



3015 (02-09-04)

**ANNUAL REPORT**

OF

Name: ST JOSEPH SANITARY DISTRICT #1

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Principal Office: N1753 HESS ROAD  
LA CROSSE, WI 54601

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For the Year Ended: DECEMBER 31, 1997

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WATER, ELECTRIC, OR JOINT UTILITY  
TO  
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854  
Madison, WI 53707-7854  
(608) 266-3766

*This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.*

### SIGNATURE PAGE

I LARRY SEBRANEK of  
(Person responsible for accounts)

ST JOSEPH SANITARY DISTRICT #1, certify that I  
(Utility Name)

am the person responsible for accounts; that I have examined the following report and, to the best of my knowledge, information and belief, it is a correct statement of the business and affairs of said utility for the period covered by the report in respect to each and every matter set forth therein.

\_\_\_\_\_  
(Signature of person responsible for accounts)      03/27/1998  
(Date)

TREASURER  
(Title)

## TABLE OF CONTENTS

Schedule Name	Page
General Rules for Reporting	i
Signature Page	ii
Table of Contents	iii
Identification and Ownership	iv
 <b>FINANCIAL SECTION</b>	
Income Statement	F-01
Income Statement Account Details	F-02
Income from Merchandising, Jobbing & Contract Work (Accts. 415-416)	F-03
Revenues Subject to Wisconsin Remainder Assessment	F-04
Balance Sheet	F-05
Net Utility Plant	F-06
Accumulated Provision for Depreciation and Amortization of Utility Plant	F-07
Net Nonutility Property (Accts. 121 & 122)	F-08
Accumulated Provision for Uncollectible Accounts-Cr. (Acct. 144)	F-09
Materials and Supplies	F-10
Unamortized Debt Discount & Expense & Premium on Debt (Accts. 181 and 251)	F-11
Capital Paid in by Municipality (Acct. 200)	F-12
Bonds (Acct. 221)	F-13
Notes Payable & Miscellaneous Long-Term Debt	F-14
Taxes Accrued (Acct. 236)	F-15
Interest Accrued (Acct. 237)	F-16
Contributions in Aid of Construction (Account 271)	F-17
Balance Sheet End-of-Year Account Balances	F-18
Return on Rate Base Computation	F-19
Return on Proprietary Capital Computation	F-20
Important Changes During the Year	F-21
Financial Section Footnotes	F-22
 <b>WATER OPERATING SECTION</b>	
Water Operating Revenues & Expenses	W-01
Water Operating Revenues - Sales of Water	W-02
Sales for Resale (Acct. 466)	W-03
Other Operating Revenues (Water)	W-04
Water Operation & Maintenance Expenses	W-05
Taxes (Acct. 408 - Water)	W-06
Water Utility Plant in Service	W-08
Source of Supply, Pumping and Purchased Water Statistics	W-10
Sources of Water Supply - Ground Waters	W-11
Sources of Water Supply - Surface Waters	W-12
Pumping & Power Equipment	W-13
Reservoirs, Standpipes & Water Treatment	W-14
Water Mains	W-15
Water Services	W-16
Meters	W-17
Hydrants and Distribution System Valves	W-18
Water Operating Section Footnotes	W-19

**IDENTIFICATION AND OWNERSHIP**

**Exact Utility Name:** ST JOSEPH SANITARY DISTRICT #1

**Utility Address:** N1753 HESS ROAD  
LA CROSSE, WI 54601

**When was utility organized?** 9/28/1973

**Report any change in name:**

**Effective Date:**

**Utility Web Site:**

**Utility employee in charge of correspondence concerning this report:**

**Name:** MR LARRY SEBRANEK

**Title:** TREASURER

**Office Address:**

N1753 HESS ROAD  
LA CROSSE, WI 54601

**Telephone:** (608) 788 - 2450

**Fax Number:**

**E-mail Address:**

**Individual or firm, if other than utility employee, preparing this report:**

**Name:** MRS CAROL A CHRISTNOVICH

**Title:** SUPERVISOR CPA

**Office Address:** HAWKINS, ASH, BAPTIE & CO, LLP

99 MILWAUKEE STREET  
P.O. BOX 1508  
LA CROSSE, WI 54602

**Telephone:** (608) 784 - 7737 EXT 219

**Fax Number:** (608) 785 - 2140

**E-mail Address:** CCHRISTNOVICH@HABCO.COM

**Are records of utility audited by individuals or firms, other than utility employee?** NO

**Individual or firm, if other than utility employee, auditing utility records:**

**Name:** NONE

**Title:**

**Office Address:**

**Telephone:**

**Fax Number:**

**E-mail Address:**

**Date of most recent audit report:**

**Period covered by most recent audit:**

**IDENTIFICATION AND OWNERSHIP**

**Names and titles of utility management including manager or superintendent:**

**Name:** MR JOE LEUCK  
**Title:** SUPERINTENDENT

**Office Address:**  
N1721 RIDGEVIEW DR  
LA CROSSE, WI 54601

**Telephone:** (608) 788 - 0090

**Fax Number:**

**E-mail Address:**

**Name of utility commission/committee:** DISTRICT BOARD

**Names of members of utility commission/committee:**

MR KENNETH HESS, SECRETARY  
MR CHARLES SCHAMS, PRESIDENT  
MR LARRY SEBRANEK, TREASURER

**Is sewer service rendered by the utility? YES**

**If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.077 of the Wisconsin Statutes? NO**

**Date of Ordinance:**

**Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO**

**Provide the following information regarding the provider(s) of contract services:**

**Firm Name:**

**Contact Person:**

**Title:**

**Telephone:**

**Fax Number:**

**E-mail Address:**

**Contract/Agreement beginning-ending dates:**

**Provide a brief description of the nature of Contract Operations being provided:**

**INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
<b>UTILITY OPERATING INCOME</b>			
Operating Revenues (400)	29,733	27,989	1
<b>Operating Expenses:</b>			
Operation and Maintenance Expense (401)	30,129	31,559	2
Depreciation Expense (403)	10,464	8,988	3
Amortization Expense (404)	0		4
Taxes (408)	499	480	5
<b>Total Operating Expenses</b>	<b>41,092</b>	<b>41,027</b>	
<b>Net Operating Income</b>	<b>(11,359)</b>	<b>(13,038)</b>	
Income from Utility Plant Leased to Others (412-413)	0		6
<b>Utility Operating Income</b>	<b>(11,359)</b>	<b>(13,038)</b>	
<b>OTHER INCOME</b>			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	2,000	7
Nonoperating Rental Income (418)	0		8
Interest and Dividend Income (419)	1,689	4,869	9
Miscellaneous Nonoperating Income (421)	15,293	6,630	10
<b>Total Other Income</b>	<b>16,982</b>	<b>13,499</b>	
<b>Total Income</b>	<b>5,623</b>	<b>461</b>	
<b>MISCELLANEOUS INCOME DEDUCTIONS</b>			
Miscellaneous Amortization (425)	0		11
Other Income Deductions (426)	0		12
<b>Total Miscellaneous Income Deductions</b>	<b>0</b>	<b>0</b>	
<b>Income Before Interest Charges</b>	<b>5,623</b>	<b>461</b>	
<b>INTEREST CHARGES</b>			
Interest on Long-Term Debt (427)	12,817	14,204	13
Amortization of Debt Discount and Expense (428)			14
Amortization of Premium on Debt--Cr. (429)			15
Interest on Debt to Municipality (430)	0		16
Other Interest Expense (431)	0		17
Interest Charged to Construction--Cr. (432)			18
<b>Total Interest Charges</b>	<b>12,817</b>	<b>14,204</b>	
<b>Net Income</b>	<b>(7,194)</b>	<b>(13,743)</b>	
<b>EARNED SURPLUS</b>			
Unappropriated Earned Surplus (Beginning of Year) (216)	(247,949)	(234,206)	19
Balance Transferred from Income (433)	(7,194)	(13,743)	20
Miscellaneous Credits to Surplus (434)	0		21
Miscellaneous Debits to Surplus--Debit (435)	0		22
Appropriations of Surplus--Debit (436)	0		23
Appropriations of Income to Municipal Funds--Debit (439)	0		24
<b>Total Unappropriated Earned Surplus End of Year (216)</b>	<b>(255,143)</b>	<b>(247,949)</b>	

### INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.  
 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
<b>Revenues from Utility Plant Leased to Others (412):</b>		
NONE		1
<b>Total (Acct. 412):</b>	<b>0</b>	
<b>Expenses of Utility Plant Leased to Others (413):</b>		
NONE		2
<b>Total (Acct. 413):</b>	<b>0</b>	
<b>Nonoperating Rental Income (418):</b>		
NONE		3
<b>Total (Acct. 418):</b>	<b>0</b>	
<b>Interest and Dividend Income (419):</b>		
First National Bank	1,245	4
Developer Interest	444	5
<b>Total (Acct. 419):</b>	<b>1,689</b>	
<b>Miscellaneous Nonoperating Income (421):</b>		
Nonregulated Sewer Income	15,293	6
<b>Total (Acct. 421):</b>	<b>15,293</b>	
<b>Miscellaneous Amortization (425):</b>		
NONE		7
<b>Total (Acct. 425):</b>	<b>0</b>	
<b>Other Income Deductions (426):</b>		
NONE		8
<b>Total (Acct. 426):</b>	<b>0</b>	
<b>Miscellaneous Credits to Surplus (434):</b>		
NONE		9
<b>Total (Acct. 434):</b>	<b>0</b>	
<b>Miscellaneous Debits to Surplus (435):</b>		
NONE		10
<b>Total (Acct. 435)--Debit:</b>	<b>0</b>	
<b>Appropriations of Surplus (436):</b>		
Detail appropriations to (from) account 215		11
<b>Total (Acct. 436)--Debit:</b>	<b>0</b>	
<b>Appropriations of Income to Municipal Funds (439):</b>		
NONE		12
<b>Total (Acct. 439)--Debit:</b>	<b>0</b>	

**INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)	23,227				23,227	1
<b>Costs and Expenses of Merchandising, Jobbing and Contract Work (416):</b>						
Cost of merchandise sold	23,227				23,227	2
Payroll					0	3
Materials					0	4
Taxes					0	5
<b>Other (list by major classes):</b>						
NONE					0	6
<b>Total costs and expenses</b>	<b>23,227</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,227</b>	
<b>Net income (or loss)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	29,733	0	0	0	29,733	1
Less: interdepartmental sales	0		0		0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
<b>Other Increases or (Decreases) to Operating Revenues - Specify:</b>						
NONE					0	6
<b>Revenues subject to Wisconsin Remainder Assessment</b>	<b>29,733</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,733</b>	

### BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
<b>UTILITY PLANT</b>			
Utility Plant (100)	465,765	461,707	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	178,688	168,298	2
<b>Net Utility Plant</b>	<b>287,077</b>	<b>293,409</b>	
<b>OTHER PROPERTY AND INVESTMENTS</b>			
Nonutility Property (121)	559,705	551,378	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	142,886	135,550	4
<b>Net Nonutility Property</b>	<b>416,819</b>	<b>415,828</b>	
Investment in Municipality (123)	0		5
Other Investments (124)	0		6
Special Funds (125)	19,127	18,147	7
<b>Total Other Property and Investments</b>	<b>435,946</b>	<b>433,975</b>	
<b>CURRENT AND ACCRUED ASSETS</b>			
Cash and Working Funds (131)	12,245	16,368	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0		10
Customer Accounts Receivable (142)	2,976	2,486	11
Other Accounts Receivable (143)	15,528	14,793	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	1,380	1,482	14
Materials and Supplies (150)	0	0	15
Prepayments (165)	0		16
Other Current and Accrued Assets (170)	495	466	17
<b>Total Current and Accrued Assets</b>	<b>32,624</b>	<b>35,595</b>	
<b>DEFERRED DEBITS</b>			
Unamortized Debt Discount and Expense (181)	0		18
Extraordinary Property Losses (182)	0		19
Other Deferred Debits (183)	0		20
<b>Total Deferred Debits</b>	<b>0</b>	<b>0</b>	
<b>Total Assets and Other Debits</b>	<b>755,647</b>	<b>762,979</b>	

### BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
<b>PROPRIETARY CAPITAL</b>			
Capital Paid in by Municipality (200)	0	0	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	(255,143)	(247,949)	23
<b>Total Proprietary Capital</b>	<b>(255,143)</b>	<b>(247,949)</b>	
<b>LONG-TERM DEBT</b>			
Bonds (221)	143,000	148,000	24
Advances from Municipality (223)	0		25
Other long-Term Debt (224)	96,985	101,886	26
<b>Total Long-Term Debt</b>	<b>239,985</b>	<b>249,886</b>	
<b>CURRENT AND ACCRUED LIABILITIES</b>			
Notes Payable (231)	0		27
Accounts Payable (232)	10,009	8,162	28
Payables to Municipality (233)	0		29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	3,905	3,989	32
Other Current and Accrued Liabilities (238)	1,581	1,581	33
<b>Total Current and Accrued Liabilities</b>	<b>15,495</b>	<b>13,732</b>	
<b>DEFERRED CREDITS</b>			
Unamortized Premium on Debt (251)	0		34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0		36
<b>Total Deferred Credits</b>	<b>0</b>	<b>0</b>	
<b>OPERATING RESERVES</b>			
Miscellaneous Operating Reserves (265)			37
<b>Total Operating Reserves</b>	<b>0</b>	<b>0</b>	
<b>CONTRIBUTIONS IN AID OF CONSTRUCTION</b>			
Contributions in Aid of Construction (271)	755,310	747,310	38
<b>Total Liabilities and Other Credits</b>	<b>755,647</b>	<b>762,979</b>	

### NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
<b>Plant Accounts:</b>					
Utility Plant in Service (100)	465,765	0	0	0	1
Utility Plant Purchased or Sold (391)					2
Utility Plant in Process of Reclassification (392)					3
Utility Plant Leased to Others (393)					4
Property Held for Future Use (394)					5
Construction Work in Progress (395)					6
Utility Plant Acquisition Adjustments (396)					7
Other Utility Plant Adjustments (397)					8
<b>Total Utility Plant</b>	465,765	0	0	0	
<b>Accumulated Provision for Depreciation and Amortization:</b>					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	178,688	0	0	0	9
<b>Total Accumulated Provision</b>	178,688	0	0	0	
<b>Net Utility Plant</b>	287,077	0	0	0	

## ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.  
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
<b>Balance first of year</b>	168,298				<b>168,298</b>	<b>1</b>
<b>Credits During Year</b>						<b>2</b>
<b>Accruals:</b>						<b>3</b>
Charged depreciation expense (403)	10,464				<b>10,464</b>	<b>4</b>
Depreciation expense on meters						<b>5</b>
charged to sewer (see Note 3)	380				<b>380</b>	<b>6</b>
Accruals charged other						<b>7</b>
accounts (specify):						<b>8</b>
					<b>0</b>	<b>9</b>
Salvage					<b>0</b>	<b>10</b>
Other credits (specify):						<b>11</b>
					<b>0</b>	<b>12</b>
<b>Total credits</b>	<b>10,844</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,844</b>	<b>13</b>
<b>Debits during year</b>						<b>14</b>
Book cost of plant retired	454				<b>454</b>	<b>15</b>
Cost of removal					<b>0</b>	<b>16</b>
Other debits (specify):						<b>17</b>
					<b>0</b>	<b>18</b>
<b>Total debits</b>	<b>454</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>454</b>	<b>19</b>
<b>Balance End of Year</b>	<b>178,688</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>178,688</b>	<b>20</b>
<b>Composite Depreciation Rate?</b>	Yes					<b>21</b>
If yes, what is the rate?	2.39%					<b>22</b>

**NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	551,378	9,761	1,434	559,705	1
<b>Other (specify):</b>					
NONE				0	2
<b>Total Nonutility Property (121)</b>	<b>551,378</b>	<b>9,761</b>	<b>1,434</b>	<b>559,705</b>	
Less accum. prov. depr. & amort. (122)	135,550	8,770	1,434	142,886	3
<b>Net Nonutility Property</b>	<b>415,828</b>	<b>991</b>	<b>0</b>	<b>416,819</b>	

**ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)	
Balance first of year		1
<b>Additions:</b>		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
<b>Total Additions</b>	<b>0</b>	
<b>Deductions:</b>		
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
<b>Total accounts written off</b>	<b>0</b>	
<b>Balance end of year</b>	<b>0</b>	

### MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)
<b>Electric Utility</b>						
Fuel for generation					0	1
Other					0	2
<b>Total Electric Utility</b>					0	0

Account	Total End of Year	Amount Prior Year
Electric utility total	0	0 1
Water utility		2
Sewer utility		3
Gas utility		4
Merchandise		5
Other materials & supplies		6
<b>Total Materials and Supplies</b>	0	0

## UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
<b>Unamortized debt discount &amp; expense (181)</b>				
NONE				1
<b>Total</b>			<b>0</b>	
<b>Unamortized premium on debt (251)</b>				
NONE				2
<b>Total</b>			<b>0</b>	

**CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)
Balance first of year	1
<b>Changes during year (explain):</b>	
NONE	2
<b>Balance end of year</b>	<u><u>0</u></u>

**BONDS (ACCT. 221)**

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
G.E. CREDIT CORP - WATER	10/01/1978	10/01/2015	5.00%	69,000	<b>1</b>
G.E. CREDIT CORP - SEWER	10/01/1978	10/01/2015	5.00%	74,000	<b>2</b>
<b>Total Bonds (Account 221):</b>				<b>143,000</b>	

### NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
<b>Other Long-Term Debt (224)</b>					
FIRST NATIONAL BANK BANGOR (1997)	10/01/1997	02/01/1999	5.00%	10,000	<b>1</b>
FIRST NATIONAL BANK BANGOR(DEVELOPER)	02/01/1994	02/01/1999	5.00%	11,064	<b>2</b>
FIRST NATIONAL BANK BANGOR(1996)	02/01/1996	02/01/1999	6.00%	75,921	<b>3</b>
<b>Total for Account 224</b>				<b>96,985</b>	

**TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
<b>Accruals:</b>		
Charged water department expense	499	2
Charged electric department expense		3
Charged sewer department expense		4
<b>Other (explain):</b>		
NONE		5
<b>Total Accruals and other credits</b>	<b>499</b>	
<b>Taxes paid during year:</b>		
County, state and local taxes		6
Social Security taxes	461	7
PSC Remainder Assessment	38	8
<b>Other (explain):</b>		
NONE		9
<b>Total payments and other debits</b>	<b>499</b>	
<b>Balance end of year</b>	<b>0</b>	

### INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.  
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
<b>Bonds (221)</b>					
GE Credit Corp Bonds	1,850	7,338	7,400	1,788	1
<b>Subtotal</b>	<b>1,850</b>	<b>7,338</b>	<b>7,400</b>	<b>1,788</b>	
<b>Advances from Municipality (223)</b>					
NONE				0	2
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Other long-Term Debt (224)</b>					
First National Bank Bangor	2,139	5,479	5,501	2,117	3
<b>Subtotal</b>	<b>2,139</b>	<b>5,479</b>	<b>5,501</b>	<b>2,117</b>	
<b>Notes Payable (231)</b>					
NONE				0	4
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total</b>	<b>3,989</b>	<b>12,817</b>	<b>12,901</b>	<b>3,905</b>	

**CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	350,214			397,096		<b>747,310</b>	1
<b>Add credits during year:</b>							
For Services	4,000			4,000		<b>8,000</b>	2
For Mains						<b>0</b>	3
<b>Other (specify):</b>							
NONE						<b>0</b>	4
<b>Deduct charges (specify):</b>							
NONE						<b>0</b>	5
<b>Balance End of Year</b>	<b>354,214</b>	<b>0</b>	<b>0</b>	<b>401,096</b>	<b>0</b>	<b>755,310</b>	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						<b>0</b>	6

### BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
<b>Investment in Municipality (123):</b>		
NONE		1
<b>Total (Acct. 123):</b>	<b>0</b>	
<b>Other Investments (124):</b>		
NONE		2
<b>Total (Acct. 124):</b>	<b>0</b>	
<b>Special Funds (125):</b>		
Redemption Funds	19,127	3
<b>Total (Acct. 125):</b>	<b>19,127</b>	
<b>Notes Receivable (141):</b>		
NONE		4
<b>Total (Acct. 141):</b>	<b>0</b>	
<b>Customer Accounts Receivable (142):</b>		
Water	2,976	5
Electric		6
Sewer (Regulated)		7
<b>Other (specify):</b>		
NONE		8
<b>Total (Acct. 142):</b>	<b>2,976</b>	
<b>Other Accounts Receivable (143):</b>		
Sewer (Non-regulated)	4,464	9
Merchandising, jobbing and contract work	11,064	10
<b>Other (specify):</b>		
NONE		11
<b>Total (Acct. 143):</b>	<b>15,528</b>	
<b>Receivables from Municipality (145):</b>		
Town of Greenfield	1,380	12
<b>Total (Acct. 145):</b>	<b>1,380</b>	
<b>Prepayments (165):</b>		
NONE		13
<b>Total (Acct. 165):</b>	<b>0</b>	
<b>Extraordinary Property Losses (182):</b>		
NONE		14
<b>Total (Acct. 182):</b>	<b>0</b>	
<b>Other Deferred Debits (183):</b>		
NONE		15
<b>Total (Acct. 183):</b>	<b>0</b>	

### BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

<b>Particulars (a)</b>	<b>Balance End of Year (b)</b>
<hr/>	
<b>Payables to Municipality (233):</b>	
NONE	16
<b>Total (Acct. 233):</b>	<b>0</b>
<hr/>	
<b>Other Deferred Credits (253):</b>	
NONE	17
<b>Total (Acct. 253):</b>	<b>0</b>

### RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
<b>Add Average:</b>						
Utility Plant in Service	463,736	0	0	0	463,736	1
Materials and Supplies	0	0	0	0	0	2
<b>Other (specify):</b>						
NONE					0	3
<b>Less Average:</b>						
Reserve for Depreciation	173,493	0	0	0	173,493	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	352,214	0	0	0	352,214	6
<b>Other (specify):</b>						
NONE					0	7
<b>Average Net Rate Base</b>	<b>(61,971)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(61,971)</b>	
Net Operating Income	(11,359)	0	0	0	(11,359)	8
<b>Net Operating Income as a percent of Average Net Rate Base</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

## RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
<b>Average Proprietary Capital</b>		
Capital Paid in by Municipality	0	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	(251,546)	3
<b>Other (Specify):</b>		
NONE		4
<b>Total Average Proprietary Capital</b>	<b>(251,546)</b>	
<b>Net Income</b>		
Net Income	(7,194)	5
<b>Percent Return on Proprietary Capital</b>	<b>N/A</b>	

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## IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

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**1. Acquisitions.**

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**2. Leaseholder changes.**

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**3. Extensions of service.**

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**4. Estimated changes in revenues due to rate changes.**

The water utility filed for a rate increase during 1997. The increase was granted in Docket 5240-WR-100, dated January 15, 1998. The increase is expected to generate an additional \$47,433 of revenues for the utility.

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**5. Obligations incurred or assumed, excluding commercial paper.**

An additional \$10,000 was borrowed from First National Bank-Bangor during October to provide operating funds until the new rates are effective.

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**6. Formal proceedings with the Public Service Commission.**

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**7. Any additional matters.**

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## FINANCIAL SECTION FOOTNOTES

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NONE

**WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
<b>Operating Revenues</b>		
<b>Sales of Water</b>		
Sales of Water (460-467)	28,679	1
<b>Total Sales of Water</b>	<b>28,679</b>	
<b>Other Operating Revenues</b>		
Forfeited Discounts (470)	276	2
Other Water Revenues (474)	778	3
Amortization of Construction Grants (475)	0	4
<b>Total Other Operating Revenues</b>	<b>1,054</b>	
<b>Total Operating Revenues</b>	<b>29,733</b>	
<b>Operation and Maintenance Expenses</b>		
Plant Operation and Maintenance Expenses (600-660)	22,507	5
General Operating Expenses (680-690)	7,622	6
<b>Total Operation and Maintenance Expenses</b>	<b>30,129</b>	
<b>Other Operating Expenses</b>		
Depreciation Expense (403)	10,464	7
Amortization Expense (404)		8
Taxes (408)	499	9
<b>Total Other Operating Expenses</b>	<b>10,963</b>	
<b>Total Operating Expenses</b>	<b>41,092</b>	
<b>NET OPERATING INCOME</b>	<b>(11,359)</b>	

## WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
<b>Operating Revenues</b>				
<b>Sales of Water</b>				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
<b>Total Unmetered Sales to General Customers (460)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Metered Sales to General Customers (461)				
Residential	110	5,605	15,701	4
Commercial	9	4,371	5,866	5
Industrial				6
<b>Total Metered Sales to General Customers (461)</b>	<b>119</b>	<b>9,976</b>	<b>21,567</b>	
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		6,784	8
Other Sales to Public Authorities (464)	3	68	328	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
<b>Total Sales of Water</b>	<b>123</b>	<b>10,044</b>	<b>28,679</b>	

### SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

<b>Customer Name (a)</b>	<b>Point of Delivery (b)</b>	<b>Thousands of Gallons Sold (c)</b>	<b>Revenues (d)</b>
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NONE

### OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
<b>Public Fire Protection Service (463):</b>		
Amount billed (usually per rate schedule F-1)	6,784	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
<b>Other (specify):</b>		
NONE		4
<b>Total Public Fire Protection Service (463)</b>	<b>6,784</b>	
<b>Forfeited Discounts (470):</b>		
Late payment penalties	276	5
<b>Total Forfeited Discounts (470)</b>	<b>276</b>	
<b>Other Water Revenues (474):</b>		
Return on net investment in meters charged to sewer department	281	6
<b>Other (specify):</b>		
Misc	497	7
<b>Total Other Water Revenues (474)</b>	<b>778</b>	
<b>Amortization of Construction Grants (475):</b>		
NONE		8
<b>Total Amortization of Construction Grants (475)</b>	<b>0</b>	

## WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
<b>PLANT OPERATION AND MAINTENANCE EXPENSES</b>		
Salaries and Wages (600)	5,195	1
Purchased Water (610)		2
Fuel or Power Purchased for Pumping (620)	8,010	3
Chemicals (630)	1,425	4
Supplies and Expenses (640)	3,712	5
Repairs of Water Plant (650)	4,165	6
Transportation Expenses (660)		7
<b>Total Plant Operation and Maintenance Expenses</b>	<b>22,507</b>	
 <b>GENERAL OPERATING EXPENSES</b>		
Administrative and General Salaries (680)	1,050	8
Office Supplies and Expenses (681)	687	9
Outside Services Employed (682)	2,255	10
Insurance Expense (684)	1,180	11
Employees Pensions and Benefits (686)	261	12
Regulatory Commission Expenses (688)	2,164	13
Miscellaneous General Expenses (689)	25	14
Uncollectible Accounts (690)		15
<b>Total General Operating Expenses</b>	<b>7,622</b>	
 <b>Total Operation and Maintenance Expenses</b>	 <b>30,129</b>	

### TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)
Property Tax Equivalent		1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		2
<b>Net property tax equivalent</b>		<b>0</b>
Social Security		461 3
PSC Remainder Assessment		38 4
Other (specify): NONE		5
<b>Total tax expense</b>		<b><u>499</u></b>

### WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>INTANGIBLE PLANT</b>			
Organization (301)	776		1
Franchises and Consents (302)			2
Miscellaneous Intangible Plant (303)			3
<b>Total Intangible Plant</b>	<b>776</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>			
Land and Land Rights (310)	4,800		4
Structures and Improvements (311)			5
Collecting and Impounding Reservoirs (312)			6
Lake, River and Other Intakes (313)			7
Wells and Springs (314)	67,024		8
Infiltration Galleries and Tunnels (315)			9
Supply Mains (316)	4,326		10
Other Water Source Plant (317)			11
<b>Total Source of Supply Plant</b>	<b>76,150</b>	<b>0</b>	
<b>PUMPING PLANT</b>			
Land and Land Rights (320)	4,174		12
Structures and Improvements (321)	84,177		13
Boiler Plant Equipment (322)			14
Other Power Production Equipment (323)			15
Steam Pumping Equipment (324)			16
Electric Pumping Equipment (325)	40,922		17
Diesel Pumping Equipment (326)			18
Hydraulic Pumping Equipment (327)			19
Other Pumping Equipment (328)			20
<b>Total Pumping Plant</b>	<b>129,273</b>	<b>0</b>	
<b>WATER TREATMENT PLANT</b>			
Land and Land Rights (330)			21
Structures and Improvements (331)	42,374		22
Water Treatment Equipment (332)			23
<b>Total Water Treatment Plant</b>	<b>42,374</b>	<b>0</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Land and Land Rights (340)	250		24
Structures and Improvements (341)			25

**WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
<b>INTANGIBLE PLANT</b>				
Organization (301)			776	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	<b>776</b>	
<b>SOURCE OF SUPPLY PLANT</b>				
Land and Land Rights (310)			4,800	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			67,024	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			4,326	10
Other Water Source Plant (317)			0	11
<b>Total Source of Supply Plant</b>	<b>0</b>	<b>0</b>	<b>76,150</b>	
<b>PUMPING PLANT</b>				
Land and Land Rights (320)			4,174	12
Structures and Improvements (321)			84,177	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			40,922	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			0	20
<b>Total Pumping Plant</b>	<b>0</b>	<b>0</b>	<b>129,273</b>	
<b>WATER TREATMENT PLANT</b>				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			42,374	22
Water Treatment Equipment (332)			0	23
<b>Total Water Treatment Plant</b>	<b>0</b>	<b>0</b>	<b>42,374</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>				
Land and Land Rights (340)			250	24
Structures and Improvements (341)			0	25

### WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)	8,818		26
Transmission and Distribution Mains (343)	140,571		27
Fire Mains (344)			28
Services (345)	32,144	2,000	29
Meters (346)	14,415	1,815	30
Hydrants (348)	15,553		31
Other Transmission and Distribution Plant (349)			32
<b>Total Transmission and Distribution Plant</b>	<b>211,751</b>	<b>3,815</b>	
<b>GENERAL PLANT</b>			
Land and Land Rights (370)			33
Structures and Improvements (371)			34
Office Furniture and Equipment (372)			35
Computer Equipment (372.1)	378	697	36
Transportation Equipment (373)			37
Other General Equipment (379)	1,005		38
Other Tangible Property (390)			39
<b>Total General Plant</b>	<b>1,383</b>	<b>697</b>	
<b>Total utility plant in service directly assignable</b>	<b>461,707</b>	<b>4,512</b>	
Common Utility Plant Allocated to Water Department			40
<b>Total utility plant in service</b>	<b>461,707</b>	<b>4,512</b>	

**WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)			8,818 26
Transmission and Distribution Mains (343)			140,571 27
Fire Mains (344)			0 28
Services (345)			34,144 29
Meters (346)	454		15,776 30
Hydrants (348)			15,553 31
Other Transmission and Distribution Plant (349)			0 32
<b>Total Transmission and Distribution Plant</b>	<b>454</b>	<b>0</b>	<b>215,112</b>
<b>GENERAL PLANT</b>			
Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			0 35
Computer Equipment (372.1)			1,075 36
Transportation Equipment (373)			0 37
Other General Equipment (379)			1,005 38
Other Tangible Property (390)			0 39
<b>Total General Plant</b>	<b>0</b>	<b>0</b>	<b>2,080</b>
<b>Total utility plant in service directly assignable</b>	<b>454</b>	<b>0</b>	<b>465,765</b>
Common Utility Plant Allocated to Water Department			0 40
<b>Total utility plant in service</b>	<b>454</b>	<b>0</b>	<b>465,765</b>

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			1,508	1,508	1
February			1,243	1,243	2
March			1,401	1,401	3
April			1,326	1,326	4
May			1,470	1,470	5
June			1,527	1,527	6
July			1,380	1,380	7
August			1,628	1,628	8
September			1,552	1,552	9
October			1,456	1,456	10
November			1,378	1,378	11
December			2,061	2,061	12
<b>Total for year</b>	<b>0</b>	<b>0</b>	<b>17,930</b>	<b>17,930</b>	
Less: Measured or estimated water used in main flushing and water treatment during year				20	13
Less: Other utility use				901	14
Other utility use explanation:					15
Water used at sewer plant - 12,000					
Water lost due to main breaks and float sticking - 889,000					
Water pumped into distribution system				17,009	16
Less: Water sold				10,044	17
Losses and unaccounted for				6,965	18
Percent unaccounted for to the nearest whole percent (%)				41%	19
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					20
Possible slow leak that utility is not aware of...the utility is considering using a leak locator service in 1998 to identify the problem.					
Maximum gallons pumped by all methods in any one day during reporting year				332,000	21
Date of maximum: 9/17/1997					22
Cause of maximum:					23
Water main break					
Minimum gallons pumped by all methods in any one day during reporting year				17,000	24
Date of minimum: 2/10/1997					25
Total KWH used for pumping for the year				119,479	26
If water is purchased: Vendor Name:					27
Point of Delivery:					28

**SOURCES OF WATER SUPPLY - GROUND WATERS**

<b>Location (a)</b>	<b>Identification Number (b)</b>	<b>Depth in feet (c)</b>	<b>Well Diameter in inches (d)</b>	<b>Yield Per Day in gallons (e)</b>	<b>Currently In Service? (f)</b>	
RIDGEVIEW	#3	320	6	30,000	Yes	<b>1</b>
CTY HWY M	#4	803	12	360,000	Yes	<b>2</b>

## SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

### PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	#3	#4	1
Location	RIDGEVIEW	CTY HWY M	2
Purpose	B	P	3
Destination	R	D	4
Pump Manufacturer	GOULD	LAYNE N.WEST	5
Year Installed	1994	1977	6
Type	SUBMERSIBLE	VERTICAL TURBINE	7
Actual Capacity (gpm)	25	250	8
Pump Motor or Standby Engine Mfr	GOULD	WESTING HOUSE	9
Year Installed	1994	1977	10
Type	ELECTRIC	ELECTRIC	11
Horsepower	6	7	12

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or Standby Engine Mfr			22
Year Installed			23
Type			24
Horsepower			25

## RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification number or name	#1	VILLA TOWER	1
<b>RESERVOIRS, STANDPIPES OR ELEVATED TANKS</b>			<b>2</b>
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R	R	3
Year constructed	1958	1952	4
Primary material (earthen, steel, concrete, other)	STEEL	STEEL	5
Elevation difference in feet (See Headnote 3.)	0	500	6
Total capacity in gallons	50,000	30,000	7
<b>WATER TREATMENT PLANT</b>			<b>8</b>
Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID	LIQUID	9
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE	WELLHOUSE	10
Filters, type (gravity, pressure, other, none)	OTHER	OTHER	11
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.0300	0.3600	12
Is a corrosion control chemical used (yes, no)?	N	N	13
Is water fluoridated (yes, no)?	N	N	14

### WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

Number of Feet							
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)
P	D	1.000	125				125
M	D	4.000	362				362
P	D	4.000	225				225
M	D	6.000	1,278				1,278
P	D	6.000	10,600				10,600
P	D	8.000	715				715
<b>Total Within Municipality</b>			<b>13,305</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,305</b>
<b>Total Utility</b>			<b>13,305</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,305</b>

### WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	89	8			97		1
M	1.000	23				23	12	2
M	1.750	1				1		3
<b>Total Utility</b>		<b>113</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>121</b>	<b>12</b>	

### METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (a).

#### Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	149				149		1
1.000	7				7		2
1.500	2				2		3
1.750	2				2		4
2.000	1				1		5
3.000	1	1	1		1		6
4.000	0	1			1		7
<b>Total:</b>	<b>162</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>163</b>	<b>0</b>	

#### Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	114	4		3		28	149	1
1.000		3				4	7	2
1.500		1				1	2	3
1.750						2	2	4
2.000						1	1	5
3.000		1					1	6
4.000					1		1	7
<b>Total:</b>	<b>114</b>	<b>9</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>36</b>	<b>163</b>	

### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
<b>Fire Hydrants</b>						
Outside of Municipality					0	1
Within Municipality	23				23	2
<b>Total Fire Hydrants</b>	<b>23</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23</b>	
<b>Flushing Hydrants</b>						
					0	3
<b>Total Flushing Hydrants</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year**

Number of hydrants operated during year:	23
Number of distribution system valves end of year:	29
Number of distribution valves operated during year:	16

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## WATER OPERATING SECTION FOOTNOTES

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### Water Operation & Maintenance Expenses (Page W-05)

A/c 650 was much higher last year because the well house roof was replaced during 1996.

A/c 688 has a balance this year which represents costs relating to the water rate increase.

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### Water Services (Page W-16)

The eight new services were contributed by customers.

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### Meters (Page W-17)

No meters were tested during the year because the Sanitary District takes them to the City of La Crosse Water Utility to be tested and he only does this when he has a lot to test, they will not just test a couple. He will be taking a bunch in to be tested during 1998.

In addition, in comparison to prior year, the meter classification by customer has significantly changed because during the current year rate study the exact size of meter by customer was determined which caused adjustments to this section.

The 4" meter added in the current year was always used by the utility at the pump however it was never included in this meter page. The old 4" was replaced in the current year.

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