3015 (02-09-04)

ANNUAL REPORT

OF

Name: KELLNERSVILLE MUNICIPAL UTILITY

Principal Office: P.O. BOX 87
KELLNERSVILLE, WI 54215

For the Year Ended: DECEMBER 31, 1998

WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than $25 nor more than $5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

SIGNATURE PAGE

I ELIZABETH L. DUGGAN of
(Person responsible for accounts)

Kellnersville Municipal Utility , certify that I
(Utility Name)

am the person responsible for accounts; that I have examined the following report and, to the best of my knowledge, information and belief, it is a correct statement of the business and affairs of said utility for the period covered by the report in respect to each and every matter set forth therein.

(Signature of person responsible for accounts) 04/14/1999
(Date)

VILLAGE CLERK
(Title)

TABLE OF CONTENTS

Schedule Name	Page
General Rules for Reporting	i
Signature Page	ii
Table of Contents	iii
Identification and Ownership	iv
FINANCIAL SECTION	
Income Statement	F-01
Income Statement Account Details	F-02
Income from Merchandising, Jobbing & Contract Work (Accts. 415-416)	F-03
Revenues Subject to Wisconsin Remainder Assessment	F-04
Balance Sheet	F-05
Net Utility Plant	F-06
Accumulated Provision for Depreciation and Amortization of Utility Plant	F-07
Net Nonutility Property (Accts. 121 & 122)	F-08
Accumulated Provision for Uncollectible Accounts-Cr. (Acct. 144)	F-09
Materials and Supplies	F-10
Unamortized Debt Discount & Expense & Premium on Debt (Accts. 181 and 251)	F-11
Capital Paid in by Municipality (Acct. 200)	F-12
Bonds (Acct. 221)	F-13
Notes Payable & Miscellaneous Long-Term Debt	F-14
Taxes Accrued (Acct. 236)	F-15
Interest Accrued (Acct. 237)	F-16
Contributions in Aid of Construction (Account 271)	F-17
Balance Sheet End-of-Year Account Balances	F-18
Return on Rate Base Computation	F-19
Return on Proprietary Capital Computation	F-20
Important Changes During the Year	F-21
Financial Section Footnotes	F-22
WATER OPERATING SECTION	
Water Operating Revenues & Expenses	W-01
Water Operating Revenues - Sales of Water	W-02
Sales for Resale (Acct. 466)	W-03
Other Operating Revenues (Water)	W-04
Water Operation & Maintenance Expenses	W-05
Taxes (Acct. 408 - Water)	W-06
Property Tax Equivalent (Water)	W-07
Water Utility Plant in Service	W-08
Source of Supply, Pumping and Purchased Water Statistics	W-10
Sources of Water Supply - Ground Waters	W-11
Sources of Water Supply - Surface Waters	W-12
Pumping & Power Equipment	W-13
Reservoirs, Standpipes & Water Treatment	W-14
Water Mains	W-15
Water Services	W-16
Meters	W-17
Hydrants and Distribution System Valves	W-18
Water Operating Section Footnotes	W-19

IDENTIFICATION AND OWNERSHIP

Exact Utility Name: KELLNERSVILLE MUNICIPAL UTILITY
Utility Address: P.O. BOX 87
KELLNERSVILLE, WI 54215

When was utility organized? 6/22/1976
Report any change in name:
Effective Date:
Utility Web Site:

Utility employee in charge of correspondence concerning this report:

Name: MS ELIZABETH L. DUGGAN
Title: VILLAGE CLERK
Office Address:
P.O. BOX 87
KELLNERSVILLE, WI 54215

Telephone:
Fax Number:
E-mail Address:

Individual or firm, if other than utility employee, preparing this report:

Name: MRS KRISTINE M. LISCHKA CPA
Title:
Office Address: IHLENFELD, SKATRUD & ANDERSON, CPA'S INC.
429 NORTH 9TH STREET
MANITOWOC, WI 54220

Telephone: (920) 682 - 6365
Fax Number: (920) 682 - 5499
E-mail Address: isacpas@lakefield.net

Are records of utility audited by individuals or firms, other than utility employee? YES

Individual or firm, if other than utility employee, auditing utility records:

Name: IHLENFELD, SKATRUD & ANDERSON, CPA'S INC.
Title:
Office Address: IHLENFELD, SKATRUD & ANDERSON, CPA'S INC.
429 NORTH 9TH STREET
MANITOWOC, WI 54220

Telephone: (920) 682 - 6365
Fax Number: (920) 682 - 5499
E-mail Address: isacpas@lakefield.net
Date of most recent audit report: 4/30/1998
Period covered by most recent audit: 1997

IDENTIFICATION AND OWNERSHIP

Names and titles of utility management including manager or superintendent:

Name: MR FRANK DART
Title: UTILITY MANAGER
Office Address:
P.O. BOX 87
KELLNERSVILLE, WI 54215

Telephone:
Fax Number:
E-mail Address:

Name of utility commission/committee:

Names of members of utility commission/committee:
MR FRANK DART, UTILITY MANAGER

Is sewer service rendered by the utility? YES
If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.077 of the Wisconsin Statutes? NO
Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

Provide the following information regarding the provider(s) of contract services:

Firm Name:

Contact Person:
Title:
Telephone:
Fax Number:
E-mail Address:

Contract/Agreement beginning-ending dates:
Provide a brief description of the nature of Contract Operations being provided:

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	33,166	33,098	**1**
Operating Expenses:			
Operation and Maintenance Expense (401)	12,523	12,546	**2**
Depreciation Expense (403)	7,322	7,288	**3**
Amortization Expense (404)	0	0	**4**
Taxes (408)	7,383	7,431	**5**
Total Operating Expenses	**27,228**	**27,265**	
Net Operating Income	**5,938**	**5,833**	
Income from Utility Plant Leased to Others (412-413)	0	0	**6**
Utility Operating Income	**5,938**	**5,833**	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	**7**
Nonoperating Rental Income (418)	0	0	**8**
Interest and Dividend Income (419)	123	3,298	**9**
Miscellaneous Nonoperating Income (421)	(5,411)	(3,953)	**10**
Total Other Income	**(5,288)**	**(655)**	
Total Income	**650**	**5,178**	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	**11**
Other Income Deductions (426)	0	0	**12**
Total Miscellaneous Income Deductions	**0**	**0**	
Income Before Interest Charges	**650**	**5,178**	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	948	10,804	**13**
Amortization of Debt Discount and Expense (428)			**14**
Amortization of Premium on Debt--Cr. (429)			**15**
Interest on Debt to Municipality (430)	2,850	4,375	**16**
Other Interest Expense (431)	0	0	**17**
Interest Charged to Construction--Cr. (432)			**18**
Total Interest Charges	**3,798**	**15,179**	
Net Income	**(3,148)**	**(10,001)**	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	1,548	4,397	**19**
Balance Transferred from Income (433)	(3,148)	(10,001)	**20**
Miscellaneous Credits to Surplus (434)	7,152	7,152	**21**
Miscellaneous Debits to Surplus--Debit (435)	0	0	**22**
Appropriations of Surplus--Debit (436)	0	0	**23**
Appropriations of Income to Municipal Funds--Debit (439)	0	0	**24**
Total Unappropriated Earned Surplus End of Year (216)	**5,552**	**1,548**	

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than $10,000 (class AB), $5,000 (class C) and $2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
NONE		1
Total (Acct. 412):	**0**	
Expenses of Utility Plant Leased to Others (413):		
NONE		2
Total (Acct. 413):	**0**	
Nonoperating Rental Income (418):		
NONE		3
Total (Acct. 418):	**0**	
Interest and Dividend Income (419):		
Interest Income On Investments	49	4
Interest from Customers	74	5
Total (Acct. 419):	**123**	
Miscellaneous Nonoperating Income (421):		
Non-Regulated Sewer Dept. Income	(5,411)	6
Total (Acct. 421):	**(5,411)**	
Miscellaneous Amortization (425):		
NONE		7
Total (Acct. 425):	**0**	
Other Income Deductions (426):		
NONE		8
Total (Acct. 426):	**0**	
Miscellaneous Credits to Surplus (434):		
Taxes Forgiven by Village of Kellnersville	7,152	9
Total (Acct. 434):	**7,152**	
Miscellaneous Debits to Surplus (435):		
NONE		10
Total (Acct. 435)--Debit:	**0**	
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		11
Total (Acct. 436)--Debit:	**0**	
Appropriations of Income to Municipal Funds (439):		
NONE		12
Total (Acct. 439)--Debit:	**0**	

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
Costs and Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):						
					0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	33,166	0	0	0	**33,166**	**1**
Less: interdepartmental sales	0		0	0	**0**	**2**
Less: interdepartmental rents					**0**	**3**
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				**0**	**4**
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					**0**	**5**
Other Increases or (Decreases) to Operating Revenues - Specify:						
.					**0**	**6**
Revenues subject to Wisconsin Remainder Assessment	**33,166**	**0**	**0**	**0**	**33,166**	

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	374,883	373,436	**1**
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	155,476	148,623	**2**
Net Utility Plant	**219,407**	**224,813**	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	702,791	702,791	**3**
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	274,286	260,877	**4**
Net Nonutility Property	**428,505**	**441,914**	
Investment in Municipality (123)	0	0	**5**
Other Investments (124)	0	0	**6**
Special Funds (125)	0	0	**7**
Total Other Property and Investments	**428,505**	**441,914**	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	10,969	3,087	**8**
Temporary Cash Investments (132)			**9**
Notes Receivable (141)	0	0	**10**
Customer Accounts Receivable (142)	5,624	5,398	**11**
Other Accounts Receivable (143)	6,004	5,702	**12**
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	**13**
Receivables from Municipality (145)	0	0	**14**
Materials and Supplies (150)	600	600	**15**
Prepayments (165)	485	432	**16**
Other Current and Accrued Assets (170)			**17**
Total Current and Accrued Assets	**23,682**	**15,219**	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	**18**
Extraordinary Property Losses (182)	0	0	**19**
Other Deferred Debits (183)	0	0	**20**
Total Deferred Debits	**0**	**0**	
Total Assets and Other Debits	**671,594**	**681,946**	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	98,724	98,724	**21**
Appropriated Earned Surplus (215)			**22**
Unappropriated Earned Surplus (216)	5,552	1,548	**23**
Total Proprietary Capital	**104,276**	**100,272**	
LONG-TERM DEBT			
Bonds (221)	0	0	**24**
Advances from Municipality (223)	92,141	100,000	**25**
Other long-Term Debt (224)	17,416	21,241	**26**
Total Long-Term Debt	**109,557**	**121,241**	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	**27**
Accounts Payable (232)	1,229	1,356	**28**
Payables to Municipality (233)	0	0	**29**
Customer Deposits (235)			**30**
Taxes Accrued (236)	0	0	**31**
Interest Accrued (237)	2,737	5,304	**32**
Other Current and Accrued Liabilities (238)	1,202	1,180	**33**
Total Current and Accrued Liabilities	**5,168**	**7,840**	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	**34**
Customer Advances for Construction (252)			**35**
Other Deferred Credits (253)	0	0	**36**
Total Deferred Credits	**0**	**0**	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			**37**
Total Operating Reserves	**0**	**0**	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	452,593	452,593	**38**
Total Liabilities and Other Credits	**671,594**	**681,946**	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
Plant Accounts:					
Utility Plant in Service (100)	374,883	0	0	0	**1**
Utility Plant Purchased or Sold (391)					**2**
Utility Plant in Process of Reclassification (392)					**3**
Utility Plant Leased to Others (393)					**4**
Property Held for Future Use (394)					**5**
Construction Work in Progress (395)					**6**
Utility Plant Acquisition Adjustments (396)					**7**
Other Utility Plant Adjustments (397)					**8**
Total Utility Plant	374,883	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	155,476	0	0	0	**9**
Total Accumulated Provision	155,476	0	0	0	
Net Utility Plant	219,407	0	0	0	

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT

Depreciation Accruals (Credits) during the year:
1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
   If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year	148,623				**148,623**	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	7,322				**7,322**	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	140				**140**	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					**0**	10
Other credits (specify):						11
					0	12
Total credits	**7,462**	**0**	**0**	**0**	**7,462**	13
Debits during year						14
Book cost of plant retired	609				**609**	15
Cost of removal					**0**	16
Other debits (specify):						17
					0	18
Total debits	**609**	**0**	**0**	**0**	**609**	19
Balance End of Year	**155,476**	**0**	**0**	**0**	**155,476**	20
Composite Depreciation Rate?	Yes					21
If yes, what is the rate?	2.00%					22

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of $5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	702,791			**702,791**	**1**
Other (specify):					
NONE	0			**0**	**2**
Total Nonutility Property (121)	**702,791**	**0**	**0**	**702,791**	
Less accum. prov. depr. & amort. (122)	260,877	13,409		**274,286**	**3**
Net Nonutility Property	**441,914**	**(13,409)**	**0**	**428,505**	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	**0**	
Deductions:		
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	**0**	
Balance end of year	**0**	

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					**0**	0	**1**
Other					**0**	0	**2**
Total Electric Utility					**0**	**0**	

Account	Total End of Year	Amount Prior Year	
Electric utility total	**0**	**0**	**1**
Water utility	600	600	**2**
Sewer utility		0	**3**
Gas utility		0	**4**
Merchandise		0	**5**
Other materials & supplies		0	**6**
Total Materials and Supplies	**600**	**600**	

UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year: Amount (b)	Written Off During Year: Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181)				
				1
Total			0	
Unamortized premium on debt (251)				
				2
Total			0	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than $10,000 (class AB), $5,000 (class C) and $2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	98,724	1
Changes during year (explain):		
		2
Balance end of year	**98,724**	

BONDS (ACCT. 221)

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
Water System:	08/15/1976	07/01/2016	5.00%	0	1
Sewer System	08/15/1976	07/01/2016	5.00%	0	2
			Total Bonds (Account 221):	**0**	

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
Village of Kellnersville	11/03/1997	03/01/2007	5.25%	92,141	**1**
Total for Account 223				**92,141**	
Other Long-Term Debt (224)					
State of Wisconsin	07/29/1992	03/15/2002	5.25%	17,416	**2**
Total for Account 224				**17,416**	

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Accruals:		
Charged water department expense	7,384	2
Charged electric department expense		3
Charged sewer department expense		4
Other (explain):		
Sewer Portion of Equivalent Tax	116	5
Total Accruals and other credits	**7,500**	
Taxes paid during year:		
County, state and local taxes		6
Social Security taxes	308	7
PSC Remainder Assessment	40	8
Other (explain):		
Forgive Utility Tax	7,152	9
Total payments and other debits	**7,500**	
Balance end of year	**0**	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
Water System Bonds				**0**	**1**
Sewer System Bonds	0			**0**	**2**
Subtotal	**0**	**0**	**0**	**0**	
Advances from Municipality (223)					
Village of Kellnersville	4,375	2,850	5,250	**1,975**	**3**
Subtotal	**4,375**	**2,850**	**5,250**	**1,975**	
Other long-Term Debt (224)					
Sewer Loan from State of Wisconsin	929	948	1,115	**762**	**4**
Subtotal	**929**	**948**	**1,115**	**762**	
Notes Payable (231)					
NONE	0			**0**	**5**
Subtotal	**0**	**0**	**0**	**0**	
Total	**5,304**	**3,798**	**6,365**	**2,737**	

CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)

Particulars (a)	Water (b)	Electric Distribution (c)	Electric Other (d)	Sewer (e)	Gas (f)	Total (g)	
Balance First of Year	205,429	0	0	247,164	0	**452,593**	1
Add credits during year:							
For Services						**0**	2
For Mains						**0**	3
Other (specify):							
						0	4
Deduct charges (specify):							
						0	5
Balance End of Year	**205,429**	**0**	**0**	**247,164**	**0**	**452,593**	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						**0**	6

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than $10,000 (class AB), $5,000 (class C) and $2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	**0**	
Other Investments (124):		
NONE		2
Total (Acct. 124):	**0**	
Special Funds (125):		
NONE		3
Total (Acct. 125):	**0**	
Notes Receivable (141):		
NONE		4
Total (Acct. 141):	**0**	
Customer Accounts Receivable (142):		
Water	5,624	5
Electric		6
Sewer (Regulated)		7
Other (specify):		
NONE		8
Total (Acct. 142):	**5,624**	
Other Accounts Receivable (143):		
Sewer (Non-regulated)	6,004	9
Merchandising, jobbing and contract work		10
Other (specify):		
NONE		11
Total (Acct. 143):	**6,004**	
Receivables from Municipality (145):		
NONE		12
Total (Acct. 145):	**0**	
Prepayments (165):		
Prepaid Insurance	485	13
Total (Acct. 165):	**485**	
Extraordinary Property Losses (182):		
NONE		14
Total (Acct. 182):	**0**	
Other Deferred Debits (183):		
NONE		15
Total (Acct. 183):	**0**	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than $10,000 (class AB), $5,000 (class C) and $2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Payables to Municipality (233):		
NONE		**16**
Total (Acct. 233):	**0**	
Other Deferred Credits (253):		
NONE		**17**
Total (Acct. 253):	**0**	

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service	374,159	0	0	0	**374,159**	**1**
Materials and Supplies	600	0	0	0	**600**	**2**
Other (specify):						
					0	**3**
Less Average:						
Reserve for Depreciation	152,049	0	0	0	**152,049**	**4**
Customer Advances for Construction					**0**	**5**
Contributions in Aid of Construction	205,429	0	0	0	**205,429**	**6**
Other (specify):						
					0	**7**
Average Net Rate Base	**17,281**	**0**	**0**	**0**	**17,281**	
Net Operating Income	5,938	0	0	0	**5,938**	**8**
Net Operating Income as a percent of Average Net Rate Base	**34.36%**	**N/A**	**N/A**	**N/A**	**34.36%**	

RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	98,724	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	3,550	3
Other (Specify):		4
Total Average Proprietary Capital	**102,274**	
Net Income		
Net Income	(3,148)	5
Percent Return on Proprietary Capital	**-3.08%**	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

2. Leaseholder changes.

3. Extensions of service.

4. Estimated changes in revenues due to rate changes.

5. Obligations incurred or assumed, excluding commercial paper.

6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

FINANCIAL SECTION FOOTNOTES

Identification and Ownership (Page iv)

October 11, 1999

Ms. Elizabeth L. Duggan, Village Clerk
Kellnersville Water Utility
P.O, Box 87
Kellnersville, WI 54215-0087

1998 Analytical Review DWCCA-2805-PJL

Dear Ms. Duggan:

The Public Service Commission (PSC) is in the process of completing an analytical review of your utility's 1998 annual report. The purposes of an analytical review are to detect possible reporting or accounting related errors and to identify significant fluctuations from established trends in reported data not sufficiently explained in the annual report. It is our hope that our review will supply information that will enable us to better provide guidance to your utility regarding proper utility accounting and the preparation of future annual reports. In order to complete this review, we request the following information:

During our review, we noted that while you report in the footnotes for the Water Services schedule on page W-16 that the two services reported as added during the year were paid for by the property owners, there are no contributions in aid of construction for services reported in Account 271 on page F-17. Please explain.

We appreciate your cooperation in providing the above information. These recommendations are intended to provide accounting assistance and should not be construed as criticisms of utility personnel. If you have any questions, please feel free to contact me at (608) 267-9198. Please respond within 30 days of this letter. If we have no questions regarding your response, you can consider the review closed.

Sincerely,

Peter J. Leege
Financial Specialist
Division of Water, Compliance, and Consumer Affairs

PJL:tlk:w:\compl\analytical review letters\Oct 11, 1999 rev letters.doc

cc: Mr. Frank Dart, Utility Manager

Response received 12/15/99
Auditor thinks that the services added were an adjustment to correct a prior year error. Will investigate when he meets with utility clerk after year end,
Review closed.
PJL

FINANCIAL SECTION FOOTNOTES

WATER OPERATING REVENUES & EXPENSES

Particulars (a)	Amounts (b)	
Operating Revenues		
Sales of Water		
Sales of Water (460-467)	32,916	1
Total Sales of Water	**32,916**	
Other Operating Revenues		
Forfeited Discounts (470)	0	2
Other Water Revenues (474)	250	3
Amortization of Construction Grants (475)	0	4
Total Other Operating Revenues	**250**	
Total Operating Revenues	**33,166**	
Operation and Maintenenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	7,157	5
General Operating Expenses (680-690)	5,366	6
Total Operation and Maintenenance Expenses	**12,523**	
Other Operating Expenses		
Depreciation Expense (403)	7,322	7
Amortization Expense (404)		8
Taxes (408)	7,383	9
Total Other Operating Expenses	**14,705**	
Total Operating Expenses	**27,228**	
NET OPERATING INCOME	**5,938**	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial	3	236	365	2
Industrial				3
Total Unmetered Sales to General Customers (460)	**3**	**236**	**365**	
Metered Sales to General Customers (461)				
Residential	110	5,251	15,645	4
Commercial	14	2,262	4,632	5
Industrial				6
Total Metered Sales to General Customers (461)	**124**	**7,513**	**20,277**	
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	2		12,105	8
Other Sales to Public Authorities (464)	2	31	169	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	**131**	**7,780**	**32,916**	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)

NONE

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than $10,000 (class AB), $5,000 (class C) and $2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1)	11,737	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify):		
Miscellaneous	108	4
Stand-By Water Charges	260	5
Total Public Fire Protection Service (463)	**12,105**	
Forfeited Discounts (470):		
Customer late payment charges		6
Other (specify):		
NONE		7
Total Forfeited Discounts (470)	**0**	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department	250	8
Other (specify):		
NONE		9
Total Other Water Revenues (474)	**250**	
Amortization of Construction Grants (475):		
NONE		10
Total Amortization of Construction Grants (475)	**0**	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than $2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	2,521	**1**
Purchased Water (610)		**2**
Fuel or Power Purchased for Pumping (620)	1,450	**3**
Chemicals (630)	1,098	**4**
Supplies and Expenses (640)	352	**5**
Repairs of Water Plant (650)		**6**
Transportation Expenses (660)	1,736	**7**
Total Plant Operation and Maintenance Expenses	**7,157**	
GENERAL OPERATING EXPENSES		
Administrative and General Salaries (680)	1,500	**8**
Office Supplies and Expenses (681)	529	**9**
Outside Services Employed (682)	1,723	**10**
Insurance Expense (684)	1,434	**11**
Employees Pensions and Benefits (686)		**12**
Regulatory Commission Expenses (688)		**13**
Miscellaneous General Expenses (689)	180	**14**
Uncollectible Accounts (690)		**15**
Total General Operating Expenses	**5,366**	
Total Operation and Maintenance Expenses	**12,523**	

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		7,152	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		117	2
Net property tax equivalent		**7,035**	
Social Security		308	3
PSC Remainder Assessment		40	4
Other (specify): NONE			5
Total tax expense		**7,383**	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.069(1)(c). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Manitowoc				1
SUMMARY OF TAX RATES							2
State tax rate	mills		0.244040				3
County tax rate	mills		7.332420				4
Local tax rate	mills		5.200310				5
School tax rate	mills		15.993880				6
Voc. school tax rate	mills		1.976010				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
Total tax rate	mills		**30.746660**				10
Less: state credit	mills		2.139480				11
Net tax rate	mills		**28.607180**				12
PROPERTY TAX EQUIVALENT CALCULATION							13
Local Tax Rate	mills		**5.200310**				14
Combined School Tax Rate	mills		**17.969890**				15
Other Tax Rate - Local	mills		**0.000000**				16
Total Local & School Tax	mills		**23.170200**				17
Total Tax Rate	mills		**30.746660**				18
Ratio of Local and School Tax to Total	dec.		**0.753584**				19
Total tax net of state credit	mills		**28.607180**				20
Net Local and School Tax Rate	mills		**21.557921**				21
Utility Plant, Jan. 1	$	**373,436**	373,436				22
Materials & Supplies	$	**600**	600				23
Subtotal	$	**374,036**	**374,036**				24
Less: Plant Outside Limits	$	**0**	0				25
Taxable Assets	$	**374,036**	**374,036**				26
Assessment Ratio	dec.		0.815093				27
Assessed Value	$	**304,874**	**304,874**				28
Net Local & School Rate	mills		**21.557921**				29
Tax Equiv. Computed for Current Year	$	**6,572**	**6,572**				30
Tax Equivalent per 1994 PSC Report	$	7,152					31
Any lower tax equivalent as authorized							32
by municipality (see note 6)	$						33
Tax equiv. for current year (see note 6)	$	**7,152**					34

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over $10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	**0**	**0**	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	500		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	35,803		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	**36,303**	**0**	
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	16,512		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	14,494		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		20
Total Pumping Plant	**31,006**	**0**	
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	2,920		23
Total Water Treatment Plant	**2,920**	**0**	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	2,000		24
Structures and Improvements (341)	0		25

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			500	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			35,803	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	36,303	
PUMPING PLANT				
Land and Land Rights (320)			0	12
Structures and Improvements (321)			16,512	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			14,494	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			0	20
Total Pumping Plant	0	0	31,006	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)			2,920	23
Total Water Treatment Plant	0	0	2,920	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			2,000	24
Structures and Improvements (341)			0	25

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over $10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	88,461		**26**
Transmission and Distribution Mains (343)	156,794		**27**
Fire Mains (344)	0		**28**
Services (345)	20,800		**29**
Meters (346)	13,301	2,056	**30**
Hydrants (348)	17,373		**31**
Other Transmission and Distribution Plant (349)	0		**32**
Total Transmission and Distribution Plant	**298,729**	**2,056**	
GENERAL PLANT			
Land and Land Rights (370)	0		**33**
Structures and Improvements (371)	0		**34**
Office Furniture and Equipment (372)	151		**35**
Computer Equipment (372.1)	0		**36**
Transportation Equipment (373)	0		**37**
Other General Equipment (379)	4,327		**38**
Other Tangible Property (390)	0		**39**
Total General Plant	**4,478**	**0**	
Total utility plant in service directly assignable	**373,436**	**2,056**	
Common Utility Plant Allocated to Water Department	0		**40**
Total utility plant in service	**373,436**	**2,056**	

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)			**88,461**	**26**
Transmission and Distribution Mains (343)			**156,794**	**27**
Fire Mains (344)			**0**	**28**
Services (345)			**20,800**	**29**
Meters (346)	609		**14,748**	**30**
Hydrants (348)			**17,373**	**31**
Other Transmission and Distribution Plant (349)			**0**	**32**
Total Transmission and Distribution Plant	**609**	**0**	**300,176**	
GENERAL PLANT				
Land and Land Rights (370)			**0**	**33**
Structures and Improvements (371)			**0**	**34**
Office Furniture and Equipment (372)			**151**	**35**
Computer Equipment (372.1)			**0**	**36**
Transportation Equipment (373)			**0**	**37**
Other General Equipment (379)			**4,327**	**38**
Other Tangible Property (390)			**0**	**39**
Total General Plant	**0**	**0**	**4,478**	
Total utility plant in service directly assignable	**609**	**0**	**374,883**	
Common Utility Plant Allocated to Water Department			**0**	**40**
Total utility plant in service	**609**	**0**	**374,883**	

SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Month (a)	Sources of Water Supply: Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)	
January			841	**841**	1
February			788	**788**	2
March			928	**928**	3
April			774	**774**	4
May			868	**868**	5
June			993	**993**	6
July			888	**888**	7
August			818	**818**	8
September			825	**825**	9
October			824	**824**	10
November			789	**789**	11
December			781	**781**	12
Total for year	**0**	**0**	**10,117**	**10,117**	

Less: Measured or estimated water used in main flushing and water treatment during year	10	13
Less: Other utility use	472	14
Other utility use explanation: Wasted water sewage plant and wasted water return to well - 3 homes ran water in winter.		15
Water pumped into distribution system	**9,635**	16
Less: Water sold	7,780	17
Losses and unaccounted for	**1,855**	18
Percent unaccounted for to the nearest whole percent (%)	**19%**	19
If more than 25%, indicate causes and state what action has been taken to reduce water loss:		20
Maximum gallons pumped by all methods in any one day during reporting year	69	21
Date of maximum: 6/16/1998		22
Cause of maximum: Bulk water for Road Construction		23
Minimum gallons pumped by all methods in any one day during reporting year	1	24
Date of minimum: 11/17/1998		25
Total KWH used for pumping for the year	18,451	26
If water is purchased:Vendor Name:		27
Point of Delivery:		28

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
MAIN STREET CTH K KELLNERSVI	#1	450	12	360,000	Yes	**1**

SOURCES OF WATER SUPPLY - SURFACE WATERS

	Intakes				
Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)	
NONE					1

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	#1			1
Location	KELLNERSVILLE			2
Purpose	P			3
Destination	D			4
Pump Manufacturer	SIMMONS			5
Year Installed	1987			6
Type	VERTICAL TURBINE			7
Actual Capacity (gpm)	250			8
Pump Motor or				9
Standby Engine Mfr	US ELECTRIC			10
Year Installed	1987			11
Type	ELECTRIC			12
Horsepower	40			13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification				14
Location				15
Purpose				16
Destination				17
Pump Manufacturer				18
Year Installed				19
Type				20
Actual Capacity (gpm)				21
Pump Motor or				22
Standby Engine Mfr				23
Year Installed				24
Type				25
Horsepower				26

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	#1			1
RESERVOIRS, STANDPIPES				2
OR ELEVATED TANKS				3
Type: R (reservoir), S (standpipe)				4
or ET (elevated tank)	ET			5
Year constructed	1976			6
Primary material (earthen, steel,				7
concrete, other)	STEEL			8
Elevation difference in feet				9
(See Headnote 3.)	500			10
Total capacity in gallons	75,000			11
WATER TREATMENT PLANT				12
Disinfection, type of equipment				13
(gas, liquid, powder, other)	LIQUID			14
Points of application				15
(wellhouse, central facilities,				16
booster station, other)	WELLHOUSE			17
Filters, type (gravity, pressure,				18
other, none)	NONE			19
Rated capacity of filter plant				20
(m.g.d.) (note: 1,200,000 gal/day				21
= 1.2 m.g.d.)	0.3600			22
Is a corrosion control chemical				23
used (yes, no)?	Y			24
Is water fluoridated (yes, no)?	N			25

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
   a. Explain how the additions were financed.
   b. If assessed against property owners, explain the basis of the assessments.
   c. If the assessments are deferred, explain.

			Number of Feet					
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
M	D	4.000	50	0	0	0	**50**	**1**
A	D	6.000	9,497	0	0	0	**9,497**	**2**
M	D	6.000	1,273	0	0	0	**1,273**	**3**
A	D	8.000	3,772	0	0	0	**3,772**	**4**
Total Within Municipality			**14,592**	**0**	**0**	**0**	**14,592**	
Total Utility			**14,592**	**0**	**0**	**0**	**14,592**	

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
   a. Explain how the additions were financed.
   b. If assessed against property owners, explain the basis of the assessments.
   c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
   d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	1.000	125	2	0	0	127	11	**1**
M	1.500	2	0	0	0	2		**2**
M	2.000	1	0	0	0	1		**3**
M	4.000	1	0	0	0	1		**4**
Total Utility		**129**	**2**	**0**	**0**	**131**	**11**	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.750	131	36	7	0	**160**	3	**1**
1.000	4	0	0	0	**4**	0	**2**
1.500	3	0	0	0	**3**	0	**3**
3.000	1	0	0	0	**1**	0	**4**
6.000	1	0	0	0	**1**	0	**5**
Total:	**140**	**36**	**7**	**0**	**169**	**3**	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.750	109	8	0	2	2	39	**160**	**1**
1.000	0	3	0	0	0	1	**4**	**2**
1.500	0	2	0	0	0	1	**3**	**3**
3.000	0	1	0	0	0	0	**1**	**4**
6.000	0	0	0	0	1	0	**1**	**5**
Total:	**109**	**14**	**0**	**2**	**3**	**41**	**169**	

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
   a. Fire hydrants normally have a lead size of 6 inches or greater.
   b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	**1**
Within Municipality	28				28	**2**
Total Fire Hydrants	**28**	**0**	**0**	**0**	**28**	
Flushing Hydrants						
	0				0	**3**
Total Flushing Hydrants	**0**	**0**	**0**	**0**	**0**	

Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year

Number of hydrants operated during year:

Number of distribution system valves end of year:

Number of distribution valves operated during year:

WATER OPERATING SECTION FOOTNOTES

Water Services (Page W-16)

The 2 services added were installed by the property owner and paid for by them.