balance End of Year	791,014	0	0	0	791,014	20
Composite Depreciation Rate?	Yes					21
If yes, what is the rate?	2.50%					22

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify):					
NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)
Balance first of year	0 1
Additions:	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
Total Additions	<u>0</u>
Deductions:	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
Total accounts written off	<u>0</u>
Balance end of year	<u><u>0</u></u>

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)
Electric Utility						
Fuel for generation					0	0
Other					0	0
Total Electric Utility					0	0

Account	Total End of Year	Amount Prior Year
Electric utility total	0	0
Water utility	11,108	6,955
Sewer utility		0
Gas utility		0
Merchandise		0
Other materials & supplies		0
Total Materials and Supplies	11,108	6,955

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
Unamortized debt discount & expense (181)				
NONE				1
Total			<u>0</u>	
Unamortized premium on debt (251)				
NONE				2
Total			<u>0</u>	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	725,584	1
Changes during year (explain):		
PAYMENT FROM MUNICIPALITY FOR SHARE OF TIF DISTRICT FUNDS	7,940	2
Balance end of year	<u><u>733,524</u></u>	

BONDS (ACCT. 221)

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)
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NONE

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
State Trust Fund Loan	10/27/1993	03/15/2003	5.00%	2,310	1
GENERAL OBLIGATION BOND	07/15/1999	07/15/2019	5.25%	470,600	2
Total for Account 223				472,910	

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	38,146	1
Accruals:		
Charged water department expense	50,275	2
Charged electric department expense		3
Charged sewer department expense	526	4
Other (explain):		
NONE		5
Total Accruals and other credits	<u>50,801</u>	
Taxes paid during year:		
County, state and local taxes	38,674	6
Social Security taxes	4,624	7
PSC Remainder Assessment	397	8
Other (explain):		
NONE		9
Total payments and other debits	<u>43,695</u>	
Balance end of year	<u><u>45,252</u></u>	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
NONE	0			0	1
Subtotal	0	0	0	0	
Advances from Municipality (223)					
State Trust Fund Loan 1	0			0	2
State Trust Fund Loan 2	224	153	287	90	3
General Obligation Bonds	10,636	24,775	25,116	10,295	4
Subtotal	10,860	24,928	25,403	10,385	
Other long-Term Debt (224)					
NONE	0			0	5
Subtotal	0	0	0	0	
Notes Payable (231)					
NONE	0			0	6
Subtotal	0	0	0	0	
Total	10,860	24,928	25,403	10,385	

CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	482,048	0	0	0	0	482,048	1
Add credits during year:							
For Services	500					500	2
For Mains						0	3
Other (specify):							
FOR HYDRANT	1,800					1,800	4
Deduct charges (specify):							
NONE						0	5
Balance End of Year	484,348	0	0	0	0	484,348	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						0	6

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	
Other Investments (124):		
NONE		2
Total (Acct. 124):	0	
Special Funds (125):		
NONE		3
Total (Acct. 125):	0	
Notes Receivable (141):		
NONE		4
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	83,371	5
Electric		6
Sewer (Regulated)		7
Other (specify):		
NONE		8
Total (Acct. 142):	83,371	
Other Accounts Receivable (143):		
Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		10
Other (specify):		
NONE		11
Total (Acct. 143):	0	
Receivables from Municipality (145):		
NONE		12
Total (Acct. 145):	0	
Prepayments (165):		
NONE		13
Total (Acct. 165):	0	
Extraordinary Property Losses (182):		
NONE		14
Total (Acct. 182):	0	
Other Deferred Debits (183):		
NONE		15
Total (Acct. 183):	0	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)
<hr/>	
Payables to Municipality (233):	
NONE	16
Total (Acct. 233):	0
<hr/>	
Other Deferred Credits (253):	
NONE	17
Total (Acct. 253):	0

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service	2,488,595	0	0	0	2,488,595	1
Materials and Supplies	9,031	0	0	0	9,031	2
Other (specify):					0	3
Less Average:						
Reserve for Depreciation	764,303	0	0	0	764,303	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	483,198	0	0	0	483,198	6
Other (specify):					0	7
Average Net Rate Base	1,250,125	0	0	0	1,250,125	
Net Operating Income	96,932	0	0	0	96,932	8
Net Operating Income as a percent of Average Net Rate Base	7.75%	N/A	N/A	N/A	7.75%	

RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	729,554	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	517,661	3
Other (Specify):		4
Total Average Proprietary Capital	1,247,215	
Net Income		
Net Income	75,516	5
Percent Return on Proprietary Capital	6.05%	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

2. Leaseholder changes.

3. Extensions of service.

4. Estimated changes in revenues due to rate changes.

5. Obligations incurred or assumed, excluding commercial paper.

6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

FINANCIAL SECTION FOOTNOTES

Identification and Ownership - Contacts (Page iv)

-----Original Message-----

From: DenisP@schencksolutions.com [mailto:DenisP@schencksolutions.com]
Sent: Monday, September 16, 2002 10:43 AM
To: leegep@psc.state.wi.us
Cc: winnecon@northnet.net
Subject: 9/9/02 Winneconne Letter

Mr. Leege,
The client posted all employee benefits to salary and wage accounts in 2001. We will assist with the reclassification of these costs for the 2002 report.

We will also assist the client with the posting of the journal entry referred to in your letter for inclusion in the 2002 report.

Please contact me if you have further questions. Thank you.

Paul G. Denis

September 9, 2002

Ms. Jacquin Jensen, Clerk-Treasurer
Winneconne Water Utility
P.O. Box 650
30 South 1st Street
Winneconne, WI 54986-0650

2001 Analytical Review DWCCA-6580-PJL

Dear Ms. Jensen:

The Public Service Commission (Commission) staff has completed its analytical review of your utility's 2001 annual report. The primary purpose of the analytical review is to detect possible reporting or accounting related errors and also to identify significant fluctuations from prior years' data that are not sufficiently explained in the annual report. The analytical review did identify the following issues:

1. Please explain why there are no dollars reported in Account 686, Employees Pensions and Benefits on page W-5.
2. Mr. Carroll Vizecky indicated to our staff by telephone on September 25, 2001, that the well was not improved, rather pumping capacity was increased by installing a larger pump. Mr. Vizecky also indicated that there were no major revisions to the cost projections provided by the consulting engineer for docket 6580-CW-100. Accordingly, please confirm that the attached adjusting journal entry will be recorded during 2002 to reclassify the \$480,154 charged to Account 314 in 2000.

Responding to the questions posed from the analytical review does not preclude you from possibly receiving other inquiries from our office regarding your annual report in the future: for instance, during a rate

FINANCIAL SECTION FOOTNOTES

case, construction authorization, or other Commission reviews.

We appreciate your cooperation in providing the above information. If you have any questions, please feel free to contact me at (608) 267-9198. Please respond within 30 days of this letter. We prefer that you respond by e-mail if it is convenient for you to do so. My e-mail address is peter.leege@psc.state.wi.us. If we have no questions regarding your response, you can consider the review closed.

Sincerely,

Peter J. Leege
Financial Specialist
Division of Water, Compliance, and Consumer Affairs

Enclosure

PJL:dwh:w:\compl\Analytical Reviews\2001 analytical review letters\6580
Winneconne.doc

MS JACQUIN JENSEN

WATER OPERATING REVENUES & EXPENSES

Particulars (a)	Amounts (b)	
Operating Revenues		
Sales of Water		
Sales of Water (460-467)	334,236	1
Total Sales of Water	334,236	
Other Operating Revenues		
Forfeited Discounts (470)	3,356	2
Other Water Revenues (474)	19,009	3
Amortization of Construction Grants (475)	0	4
Total Other Operating Revenues	22,365	
Total Operating Revenues	356,601	
Operation and Maintenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	100,102	5
General Operating Expenses (680-690)	48,711	6
Total Operation and Maintenance Expenses	148,813	
Other Operating Expenses		
Depreciation Expense (403)	60,582	7
Amortization Expense (404)		8
Taxes (408)	50,274	9
Total Other Operating Expenses	110,856	
Total Operating Expenses	259,669	
NET OPERATING INCOME	96,932	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	985	50,365	173,385	4
Commercial	75	6,728	18,110	5
Industrial	10	4,157	8,974	6
Total Metered Sales to General Customers (461)	1,070	61,250	200,469	
Private Fire Protection Service (462)	3		2,616	7
Public Fire Protection Service (463)			118,452	8
Other Sales to Public Authorities (464)	18	4,774	12,699	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
 Total Sales of Water	 1,091	 66,024	 334,236	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)
------------------------------	----------------------------------	--	-------------------------

NONE

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	118,452	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify):		
NONE		4
Total Public Fire Protection Service (463)	118,452	
Forfeited Discounts (470):		
Customer late payment charges	3,356	5
Other (specify):		
NONE		6
Total Forfeited Discounts (470)	3,356	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department	1,580	7
Other (specify):		
ACTIVATION FEES	6,263	8
ANTENNA RENTAL	7,800	9
BULK WATER SALES	2,366	10
REIMBURSEMENT ON HYDRANT DAMAGE	1,000	11
Total Other Water Revenues (474)	19,009	
Amortization of Construction Grants (475):		
NONE		12
Total Amortization of Construction Grants (475)	0	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	46,738	1
Purchased Water (610)		2
Fuel or Power Purchased for Pumping (620)	9,123	3
Chemicals (630)	13,399	4
Supplies and Expenses (640)	4,075	5
Repairs of Water Plant (650)	25,880	6
Transportation Expenses (660)	887	7
Total Plant Operation and Maintenance Expenses	100,102	
 GENERAL OPERATING EXPENSES		
Administrative and General Salaries (680)	35,553	8
Office Supplies and Expenses (681)	2,443	9
Outside Services Employed (682)	4,776	10
Insurance Expense (684)	2,808	11
Employees Pensions and Benefits (686)		12
Regulatory Commission Expenses (688)		13
Miscellaneous General Expenses (689)	3,131	14
Uncollectible Accounts (690)		15
Total General Operating Expenses	48,711	
 Total Operation and Maintenance Expenses	148,813	

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.
--

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		45,779	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		526	2
Net property tax equivalent		45,253	
Social Security		4,624	3
PSC Remainder Assessment		397	4
Other (specify): NONE			5
Total tax expense		<u>50,274</u>	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Winnebago				1
SUMMARY OF TAX RATES							2
State tax rate	mills		0.197100				3
County tax rate	mills		5.418100				4
Local tax rate	mills		8.302531				5
School tax rate	mills		9.028927				6
Voc. school tax rate	mills		1.819671				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
Total tax rate	mills		24.766329				10
Less: state credit	mills		1.289229				11
Net tax rate	mills		23.477100				12
PROPERTY TAX EQUIVALENT CALCULATION							13
Local Tax Rate	mills		8.302531				14
Combined School Tax Rate	mills		10.848598				15
Other Tax Rate - Local	mills		0.000000				16
Total Local & School Tax	mills		19.151129				17
Total Tax Rate	mills		24.766329				18
Ratio of Local and School Tax to Total	dec.		0.773273				19
Total tax net of state credit	mills		23.477100				20
Net Local and School Tax Rate	mills		18.154203				21
Utility Plant, Jan. 1	\$	2,477,915	2,477,915				22
Materials & Supplies	\$	6,955	6,955				23
Subtotal	\$	2,484,870	2,484,870				24
Less: Plant Outside Limits	\$	225	225				25
Taxable Assets	\$	2,484,645	2,484,645				26
Assessment Ratio	dec.		1.014900				27
Assessed Value	\$	2,521,666	2,521,666				28
Net Local & School Rate	mills		18.154203				29
Tax Equiv. Computed for Current Year	\$	45,779	45,779				30
Tax Equivalent per 1994 PSC Report	\$	38,598					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32 33
Tax equiv. for current year (see note 6)	\$	45,779					34

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	177		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	177	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	1,165		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	508,813		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	509,978	0	
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	80,551		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	60,220		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	13,252		20
Total Pumping Plant	154,023	0	
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	77,962		23
Total Water Treatment Plant	77,962	0	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	2,750		24
Structures and Improvements (341)	0		25

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			177	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	177	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			1,165	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			508,813	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	509,978	
PUMPING PLANT				
Land and Land Rights (320)			0	12
Structures and Improvements (321)			80,551	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			60,220	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			13,252	20
Total Pumping Plant	0	0	154,023	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)			77,962	23
Total Water Treatment Plant	0	0	77,962	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			2,750	24
Structures and Improvements (341)			0	25

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	436,437		26
Transmission and Distribution Mains (343)	888,609	19,795	27
Fire Mains (344)	0		28
Services (345)	199,543	500	29
Meters (346)	59,822	6,155	30
Hydrants (348)	97,867	3,600	31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	1,685,028	30,050	
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	721		35
Computer Equipment (372.1)	12,029		36
Transportation Equipment (373)	6,627		37
Other General Equipment (379)	31,370		38
Other Tangible Property (390)	0		39
Total General Plant	50,747	0	
Total utility plant in service directly assignable	2,477,915	30,050	
Common Utility Plant Allocated to Water Department	0		40
Total utility plant in service	2,477,915	30,050	

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)			436,437 26
Transmission and Distribution Mains (343)	3,860		904,544 27
Fire Mains (344)			0 28
Services (345)			200,043 29
Meters (346)	4,080		61,897 30
Hydrants (348)	750		100,717 31
Other Transmission and Distribution Plant (349)			0 32
Total Transmission and Distribution Plant	8,690	0	1,706,388
GENERAL PLANT			
Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			721 35
Computer Equipment (372.1)			12,029 36
Transportation Equipment (373)			6,627 37
Other General Equipment (379)			31,370 38
Other Tangible Property (390)			0 39
Total General Plant	0	0	50,747
Total utility plant in service directly assignable	8,690	0	2,499,275
Common Utility Plant Allocated to Water Department			0 40
Total utility plant in service	8,690	0	2,499,275

SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources of Water Supply					
Month	Purchased Water	Surface Water	Ground Water	Total Gallons	
(a)	Gallons	Gallons	Gallons	All Methods	
	(000's)	(000's)	(000's)	(000's)	
(a)	(b)	(c)	(d)	(e)	
January			6,336	6,336	1
February			5,299	5,299	2
March			5,748	5,748	3
April			5,822	5,822	4
May			7,005	7,005	5
June			6,497	6,497	6
July			7,117	7,117	7
August			7,410	7,410	8
September			6,739	6,739	9
October			6,152	6,152	10
November			5,492	5,492	11
December			6,053	6,053	12
Total annual pumpage	0	0	75,670	75,670	
Less: Water sold				66,024	13
Volume pumped but not sold				9,646	14
Volume sold as a percent of volume pumped				87%	15
Volume used for water production, water quality and system maintenance				3,045	16
Volume related to equipment/system malfunction					17
Non-utility volume NOT included in water sales				567	18
Total volume not sold but accounted for				3,612	19
Volume pumped but unaccounted for				6,034	20
Percent of water lost				8%	21
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					22
Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)				409	23
Date of maximum: 7/22/2001					24
Cause of maximum:					25
Normal consumption					
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)				51	26
Date of minimum: 9/30/2001					27
Total KWH used for pumping for the year				124,531	28
If water is purchased: Vendor Name:					29
Point of Delivery:					30

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
202 SOUTH 3RD STREET	1	530	10	720,000	Yes	1
410 MEADOW LANE	2	369	12	504,000	Yes	2

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	1
Identification	BOOSTER 1	BOOSTER 2	DEEP WELL 1	1
Location	202 SOUTH 3RD STREET	410 MEADOW LANE	202 SOUTH 3RD STREET	2
Purpose	B	B	P	3
Destination	D	D	T	4
Pump Manufacturer	CRANE	LAYNE - NW	GOULDS	5
Year Installed	2000	1972	2000	6
Type	CENTRIFUGAL	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	500	500	500	8
Pump Motor or Standby Engine Mfr	ONAN	G.E.	U.S. MOTOR	10
Year Installed	2000	1972	2000	11
Type	DIESEL	ELECTRIC	ELECTRIC	12
Horsepower	80	15	16	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	14
Identification	DEEP WELL 2			14
Location	410 MEADOW LANE			15
Purpose	P			16
Destination	T			17
Pump Manufacturer	LAYNE			18
Year Installed	1972			19
Type	VERTICAL TURBINE			20
Actual Capacity (gpm)	190			21
Pump Motor or Standby Engine Mfr	G.E.			23
Year Installed	1972			24
Type	ELECTRIC			25
Horsepower	15			26

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	#1	#1A	#2	1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R	ET	R	3
Year constructed	1945	1945	1972	4
Primary material (earthen, steel, concrete, other)	CONCRETE	STEEL	CONCRETE	5
Elevation difference in feet (See Headnote 3.)	0	128	0	6
Total capacity in gallons (actual)	77,000	60,000	100,000	7
WATER TREATMENT PLANT				8
Disinfection, type of equipment (gas, liquid, powder, other)	OTHER		OTHER	9
Points of application (wellhouse, central facilities, booster station, other)	OTHER		OTHER	10
Filters, type (gravity, pressure, other, none)	NONE		NONE	11
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.5832		704.0000	12
Is a corrosion control chemical used (yes, no)?	Y		Y	13
Is water fluoridated (yes, no)?	N		N	14

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	#2A			1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET			3
Year constructed	1983			4
Primary material (earthen, steel, concrete, other)	STEEL			5
Elevation difference in feet (See Headnote 3.)	139			6
Total capacity in gallons (actual)	500,000			7
WATER TREATMENT PLANT				8
Disinfection, type of equipment (gas, liquid, powder, other)				9
Points of application (wellhouse, central facilities, booster station, other)				10
Filters, type (gravity, pressure, other, none)				11
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)				12
Is a corrosion control chemical used (yes, no)?				13
Is water fluoridated (yes, no)?				14

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

Number of Feet								
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
M	D	2.000	103	0	0	0	103	1
M	D	4.000	6,112	0	0	0	6,112	2
M	D	6.000	50,007	0	386	0	49,621	3
P	D	6.000	6,086	0	0	0	6,086	4
M	D	8.000	14,325	0	0	0	14,325	5
P	D	8.000	10,341	300	0	0	10,641	6
M	D	10.000	2,235	0	0	0	2,235	7
P	D	10.000	4,094	386	0	0	4,480	8
M	D	12.000	90	0	0	0	90	9
P	D	12.000	2,890	0	0	0	2,890	10
Total Within Municipality			96,283	686	386	0	96,583	
Total Utility			96,283	686	386	0	96,583	

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	693	0	0	0	693		1
M	1.000	274	0	0	0	274		2
M	1.250	7	0	0	0	7		3
M	1.500	17	0	0	0	17		4
M	2.000	11	0	0	0	11		5
M	3.000	1	0	0	0	1		6
M	4.000	3	0	0	0	3		7
M	6.000	2	0	0	0	2		8
M	8.000	2	1	0	1	4		9
Total Utility		1,010	1	0	1	1,012	0	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	1,028	78	64	0	1,042	54	1
0.750	10	0	1	0	9	0	2
1.000	15	0	1	0	14	0	3
1.250	2	2	0	0	4	0	4
1.500	11	0	2	0	9	0	5
2.000	4	2	0	0	6	0	6
3.000	2	0	0	0	2	0	7
4.000	2	0	0	0	2	0	8
Total:	1,074	82	68	0	1,088	54	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	973	48	4	8	0	9	1,042	1
0.750	1	7	0	1	0	0	9	2
1.000	1	11	1	1	0	0	14	3
1.250	0	1	2	1	0	0	4	4
1.500	0	5	2	2	0	0	9	5
2.000	0	4	0	2	0	0	6	6
3.000	0	0	0	2	0	0	2	7
4.000	0	0	1	1	0	0	2	8
Total:	975	76	10	18	0	9	1,088	

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 - a. Fire hydrants normally have a lead size of 6 inches or greater.
 - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	134	2	1		135	2
Total Fire Hydrants	134	2	1	0	135	
Flushing Hydrants						
	0				0	3
Total Flushing Hydrants	0	0	0	0	0	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year

Number of hydrants operated during year:	135
Number of distribution system valves end of year:	307
Number of distribution valves operated during year:	79

WATER OPERATING SECTION FOOTNOTES

Water Operation & Maintenance Expenses (Page W-05)

Repairs of Water Plant (650)

The decrease in 2001 was due to work done in 2000 to clean, sandblast, disinfect and paint the 60,000 gallon elevated storage tank.

Water Mains (Page W-15)

The additions of water main were financed by the Utility.

Water Services (Page W-16)

Services were adjusted to an actual count taken.

The added service was financed by the property owner. The actual cost to the property owner was obtained and added to fixed assets.

Hydrants and Distribution System Valves (Page W-18)

The Utility plans on operating more distribution valves in the coming year.
