



3015 (02-09-04)

ANNUAL REPORT

OF

Name: DANE WATER AND SEWER UTILITYPrincipal Office: 102 W MAIN
P.O. BOX 168
DANE, WI 53529For the Year Ended: DECEMBER 31, 2001**WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN**P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

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IDENTIFICATION AND OWNERSHIP

Exact Utility Name: DANE WATER AND SEWER UTILITY

Utility Address: 102 W MAIN
P.O. BOX 168
DANE, WI 53529

When was utility organized? 12/31/1948

Report any change in name:

Effective Date:

Utility Web Site:

Utility employee in charge of correspondence concerning this report:

Name: MRS PHYLLIS F. SCHWARTZ

Title: CLERK/TREASURER

Office Address:

102 W MAIN
P.O. BOX 168
DANE, WI 53529

Telephone: (608) 849 - 5422

Fax Number: (608) 849 - 6412

E-mail Address:

Individual or firm, if other than utility employee, preparing this report:

Name: DENNNIS HANSON CPA

Title:

Office Address:

207 SOUTH ST
DEFOREST, WI 53532

Telephone: (608) 846 - 9558

Fax Number:

E-mail Address: dhansonwi@yahoo.com

President, chairman, or head of utility commission/board or committee:

Name: VILLAGE UTILITY COMMISSION

Title:

Office Address:

102 W MAIN
P.O. BOX 168
DANE, WI 53529

Telephone: (608) 849 - 5422

Fax Number: (608) 849 - 6412

E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? NO

IDENTIFICATION AND OWNERSHIP

Individual or firm, if other than utility employee, auditing utility records:

Name:

Title:

Office Address:

Telephone:

Fax Number:

E-mail Address:

Date of most recent audit report:

Period covered by most recent audit:

Names and titles of utility management including manager or superintendent:

Name: MR DAVID KOENIG JR

Title: UTILITY SUPERINTENDENT

Office Address:

102 W MAIN
P.O. BOX 168
DANE, WI 53529

Telephone: (608) 849 - 5422

Fax Number: (608) 849 - 6412 EXT

E-mail Address:

Name of utility commission/committee: DANE WATER AND SEWER UTILITY COMMISSION

Names of members of utility commission/committee:

- MR STEVE CLEMENS, MEMBER
- MR KARL MARKGRAF, MEMBER
- MR ROGER SCHMIDT, MEMBER
- MR MICHAEL WEBSTER, MEMBER

Is sewer service rendered by the utility? YES

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?YES

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

Provide the following information regarding the provider(s) of contract services:

IDENTIFICATION AND OWNERSHIP

Firm Name:

Contact Person:

Title:

Telephone:

Fax Number:

E-mail Address:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

NONE

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	79,835	78,632	1
Operating Expenses:			
Operation and Maintenance Expense (401)	33,510	32,969	2
Depreciation Expense (403)	13,317	13,249	3
Amortization Expense (404)	0	0	4
Taxes (408)	14,818	14,615	5
Total Operating Expenses	61,645	60,833	
Net Operating Income	18,190	17,799	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income	18,190	17,799	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	485	1,981	9
Miscellaneous Nonoperating Income (421)	(33,288)	2,370	10
Total Other Income	(32,803)	4,351	
Total Income	(14,613)	22,150	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	12
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	(14,613)	22,150	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	29,452	30,339	13
Amortization of Debt Discount and Expense (428)	0	0	14
Amortization of Premium on Debt--Cr. (429)	0	0	15
Interest on Debt to Municipality (430)	6,854	7,982	16
Other Interest Expense (431)	0	0	17
Interest Charged to Construction--Cr. (432)	0	0	18
Total Interest Charges	36,306	38,321	
Net Income	(50,919)	(16,171)	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	(15,927)	(23,361)	19
Balance Transferred from Income (433)	(50,919)	(16,171)	20
Miscellaneous Credits to Surplus (434)	21,001	23,607	21
Miscellaneous Debits to Surplus--Debit (435)	376	2	22
Appropriations of Surplus--Debit (436)	0	0	23
Appropriations of Income to Municipal Funds--Debit (439)	0	0	24
Total Unappropriated Earned Surplus End of Year (216)	(46,221)	(15,927)	

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
NONE		1
Total (Acct. 412):	0	
Expenses of Utility Plant Leased to Others (413):		
NONE		2
Total (Acct. 413):	0	
Nonoperating Rental Income (418):		
NONE		3
Total (Acct. 418):	0	
Interest and Dividend Income (419):		
INTEREST ON INVESTMENTS	485	4
Total (Acct. 419):	485	
Miscellaneous Nonoperating Income (421):		
NON-REGULATED SEWER LOSS	(33,288)	5
Total (Acct. 421):	(33,288)	
Miscellaneous Amortization (425):		
NONE		6
Total (Acct. 425):	0	
Other Income Deductions (426):		
NONE		7
Total (Acct. 426):	0	
Miscellaneous Credits to Surplus (434):		
WRITE OFF TAX EQUIVALENT	13,263	8
INTEREST ON STATE TRUST FUND LOAN PAID BY MUNICIPALITY	7,735	9
ROUNDING ADJUSTMENT	3	10
Total (Acct. 434):	21,001	
Miscellaneous Debits to Surplus (435):		
WRITE OFF PORTION OF PUBLIC FIRE PROTECTION CHARGE	376	11
Total (Acct. 435)--Debit:	376	
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		12
Total (Acct. 436)--Debit:	0	
Appropriations of Income to Municipal Funds (439):		
NONE		13
Total (Acct. 439)--Debit:	0	

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
Costs and Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):						
NONE					0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- | |
|---|
| <p>1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.</p> <p>2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).</p> |
|---|

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	79,835	0	0	0	79,835	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:						
NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	79,835	0	0	0	79,835	

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	714,480	706,904	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	229,579	215,975	2
Net Utility Plant	484,901	490,929	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	2,156,372	2,156,372	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	216,141	165,944	4
Net Nonutility Property	1,940,231	1,990,428	
Investment in Municipality (123)	0	0	5
Other Investments (124)	5,882	5,882	6
Special Funds (125)	0	0	7
Total Other Property and Investments	1,946,113	1,996,310	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	20,300	34,843	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	14,028	13,031	11
Other Accounts Receivable (143)	29,867	28,014	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	78,577	39,593	14
Materials and Supplies (150)	5,515	5,599	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	148,287	121,080	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	0	0	
Total Assets and Other Debits	2,579,301	2,608,319	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	342,547	325,547	21
Appropriated Earned Surplus (215)	0		22
Unappropriated Earned Surplus (216)	(46,221)	(15,927)	23
Total Proprietary Capital	296,326	309,620	
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	102,000	119,000	25
Other long-Term Debt (224)	1,098,578	1,149,277	26
Total Long-Term Debt	1,200,578	1,268,277	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	14,793	8,838	28
Payables to Municipality (233)	63,845	23,523	29
Customer Deposits (235)	0		30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	10,053	11,155	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	88,691	43,516	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	993,706	986,906	38
Total Liabilities and Other Credits	2,579,301	2,608,319	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
Plant Accounts:					
Utility Plant in Service (100)	714,480	0	0	0	1
Utility Plant Purchased or Sold (391)					2
Utility Plant in Process of Reclassification (392)					3
Utility Plant Leased to Others (393)					4
Property Held for Future Use (394)					5
Construction Work in Progress (395)					6
Utility Plant Acquisition Adjustments (396)					7
Other Utility Plant Adjustments (397)					8
Total Utility Plant	714,480	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	229,579	0	0	0	9
Total Accumulated Provision	229,579	0	0	0	
Net Utility Plant	484,901	0	0	0	

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year	215,975				215,975	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	13,317				13,317	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	444				444	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
Total credits	13,761	0	0	0	13,761	13
Debits during year						14
Book cost of plant retired	157				157	15
Cost of removal					0	16
Other debits (specify):						17
					0	18
Total debits	157	0	0	0	157	19
Balance End of Year	229,579	0	0	0	229,579	20
Composite Depreciation Rate?	Yes					21
If yes, what is the rate?	2.00%					22

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	2,156,372			2,156,372	1
Other (specify):					
NONE	0			0	2
Total Nonutility Property (121)	2,156,372	0	0	2,156,372	
Less accum. prov. depr. & amort. (122)	165,944	50,197		216,141	3
Net Nonutility Property	1,990,428	(50,197)	0	1,940,231	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)
Balance first of year	0 1
Additions:	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
Total Additions	<u>0</u>
Deductions:	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
Total accounts written off	<u>0</u>
Balance end of year	<u><u>0</u></u>

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)
Electric Utility						
Fuel for generation					0	0
Other					0	0
Total Electric Utility					0	0

Account	Total End of Year	Amount Prior Year
Electric utility total	0	0
Water utility	5,127	5,228
Sewer utility	388	371
Gas utility		0
Merchandise		0
Other materials & supplies		0
Total Materials and Supplies	5,515	5,599

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
Unamortized debt discount & expense (181)				
NONE				1
Total			<u>0</u>	
Unamortized premium on debt (251)				
NONE				2
Total			<u>0</u>	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	325,547	1
Changes during year (explain):		
STATE TRUST FUND LOAN PAID BY MUNICIPALITY	17,000	2
Balance end of year	<u>342,547</u>	

BONDS (ACCT. 221)

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)
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NONE

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
STATE TRUST FUND LOAN 02	06/19/1987	03/15/2007	6.00%	51,000	1
STATE TRUST FUND LOAN 01	03/25/1987	03/15/2007	6.00%	51,000	2
Total for Account 223				102,000	
Other Long-Term Debt (224)					
CLEAN WATER FUND LOAN	09/23/1998	05/01/2018	2.64%	1,098,578	3
Total for Account 224				1,098,578	

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Accruals:		
Charged water department expense	14,818	2
Charged electric department expense		3
Charged sewer department expense	2,107	4
Other (explain):		
NONE		5
Total Accruals and other credits	<u>16,925</u>	
Taxes paid during year:		
County, state and local taxes	13,263	6
Social Security taxes	3,568	7
PSC Remainder Assessment	94	8
Other (explain):		
NONE		9
Total payments and other debits	<u>16,925</u>	
Balance end of year	<u><u>0</u></u>	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
CLEAN WATER FUND REVENUE BONDS	0			0	1
Subtotal	0	0	0	0	
Advances from Municipality (223)					
STFL 01	3,084	3,427	3,868	2,643	2
STFL 02	3,083	3,427	3,868	2,642	3
CLEAN WATER FUND G.O. NOTES	0			0	4
Subtotal	6,167	6,854	7,736	5,285	
Other long-Term Debt (224)					
CLEANWATER FUND NOTES	4,988	29,452	29,672	4,768	5
Subtotal	4,988	29,452	29,672	4,768	
Notes Payable (231)					
NONE	0			0	6
Subtotal	0	0	0	0	
Total	11,155	36,306	37,408	10,053	

CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	248,558	0	0	738,348	0	986,906	1
Add credits during year:							
For Services	6,800					6,800	2
For Mains						0	3
Other (specify):							
NONE						0	4
Deduct charges (specify):							
NONE						0	5
Balance End of Year	255,358	0	0	738,348	0	993,706	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						0	6

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	
Other Investments (124):		
SPECIAL ASSESSMENTS - W/S IMPROVEMENTS	5,882	2
Total (Acct. 124):	5,882	
Special Funds (125):		
NONE		3
Total (Acct. 125):	0	
Notes Receivable (141):		
NONE		4
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	14,028	5
Electric		6
Sewer (Regulated)		7
Other (specify):		
NONE		8
Total (Acct. 142):	14,028	
Other Accounts Receivable (143):		
Sewer (Non-regulated)	29,867	9
Merchandising, jobbing and contract work		10
Other (specify):		
NONE		11
Total (Acct. 143):	29,867	
Receivables from Municipality (145):		
FIRE PROTECTION CHARGE	31,222	12
TAX ROLL ITEMS	6,178	13
OTHER ITEMS DUE GENERAL FUND	41,177	14
Total (Acct. 145):	78,577	
Prepayments (165):		
NONE		15
Total (Acct. 165):	0	
Extraordinary Property Losses (182):		
NONE		16
Total (Acct. 182):	0	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Other Deferred Debits (183):		
NONE	17	17
Total (Acct. 183):	0	
Payables to Municipality (233):		
EXPENSES PAID BY GENERAL FUND	63,845	18
Total (Acct. 233):	63,845	
Other Deferred Credits (253):		
NONE		19
Total (Acct. 253):	0	

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service	710,692	0	0	0	710,692	1
Materials and Supplies	5,177	0	0	0	5,177	2
Other (specify):						
NONE					0	3
Less Average:						
Reserve for Depreciation	222,777	0	0	0	222,777	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	251,958	0	0	0	251,958	6
Other (specify):						
NONE					0	7
Average Net Rate Base	241,134	0	0	0	241,134	
Net Operating Income	18,190	0	0	0	18,190	8
Net Operating Income as a percent of Average Net Rate Base						
	7.54%	N/A	N/A	N/A	7.54%	

RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	334,047	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	(31,074)	3
Other (Specify):		
NONE		4
Total Average Proprietary Capital	302,973	
Net Income		
Net Income	(50,919)	5
Percent Return on Proprietary Capital	-16.81%	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

NONE

2. Leaseholder changes.

NONE

3. Extensions of service.

NONE

4. Estimated changes in revenues due to rate changes.

NONE

5. Obligations incurred or assumed, excluding commercial paper.

NONE

6. Formal proceedings with the Public Service Commission.

NONE

7. Any additional matters.

NONE

FINANCIAL SECTION FOOTNOTES

Identification and Ownership - Contacts (Page iv)

August 27, 2002
Public Service Commission of Wisconsin
Attn Peter J. Leege
P.O. Box 7854
Madison, WI 53707-7854
Re: DWCCA-1540-PJL, 2001 Analytical Review

Dear Mr. Leege:
This is in response to your letter of July 15, 2002.

The \$41,177 reported in Account 145 consists of \$39,593 of Prior Year (\$31,222 fire protection charges; \$7,118 tax roll items; and \$1,253 water/sewer deposited in Gen. that should have been put in W/S acct.) and \$1,584 deposited again in Gen. that should have been deposited into W/S.

The \$63,845 in Account 233 consists of \$23,523 prior year balance plus 2001 expenses pd. by Gen. of \$16,413, \$12644 balance of 2001 wages pd. by Gen., \$1,150 for insurance, \$3,568 for Social Security/Med., and \$6,547 for WRS.

Item #2 regarding Account 640 had a decrease of \$2,324 from prior year. In 2000 had repairs at Well #2 that amounted to \$2,186 (included a commercial duty panelboard, parts, and labor). Another large item in 2000 was \$1,233 to repair a water main break.

Item #3 regarding other tax rate-local is an item that has appeared in the past. It is for the DV Fire District, which is not a taxing entity of itself so is line itemed separately.

Trusting that this provides answers. If not, please do not hesitate to call.

Sincerely,
VILLAGE OF DANE Water & Sewer Dept.
Phyllis F. Schwartz, Clerk/Treasurer

July 15, 2002

Mrs. Phyllis F. Schwartz, Clerk-Treasurer
Dane Water & Sewer Utility
102 West Main
P.O. Box 168
Dane, WI 53529-0168

2001 Analytical Review DWCCA-1540-PJL

Dear Mrs. Schwartz:

The Public Service Commission (Commission) staff has completed its analytical review of your utility's 2001 annual report. The primary purpose of the analytical review is to detect possible reporting or accounting

FINANCIAL SECTION FOOTNOTES

related errors and also to identify significant fluctuations from prior years' data that are not sufficiently explained in the annual report. The analytical review did identify the following issue(s):

1. As directed in the head notes of the Balance Sheet End-Of-Year Account Balances schedule on page F-18, please provide a more detailed description for the \$41,177 reported in Account 145 and the \$63,845 reported in Account 233 on page F-18 and follow this procedure in the future.
2. As directed in the head notes of the Water Operation & Maintenance Expenses schedule on page W-5, please provide an explanation of the change in Account 640 when compared to the previous year and follow this procedure in the future.
3. As directed in the head notes of the Property Tax Equivalent schedule on page W-7, please provide an explanation of the Other tax rate - Local or line 8.

Responding to the questions posed from the analytical review does not preclude you from possibly receiving other inquiries from our office regarding your annual report in the future: for instance, during a rate case, construction authorization, or other Commission reviews.

We appreciate your cooperation in providing the above information. If you have any questions, please feel free to contact me at (608) 267-9198. Please respond within 30 days of this letter.

We prefer that you respond by e-mail if it is convenient for you to do so. My e-mail address is peter.leege@psc.state.wi.us. If we have no questions regarding your response, you can consider the review closed.

Sincerely,

Peter J. Leege
Financial Specialist
Division of Water, Compliance, and Consumer Affairs

PJL:dwh:w:\compl\Analytical Reviews\2001 analytical review letters\1540.doc

WATER OPERATING REVENUES & EXPENSES

Particulars (a)	Amounts (b)	
Operating Revenues		
Sales of Water		
Sales of Water (460-467)	78,545	1
Total Sales of Water	78,545	
Other Operating Revenues		
Forfeited Discounts (470)	1,007	2
Other Water Revenues (474)	283	3
Amortization of Construction Grants (475)	0	4
Total Other Operating Revenues	1,290	
Total Operating Revenues	79,835	
Operation and Maintenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	21,424	5
General Operating Expenses (680-690)	12,086	6
Total Operation and Maintenance Expenses	33,510	
Other Operating Expenses		
Depreciation Expense (403)	13,317	7
Amortization Expense (404)	0	8
Taxes (408)	14,818	9
Total Other Operating Expenses	28,135	
Total Operating Expenses	61,645	
NET OPERATING INCOME	18,190	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	254	15,473	37,323	4
Commercial	28	2,991	7,277	5
Industrial	3	1,149	1,955	6
Total Metered Sales to General Customers (461)	285	19,613	46,555	
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		31,596	8
Other Sales to Public Authorities (464)	4	85	394	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	290	19,698	78,545	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)
------------------------------	----------------------------------	--	-------------------------

NONE

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	31,596	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify):		
NONE		4
Total Public Fire Protection Service (463)	31,596	
Forfeited Discounts (470):		
Customer late payment charges	1,007	5
Other (specify):		
NONE		6
Total Forfeited Discounts (470)	1,007	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department	268	7
Other (specify):		
MISCELLANEOUS	15	8
Total Other Water Revenues (474)	283	
Amortization of Construction Grants (475):		
NONE		9
Total Amortization of Construction Grants (475)	0	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	16,025	1
Purchased Water (610)		2
Fuel or Power Purchased for Pumping (620)	1,741	3
Chemicals (630)		4
Supplies and Expenses (640)	3,658	5
Repairs of Water Plant (650)		6
Transportation Expenses (660)		7
Total Plant Operation and Maintenance Expenses	21,424	
 GENERAL OPERATING EXPENSES		
Administrative and General Salaries (680)	5,975	8
Office Supplies and Expenses (681)	997	9
Outside Services Employed (682)	1,033	10
Insurance Expense (684)	1,000	11
Employees Pensions and Benefits (686)	3,081	12
Regulatory Commission Expenses (688)		13
Miscellaneous General Expenses (689)		14
Uncollectible Accounts (690)		15
Total General Operating Expenses	12,086	
 Total Operation and Maintenance Expenses	 33,510	

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		13,263	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		222	2
Net property tax equivalent		13,041	
Social Security	PAYROLL PERCENTAGE	1,683	3
PSC Remainder Assessment		94	4
Other (specify): NONE			5
Total tax expense		<u>14,818</u>	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Dane				1
SUMMARY OF TAX RATES							2
State tax rate	mills		0.211400				3
County tax rate	mills		3.828220				4
Local tax rate	mills		4.973430				5
School tax rate	mills		12.064470				6
Voc. school tax rate	mills		1.490110				7
Other tax rate - Local	mills		0.739910				8
Other tax rate - Non-Local	mills		0.000000				9
Total tax rate	mills		23.307540				10
Less: state credit	mills		1.784170				11
Net tax rate	mills		21.523370				12
PROPERTY TAX EQUIVALENT CALCULATION							13
Local Tax Rate	mills		4.973430				14
Combined School Tax Rate	mills		13.554580				15
Other Tax Rate - Local	mills		0.739910				16
Total Local & School Tax	mills		19.267920				17
Total Tax Rate	mills		23.307540				18
Ratio of Local and School Tax to Total	dec.		0.826682				19
Total tax net of state credit	mills		21.523370				20
Net Local and School Tax Rate	mills		17.792979				21
Utility Plant, Jan. 1	\$	706,905	706,905				22
Materials & Supplies	\$	5,228	5,228				23
Subtotal	\$	712,133	712,133				24
Less: Plant Outside Limits	\$	0	0				25
Taxable Assets	\$	712,133	712,133				26
Assessment Ratio	dec.		0.946054				27
Assessed Value	\$	673,716	673,716				28
Net Local & School Rate	mills		17.792979				29
Tax Equiv. Computed for Current Year	\$	11,987	11,987				30
Tax Equivalent per 1994 PSC Report	\$	13,263					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32 33
Tax equiv. for current year (see note 6)	\$	13,263					34

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	2,475		4
Structures and Improvements (311)	16,076		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	8,520		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	27,071	0	
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	0		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	32,690		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	1,292		20
Total Pumping Plant	33,982	0	
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	1,354		23
Total Water Treatment Plant	1,354	0	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	20,159		24
Structures and Improvements (341)	0		25

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			2,475 4
Structures and Improvements (311)			16,076 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			8,520 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	27,071
PUMPING PLANT			
Land and Land Rights (320)			0 12
Structures and Improvements (321)			0 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)			32,690 17
Diesel Pumping Equipment (326)			0 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			1,292 20
Total Pumping Plant	0	0	33,982
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			1,354 23
Total Water Treatment Plant	0	0	1,354
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			20,159 24
Structures and Improvements (341)			0 25

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	242,710		26
Transmission and Distribution Mains (343)	252,637		27
Fire Mains (344)	0		28
Services (345)	43,530	6,800	29
Meters (346)	24,914	933	30
Hydrants (348)	45,618		31
Other Transmission and Distribution Plant (349)	150		32
Total Transmission and Distribution Plant	629,718	7,733	
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	100		35
Computer Equipment (372.1)	2,697		36
Transportation Equipment (373)	7,679		37
Other General Equipment (379)	4,303		38
Other Tangible Property (390)	0		39
Total General Plant	14,779	0	
Total utility plant in service directly assignable	706,904	7,733	
Common Utility Plant Allocated to Water Department	0		40
Total utility plant in service	706,904	7,733	

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)			242,710 26
Transmission and Distribution Mains (343)			252,637 27
Fire Mains (344)			0 28
Services (345)	157		50,173 29
Meters (346)			25,847 30
Hydrants (348)			45,618 31
Other Transmission and Distribution Plant (349)			150 32
Total Transmission and Distribution Plant	157	0	637,294
GENERAL PLANT			
Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			100 35
Computer Equipment (372.1)			2,697 36
Transportation Equipment (373)			7,679 37
Other General Equipment (379)			4,303 38
Other Tangible Property (390)			0 39
Total General Plant	0	0	14,779
Total utility plant in service directly assignable	157	0	714,480
Common Utility Plant Allocated to Water Department			0 40
Total utility plant in service	157	0	714,480

SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources of Water Supply					
Month	Purchased Water	Surface Water	Ground Water	Total Gallons	
(a)	Gallons	Gallons	Gallons	All Methods	
	(000's)	(000's)	(000's)	(000's)	
(a)	(b)	(c)	(d)	(e)	
January			1,546	1,546	1
February			1,344	1,344	2
March			1,548	1,548	3
April			1,606	1,606	4
May			1,829	1,829	5
June			1,947	1,947	6
July			2,108	2,108	7
August			1,965	1,965	8
September			1,553	1,553	9
October			1,694	1,694	10
November			1,663	1,663	11
December			1,615	1,615	12
Total annual pumpage	0	0	20,418	20,418	
Less: Water sold				19,698	13
Volume pumped but not sold				720	14
Volume sold as a percent of volume pumped				96%	15
Volume used for water production, water quality and system maintenance				293	16
Volume related to equipment/system malfunction					17
Non-utility volume NOT included in water sales					18
Total volume not sold but accounted for				293	19
Volume pumped but unaccounted for				427	20
Percent of water lost				2%	21
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					22
Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)				268	23
Date of maximum: 8/9/2001					24
Cause of maximum:					25
Fire					
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)				37	26
Date of minimum: 12/25/2001					27
Total KWH used for pumping for the year				41,458	28
If water is purchased: Vendor Name:					29
Point of Delivery:					30

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
MILITARY AND MAIN ST.	1	302	8	288,000	Yes	1
WEST ST	2	440	12	324,000	Yes	2

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	WELL NO. 1	WELL NO. 2	1
Location	MILITARY AND MAIN ST	WEST ST.	2
Purpose	P	P	3
Destination	D	D	4
Pump Manufacturer	LAYNE NORTHWEST	LAYNE NORTHWEST	5
Year Installed	1948	1966	6
Type	CENTRIFUGAL	CENTRIFUGAL	7
Actual Capacity (gpm)	400	820	8
Pump Motor or Standby Engine Mfr	LAYNE	LAYNE	10
Year Installed	1948	1948	11
Type	ELECTRIC	ELECTRIC	12
Horsepower	25	40	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or Standby Engine Mfr			22
Year Installed			23
Type			24
Horsepower			25
			26

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification number or name	NO. 1	NO. 2	1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS			2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R	ET	3
Year constructed	1948	1987	4
Primary material (earthen, steel, concrete, other)	STEEL	STEEL	5
Elevation difference in feet (See Headnote 3.)	0	170	6
Total capacity in gallons (actual)	22,000	150,000	7
WATER TREATMENT PLANT			8
Disinfection, type of equipment (gas, liquid, powder, other)	OTHER	OTHER	9
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE	WELLHOUSE	10
Filters, type (gravity, pressure, other, none)	NONE	NONE	11
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.0000	0.0000	12
Is a corrosion control chemical used (yes, no)?	N	N	13
Is water fluoridated (yes, no)?	N	N	14

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

Number of Feet								
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
A	D	6.000	1,240	0	0	0	1,240	1
M	D	6.000	2,155	0	0	0	2,155	2
A	D	8.000	11,609	0	0	0	11,609	3
M	D	8.000	6,494	0	0	0	6,494	4
M	D	10.000	1,305	0	0	0	1,305	5
M	D	12.000	85	0	0	0	85	6
Total Within Municipality			22,888	0	0	0	22,888	
Total Utility			22,888	0	0	0	22,888	

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	206	7	1	0	212		1
M	1.000	63	1	0	0	64		2
M	1.250	1	0	0	0	1		3
M	1.500	1	0	0	0	1		4
M	2.000	6	0	0	0	6		5
M	3.000	1	0	0	0	1		6
M	6.000	1	0	0	0	1		7
Total Utility		279	8	1	0	286	0	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	276	12	0	(1)	287	13	1
1.000	1	1	0	0	2	0	2
1.250	1	0	0	0	1	0	3
1.500	5	0	0	0	5	0	4
2.000	6	0	0	0	6	0	5
3.000	1	0	0	0	1	0	6
6.000	1	0	0	0	1	0	7
Total:	291	13	0	(1)	303	13	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	254	20	0	2	2	9	287	1
1.000	0	1	0	1	0	0	2	2
1.250	0	1	0	0	0	0	1	3
1.500	0	4	0	1	0	0	5	4
2.000	0	2	3	0	0	1	6	5
3.000	0	0	0	0	0	1	1	6
6.000	0	0	0	0	0	1	1	7
Total:	254	28	3	4	2	12	303	

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 - a. Fire hydrants normally have a lead size of 6 inches or greater.
 - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	49				49	2
Total Fire Hydrants	49	0	0	0	49	
Flushing Hydrants						
	3				3	3
Total Flushing Hydrants	3	0	0	0	3	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year

Number of hydrants operated during year:	49
Number of distribution system valves end of year:	52
Number of distribution valves operated during year:	52

WATER OPERATING SECTION FOOTNOTES

Water Services (Page W-16)

Added water services financed by developer.

Meters (Page W-17)

Adjustment to agree with actual
