



3015 (02-09-04)

**ANNUAL REPORT**

OF

Name: ELKHART LAKE WATER DEPARTMENT

Principal Office: 84 NORTH LAKE STREET  
P.O. BOX 143  
ELKHART, WI 53020

For the Year Ended: DECEMBER 31, 1998

**WATER, ELECTRIC, OR JOINT UTILITY  
TO  
PUBLIC SERVICE COMMISSION OF WISCONSIN**P.O. Box 7854  
Madison, WI 53707-7854  
(608) 266-3766

*This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.*



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**IDENTIFICATION AND OWNERSHIP**

**Exact Utility Name:** ELKHART LAKE WATER DEPARTMENT

**Utility Address:** 84 NORTH LAKE STREET

P.O. BOX 143

ELKHART, WI 53020

**When was utility organized?** 1/1/1900

**Report any change in name:**

**Effective Date:**

**Utility Web Site:**

**Utility employee in charge of correspondence concerning this report:**

**Name:** JEANETTE L MOIOFFER

**Title:** CLERK TREASURER

**Office Address:** ELKAHRT LAKE WATER DEPT. - VILLAGE OF ELKHART LAKE

84 NORTH LAKE STREET

P.O. BOX 143

ELKHART, WI 53020

**Telephone:** (920) 876 - 2122

**Fax Number:** (920) 876 - 2795

**E-mail Address:**

**Individual or firm, if other than utility employee, preparing this report:**

**Name:** PENNY WEBER

**Title:** CERTIFIED PUBLIC ACCOUNTANT

**Office Address:** WEBER, CORSON & ASSOCIATES S.C.

2203 SOUTH MEMORIAL DRIVE

SHEBOYGAN, WI 53020

**Telephone:** (920) 457 - 3641

**Fax Number:** (920) 457 - 8148

**E-mail Address:**

**Are records of utility audited by individuals or firms, other than utility employee?** YES

**Individual or firm, if other than utility employee, auditing utility records:**

**Name:** NONE

**Title:**

**Office Address:**

**Telephone:**

**Fax Number:**

**E-mail Address:**

**Date of most recent audit report:**

**Period covered by most recent audit:**

### IDENTIFICATION AND OWNERSHIP

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**Names and titles of utility management including manager or superintendent:**

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**Name:** CLIFFORD J CONRAD

**Title:** WATER SUPERINTENDENT

**Office Address:** ELKHART LAKE WATER DEPT.

51 EAST MAPLE STREET

P.O. BOX 143

ELKHART, WI 53020

**Telephone:** (920) 876 - 2231

**Fax Number:** (920) 876 - 2795

**E-mail Address:**

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**Name of utility commission/committee:** PUBLIC WORKS COMMITTEE OF VILLAGE BOARD

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**Names of members of utility commission/committee:**

STEVEN KAPELLEN, TRUSTEE VILLAGE BOARD

YVONNE LANDGRAF, TRUSTEE VILLAGE BOARD

JAMES MOERSCH, TRUSTEE VILLAGE BOARD

THOMAS NELSON, TRUSTEE VILLAGE BOARD

RONALD NIELSEN, TRUSTEE VILLAGE BOARD

MARCIA SCHAMBERGER, TRUSTEE VILLAGE BOARD

ROGER SPINDLER, PRESIDENT VILLAGE BOARD

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**Is sewer service rendered by the utility?** NO

**If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.077 of the Wisconsin Statutes?** NO

**Date of Ordinance:**                     

**Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?** NO

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**Provide the following information regarding the provider(s) of contract services:**

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**Firm Name:**

**Contact Person:**

**Title:**

**Telephone:**

**Fax Number:**

**E-mail Address:**

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**Contract/Agreement beginning-ending dates:**

**Provide a brief description of the nature of Contract Operations being provided:**

**INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
<b>UTILITY OPERATING INCOME</b>			
Operating Revenues (400)	132,362	131,057	1
<b>Operating Expenses:</b>			
Operation and Maintenance Expense (401)	62,062	81,953	2
Depreciation Expense (403)	32,754	28,922	3
Amortization Expense (404)	0	0	4
Taxes (408)	37,915	31,815	5
<b>Total Operating Expenses</b>	<b>132,731</b>	<b>142,690</b>	
<b>Net Operating Income</b>	<b>(369)</b>	<b>(11,633)</b>	
Income from Utility Plant Leased to Others (412-413)	0	0	6
<b>Utility Operating Income</b>	<b>(369)</b>	<b>(11,633)</b>	
<b>OTHER INCOME</b>			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	8,755	7,923	9
Miscellaneous Nonoperating Income (421)	200	0	10
<b>Total Other Income</b>	<b>8,955</b>	<b>7,923</b>	
<b>Total Income</b>	<b>8,586</b>	<b>(3,710)</b>	
<b>MISCELLANEOUS INCOME DEDUCTIONS</b>			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	12
<b>Total Miscellaneous Income Deductions</b>	<b>0</b>	<b>0</b>	
<b>Income Before Interest Charges</b>	<b>8,586</b>	<b>(3,710)</b>	
<b>INTEREST CHARGES</b>			
Interest on Long-Term Debt (427)	0	1,332	13
Amortization of Debt Discount and Expense (428)			14
Amortization of Premium on Debt--Cr. (429)			15
Interest on Debt to Municipality (430)	9,259	10,802	16
Other Interest Expense (431)	0	0	17
Interest Charged to Construction--Cr. (432)			18
<b>Total Interest Charges</b>	<b>9,259</b>	<b>12,134</b>	
<b>Net Income</b>	<b>(673)</b>	<b>(15,844)</b>	
<b>EARNED SURPLUS</b>			
Unappropriated Earned Surplus (Beginning of Year) (216)	(426,179)	(439,933)	19
Balance Transferred from Income (433)	(673)	(15,844)	20
Miscellaneous Credits to Surplus (434)	35,686	29,598	21
Miscellaneous Debits to Surplus--Debit (435)	0	0	22
Appropriations of Surplus--Debit (436)	0	0	23
Appropriations of Income to Municipal Funds--Debit (439)	0	0	24
<b>Total Unappropriated Earned Surplus End of Year (216)</b>	<b>(391,166)</b>	<b>(426,179)</b>	

### INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.  
 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
<b>Revenues from Utility Plant Leased to Others (412):</b>		
NONE	0	1
<b>Total (Acct. 412):</b>	<b>0</b>	
<b>Expenses of Utility Plant Leased to Others (413):</b>		
NONE	0	2
<b>Total (Acct. 413):</b>	<b>0</b>	
<b>Nonoperating Rental Income (418):</b>		
NONE	0	3
<b>Total (Acct. 418):</b>	<b>0</b>	
<b>Interest and Dividend Income (419):</b>		
Interest from Bank Accounts	3,342	4
Interest from Special Assessments	5,413	5
<b>Total (Acct. 419):</b>	<b>8,755</b>	
<b>Miscellaneous Nonoperating Income (421):</b>		
UNCASHED BOND	200	6
<b>Total (Acct. 421):</b>	<b>200</b>	
<b>Miscellaneous Amortization (425):</b>		
NONE		7
<b>Total (Acct. 425):</b>	<b>0</b>	
<b>Other Income Deductions (426):</b>		
NONE		8
<b>Total (Acct. 426):</b>	<b>0</b>	
<b>Miscellaneous Credits to Surplus (434):</b>		
Property Tax Forgiven	35,686	9
<b>Total (Acct. 434):</b>	<b>35,686</b>	
<b>Miscellaneous Debits to Surplus (435):</b>		
NONE	0	10
<b>Total (Acct. 435)--Debit:</b>	<b>0</b>	
<b>Appropriations of Surplus (436):</b>		
Detail appropriations to (from) account 215	0	11
<b>Total (Acct. 436)--Debit:</b>	<b>0</b>	
<b>Appropriations of Income to Municipal Funds (439):</b>		
NONE	0	12
<b>Total (Acct. 439)--Debit:</b>	<b>0</b>	

**INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
<b>Costs and Expenses of Merchandising, Jobbing and Contract Work (416):</b>						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
<b>Other (list by major classes):</b>						
NONE					0	6
<b>Total costs and expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net income (or loss)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	132,362	0	0	0	132,362	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents	0				0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained	0				0	5
<b>Other Increases or (Decreases) to Operating Revenues - Specify:</b>						
NONE	0				0	6
<b>Revenues subject to Wisconsin Remainder Assessment</b>	<b>132,362</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>132,362</b>	

**BALANCE SHEET**

<b>Assets and Other Debits (a)</b>	<b>Balance End of Year (b)</b>	<b>Balance First of Year (c)</b>	
<b>UTILITY PLANT</b>			
Utility Plant (100)	2,004,543	1,890,760	<b>1</b>
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	289,818	263,459	<b>2</b>
<b>Net Utility Plant</b>	<b>1,714,725</b>	<b>1,627,301</b>	
<b>OTHER PROPERTY AND INVESTMENTS</b>			
Nonutility Property (121)	0	0	<b>3</b>
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	<b>4</b>
<b>Net Nonutility Property</b>	<b>0</b>	<b>0</b>	
Investment in Municipality (123)	0	0	<b>5</b>
Other Investments (124)	72,522	86,985	<b>6</b>
Special Funds (125)	0	0	<b>7</b>
<b>Total Other Property and Investments</b>	<b>72,522</b>	<b>86,985</b>	
<b>CURRENT AND ACCRUED ASSETS</b>			
Cash and Working Funds (131)	439	12,063	<b>8</b>
Temporary Cash Investments (132)	94,697		<b>9</b>
Notes Receivable (141)	0	0	<b>10</b>
Customer Accounts Receivable (142)	24,190	21,592	<b>11</b>
Other Accounts Receivable (143)	0	0	<b>12</b>
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	<b>13</b>
Receivables from Municipality (145)	5,468	45,366	<b>14</b>
Materials and Supplies (150)	4,143	3,800	<b>15</b>
Prepayments (165)	0	0	<b>16</b>
Other Current and Accrued Assets (170)			<b>17</b>
<b>Total Current and Accrued Assets</b>	<b>128,937</b>	<b>82,821</b>	
<b>DEFERRED DEBITS</b>			
Unamortized Debt Discount and Expense (181)	0	0	<b>18</b>
Extraordinary Property Losses (182)	0	0	<b>19</b>
Other Deferred Debits (183)	114,449	5,183	<b>20</b>
<b>Total Deferred Debits</b>	<b>114,449</b>	<b>5,183</b>	
<b>Total Assets and Other Debits</b>	<b>2,030,633</b>	<b>1,802,290</b>	

**BALANCE SHEET**

<b>Liabilities and Other Credits (a)</b>	<b>Balance End of Year (b)</b>	<b>Balance First of Year (c)</b>	
<b>PROPRIETARY CAPITAL</b>			
Capital Paid in by Municipality (200)	1,838,813	1,621,252	<b>21</b>
Appropriated Earned Surplus (215)			<b>22</b>
Unappropriated Earned Surplus (216)	(391,166)	(426,179)	<b>23</b>
<b>Total Proprietary Capital</b>	<b>1,447,647</b>	<b>1,195,073</b>	
<b>LONG-TERM DEBT</b>			
Bonds (221)	0	1	<b>24</b>
Advances from Municipality (223)	146,961	176,353	<b>25</b>
Other long-Term Debt (224)	0	0	<b>26</b>
<b>Total Long-Term Debt</b>	<b>146,961</b>	<b>176,354</b>	
<b>CURRENT AND ACCRUED LIABILITIES</b>			
Notes Payable (231)	0	0	<b>27</b>
Accounts Payable (232)	738	568	<b>28</b>
Payables to Municipality (233)	2,780	6,273	<b>29</b>
Customer Deposits (235)			<b>30</b>
Taxes Accrued (236)	0	0	<b>31</b>
Interest Accrued (237)	0	0	<b>32</b>
Other Current and Accrued Liabilities (238)			<b>33</b>
<b>Total Current and Accrued Liabilities</b>	<b>3,518</b>	<b>6,841</b>	
<b>DEFERRED CREDITS</b>			
Unamortized Premium on Debt (251)	0	0	<b>34</b>
Customer Advances for Construction (252)			<b>35</b>
Other Deferred Credits (253)	0	0	<b>36</b>
<b>Total Deferred Credits</b>	<b>0</b>	<b>0</b>	
<b>OPERATING RESERVES</b>			
Miscellaneous Operating Reserves (265)			<b>37</b>
<b>Total Operating Reserves</b>	<b>0</b>	<b>0</b>	
<b>CONTRIBUTIONS IN AID OF CONSTRUCTION</b>			
Contributions in Aid of Construction (271)	432,506	424,021	<b>38</b>
<b>Total Liabilities and Other Credits</b>	<b>2,030,632</b>	<b>1,802,289</b>	

**NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
<b>Plant Accounts:</b>					
Utility Plant in Service (100)	2,004,543	0	0	0	1
Utility Plant Purchased or Sold (391)	0				2
Utility Plant in Process of Reclassification (392)	0				3
Utility Plant Leased to Others (393)	0				4
Property Held for Future Use (394)	0				5
Construction Work in Progress (395)	0				6
Utility Plant Acquisition Adjustments (396)	0				7
Other Utility Plant Adjustments (397)	0				8
<b>Total Utility Plant</b>	<b>2,004,543</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Accumulated Provision for Depreciation and Amortization:</b>					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	289,818	0	0	0	9
<b>Total Accumulated Provision</b>	<b>289,818</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net Utility Plant</b>	<b>1,714,725</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.  
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
<b>Balance first of year</b>	263,459				<b>263,459</b>	<b>1</b>
<b>Credits During Year</b>						<b>2</b>
<b>Accruals:</b>						<b>3</b>
Charged depreciation expense (403)	32,754				<b>32,754</b>	<b>4</b>
Depreciation expense on meters						<b>5</b>
charged to sewer (see Note 3)	725				<b>725</b>	<b>6</b>
Accruals charged other						<b>7</b>
accounts (specify):						<b>8</b>
					<b>0</b>	<b>9</b>
Salvage	120				<b>120</b>	<b>10</b>
Other credits (specify):						<b>11</b>
					<b>0</b>	<b>12</b>
<b>Total credits</b>	<b>33,599</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33,599</b>	<b>13</b>
<b>Debits during year</b>						<b>14</b>
Book cost of plant retired	7,240				<b>7,240</b>	<b>15</b>
Cost of removal					<b>0</b>	<b>16</b>
Other debits (specify):						<b>17</b>
					<b>0</b>	<b>18</b>
<b>Total debits</b>	<b>7,240</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,240</b>	<b>19</b>
<b>Balance End of Year</b>	<b>289,818</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>289,818</b>	<b>20</b>
<b>Composite Depreciation Rate?</b>	Yes					<b>21</b>
If yes, what is the rate?	1.72%					<b>22</b>

**NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
<b>Other (specify):</b>					
NONE	0			0	2
<b>Total Nonutility Property (121)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Less accum. prov. depr. & amort. (122)	0			0	3
<b>Net Nonutility Property</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)
Balance first of year	0 1
<b>Additions:</b>	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
<b>Total Additions</b>	<u>0</u>
<b>Deductions:</b>	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
<b>Total accounts written off</b>	<u>0</u>
<b>Balance end of year</b>	<u><u>0</u></u>

### MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)
<b>Electric Utility</b>						
Fuel for generation					0	0 1
Other					0	0 2
<b>Total Electric Utility</b>					<b>0</b>	<b>0</b>

Account	Total End of Year	Amount Prior Year
Electric utility total	0	0 1
Water utility	4,143	3,800 2
Sewer utility		0 3
Gas utility		0 4
Merchandise		0 5
Other materials & supplies		0 6
<b>Total Materials and Supplies</b>	<b>4,143</b>	<b>3,800</b>

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT  
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
<b>Unamortized debt discount &amp; expense (181)</b>				
NONE				1
<b>Total</b>			<u>0</u>	
<b>Unamortized premium on debt (251)</b>				
NONE				2
<b>Total</b>			<u>0</u>	

**CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

<b>Particulars (a)</b>	<b>Amount (b)</b>	
Balance first of year	1,621,252	<b>1</b>
<b>Changes during year (explain):</b>		
infrastructure improvement by CDA through TID district	217,561	<b>2</b>
<b>Balance end of year</b>	<u><u>1,838,813</u></u>	

**BONDS (ACCT. 221)**

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
WATER REVENUE BONDS	08/31/1976	08/31/1998	8.00%	0	1
<b>Total Bonds (Account 221):</b>				<b>0</b>	

**NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
<b>Advances (223)</b>					
SHEBOYGAN BAY PROJECT	12/31/1993	12/31/2003	5.00%	146,961	1
<b>Total for Account 223</b>				<b>146,961</b>	

**TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
<b>Accruals:</b>		
Charged water department expense	37,915	2
Charged electric department expense		3
Charged sewer department expense	337	4
<b>Other (explain):</b>		
NONE		5
<b>Total Accruals and other credits</b>	<u>38,252</u>	
<b>Taxes paid during year:</b>		
County, state and local taxes	35,686	6
Social Security taxes	2,410	7
PSC Remainder Assessment	156	8
<b>Other (explain):</b>		
NONE		9
<b>Total payments and other debits</b>	<u>38,252</u>	
<b>Balance end of year</b>	<u><u>0</u></u>	

### INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.  
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
<b>Bonds (221)</b>					
WATER REVENUE BONDS	0			0	1
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Advances from Municipality (223)</b>					
SHEBOYGAN BAY PROJECT	0	9,259	9,259	0	2
<b>Subtotal</b>	<b>0</b>	<b>9,259</b>	<b>9,259</b>	<b>0</b>	
<b>Other long-Term Debt (224)</b>					
NONE	0			0	3
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Notes Payable (231)</b>					
NONE	0			0	4
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total</b>	<b>0</b>	<b>9,259</b>	<b>9,259</b>	<b>0</b>	

**CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	424,021	0	0	0	0	<b>424,021</b>	1
<b>Add credits during year:</b>							
For Services						<b>0</b>	2
For Mains	7,185					<b>7,185</b>	3
<b>Other (specify):</b>							
For Hydrants	1,300					<b>1,300</b>	4
NONE						<b>0</b>	5
<b>Deduct charges (specify):</b>							
NONE						<b>0</b>	6
<b>Balance End of Year</b>	<b>432,506</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>432,506</b>	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						<b>0</b>	7

### BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
<b>Investment in Municipality (123):</b>		
NONE		1
<b>Total (Acct. 123):</b>	<b>0</b>	
<b>Other Investments (124):</b>		
Special Assessments	72,522	2
<b>Total (Acct. 124):</b>	<b>72,522</b>	
<b>Special Funds (125):</b>		
NONE		3
<b>Total (Acct. 125):</b>	<b>0</b>	
<b>Notes Receivable (141):</b>		
NONE		4
<b>Total (Acct. 141):</b>	<b>0</b>	
<b>Customer Accounts Receivable (142):</b>		
Water	24,190	5
Electric		6
Sewer (Regulated)		7
<b>Other (specify):</b>		
NONE		8
<b>Total (Acct. 142):</b>	<b>24,190</b>	
<b>Other Accounts Receivable (143):</b>		
Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		10
<b>Other (specify):</b>		
NONE		11
<b>Total (Acct. 143):</b>	<b>0</b>	
<b>Receivables from Municipality (145):</b>		
Misc. expenses i.e. fire protection, joint operating costs, etc.	5,468	12
<b>Total (Acct. 145):</b>	<b>5,468</b>	
<b>Prepayments (165):</b>		
NONE		13
<b>Total (Acct. 165):</b>	<b>0</b>	
<b>Extraordinary Property Losses (182):</b>		
NONE		14
<b>Total (Acct. 182):</b>	<b>0</b>	
<b>Other Deferred Debits (183):</b>		
Turtle Bay Study - 1994	3,744	15
Highway 67 Engineering - 1996	1,439	16

### BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

<b>Particulars (a)</b>	<b>Balance End of Year (b)</b>	
<b>Other Deferred Debits (183):</b>		
Test Well - CDA Engineering- 1998	13,850	17
Water Study - Well Needs, Sphere Size, & Mains - 1997-1998	15,000	18
Test Well - CDA Engineering - 1997-1998	14,716	19
Test Well - CDA - 1997-1998	65,700	20
<b>Total (Acct. 183):</b>	<b>114,449</b>	
<b>Payables to Municipality (233):</b>		
NONE	2,780	21
<b>Total (Acct. 233):</b>	<b>2,780</b>	
<b>Other Deferred Credits (253):</b>		
NONE		22
<b>Total (Acct. 253):</b>	<b>0</b>	

### RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
<b>Add Average:</b>						
Utility Plant in Service	1,947,651	0	0	0	1,947,651	1
Materials and Supplies	3,971	0	0	0	3,971	2
<b>Other (specify):</b>						
NONE					0	3
<b>Less Average:</b>						
Reserve for Depreciation	276,638	0	0	0	276,638	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	428,263	0	0	0	428,263	6
<b>Other (specify):</b>						
NONE					0	7
<b>Average Net Rate Base</b>	<b>1,246,721</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,246,721</b>	
Net Operating Income	(369)	0	0	0	(369)	8
<b>Net Operating Income as a percent of Average Net Rate Base</b>						
	-0.03%	N/A	N/A	N/A	-0.03%	

## RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
<b>Average Proprietary Capital</b>		
Capital Paid in by Municipality	1,730,032	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	(408,672)	3
<b>Other (Specify):</b>		
NONE		4
<b>Total Average Proprietary Capital</b>	<b>1,321,360</b>	
<b>Net Income</b>		
Net Income	(673)	5
<b>Percent Return on Proprietary Capital</b>	<b>-0.05%</b>	

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## IMPORTANT CHANGES DURING THE YEAR

**Report changes of any of the following types:**

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**1. Acquisitions.**

None  
None

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**2. Leaseholder changes.**

None

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**3. Extensions of service.**

Service was extended to two resident previously without service

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**4. Estimated changes in revenues due to rate changes.**

None

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**5. Obligations incurred or assumed, excluding commercial paper.**

None

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**6. Formal proceedings with the Public Service Commission.**

None

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**7. Any additional matters.**

None

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## FINANCIAL SECTION FOOTNOTES

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### Taxes Accrued (Acct. 236) (Page F-15)

local taxes forgiven by village

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### Balance Sheet End-of-Year Account Balances (Page F-18)

Water Study and Test Well Engineering and drilling were financed by Elkhart Lake's Community Development Authority and TID District No. 1

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**FINANCIAL SECTION FOOTNOTES**

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**Identification and Ownership (Page iv)**

August 20, 1999

Ms. Jeanette L. Moioffer, Clerk Treasurer  
Elkhart Lake Water Department  
84 North Lake Street  
P.O. Box 143  
Elkhart, WI 53020-0143

1998 Analytical Review DWCCA-1790-PJL

Dear Ms. Moioffer:

The Public Service Commission (PSC) is in the process of completing an analytical review of your utility's 1998 annual report. The purposes of an analytical review are to detect possible reporting or accounting related errors and to identify significant fluctuations from established trends in reported data not sufficiently explained in the annual report. It is our hope that our review will supply information that will enable us to better provide guidance to your utility regarding proper utility accounting and the preparation of future annual reports. In order to complete this review, we request the following information:

1. Please provide explanations of both the Turtle Bay Study and the Highway 67 Engineering reported in Account 183, Other Deferred Debits on page F-18 and explain what the utility's plans are with respect to these amounts as they are quite old.
2. As directed in the headnotes of the Water Operation & Maintenance Expenses schedule on page W-5, please provide an explanation of all significant expense variations.

We appreciate your cooperation in providing the above information. These recommendations are intended to provide accounting assistance and should not be construed as criticisms of utility personnel. If you have any questions, please feel free to contact me at (608) 267-9198. Please respond within 30 days of this letter. If we have no questions regarding your response, you can consider the review closed.

Sincerely,

Peter J. Leege  
Financial Specialist  
Division of Water, Compliance, and Consumer Affairs

PJL:tlk:w:\compl\analytical review letters\Aug 20 1999 rev letters L.doc

cc: Mr. Roger Spindler, President

Response received 9/23/99,  
#1, the highway 67 reconstruction project is in cooperation with Wi DOT and is scheduled for completion in the year 2000. Concerning the Turtle Bay

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## FINANCIAL SECTION FOOTNOTES

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Study, engineering work will begin in the year 2000 on the design stage for a water and sewer extension to the South Turtle Bay area.

#2, See footnotes for page W-5.

Review closed.

PJL

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**WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
<b>Operating Revenues</b>		
<b>Sales of Water</b>		
Sales of Water (460-467)	130,562	1
<b>Total Sales of Water</b>	<b>130,562</b>	
<b>Other Operating Revenues</b>		
Forfeited Discounts (470)	760	2
Other Water Revenues (474)	1,040	3
Amortization of Construction Grants (475)	0	4
<b>Total Other Operating Revenues</b>	<b>1,800</b>	
<b>Total Operating Revenues</b>	<b>132,362</b>	
<b>Operation and Maintenance Expenses</b>		
Plant Operation and Maintenance Expenses (600-660)	38,263	5
General Operating Expenses (680-690)	23,799	6
<b>Total Operation and Maintenance Expenses</b>	<b>62,062</b>	
<b>Other Operating Expenses</b>		
Depreciation Expense (403)	32,754	7
Amortization Expense (404)	0	8
Taxes (408)	37,915	9
<b>Total Other Operating Expenses</b>	<b>70,669</b>	
<b>Total Operating Expenses</b>	<b>132,731</b>	
<b>NET OPERATING INCOME</b>	<b>(369)</b>	

## WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
<b>Operating Revenues</b>				
<b>Sales of Water</b>				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
<b>Total Unmetered Sales to General Customers (460)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Metered Sales to General Customers (461)				
Residential	425	25,987	49,203	4
Commercial	53	14,816	22,271	5
Industrial	11	9,804	8,774	6
<b>Total Metered Sales to General Customers (461)</b>	<b>489</b>	<b>50,607</b>	<b>80,248</b>	
Private Fire Protection Service (462)				
Public Fire Protection Service (463)	1		46,756	8
Other Sales to Public Authorities (464)				
Sales to Irrigation Customers (465)	13	2,242	3,558	9
Sales for Resale (466)				
Interdepartmental Sales (467)		0	0	11
Total Sales of Water				
	<b>503</b>	<b>52,849</b>	<b>130,562</b>	12

**SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

<b>Customer Name (a)</b>	<b>Point of Delivery (b)</b>	<b>Thousands of Gallons Sold (c)</b>	<b>Revenues (d)</b>
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NONE

### OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
<b>Public Fire Protection Service (463):</b>		
Amount billed (usually per rate schedule F-1)	46,756	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
<b>Other (specify):</b>		
NONE		4
<b>Total Public Fire Protection Service (463)</b>	<b>46,756</b>	
<b>Forfeited Discounts (470):</b>		
Customer late payment charges	760	5
<b>Other (specify):</b>		
NONE		6
<b>Total Forfeited Discounts (470)</b>	<b>760</b>	
<b>Other Water Revenues (474):</b>		
Return on net investment in meters charged to sewer department	1,040	7
<b>Other (specify):</b>		
NONE		8
<b>Total Other Water Revenues (474)</b>	<b>1,040</b>	
<b>Amortization of Construction Grants (475):</b>		
NONE		9
<b>Total Amortization of Construction Grants (475)</b>	<b>0</b>	

## WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
<b>PLANT OPERATION AND MAINTENANCE EXPENSES</b>		
Salaries and Wages (600)	26,099	1
Purchased Water (610)		2
Fuel or Power Purchased for Pumping (620)	7,917	3
Chemicals (630)	551	4
Supplies and Expenses (640)	1,718	5
Repairs of Water Plant (650)	471	6
Transportation Expenses (660)	1,507	7
<b>Total Plant Operation and Maintenance Expenses</b>	<b>38,263</b>	
 <b>GENERAL OPERATING EXPENSES</b>		
Administrative and General Salaries (680)	5,407	8
Office Supplies and Expenses (681)	2,026	9
Outside Services Employed (682)	2,486	10
Insurance Expense (684)	3,481	11
Employees Pensions and Benefits (686)	8,584	12
Regulatory Commission Expenses (688)	0	13
Miscellaneous General Expenses (689)	1,815	14
Uncollectible Accounts (690)		15
<b>Total General Operating Expenses</b>	<b>23,799</b>	
 <b>Total Operation and Maintenance Expenses</b>	 <b>62,062</b>	

**TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.
--

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		35,686	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		337	2
<b>Net property tax equivalent</b>		<b>35,349</b>	
Social Security		2,410	3
PSC Remainder Assessment		156	4
Other (specify): NONE			5
<b>Total tax expense</b>		<b><u>37,915</u></b>	

### PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.069(1)(c). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Taylor				1
<b>SUMMARY OF TAX RATES</b>							<b>2</b>
State tax rate	mills		0.250518				3
County tax rate	mills		7.721356				4
Local tax rate	mills		8.571654				5
School tax rate	mills		14.248769				6
Voc. school tax rate	mills		2.028393				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
<b>Total tax rate</b>	mills		<b>32.820690</b>				<b>10</b>
Less: state credit	mills		1.631948				11
<b>Net tax rate</b>	mills		<b>31.188742</b>				<b>12</b>
<b>PROPERTY TAX EQUIVALENT CALCULATION</b>							<b>13</b>
<b>Local Tax Rate</b>	mills		<b>8.571654</b>				<b>14</b>
<b>Combined School Tax Rate</b>	mills		<b>16.277162</b>				<b>15</b>
<b>Other Tax Rate - Local</b>	mills		<b>0.000000</b>				<b>16</b>
<b>Total Local &amp; School Tax</b>	mills		<b>24.848816</b>				<b>17</b>
<b>Total Tax Rate</b>	mills		<b>32.820690</b>				<b>18</b>
<b>Ratio of Local and School Tax to Total</b>	dec.		<b>0.757108</b>				<b>19</b>
<b>Total tax net of state credit</b>	mills		<b>31.188742</b>				<b>20</b>
<b>Net Local and School Tax Rate</b>	mills		<b>23.613255</b>				<b>21</b>
Utility Plant, Jan. 1	\$	1,890,760	1,890,760				22
Materials & Supplies	\$	3,799	3,799				23
<b>Subtotal</b>	\$	<b>1,894,559</b>	<b>1,894,559</b>				<b>24</b>
Less: Plant Outside Limits	\$	0	0				25
<b>Taxable Assets</b>	\$	<b>1,894,559</b>	<b>1,894,559</b>				<b>26</b>
Assessment Ratio	dec.		0.797686				27
<b>Assessed Value</b>	\$	<b>1,511,263</b>	<b>1,511,263</b>				<b>28</b>
<b>Net Local &amp; School Rate</b>	mills		<b>23.613255</b>				<b>29</b>
<b>Tax Equiv. Computed for Current Year</b>	\$	<b>35,686</b>	<b>35,686</b>				<b>30</b>
Tax Equivalent per 1994 PSC Report	\$	29,598					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32 33
<b>Tax equiv. for current year (see note 6)</b>	\$	<b>35,686</b>					<b>34</b>

### WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>INTANGIBLE PLANT</b>			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>			
Land and Land Rights (310)	200		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	25,108		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
<b>Total Source of Supply Plant</b>	<b>25,308</b>	<b>0</b>	
<b>PUMPING PLANT</b>			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	66,403		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	53,055	1,851	17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	2,948		20
<b>Total Pumping Plant</b>	<b>122,406</b>	<b>1,851</b>	
<b>WATER TREATMENT PLANT</b>			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	2,114		22
Water Treatment Equipment (332)	5,125		23
<b>Total Water Treatment Plant</b>	<b>7,239</b>	<b>0</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Land and Land Rights (340)	1,000		24
Structures and Improvements (341)	2,548		25

**WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
<b>INTANGIBLE PLANT</b>			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SOURCE OF SUPPLY PLANT</b>			
Land and Land Rights (310)			200 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			25,108 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
<b>Total Source of Supply Plant</b>	<b>0</b>	<b>0</b>	<b>25,308</b>
<b>PUMPING PLANT</b>			
Land and Land Rights (320)			0 12
Structures and Improvements (321)			66,403 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)			54,906 17
Diesel Pumping Equipment (326)			0 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			2,948 20
<b>Total Pumping Plant</b>	<b>0</b>	<b>0</b>	<b>124,257</b>
<b>WATER TREATMENT PLANT</b>			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			2,114 22
Water Treatment Equipment (332)			5,125 23
<b>Total Water Treatment Plant</b>	<b>0</b>	<b>0</b>	<b>7,239</b>
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Land and Land Rights (340)			1,000 24
Structures and Improvements (341)			2,548 25

### WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)	184,001		<b>26</b>
Transmission and Distribution Mains (343)	1,149,446	89,242	<b>27</b>
Fire Mains (344)	0		<b>28</b>
Services (345)	208,621	21,677	<b>29</b>
Meters (346)	35,814	1,114	<b>30</b>
Hydrants (348)	146,311	7,139	<b>31</b>
Other Transmission and Distribution Plant (349)	0		<b>32</b>
<b>Total Transmission and Distribution Plant</b>	<b>1,727,741</b>	<b>119,172</b>	
<b>GENERAL PLANT</b>			
Land and Land Rights (370)	0		<b>33</b>
Structures and Improvements (371)	0		<b>34</b>
Office Furniture and Equipment (372)	0		<b>35</b>
Computer Equipment (372.1)	1,783		<b>36</b>
Transportation Equipment (373)	0		<b>37</b>
Other General Equipment (379)	6,283		<b>38</b>
Other Tangible Property (390)	0		<b>39</b>
<b>Total General Plant</b>	<b>8,066</b>	<b>0</b>	
<b>Total utility plant in service directly assignable</b>	<b>1,890,760</b>	<b>121,023</b>	
Common Utility Plant Allocated to Water Department	0		<b>40</b>
<b>Total utility plant in service</b>	<b>1,890,760</b>	<b>121,023</b>	

**WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)			184,001 26
Transmission and Distribution Mains (343)	5,460		1,233,228 27
Fire Mains (344)			0 28
Services (345)	1,000		229,298 29
Meters (346)	280		36,648 30
Hydrants (348)	500		152,950 31
Other Transmission and Distribution Plant (349)			0 32
<b>Total Transmission and Distribution Plant</b>	<b>7,240</b>	<b>0</b>	<b>1,839,673</b>
<b>GENERAL PLANT</b>			
Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			0 35
Computer Equipment (372.1)			1,783 36
Transportation Equipment (373)			0 37
Other General Equipment (379)			6,283 38
Other Tangible Property (390)			0 39
<b>Total General Plant</b>	<b>0</b>	<b>0</b>	<b>8,066</b>
<b>Total utility plant in service directly assignable</b>	<b>7,240</b>	<b>0</b>	<b>2,004,543</b>
Common Utility Plant Allocated to Water Department			0 40
<b>Total utility plant in service</b>	<b>7,240</b>	<b>0</b>	<b>2,004,543</b>

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			4,114	4,114	1
February			3,872	3,872	2
March			4,236	4,236	3
April			4,273	4,273	4
May			5,958	5,958	5
June			6,586	6,586	6
July			8,808	8,808	7
August			7,677	7,677	8
September			5,751	5,751	9
October			5,003	5,003	10
November			4,019	4,019	11
December			4,087	4,087	12
<b>Total for year</b>	<b>0</b>	<b>0</b>	<b>64,384</b>	<b>64,384</b>	
Less: Measured or estimated water used in main flushing and water treatment during year				1,000	13
Less: Other utility use				5,000	14
Other utility use explanation:					15
1998 water main replacement consstruction-testing new pipe, fire department testing & Water					
Water pumped into distribution system				58,384	16
Less: Water sold				52,849	17
Losses and unaccounted for				5,535	18
Percent unaccounted for to the nearest whole percent (%)				9%	19
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					20
meter on well number 1 was replaced					
Maximum gallons pumped by all methods in any one day during reporting year				367	21
Date of maximum: 7/18/1998					22
Cause of maximum:					23
hot day summer, lots of people, lawn watering					
Minimum gallons pumped by all methods in any one day during reporting year				92	24
Date of minimum: 11/30/1998					25
Total KWH used for pumping for the year				112,653	26
If water is purchased:Vendor Name:					27
Point of Delivery:					28

**SOURCES OF WATER SUPPLY - GROUND WATERS**

<b>Location (a)</b>	<b>Identification Number (b)</b>	<b>Depth in feet (c)</b>	<b>Well Diameter in inches (d)</b>	<b>Yield Per Day in gallons (e)</b>	<b>Currently In Service? (f)</b>	
DEEP WELL	1	530	12	878,400	Yes	<b>1</b>
DEEPWELL	2	522	12	504,000	Yes	<b>2</b>

## SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

### PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	BOOSTER 1	STANBY WELL 1	STANDBY BOOSTER	1
Location	81 NORTH EAST STREET	81 NORTH EAST STREET	81 NORTH EAST STREET	2
Purpose	B	S	S	3
Destination	D	D	D	4
Pump Manufacturer	CRANE DEMING	AURORA	AURORA	5
Year Installed	1976	1936	1936	6
Type	CENTRIFUGAL	VERTICAL TURBINE	CENTRIFUGAL	7
Actual Capacity (gpm)	545	480	220	8
Pump Motor or Standby Engine Mfr	RELIANCE	CONTINENTAL	WAUKESHA	9 10
Year Installed	1976	1953	1936	11
Type	ELECTRIC	NATURAL GAS	NATURAL GAS	12
Horsepower	40	1	1	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification	STANDBY WELL 2	WELL 1	WELL 2	14
Location	51 EAST MAPLE STREET	81 NORTH EAST STREET	51 EAST MAPLE STREET	15
Purpose	S	P	P	16
Destination	D	D	D	17
Pump Manufacturer	AMERICAN	AURORA	AMERICAN	18
Year Installed	1958	1967	1958	19
Type	VERTICAL TURBINE	VERTICAL TURBINE	VERTICAL TURBINE	20
Actual Capacity (gpm)	1	610	270	21
Pump Motor or Standby Engine Mfr	BLANK	WESTERN ELECTRIC	US MOTORS	22 23
Year Installed	1997	1967	1958	24
Type	OTHER	ELECTRIC	ELECTRIC	25
Horsepower	1	30	40	26

## RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	RESERVOIR	SPHERE	STANDPIPE	1
<b>RESERVOIRS, STANDPIPES OR ELEVATED TANKS</b>				<b>2</b>
				<b>3</b>
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R	ET	S	<b>4</b>
Year constructed	1936	1975	1975	<b>5</b>
Year constructed	1936	1975	1975	<b>6</b>
Primary material (earthen, steel, concrete, other)	OTHER	STEEL	STEEL	<b>7</b>
Primary material (earthen, steel, concrete, other)	OTHER	STEEL	STEEL	<b>8</b>
Elevation difference in feet (See Headnote 3.)	1	118	160	<b>9</b>
Elevation difference in feet (See Headnote 3.)	1	118	160	<b>10</b>
Total capacity in gallons	110,000	75,000	160,000	<b>11</b>
<b>WATER TREATMENT PLANT</b>				<b>12</b>
Disinfection, type of equipment (gas, liquid, powder, other)	GAS	GAS	OTHER	<b>13</b>
Disinfection, type of equipment (gas, liquid, powder, other)	GAS	GAS	OTHER	<b>14</b>
Points of application (wellhouse, central facilities, booster station, other)				<b>15</b>
Points of application (wellhouse, central facilities, booster station, other)	OTHER	OTHER	OTHER	<b>16</b>
Points of application (wellhouse, central facilities, booster station, other)	OTHER	OTHER	OTHER	<b>17</b>
Filters, type (gravity, pressure, other, none)	NONE	NONE	NONE	<b>18</b>
Filters, type (gravity, pressure, other, none)	NONE	NONE	NONE	<b>19</b>
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	72.0000	50.4000	1.0000	<b>20</b>
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	72.0000	50.4000	1.0000	<b>21</b>
Is a corrosion control chemical used (yes, no)?	N	N	N	<b>22</b>
Is a corrosion control chemical used (yes, no)?	N	N	N	<b>23</b>
Is water fluoridated (yes, no)?	N	N	N	<b>24</b>
Is water fluoridated (yes, no)?	N	N	N	<b>25</b>

### WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

Number of Feet								
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
M	D	4.000	6,858	0	780	0	<b>6,078</b>	<b>1</b>
P	D	4.000	85	17		0	<b>102</b>	<b>2</b>
M	D	6.000	16,690	0	0	0	<b>16,690</b>	<b>3</b>
M	S	6.000	25	0	0	0	<b>25</b>	<b>4</b>
P	D	6.000	530	250	0	0	<b>780</b>	<b>5</b>
M	D	8.000	9,830	0	0	0	<b>9,830</b>	<b>6</b>
M	S	8.000	80	0	0	0	<b>80</b>	<b>7</b>
P	D	8.000	4,661	31	0	0	<b>4,692</b>	<b>8</b>
P	S	8.000	15	0	0	0	<b>15</b>	<b>9</b>
P	S	10.000	6,567	0	0	0	<b>6,567</b>	<b>10</b>
M	D	12.000	1,138	0	0	0	<b>1,138</b>	<b>11</b>
P	D	12.000	6,575	1,693	0	0	<b>8,268</b>	<b>12</b>
<b>Total Within Municipality</b>			<b>53,054</b>	<b>1,991</b>	<b>780</b>	<b>0</b>	<b>54,265</b>	
<b>Total Utility</b>			<b>53,054</b>	<b>1,991</b>	<b>780</b>	<b>0</b>	<b>54,265</b>	

### WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
L	0.625	90	0	10	0	80	2	1
M	0.750	211	0	0	0	211	11	2
M	1.000	123	14	0	0	137		3
M	1.250	1	0	0	0	1		4
M	1.500	16	1	0	0	17		5
M	2.000	10	0	0	0	10		6
M	3.000	1	0	0	0	1		7
M	4.000	2	0	0	0	2		8
P	6.000	1	0	0	0	1	1	9
P	8.000	3	0	0	0	3		10
<b>Total Utility</b>		<b>458</b>	<b>15</b>	<b>10</b>	<b>0</b>	<b>463</b>	<b>14</b>	

### METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (a).

#### Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	305	0	12	(1)	292	15	1
0.750	161	12	0	2	175	0	2
1.000	18	1	1	(1)	17	0	3
1.250	2	0	0	0	2	0	4
1.500	21	0	0	0	21	0	5
2.000	17	0	0	0	17	0	6
3.000	4	0	0	0	4	0	7
4.000	1	0	0	0	1	0	8
<b>Total:</b>	<b>529</b>	<b>13</b>	<b>13</b>	<b>0</b>	<b>529</b>	<b>15</b>	

#### Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	248	21	4	7	0	12	292	1
0.750	147	10	0	1	0	17	175	2
1.000	4	8	2	1	0	2	17	3
1.250	0	0	1	1	0	0	2	4
1.500	14	4	0	0	0	3	21	5
2.000	3	5	4	2	0	3	17	6
3.000	0	3	0	1	0	0	4	7
4.000	0	1	0	0	0	0	1	8
<b>Total:</b>	<b>416</b>	<b>52</b>	<b>11</b>	<b>13</b>	<b>0</b>	<b>37</b>	<b>529</b>	

### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
<b>Fire Hydrants</b>						
Outside of Municipality	0				0	1
Within Municipality	84	3	1		86	2
<b>Total Fire Hydrants</b>	<b>84</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>86</b>	
<b>Flushing Hydrants</b>						
	0				0	3
<b>Total Flushing Hydrants</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year**

Number of hydrants operated during year:	234
Number of distribution system valves end of year:	118
Number of distribution valves operated during year:	84

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## WATER OPERATING SECTION FOOTNOTES

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### Water Operation & Maintenance Expenses (Page W-05)

PART TIME PERSON ALLOCATED MORE HOURS TO WATER UTILITY

The following text is per the utility's response to our inquiry re: expense variations.

The actual wage expenditure (a/c 600) for 1997 should have read 28,047. ((?) it did) The total plant operation and maintenance included that figure. Chemical expenses differ from year to year depending on the timing of the purchase. The supplies and expenses (a/c 640) account differences may be due to diggers hotline fees as well as utility testing requirements and transportation expenses are due to vehicle and equipment maintenance (backhoe needed overhauling in 1997). The repairs to the water plant for 1997 included the last year of an amortized water sphere painting expense of \$10,835 and an interior inspection of the reservoir of \$8,190. Plant repairs for 1998 were very low. Wages for the administration and general salaries (a/c 680) have been reduced to a reallocation of salaries due to the hiring of additional help at a lower salary rate. Review closed.  
PJJ

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### Water Mains (Page W-15)

The addition and replacement of the recorded water main was financed through the Village of Elkhart Lake's Community Development Authority and TID No. 1. and through developers contributions.

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### Water Services (Page W-16)

The addition and replacement of the recorded water services were financed through the Village of Elkhart Lake's Community Development Authority and TID No. 1.

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### Hydrants and Distribution System Valves (Page W-18)

The additions and replacements of the recorded fire hydrants were financed through the Village of Elkhart Lake's Community Development Authority and TID No. 1 and developers contributions.

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