



3015 (02-09-04)

**ANNUAL REPORT**

OF

Name: WARRENS MUN WTR & SWR UTILITIES

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Principal Office: 212 GEORGE STREET  
P.O. BOX 97  
WARRENS, WI 54666

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For the Year Ended: DECEMBER 31, 1999

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WATER, ELECTRIC, OR JOINT UTILITY  
TO  
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854  
Madison, WI 53707-7854  
(608) 266-3766

*This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.*



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**IDENTIFICATION AND OWNERSHIP**

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**Exact Utility Name:** WARRENS MUN WTR & SWR UTILITIES

**Utility Address:** 212 GEORGE STREET  
P.O. BOX 97  
WARRENS, WI 54666

**When was utility organized?** 7/1/1975

**Report any change in name:**

**Effective Date:**

**Utility Web Site:**

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**Utility employee in charge of correspondence concerning this report:**

**Name:** MS DONNA STEBBIN

**Title:** VILLAGE CLERK

**Office Address:**

212 GEORGE STREET  
P.O. BOX 97  
WARRENS, WI 54666

**Telephone:** (608) 378 - 4177

**Fax Number:** (608) 378 - 4177

**E-mail Address:**

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**Individual or firm, if other than utility employee, preparing this report:**

**Name:** CLIFTON GUNDERSON L.L.C.

**Title:** CERTIFIED PUBLIC ACCOUNTANTS

**Office Address:** CLIFTON GUNDERSON L.L.C.

435 JULIE STREET  
P.O. BOX 547  
TOMAH, WI 54660

**Telephone:** (608) 372 - 2177

**Fax Number:** (608) 372 - 5462

**E-mail Address:**

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**President, chairman, or head of utility commission/board or committee:**

**Name:** MR JASON KRULTZ

**Title:** VILLAGE PRESIDENT

**Office Address:**

203 CHURCH  
WARRENS, WI 54666

**Telephone:** (608) 378 - 4815

**Fax Number:**

**E-mail Address:**

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**Are records of utility audited by individuals or firms, other than utility employee?** YES

**IDENTIFICATION AND OWNERSHIP**

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**Individual or firm, if other than utility employee, auditing utility records:**

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**Name:** CLIFTON GUNDERSON L.L.C.

**Title:** CERTIFIED PUBLIC ACCOUNTANTS

**Office Address:** CLIFTON GUNDERSON L.L.C.

435 JULIE STREET

P.O. BOX 547

TOMAH, WI 54660

**Telephone:** (608) 372 - 2177

**Fax Number:** (608) 372 - 5462

**E-mail Address:**

**Date of most recent audit report:** 3/18/2000

**Period covered by most recent audit:** YEAR ENDED DECEMBER 31, 1999

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**Names and titles of utility management including manager or superintendent:**

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**Name:** MR TOM ABBOTT

**Title:** UTILITY SUPERINTENDENT

**Office Address:**

212 GEORGE STREET

P.O. BOX 97

WARRENS, WI 54666

**Telephone:** (608) 378 - 4177

**Fax Number:** (608) 378 - 4177

**E-mail Address:**

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**Name of utility commission/committee:** WARRENS MUNICIPAL W & S COMMITTEE

---

**Names of members of utility commission/committee:**

MR MIKE CLARK

MR JASON KRULTZ, VILLAGE PRESIDENT

MS SANDRA SWAFFORD

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**Is sewer service rendered by the utility?** YES

**If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.077 of the Wisconsin Statutes?** NO

**Date of Ordinance:**

**Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?** NO

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**Provide the following information regarding the provider(s) of contract services:**

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## IDENTIFICATION AND OWNERSHIP

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**Firm Name:**

**Contact Person:**

**Title:**

**Telephone:**

**Fax Number:**

**E-mail Address:**

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**Contract/Agreement beginning-ending dates:**

**Provide a brief description of the nature of Contract Operations being provided:**

**INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
<b>UTILITY OPERATING INCOME</b>			
Operating Revenues (400)	28,365	29,315	1
<b>Operating Expenses:</b>			
Operation and Maintenance Expense (401)	16,176	13,200	2
Depreciation Expense (403)	6,894	6,914	3
Amortization Expense (404)	34	35	4
Taxes (408)	6,728	6,705	5
<b>Total Operating Expenses</b>	<b>29,832</b>	<b>26,854</b>	
<b>Net Operating Income</b>	<b>(1,467)</b>	<b>2,461</b>	
Income from Utility Plant Leased to Others (412-413)	0	0	6
<b>Utility Operating Income</b>	<b>(1,467)</b>	<b>2,461</b>	
<b>OTHER INCOME</b>			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	2,007	2,410	9
Miscellaneous Nonoperating Income (421)	52	3,582	10
<b>Total Other Income</b>	<b>2,059</b>	<b>5,992</b>	
<b>Total Income</b>	<b>592</b>	<b>8,453</b>	
<b>MISCELLANEOUS INCOME DEDUCTIONS</b>			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	12
<b>Total Miscellaneous Income Deductions</b>	<b>0</b>	<b>0</b>	
<b>Income Before Interest Charges</b>	<b>592</b>	<b>8,453</b>	
<b>INTEREST CHARGES</b>			
Interest on Long-Term Debt (427)	12,160	12,584	13
Amortization of Debt Discount and Expense (428)			14
Amortization of Premium on Debt--Cr. (429)			15
Interest on Debt to Municipality (430)	0	0	16
Other Interest Expense (431)	0	0	17
Interest Charged to Construction--Cr. (432)			18
<b>Total Interest Charges</b>	<b>12,160</b>	<b>12,584</b>	
<b>Net Income</b>	<b>(11,568)</b>	<b>(4,131)</b>	
<b>EARNED SURPLUS</b>			
Unappropriated Earned Surplus (Beginning of Year) (216)	(107,378)	(109,527)	19
Balance Transferred from Income (433)	(11,568)	(4,131)	20
Miscellaneous Credits to Surplus (434)	6,280	6,280	21
Miscellaneous Debits to Surplus--Debit (435)	0	0	22
Appropriations of Surplus--Debit (436)	0	0	23
Appropriations of Income to Municipal Funds--Debit (439)	0	0	24
<b>Total Unappropriated Earned Surplus End of Year (216)</b>	<b>(112,666)</b>	<b>(107,378)</b>	

### INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.  
 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
<b>Revenues from Utility Plant Leased to Others (412):</b>		
NONE		1
<b>Total (Acct. 412):</b>	<b>0</b>	
<b>Expenses of Utility Plant Leased to Others (413):</b>		
NONE		2
<b>Total (Acct. 413):</b>	<b>0</b>	
<b>Nonoperating Rental Income (418):</b>		
NONE		3
<b>Total (Acct. 418):</b>	<b>0</b>	
<b>Interest and Dividend Income (419):</b>		
INTEREST ON SAVINGS	2,007	4
<b>Total (Acct. 419):</b>	<b>2,007</b>	
<b>Miscellaneous Nonoperating Income (421):</b>		
NON-REGULATED SEWER DEPT INCOME	52	5
<b>Total (Acct. 421):</b>	<b>52</b>	
<b>Miscellaneous Amortization (425):</b>		
NONE		6
<b>Total (Acct. 425):</b>	<b>0</b>	
<b>Other Income Deductions (426):</b>		
NONE		7
<b>Total (Acct. 426):</b>	<b>0</b>	
<b>Miscellaneous Credits to Surplus (434):</b>		
PROPERTY TAX EQUIVALENT FORGIVEN BY VILLAGE	6,280	8
<b>Total (Acct. 434):</b>	<b>6,280</b>	
<b>Miscellaneous Debits to Surplus (435):</b>		
NONE		9
<b>Total (Acct. 435)--Debit:</b>	<b>0</b>	
<b>Appropriations of Surplus (436):</b>		
Detail appropriations to (from) account 215		10
<b>Total (Acct. 436)--Debit:</b>	<b>0</b>	
<b>Appropriations of Income to Municipal Funds (439):</b>		
NONE		11
<b>Total (Acct. 439)--Debit:</b>	<b>0</b>	

**INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
<b>Costs and Expenses of Merchandising, Jobbing and Contract Work (416):</b>						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
<b>Other (list by major classes):</b>					0	6
<b>Total costs and expenses</b>	0	0	0	0	0	
<b>Net income (or loss)</b>	0	0	0	0	0	

### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	28,365	0	0	0	<b>28,365</b>	<b>1</b>
Less: interdepartmental sales	0		0	0	<b>0</b>	<b>2</b>
Less: interdepartmental rents					<b>0</b>	<b>3</b>
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				<b>0</b>	<b>4</b>
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					<b>0</b>	<b>5</b>
<b>Other Increases or (Decreases) to Operating Revenues - Specify:</b>						
.					<b>0</b>	<b>6</b>
<b>Revenues subject to Wisconsin Remainder Assessment</b>	<b>28,365</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28,365</b>	

**BALANCE SHEET**

<b>Assets and Other Debits (a)</b>	<b>Balance End of Year (b)</b>	<b>Balance First of Year (c)</b>	
<b>UTILITY PLANT</b>			
Utility Plant (100)	368,342	361,742	<b>1</b>
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	124,810	117,838	<b>2</b>
<b>Net Utility Plant</b>	<b>243,532</b>	<b>243,904</b>	
<b>OTHER PROPERTY AND INVESTMENTS</b>			
Nonutility Property (121)	449,232	442,332	<b>3</b>
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	195,167	185,315	<b>4</b>
<b>Net Nonutility Property</b>	<b>254,065</b>	<b>257,017</b>	
Investment in Municipality (123)	0	0	<b>5</b>
Other Investments (124)	0	0	<b>6</b>
Special Funds (125)	25,450	26,337	<b>7</b>
<b>Total Other Property and Investments</b>	<b>279,515</b>	<b>283,354</b>	
<b>CURRENT AND ACCRUED ASSETS</b>			
Cash and Working Funds (131)	8,891	4,158	<b>8</b>
Temporary Cash Investments (132)	41,397	40,173	<b>9</b>
Notes Receivable (141)	0	0	<b>10</b>
Customer Accounts Receivable (142)	4,995	5,589	<b>11</b>
Other Accounts Receivable (143)	6,036	6,749	<b>12</b>
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	<b>13</b>
Receivables from Municipality (145)	9,573	8,413	<b>14</b>
Materials and Supplies (150)	0	0	<b>15</b>
Prepayments (165)	777	942	<b>16</b>
Other Current and Accrued Assets (170)			<b>17</b>
<b>Total Current and Accrued Assets</b>	<b>71,669</b>	<b>66,024</b>	
<b>DEFERRED DEBITS</b>			
Unamortized Debt Discount and Expense (181)	1,100	1,168	<b>18</b>
Extraordinary Property Losses (182)	0	0	<b>19</b>
Other Deferred Debits (183)	0	0	<b>20</b>
<b>Total Deferred Debits</b>	<b>1,100</b>	<b>1,168</b>	
<b>Total Assets and Other Debits</b>	<b>595,816</b>	<b>594,450</b>	

### BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
<b>PROPRIETARY CAPITAL</b>			
Capital Paid in by Municipality (200)	0	0	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	(112,666)	(107,378)	23
<b>Total Proprietary Capital</b>	<b>(112,666)</b>	<b>(107,378)</b>	
<b>LONG-TERM DEBT</b>			
Bonds (221)	237,000	245,000	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	0	0	26
<b>Total Long-Term Debt</b>	<b>237,000</b>	<b>245,000</b>	
<b>CURRENT AND ACCRUED LIABILITIES</b>			
Notes Payable (231)	0	0	27
Accounts Payable (232)	776		28
Payables to Municipality (233)	13,800	0	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	1,952	2,042	32
Other Current and Accrued Liabilities (238)	622	454	33
<b>Total Current and Accrued Liabilities</b>	<b>17,150</b>	<b>2,496</b>	
<b>DEFERRED CREDITS</b>			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
<b>Total Deferred Credits</b>	<b>0</b>	<b>0</b>	
<b>OPERATING RESERVES</b>			
Miscellaneous Operating Reserves (265)			37
<b>Total Operating Reserves</b>	<b>0</b>	<b>0</b>	
<b>CONTRIBUTIONS IN AID OF CONSTRUCTION</b>			
Contributions in Aid of Construction (271)	454,332	454,332	38
<b>Total Liabilities and Other Credits</b>	<b>595,816</b>	<b>594,450</b>	

**NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
<b>Plant Accounts:</b>					
Utility Plant in Service (100)	368,342	0	0	0	1
Utility Plant Purchased or Sold (391)					2
Utility Plant in Process of Reclassification (392)					3
Utility Plant Leased to Others (393)					4
Property Held for Future Use (394)					5
Construction Work in Progress (395)					6
Utility Plant Acquisition Adjustments (396)					7
Other Utility Plant Adjustments (397)					8
<b>Total Utility Plant</b>	368,342	0	0	0	
<b>Accumulated Provision for Depreciation and Amortization:</b>					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	124,810	0	0	0	9
<b>Total Accumulated Provision</b>	124,810	0	0	0	
<b>Net Utility Plant</b>	243,532	0	0	0	

## ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.  
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
<b>Balance first of year</b>	117,838				117,838	1
<b>Credits During Year</b>						2
<b>Accruals:</b>						3
Charged depreciation expense (403)	6,894				6,894	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	378				378	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
<b>Total credits</b>	<b>7,272</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,272</b>	<b>13</b>
<b>Debits during year</b>						14
Book cost of plant retired	300				300	15
Cost of removal					0	16
Other debits (specify):						17
					0	18
<b>Total debits</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>19</b>
<b>Balance End of Year</b>	<b>124,810</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>124,810</b>	<b>20</b>
<b>Composite Depreciation Rate?</b>	Yes					21
If yes, what is the rate?	2.00%					22

**NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	442,332	6,900		449,232	1
<b>Other (specify):</b>					
NONE	0			0	2
<b>Total Nonutility Property (121)</b>	<b>442,332</b>	<b>6,900</b>	<b>0</b>	<b>449,232</b>	
Less accum. prov. depr. & amort. (122)	185,315	9,852		195,167	3
<b>Net Nonutility Property</b>	<b>257,017</b>	<b>(2,952)</b>	<b>0</b>	<b>254,065</b>	

**ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)
Balance first of year	0 1
<b>Additions:</b>	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
<b>Total Additions</b>	<u>0</u>
<b>Deductions:</b>	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
<b>Total accounts written off</b>	<u>0</u>
<b>Balance end of year</b>	<u><u>0</u></u>

### MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)
<b>Electric Utility</b>						
Fuel for generation					0	0 1
Other					0	0 2
<b>Total Electric Utility</b>					<b>0</b>	<b>0</b>

Account	Total End of Year	Amount Prior Year
Electric utility total	0	0 1
Water utility		0 2
Sewer utility		0 3
Gas utility		0 4
Merchandise		0 5
Other materials & supplies		0 6
<b>Total Materials and Supplies</b>	<b>0</b>	<b>0</b>

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT  
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
<b>Unamortized debt discount &amp; expense (181)</b>				
FMHA BONDS - SEWER	584	34	550	1
FMHA BONDS - WATER	584	34	550	2
<b>Total</b>			<u><u>1,100</u></u>	
<b>Unamortized premium on debt (251)</b>				
NONE	0	0	0	3
<b>Total</b>			<u><u>0</u></u>	

**CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)
Balance first of year	0 1
<b>Changes during year (explain):</b>	2
<b>Balance end of year</b>	<b>0</b>

**BONDS (ACCT. 221)**

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
WATER MORTGAGE REVENUE BOND	01/16/1976	11/01/2015	5.00%	115,000	<b>1</b>
SEWER MORTGAGE REVENUE BOND	01/16/1976	11/01/2015	5.00%	122,000	<b>2</b>
<b>Total Bonds (Account 221):</b>				<b>237,000</b>	

### NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

<b>Account and Description of Obligation (a and b)</b>	<b>Date of Issue (c)</b>	<b>Final Maturity Date (d)</b>	<b>Interest Rate (e)</b>	<b>Principal Amount End of Year (f)</b>
--	------------------------------	------------------------------------	------------------------------	---

NONE

**TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
<b>Accruals:</b>		
Charged water department expense	6,728	2
Charged electric department expense		3
Charged sewer department expense	574	4
<b>Other (explain):</b>		
NONE		5
<b>Total Accruals and other credits</b>	<u>7,302</u>	
<b>Taxes paid during year:</b>		
County, state and local taxes	6,280	6
Social Security taxes	990	7
PSC Remainder Assessment	32	8
<b>Other (explain):</b>		
NONE		9
<b>Total payments and other debits</b>	<u>7,302</u>	
<b>Balance end of year</b>	<u><u>0</u></u>	

### INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.  
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
<b>Bonds (221)</b>					
WATER MORTGAGE REVENUE BOND	992	5,903	5,950	945	1
SEWER MORTGAGE REVENUE BOND	1,050	6,257	6,300	1,007	2
<b>Subtotal</b>	<b>2,042</b>	<b>12,160</b>	<b>12,250</b>	<b>1,952</b>	
<b>Advances from Municipality (223)</b>					
NONE	0			0	3
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Other long-Term Debt (224)</b>					
NONE	0			0	4
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Notes Payable (231)</b>					
NONE	0			0	5
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total</b>	<b>2,042</b>	<b>12,160</b>	<b>12,250</b>	<b>1,952</b>	

**CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	190,957	0	0	263,375	0	<b>454,332</b>	1
<b>Add credits during year:</b>							
For Services						0	2
For Mains						0	3
<b>Other (specify):</b>							
NONE						0	4
<b>Deduct charges (specify):</b>							
NONE						0	5
<b>Balance End of Year</b>	<b>190,957</b>	<b>0</b>	<b>0</b>	<b>263,375</b>	<b>0</b>	<b>454,332</b>	
Amount of federal and state grants in aid received for utility construction included in End of Year totals	145,705			207,735		<b>353,440</b>	6

### BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
<b>Investment in Municipality (123):</b>		
NONE		1
<b>Total (Acct. 123):</b>	<b>0</b>	
<b>Other Investments (124):</b>		
NONE		2
<b>Total (Acct. 124):</b>	<b>0</b>	
<b>Special Funds (125):</b>		
RESTRICTED DEPR ACCT-WATER	10,403	3
RESTRICTED DEPR ACCT-SEWER	11,558	4
RESTRICTED REDEMPTION ACCT-WATER	1,583	5
RESTRICTED REDEMPTION ACCT-SEWER	1,906	6
<b>Total (Acct. 125):</b>	<b>25,450</b>	
<b>Notes Receivable (141):</b>		
NONE		7
<b>Total (Acct. 141):</b>	<b>0</b>	
<b>Customer Accounts Receivable (142):</b>		
Water	4,995	8
Electric		9
Sewer (Regulated)		10
<b>Other (specify):</b>		
NONE		11
<b>Total (Acct. 142):</b>	<b>4,995</b>	
<b>Other Accounts Receivable (143):</b>		
Sewer (Non-regulated)	6,036	12
Merchandising, jobbing and contract work		13
<b>Other (specify):</b>		
NONE		14
<b>Total (Acct. 143):</b>	<b>6,036</b>	
<b>Receivables from Municipality (145):</b>		
DUE FROM VILLAGE-ELINQUENTS ON TAX ROLL AND OTHER MISC	9,573	15
<b>Total (Acct. 145):</b>	<b>9,573</b>	
<b>Prepayments (165):</b>		
PREPAID INSURANCE	777	16
<b>Total (Acct. 165):</b>	<b>777</b>	
<b>Extraordinary Property Losses (182):</b>		
NONE		17
<b>Total (Acct. 182):</b>	<b>0</b>	

### BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

<b>Particulars (a)</b>	<b>Balance End of Year (b)</b>	
<b>Other Deferred Debits (183):</b>		
NONE		<b>18</b>
<b>Total (Acct. 183):</b>	<b>0</b>	
<b>Payables to Municipality (233):</b>		
DUE TO VILLAGE	13,800	<b>19</b>
<b>Total (Acct. 233):</b>	<b>13,800</b>	
<b>Other Deferred Credits (253):</b>		
NONE		<b>20</b>
<b>Total (Acct. 253):</b>	<b>0</b>	

### RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
<b>Add Average:</b>						
Utility Plant in Service	365,042	0	0	0	365,042	1
Materials and Supplies	0	0	0	0	0	2
<b>Other (specify):</b>					0	3
<b>Less Average:</b>						
Reserve for Depreciation	121,324	0	0	0	121,324	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	190,957	0	0	0	190,957	6
<b>Other (specify):</b>					0	7
<b>Average Net Rate Base</b>	<b>52,761</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>52,761</b>	
Net Operating Income	(1,467)	0	0	0	(1,467)	8
<b>Net Operating Income as a percent of Average Net Rate Base</b>	<b>-2.78%</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>-2.78%</b>	

## RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
<b>Average Proprietary Capital</b>		
Capital Paid in by Municipality	0	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	(110,022)	3
<b>Other (Specify):</b>		4
<b>Total Average Proprietary Capital</b>	<b>(110,022)</b>	
<b>Net Income</b>		
Net Income	(11,568)	5
<b>Percent Return on Proprietary Capital</b>	<b>N/A</b>	

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## IMPORTANT CHANGES DURING THE YEAR

**Report changes of any of the following types:**

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**1. Acquisitions.**

NONE

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**2. Leaseholder changes.**

NONE

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**3. Extensions of service.**

NONE

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**4. Estimated changes in revenues due to rate changes.**

NONE

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**5. Obligations incurred or assumed, excluding commercial paper.**

NONE

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**6. Formal proceedings with the Public Service Commission.**

NONE

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**7. Any additional matters.**

NONE

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**FINANCIAL SECTION FOOTNOTES**

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**Balance Sheet End-of-Year Account Balances (Page F-18)**

PAYABLE TO MUNICIPALITY  
THIS AMOUNT REFLECTS THE WATER AND SEWER'S PORTION OF GENERATOR PURCHASED  
THIS YEAR WHICH WAS PAID FOR BY THE VILLAGE INITIALLY.

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**Identification and Ownership - Commission/Committee (Page iv)**

May 11, 2000

Ms. Donna Stebbin, Village Clerk  
Warrens Municipal Water & Sewer Utilities  
212 George Street  
P.O. Box 97  
Warrens, WI 54666-0097

1999 Analytical Review DWCCA-6185-PJL

Dear Ms. Stebbin:

The Public Service Commission has completed their analytical review of your 1999 annual report. The primary purpose of our analytical review is to detect possible accounting related errors and to identify significant fluctuations from prior year's data, which are not sufficiently explained in the footnotes of your annual report. We have no questions, only the following comment.

In the future, if the utility reports dollars in Account 404, Amortization Expense on page W-1 as was done in 1998 and 1999, please provide a footnote explaining what is being amortized, the amount, and over what period.

You may consider your review closed. Thank you for your efforts in preparing your 1999 annual report. If you have any questions, please feel free to contact me at (608) 267-9198.

Sincerely,

Peter J. Leege  
Financial Specialist  
Division of Water, Compliance, and Consumer Affairs

PJL:tlk:w:\compl\Analytical Reviews\1999 analytical review letters\6185.doc

cc: Mr. Jason Krultz, Village President

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## FINANCIAL SECTION FOOTNOTES

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### Identification and Ownership - Contacts (Page iv)

WE HAVE COMPILED WARRENS MUNICIPAL WATER AND SEWER UTILITIES ANNUAL REPORT INCLUDED IN THE ACCOMPANYING PRESCRIBED FORM FOR THE VILLAGE OF WARRENS, WISCONSIN AS OF DECEMBER 31, 1999 AND FOR THE YEAR THEN ENDED, IN ACCORDANCE WITH STATEMENTS ON STANDARDS FOR ACCOUNTING AND REVIEW SERVICES ISSUED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS.

OUR COMPILATION WAS LIMITED TO PRESENTING IN THE FORM PRESCRIBED BY THE PUBLIC SERVICE COMMISSION INFORMATION THAT IS THE REPRESENTATION OF MANAGEMENT. WE HAVE NOT AUDITED OR REVIEWED THE REPORT REFERRED TO ABOVE AND, ACCORDINGLY DO NOT EXPRESS AN OPINION OR ANY OTHER FORM OF ASSURANCE ON IT.

THIS REPORT IS PRESENTED IN ACCORDANCE WITH THE REQUIREMENTS OF THE PUBLIC SERVICE COMMISSION WHICH DIFFER FROM GENERALLY ACCEPTED ACCOUNTING PRINCIPLES.

ACCORDINGLY, THIS REPORT IS NOT DESIGNED FOR THOSE WHO ARE NOT INFORMED ABOUT SUCH DIFFERENCES.

CLIFTON GUNDERSON L.L.C.

TOMAH, WISCONSIN  
MARCH 18, 2000

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**WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
<b>Operating Revenues</b>		
<b>Sales of Water</b>		
Sales of Water (460-467)	27,622	1
<b>Total Sales of Water</b>	<b>27,622</b>	
<b>Other Operating Revenues</b>		
Forfeited Discounts (470)	230	2
Other Water Revenues (474)	513	3
Amortization of Construction Grants (475)	0	4
<b>Total Other Operating Revenues</b>	<b>743</b>	
<b>Total Operating Revenues</b>	<b>28,365</b>	
<b>Operation and Maintenance Expenses</b>		
Plant Operation and Maintenance Expenses (600-660)	11,462	5
General Operating Expenses (680-690)	4,714	6
<b>Total Operation and Maintenance Expenses</b>	<b>16,176</b>	
<b>Other Operating Expenses</b>		
Depreciation Expense (403)	6,894	7
Amortization Expense (404)	34	8
Taxes (408)	6,728	9
<b>Total Other Operating Expenses</b>	<b>13,656</b>	
<b>Total Operating Expenses</b>	<b>29,832</b>	
<b>NET OPERATING INCOME</b>	<b>(1,467)</b>	

## WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
<b>Operating Revenues</b>				
<b>Sales of Water</b>				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
<b>Total Unmetered Sales to General Customers (460)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Metered Sales to General Customers (461)				
Residential	108	4,827	13,460	4
Commercial	18	1,383	2,664	5
Industrial				6
<b>Total Metered Sales to General Customers (461)</b>	<b>126</b>	<b>6,210</b>	<b>16,124</b>	
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		9,015	8
Other Sales to Public Authorities (464)	6	501	2,483	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
<b>Total Sales of Water</b>	<b>133</b>	<b>6,711</b>	<b>27,622</b>	

**SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

<b>Customer Name (a)</b>	<b>Point of Delivery (b)</b>	<b>Thousands of Gallons Sold (c)</b>	<b>Revenues (d)</b>
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NONE

### OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
<b>Public Fire Protection Service (463):</b>		
Amount billed (usually per rate schedule F-1)	9,015	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
<b>Other (specify):</b>		
NONE		4
<b>Total Public Fire Protection Service (463)</b>	<b>9,015</b>	
<b>Forfeited Discounts (470):</b>		
Customer late payment charges	230	5
<b>Other (specify):</b>		
NONE		6
<b>Total Forfeited Discounts (470)</b>	<b>230</b>	
<b>Other Water Revenues (474):</b>		
Return on net investment in meters charged to sewer department	252	7
<b>Other (specify):</b>		
MISC OTHER	261	8
<b>Total Other Water Revenues (474)</b>	<b>513</b>	
<b>Amortization of Construction Grants (475):</b>		
NONE		9
<b>Total Amortization of Construction Grants (475)</b>	<b>0</b>	

## WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

<b>Particulars (a)</b>	<b>Amount (b)</b>	
<b>PLANT OPERATION AND MAINTENANCE EXPENSES</b>		
Salaries and Wages (600)	4,622	1
Purchased Water (610)		2
Fuel or Power Purchased for Pumping (620)	1,524	3
Chemicals (630)	208	4
Supplies and Expenses (640)	2,080	5
Repairs of Water Plant (650)	2,937	6
Transportation Expenses (660)	91	7
<b>Total Plant Operation and Maintenance Expenses</b>	<b>11,462</b>	
<b>GENERAL OPERATING EXPENSES</b>		
Administrative and General Salaries (680)	1,875	8
Office Supplies and Expenses (681)	281	9
Outside Services Employed (682)	1,553	10
Insurance Expense (684)	594	11
Employees Pensions and Benefits (686)		12
Regulatory Commission Expenses (688)		13
Miscellaneous General Expenses (689)	411	14
Uncollectible Accounts (690)		15
<b>Total General Operating Expenses</b>	<b>4,714</b>	
<b>Total Operation and Maintenance Expenses</b>	<b>16,176</b>	

### TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		6,280	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		79	2
<b>Net property tax equivalent</b>		<b>6,201</b>	
Social Security		495	3
PSC Remainder Assessment		32	4
Other (specify): NONE			5
<b>Total tax expense</b>		<b><u>6,728</u></b>	

### PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.069(1)(c). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Monroe				1
<b>SUMMARY OF TAX RATES</b>							<b>2</b>
State tax rate	mills		0.211904				3
County tax rate	mills		5.714360				4
Local tax rate	mills		2.616059				5
School tax rate	mills		9.042729				6
Voc. school tax rate	mills		2.287598				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
<b>Total tax rate</b>	mills		<b>19.872650</b>				<b>10</b>
Less: state credit	mills		1.729679				11
<b>Net tax rate</b>	mills		<b>18.142971</b>				<b>12</b>
<b>PROPERTY TAX EQUIVALENT CALCULATION</b>							<b>13</b>
<b>Local Tax Rate</b>	mills		<b>2.616059</b>				<b>14</b>
<b>Combined School Tax Rate</b>	mills		<b>11.330327</b>				<b>15</b>
<b>Other Tax Rate - Local</b>	mills		<b>0.000000</b>				<b>16</b>
<b>Total Local &amp; School Tax</b>	mills		<b>13.946386</b>				<b>17</b>
<b>Total Tax Rate</b>	mills		<b>19.872650</b>				<b>18</b>
<b>Ratio of Local and School Tax to Total</b>	dec.		<b>0.701788</b>				<b>19</b>
<b>Total tax net of state credit</b>	mills		<b>18.142971</b>				<b>20</b>
<b>Net Local and School Tax Rate</b>	mills		<b>12.732518</b>				<b>21</b>
Utility Plant, Jan. 1	\$	<b>361,742</b>	361,742				22
Materials & Supplies	\$	<b>0</b>	0				23
<b>Subtotal</b>	\$	<b>361,742</b>	<b>361,742</b>				<b>24</b>
Less: Plant Outside Limits	\$	<b>0</b>	0				25
<b>Taxable Assets</b>	\$	<b>361,742</b>	<b>361,742</b>				<b>26</b>
Assessment Ratio	dec.		0.943817				27
<b>Assessed Value</b>	\$	<b>341,418</b>	<b>341,418</b>				<b>28</b>
<b>Net Local &amp; School Rate</b>	mills		<b>12.732518</b>				<b>29</b>
<b>Tax Equiv. Computed for Current Year</b>	\$	<b>4,347</b>	<b>4,347</b>				<b>30</b>
Tax Equivalent per 1994 PSC Report	\$	6,280					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32 33
<b>Tax equiv. for current year (see note 6)</b>	\$	<b>6,280</b>					<b>34</b>

### WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>INTANGIBLE PLANT</b>			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	9,490		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
<b>Total Source of Supply Plant</b>	<b>9,490</b>	<b>0</b>	
<b>PUMPING PLANT</b>			
Land and Land Rights (320)	713		12
Structures and Improvements (321)	30,929		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	28,119		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		20
<b>Total Pumping Plant</b>	<b>59,761</b>	<b>0</b>	
<b>WATER TREATMENT PLANT</b>			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	1,704		23
<b>Total Water Treatment Plant</b>	<b>1,704</b>	<b>0</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Land and Land Rights (340)	713		24
Structures and Improvements (341)	0		25

**WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
<b>INTANGIBLE PLANT</b>			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SOURCE OF SUPPLY PLANT</b>			
Land and Land Rights (310)			0 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			9,490 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
<b>Total Source of Supply Plant</b>	<b>0</b>	<b>0</b>	<b>9,490</b>
<b>PUMPING PLANT</b>			
Land and Land Rights (320)			713 12
Structures and Improvements (321)			30,929 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)			28,119 17
Diesel Pumping Equipment (326)			0 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			0 20
<b>Total Pumping Plant</b>	<b>0</b>	<b>0</b>	<b>59,761</b>
<b>WATER TREATMENT PLANT</b>			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			1,704 23
<b>Total Water Treatment Plant</b>	<b>0</b>	<b>0</b>	<b>1,704</b>
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Land and Land Rights (340)			713 24
Structures and Improvements (341)			0 25

### WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)	43,758		26
Transmission and Distribution Mains (343)	187,049		27
Fire Mains (344)	0		28
Services (345)	21,775		29
Meters (346)	12,767		30
Hydrants (348)	16,529		31
Other Transmission and Distribution Plant (349)	0		32
<b>Total Transmission and Distribution Plant</b>	<b>282,591</b>	<b>0</b>	
<b>GENERAL PLANT</b>			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	0		35
Computer Equipment (372.1)	193		36
Transportation Equipment (373)	0		37
Other General Equipment (379)	8,003	6,900	38
Other Tangible Property (390)	0		39
<b>Total General Plant</b>	<b>8,196</b>	<b>6,900</b>	
<b>Total utility plant in service directly assignable</b>	<b>361,742</b>	<b>6,900</b>	
Common Utility Plant Allocated to Water Department	0		40
<b>Total utility plant in service</b>	<b>361,742</b>	<b>6,900</b>	

**WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)			43,758 26
Transmission and Distribution Mains (343)			187,049 27
Fire Mains (344)			0 28
Services (345)			21,775 29
Meters (346)	300		12,467 30
Hydrants (348)			16,529 31
Other Transmission and Distribution Plant (349)			0 32
<b>Total Transmission and Distribution Plant</b>	<b>300</b>	<b>0</b>	<b>282,291</b>
<b>GENERAL PLANT</b>			
Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			0 35
Computer Equipment (372.1)			193 36
Transportation Equipment (373)			0 37
Other General Equipment (379)			14,903 38
Other Tangible Property (390)			0 39
<b>Total General Plant</b>	<b>0</b>	<b>0</b>	<b>15,096</b>
<b>Total utility plant in service directly assignable</b>	<b>300</b>	<b>0</b>	<b>368,342</b>
Common Utility Plant Allocated to Water Department			0 40
<b>Total utility plant in service</b>	<b>300</b>	<b>0</b>	<b>368,342</b>

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			651	651	1
February			567	567	2
March			681	681	3
April			582	582	4
May			635	635	5
June			632	632	6
July			679	679	7
August			634	634	8
September			822	822	9
October			645	645	10
November			548	548	11
December			548	548	12
<b>Total for year</b>	<b>0</b>	<b>0</b>	<b>7,624</b>	<b>7,624</b>	
Less: Measured or estimated water used in main flushing and water treatment during year				200	13
Less: Other utility use					14
Other utility use explanation:					15
Water pumped into distribution system				7,424	16
Less: Water sold				6,711	17
Losses and unaccounted for				713	18
Percent unaccounted for to the nearest whole percent (%)				10%	19
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					20
Maximum gallons pumped by all methods in any one day during reporting year				123	21
Date of maximum: 9/7/1999					22
Cause of maximum:					23
FLUSHING					
Minimum gallons pumped by all methods in any one day during reporting year				3	24
Date of minimum: 9/8/1999					25
Total KWH used for pumping for the year				21,962	26
If water is purchased: Vendor Name:					27
Point of Delivery:					28

**SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
BARBER CIRCLE WELL	1	108	16	259,200	Yes	1

## SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

### PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	1		1
Location	BARBER CIRCLE		2
Purpose	P		3
Destination	D		4
Pump Manufacturer	LAYNE-NORTHWEST		5
Year Installed	1976		6
Type	VERTICAL TURBINE		7
Actual Capacity (gpm)	180		8
Pump Motor or Standby Engine Mfr	LAYNE-NORTHWEST		9 10
Year Installed	1976		11
Type	ELECTRIC		12
Horsepower	8		13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or Standby Engine Mfr			22 23
Year Installed			24
Type			25
Horsepower			26

## RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification number or name	1		1
<b>RESERVOIRS, STANDPIPES OR ELEVATED TANKS</b>			<b>2</b>
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R		3
Year constructed	1976		4
Primary material (earthen, steel, concrete, other)	CONCRETE		5
Elevation difference in feet (See Headnote 3.)	500		6
Total capacity in gallons	80,000		7
<b>WATER TREATMENT PLANT</b>			<b>8</b>
Disinfection, type of equipment (gas, liquid, powder, other)	POWDER		9
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE		10
Filters, type (gravity, pressure, other, none)	NONE		11
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	45.0000		12
Is a corrosion control chemical used (yes, no)?	Y		13
Is water fluoridated (yes, no)?	N		14

### WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

Number of Feet								
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
P	S	2.000	3,273	0	0	0	3,273	1
A	D	4.000	1,179	0	0	0	1,179	2
A	D	6.000	12,155	0	0	0	12,155	3
A	D	8.000	1,335	0	0	0	1,335	4
<b>Total Within Municipality</b>			<b>17,942</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,942</b>	
<b>Total Utility</b>			<b>17,942</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,942</b>	

### WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
A	0.750	124	0	0	0	124		1
A	1.000	4	0	0	0	4		2
A	2.000	1	0	0	0	1		3
A	3.000	1	0	0	0	1		4
<b>Total Utility</b>		<b>130</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>130</b>	<b>0</b>	

### METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (a).

#### Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	133	0	6	0	127	15	1
1.000	1	0	0	0	1	0	2
2.000	2	0	0	0	2	0	3
3.000	2	0	0	0	2	0	4
<b>Total:</b>	<b>138</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>132</b>	<b>15</b>	

#### Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	108	17	0	2	0	0	127	1
1.000	0	1	0	0	0	0	1	2
2.000	0	0	0	2	0	0	2	3
3.000	0	0	0	2	0	0	2	4
<b>Total:</b>	<b>108</b>	<b>18</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>132</b>	

### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
<b>Fire Hydrants</b>						
Outside of Municipality	0				0	1
Within Municipality	18				18	2
<b>Total Fire Hydrants</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18</b>	
<b>Flushing Hydrants</b>						
	2				2	3
<b>Total Flushing Hydrants</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	

**Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year**

Number of hydrants operated during year:	20
Number of distribution system valves end of year:	13
Number of distribution valves operated during year:	4

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## WATER OPERATING SECTION FOOTNOTES

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### Hydrants and Distribution System Valves (Page W-18)

MAINTENANCE MAN WILL BE REMINDED TO OPERATE THE APPROPRIATE NUMBER OF VALVES  
EACH YEAR.

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